

# BARKLY REGIONAL COUNCIL



## Specialist DFV Coordinator (1322000)

### 1. Position Objectives

The position of Specialist DFV Coordinator at Barkly Regional Council is responsible for coordinating Safe House support services to DFV clients living in remote communities across the Barkly Region.

This position involves providing direct support to clients, key liaison with internal and external stakeholders, and overseeing the coordination and delivery of DFSV services, particularly focusing on the needs of children, young people, and families.

This includes human and physical resources, data collection, and reporting. This position also works with a range of community-based groups and stakeholders, using consultative processes to work in collaboration to achieve the best outcomes for staff and community members.

*It is a requirement of this position that the position holder be willing and able to travel and work in remote communities located within the Barkly Regional Council area; and that the position holder agrees that this requirement may, from time to time, require the position holder to stay overnight.*

### 2. Key Responsibilities

#### Program Management and Accountability

- Improve safety and assist victim survivors, including children, through accommodation services and outreach, aiming for their recovery goals.
- Develop and facilitate education and awareness programs for early intervention and promoting protective behaviors.
- Uphold the right to self-determination, choice, and cultural safety for clients.
- Ensure services are inclusive, non-discriminatory, and person-centered.

#### Service Delivery

- Support, train, and mentor the Safe House Team Leaders in Ali Curung and Elliott.
- Deliver counseling and wellbeing services to address trauma, improve emotional and physical health, and challenge gender-based power imbalances.
- Conduct group work activities to diminish the sense of isolation associated with DFV and trauma.
- Manage cases and develop safety plans for children, young people, and families at risk of or experiencing DFV.
- Provide personalised and holistic responses to reduce the impacts of Domestic and Family Violence (DFV), enhancing safety, recovery, wellbeing, and independence.
- Respond to the unique needs of children and young people accessing Specialist DFV Services.
- Assist families in accessing local support networks, specialist agencies, and develop programs to reduce DFV.
- Develop and facilitate education and awareness raising programs that target early intervention and protective behaviours to reduce the impact of DFV with a focus on delivering holistic support and early intervention programs for children and young people and relevant community members
- Provide counseling and wellbeing services to enhance safety, recovery, and wellbeing.

- Travel to and work in remote service delivery centres involving overnight stays and extended periods, covering coordinator absences when required.

#### Other

- You will be required to perform your duties in Tennant Creek or elsewhere within the Barkly Regional Council authority area as reasonably directed by the Council.
- Ensure that the highest professional standards and Barkly Regional Council values are upheld at all times.
- Demonstrate commitment and enthusiasm to promote the principle of Diversity, Equity, Inclusion, and Belonging (DEIB) in employment and service delivery.
- Work safely and promote a safe working environment in accordance with Work Health Safety (WHS) legislation and Barkly Regional Council's policies and procedures.
- The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the Barkly Regional Council. The position holder will be expected to undertake other duties as appropriate to the position classification and as requested by his/her/their manager.

#### Our Values

Our values inform how we work and are reflected in our employees and services.

Our values are founded in the service standards and are lived out through our interactions with each other.

- ✓ We believe that all people in all communities are equal in dignity and have equal rights.
- ✓ Our employees are committed to working with people and communities in a way that values them, that are non-discriminatory, and that promote social justice.
- ✓ We are committed to the common good. Our employees work with people to ensure that they have access to the resources and services they need to effectively participate in the community.
- ✓ Our employees value the contributions of clients and communities and foster local community-driven services.
- ✓ Our Reconciliation Action Plan will be used to create a greater understanding of how we can best deliver services and support to all communities of the Barkly.

### 3. Key Accountabilities

- Report on program progress, impact, and outcomes.
- Support victim-survivors with trauma-informed care to enhance safety, recovery, and wellbeing.
- Deliver counseling to address trauma, improve health, and reduce isolation.
- Uphold cultural safety, inclusivity, and person-centered approaches.
- Meet reporting requirements and support Safe House Team Leaders as needed.
- Notify management of serious DFV service concerns.
- Contribute to the successful implementation and fulfillment of the Regional Plan's objectives

### 4. Organisational Relationship

<b>Position Title:</b>	Children Specialist DFV Coordinator (1322000)
<b>Reports to:</b>	Regional Manager Community Safety and Safe House (1320000)
<b>Department:</b>	Community Services
<b>Supervises:</b>	N/A

- Internal Liaison:** Chief Executive Officer  
Director of Community Services  
Regional Manager Community Safety and Safe House  
Community Safety Coordinators  
Administration Officer – Night Patrol  
Other Council Staff
- External Liaison:** Government and Non-Government Organisations  
Other External Organisations and Stakeholders  
Rate Payers, Residents, and Visitors

## 5. Knowledge and Skills

### Organisational:

- Knowledge and understanding of Aboriginal Culture.
- High level of tact, diplomacy, and confidentiality.
- Excellent time management and organisational skills.
- The ability to cope with high volumes of work, set and meet deadlines and determine priorities.
- The ability to work within a team environment whilst also producing results working independently.

### Interpersonal:

- High ethical standards and personal integrity.
- Excellent interpersonal skills and manner.
- A willingness to work in a remote and sometimes demanding environment.
- A genuine appreciation of Indigenous people and their culture.

### Change Management:

- Ability to recognise issues and use initiative to identify and discuss proposed solutions.
- Ability to promptly respond to changed circumstances and make sound decisions to ensure the ongoing efficient and effective delivery of key deliverables within the role in the best interests of the Barkly Regional Council.
- Ensure compliance with and adherence to all legislative requirements and best practices at all times.

### Commitment, Attitude, and Application to Duties:

- Provide courteous and prompt attention to requests for information.
- Demonstration of a positive and proactive attitude with strong initiative.
- Promote Barkly Regional Council in a positive manner at all times.
- Promote and encourage continuous quality improvement strategies for the delivery of accurate and timely documentation.
- Take responsible care to ensure one's own safety at work and that of other staff within the workplace.

## 6. Essential Criteria – Qualifications, Skills, and Experience

1. Relevant formal qualifications or equivalent experience in DFV programs.
2. High-level of competency in MS Word, Excel, Outlook including use of database and data reporting programs.

3. Demonstrated experience in providing support to children and young people in the context of domestic, family, and sexual violence.
4. Cultural competence, especially in working with Aboriginal communities and an awareness of the current issues faced by victims of domestic, family and sexual violence.
5. Proven history of developing and maintaining productive working relationships with key external stakeholders and referrers.
6. Current Manual (C-Class) Driver's Licence and have completed or are willing to undertake 4WD training.
7. Current National Police Criminal History Check (within the last 3 months).
8. Current Northern Territory Working with Children's Clearance (Ochre Card).

### 7. Desirable Criteria – Qualifications, Skills and Experience

1. Degree in Social Work and eligible for membership of the Australian Association of Social Workers, or degree in Psychology or related Health discipline, with eligibility of relevant Australian Association Membership.
2. Relevant Experience working in remote communities and working with Indigenous people.
3. Prior experience using SHIP and VALIDATA.
4. Current First Aid Certificate

### 8. Wages and Allowances

<b>Classification:</b>	Above EBA Award Classification <i>Barkly Regional Council Enterprise Agreement 2023</i>
<b>Status:</b>	Full-Time - Temporary (38 hours per week) (End date 30 June 2026)
<b>Annual Salary:</b>	\$115,500 per annum (\$4,442.31 gross per week)
<b>SCG:</b>	11.5%

### 9. Certification

The details contained in this document are an accurate statement of the responsibilities, accountabilities, and other requirements of the position.



Chris Kelly  
Chief Executive Officer

8 / 12 / 2024  
Date

### 10. Acceptance

I, \_\_\_\_\_, have read and understood the requirements of this position and hereby agree to the responsibilities as outlined above.

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date