

# BARKLY REGIONAL COUNCIL



## Night Patrol Team Leader – Alpururulam (12110200)

### 1. Position Objectives

The position of Night Patrol Team Leader – Alpururulam aims to ensure the Community Safety and Wellbeing Program in the Barkly Region is a strong, vibrant community program that fits the needs of the community and is accountable to the program funding body for the effective delivery of community safety across the Barkly Region.

The position will support and respect Aboriginal Culture by providing leadership to the Community Safety staff and providing a safe community through regular working community safety services to encourage community participation and promote individual and community well-being whilst minimising the harm that is associated with alcohol and other drugs.

### 2. Key Responsibilities

#### Cultural Support and Leadership

- To support and respect Aboriginal Culture.
- To supervise the Night Patrol Officers - Alpururulam and operations within the community.
- To provide support to develop team skills within their Night Patrol - Alpururulam Team.

#### Community Engagement and Support Services

- To encourage community participation in the support of the service.
- To work towards breaking the cycle of violence and crime in our communities.
- To ensure where possible that children are at home or in a safe location with a parent or carer at night and remind parents of their responsibility to provide a safe, quiet place for children to sleep.
- To defuse violent situations and protect vulnerable people, where safe to do so.
- To promote individual and community well-being through culturally appropriate processes around conflict resolution, law enforcement processes, and minimising the harm associated with alcohol and other drugs.
- To respond to requests from community members and provide non-coercive intervention strategies including transferring people in need to a home, a dry-out centre, or a safe house.
- To liaise with agencies and stakeholders including the Council, Local Authorities, Police, Health Clinics/Hospital, Schools, Dry Out Centres, and other services as required.
- To divert intoxicated people away from contact with the criminal justice system, prior to any crime being committed where safe to do so.
- To provide transport for vulnerable people with their permission to safe places, such as homes, safe houses, or medical assistance.
- Respond to and report Emergency situations as required.

#### Collaboration and Reporting

- To prepare and complete daily reports on all activities.
- Where required ensure that serious incidents or incidents that cannot be resolved by the Night Patrol service are reported to Police as soon as possible.

- Ensure that the Night Patrol - Alpururulam team maintains the community safety vehicle and building in a clean serviceable condition at all times.
- Ensure all timesheets, incident reports and statistical reports are completed and sent to the Regional Office as required.
- Adhere to operational and communication protocols.

### **People Management**

- Effectively lead, motivate, and develop employees within the Night Patrol – Alpururulam department to achieve the company's goals.
- Be responsible for overseeing the performance, development, and well-being of all employees within the Night Patrol – Alpururulam department.
- Foster a culture of collaboration, teamwork, and communication within the Night Patrol – Alpururulam department.

### **Other**

- You will be required to perform your duties in Alpururulam or elsewhere within the Barkly Regional Council authority area as reasonably directed by the Council.
- Ensure that the highest professional standards and Barkly Regional Council values are upheld at all times.
- Demonstrate commitment and enthusiasm to promote the principle of Diversity, Equity, Inclusion, and Belonging (DEIB) in employment and service delivery.
- Work safely and promote a safe working environment in accordance with Work Health Safety (WHS) legislation and Barkly Regional Council's policies and procedures.
- The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the Barkly Regional Council. The position holder will be expected to undertake other duties as appropriate to the position classification and as requested by his/her/their manager.

### **Our Values**

Our values inform how we work and are reflected in our employees and services.

Our values are founded in the service standards and are lived out through our interactions with each other.

- ✓ We believe that all people in all communities are equal in dignity and have equal rights.
- ✓ Our employees are committed to working with people and communities in a way that values them, that are non-discriminatory, and that promote social justice.
- ✓ We are committed to the common good. Our employees work with people to ensure that they have access to the resources and services they need to effectively participate in the community.
- ✓ Our employees value the contributions of clients and communities and foster local community-driven services.
- ✓ Our Reconciliation Action Plan will be used to create a greater understanding of how we can best deliver services and support to all communities of the Barkly.

## **3. Key Accountabilities**

- Provide appropriate leadership, supervision, and mentoring to the Night Patrol – Alpururulam team.

- Work diligently and follow reasonable direction from the Community Safety Coordinator.
- Contribute positively to the ongoing development of community safety within the Barkly region.
- Undergo training and professional development relevant to the position.

#### 4. Organisational Relationship

<b>Position Title:</b>	Night Patrol Team Leader – Alpururulam (12110200)
<b>Reports to:</b>	Council Services Coordinator – Alpururulam (12110000)
<b>Department:</b>	Community Services
<b>Supervises:</b>	Community Safety Officers - Alpururulam
<b>Internal Liaison:</b>	Chief Executive Officer Director of Community Services Regional Manager Community Safety and Safe House Council Services Coordinator - Alpururulam Community Safety Coordinators Community Safety Officers – Alpururulam Administration Officer – Night Patrol Council Local Authorities Other Council Staff
<b>External Liaison:</b>	Police, Hospitals/Clinics, and Schools Men and Women’s Refuge, Dry-Out Centres Traditional Owners, and Community Elders Rate Payers, Residents, and Visitors

#### 5. Knowledge and Skills

##### Organisational:

- Knowledge and understanding of Aboriginal Culture.
- Demonstrated relevant experience working with Aboriginal people.
- Demonstrated ability to work in a small team environment.

##### Interpersonal:

- High ethical standards and personal integrity.
- Excellent interpersonal skills and manner.
- A willingness to work in a remote and sometimes demanding environment.
- A genuine appreciation of Indigenous people and their Culture.

##### Change Management:

- Ability to recognise issues and use initiative to identify and discuss proposed solutions.
- Ensure compliance with and adherence to all legislative requirements and best practices at all times.

### Commitment, Attitude, and Application to Duties:

- Demonstration of a positive and proactive attitude with strong initiative.
- Promote Barkly Regional Council in a positive manner at all times.
- Commitment to improving Community Safety and Well-being outcomes for their community.
- Take responsible care to ensure one's own safety at work and that of other staff within the workplace.
- Observe all safe working practices.
- Contribute to the successful implementation and fulfillment of the Regional Plan's objectives.

## 1. Compliance, Training and Development

### Mandatory

- Drivers Licence
- National Criminal History Check
- Working with Children Clearance
- Corporate Induction
- Site Induction
- Fraud Prevention Training
- Working with Vulnerable People
- Cultural Awareness Training
- Prevention of Workplace Bullying, Harassment and Discrimination
- Workplace Health and Safety Induction
- Manage Conflict Through Negotiation

### Desirable

- Cert III in Community Safety Patrol
- 4 WD Training
- First Aid

## 6. Essential Criteria – Skill, Experience, and Qualifications

1. Ability to work outside of ordinary business hours such as evening and night shifts.
2. The ability to apply a culturally appropriate approach to community issues and meet the physical demands of the position.
3. Current Driver's Licence.
4. Current National Criminal History Check (within the last 3 months).
5. Current Northern Territory Working with Children's Clearance (Ochre Card).
6. Current First Aid Certificate.

## 7. Desirable Criteria – Skill, Experience, and Qualifications

1. Aboriginal language speaker (relevant to the community).
2. Show willingness to be trained to make a difference to yourself and your community.

## 8. Wages and Allowances

**Classification:** Level 3 Pay Point 1  
*Barkly Regional Council Enterprise Agreement 2023*

**Status:** Full-Time - Permanent (38 hours per week)  
(End date: 30 November 2025)

**Annual Salary:** \$55,221.00 per annum (\$2,123.88 gross per fortnight)

**Zone Allowance:** Remote Community Zone Allowance \$2.5100 per ordinary hour

**SCG:** 11.5%

**Roster:** The supervisor will set a roster that is no more than 38 hours within a given week and/or 7.6 hours within a given day. The roster will be, within the span of ordinary hours of work, currently 6:00 AM to 12:00 midnight, Monday to Sunday.

## 9. Certification

The details contained in this document are an accurate statement of the responsibilities, accountabilities, and other requirements of the position.

\_\_\_\_\_  
Chris Kelly  
Chief Executive Officer

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

## 10. Acceptance

I, \_\_\_\_\_, have read and understood the requirements of this position and hereby agree to the responsibilities as outlined above.

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date