

AGENDA PURKISS RESERVE CONSULTATIVE MEETING

Tuesday 28 May 2024

Purkiss Reserve Consultative Meeting will be held in Council Chambers, 41 Peko Road, Tennant Creek on Tuesday 28 May 2024 at 4:30 pm.

Jeff MacLeod

Chief Executive Officer

OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council. We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people, and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region. We need to be realistic, transparent, and accountable.



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1 OPENING AND ATTENDANCE

- 1.1 Committee Members Present
- 1.2 Staff Members And Visitors Present
- 1.3 Apologies
- 1.4 Absent Without Apology
- 1.5 Disclosure of Interest

2 ACTIONS FROM PREVIOUS MINUTES

Actions from previous Minutes

2.1 Action from previous meeting.

Author Emmanuel Okumu (Governance Manager)

RECOMMENDATION

That Committee

- 1. Receive and note the committee terms of reference.
- 2. Receive and note the updated Purkiss Reserve Development Plan
- 3. Discusses and seeks feedback on any other actions from previous meeting.

SUMMARY

The committee requested for the most current Purkiss Reserve Development plan plus the committee terms of reference be presented in the committee meeting that follows.

BACKGROUND

Actions from previous meeting raised;

- Alternative storage facilities for sports groups. Included using the old tennis court clubhouse, gym, or the Youthlinx building.
- Exploring additional funding options included reaching out to the Australian Sports
 Foundation and seeking tax deductible donations. Consideration also to be given to potential interest from larger organisations like NIIA in contributing to upgrades such as scoreboards.
- Conducting a risk assessment over the coming months to establish best practices for parking signs around the sports grounds before the football season kicks off.
- Clarification on point of contact in council for sports groups when they have concerns or need to log repairs/maintenance issues.
- Plan for ongoing maintenance and cleaning of the basketball courts schedule.

Other Issues raised.



- Is there any proposed play equipment?
- The current scope indicates removal of all previously proposed play equipment.
- Is a new fence required around the playing oval?
- There is no coaches box in place.
- Would nets be put in place behind the goals?
- Grandstands for new fields / original grandstands also to be reinstated.
- No parking signs permanent signage are required in between the changing roomsand the canteen.
- Bollards need to be in place around the parking lot.
- Confirmation of cricket nets DIPL suggestion is to replace the soft nets with hardwire.
- Staff to follow up with DIPL and seek for clarification on the proposed use of the Youthlinx Building.

ATTACHMENTS:

- 1. Purkiss Reserve To R- 2022-10 [2.1.1 3 pages]
- 2. Oval furniture schedule alternative seating P R 1 [2.1.2 3 pages]
- 3. Northern Carpark Clean P R 2 [2.1.3 1 page]
- 4. Purkiss Reserve Rescope Southern Off Street Parking Bollards P R 3 [2.1.4 1 page]

TERMS OF REFERENCE



COMMITTEE:	Purkiss Reserve Consultative Committee		
DIVISON:	Corporate & Community		
ADOPTED BY:	Council - OC 189/22		
DATE OF ADOPTION:		DATE OF REVIEW:	October 2024
MOTION NUMBER:			•
AUTHORISED:	Chief Executive (Officer	

PURPOSE/OBJECTIVE

The purpose of the Purkiss Reserve Consultative Committee (PRCC) is to provide advocacy for the sporting community to inform Council policy and planning in relation to the Purkiss Reserve sports precinct in Tennant Creek.

The PRCC will assist Council to identify strategic goals for this sporting precinct, drawing on the expertise and experience of Purkiss Reserve user groups.

Council recognises the value of community participation in guiding the strategic direction of sports facilities and sports participation for the benefit of communities across the Barkly and beyond.

MEMBERSHIP

Council seeks to have Consultative Committee membership that reflects the diversity of user groups at Purkiss Reserve, and which also contributes experience and expertise in the following areas:

- Sporting governance, including induction, management and liaison with sports associations
- Communication and marketing, including linking to grassroots sports, elite sports, peak sports bodies and sports tourism
- Grass roots club development, including engaging volunteers and volunteer succession planning
- Grants and funding, including identifying funding opportunities and assisting with the preparation of funding submissions
- Sports tourism, programs and events, including advocating for sports tourism opportunities and representing PRCC at external forums
- Facility development (in line with agreed strategic direction)
- Talent programs, including facilitating and liaising between grassroots sports clubs and elite programs and opportunities.

PRCC membership will include:

- A representative from each Purkiss Reserve user group (<u>Note</u>: these must be separate individuals. One person may not represent multiple user groups)
- Two nominated Councillor representatives.

Non-voting members will include:

- Council's Chief Executive Officer or delegate
- A representative from NT Dept of Territory Families, Housing & Communities

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TERMS OF REFERENCE



Quorum: A quorum is fifty percent of members plus one (1).

APPOINTMENT OF PRCC MEMBERS

Nominations for appointment to the PRCC will be invited from all current Purkiss Reserve user groups. If additional user groups are established over time, the invitation will be extended to those new groups to provide a representative to the PRCC.

Nominations will be provided to Council for approval.

Appointment to the PRCC will be for a fixed two-year term. User group representatives may be re-appointed for additional term/s at the conclusion of their two-year tenure.

If vacancies arise during the fixed two-year tenure, the relevant user group will be invited to nominate a replacement representative to serve the remainder of that term.

RULES OF THE COMMITTEE

The PRCC must abide by Council's Code of Conduct. This includes taking steps to identify the potential for conflicts of interest and declare these if they arise. In line with the Code of Conduct, PRCC members with a conflict of interest may need to absent themselves from the relevant part of the meeting.

The Chairperson will be one of the two Councillor representatives nominated by Council.

If a quorum is not present within 30 minutes of the appointed commencement time of the meeting, the meeting will lapse,

In the event of a tied vote, the Chair may exercise a casting vote.

Recommendations of the PRCC will be forwarded to Council for consideration. Actions arising from these recommendations will be assigned to the relevant Council officer for action and the outcomes will be reported to the following PRCC meeting.

The PRCC's function is to advise Council and make recommendation in relation to Purkiss Reserve and related matters. The final decision-making responsibility remains with Council.

Other experts or individuals may be invited to address PRCC meetings from time to time to contribute or provide feedback to the Committee's deliberations.

It is expected that PRCC members will attend all meetings if possible. Members who miss two (2) consecutive meetings without apology, and members who miss three (3) consecutive meetings unless there are extenuating circumstances, will be deemed to no longer be members of the Committee, and a replacement representative will be sought.

FREQUENCY OF MEETINGS

The PRCC will meet quarterly. Additional meetings may be called to address urgent matters arising between quarterly meetings. Requests may be made to the Chair for additional meetings. The Chair will decide on additional meeting dates in consultation with the Committee wherever possible.

AGENDA AND MINUTES

Agendas will be made available two (2) working days prior to a meeting. Minutes will be made available within ten (10) working days after the meeting.

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Attachment 1

TERMS OF REFERENCE



Agenda and Minutes preparation will be the responsibility of the Executive Assistant to the CEO and Mayor or a nominated delegate.

PRCC Minutes will be included for information and consideration in the Agenda of the following Council meeting.

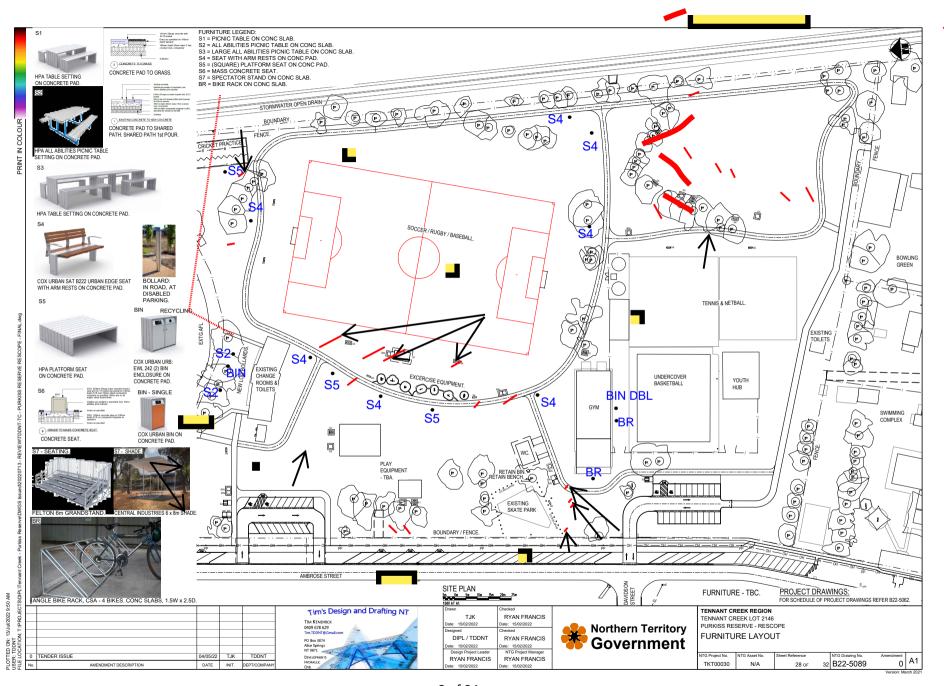
AUTHORITY

The PRCC is established under *Local Government Act 2019*, Chapter 5, Part 5.3 (sections 86 to 89). The Committee is subject to the control and direction of Council.

PERFORMANCE AND REVIEW

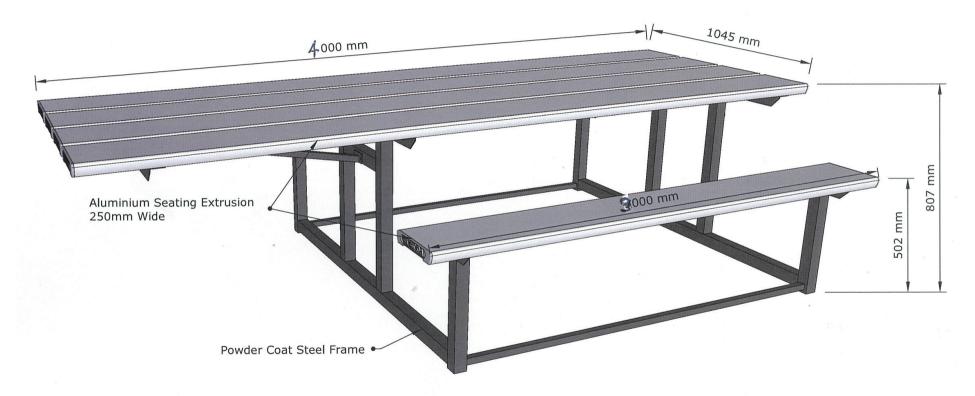
The performance and function of the PRCC will be reviewed as part of the review of these Terms of Reference every two (2) years (in October).

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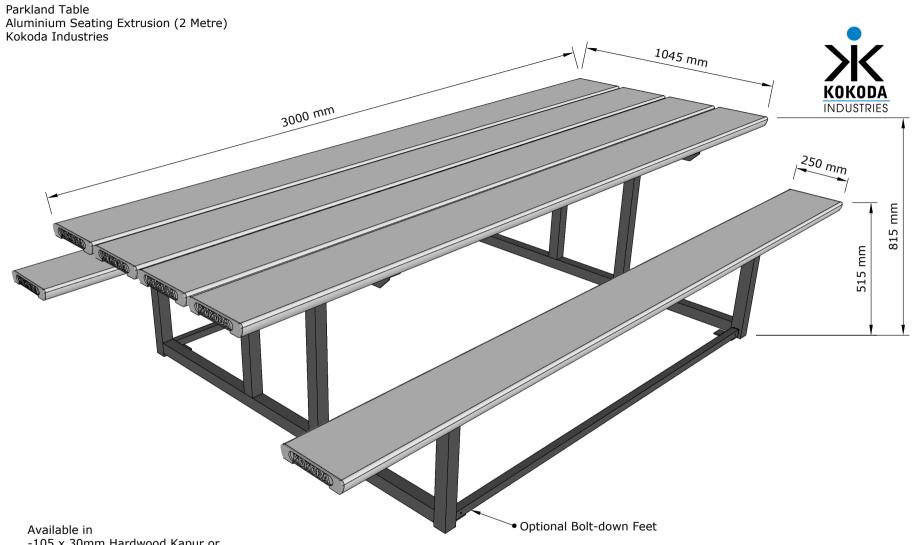


Parkland Table With Wheelchair Access Kokoda Industries



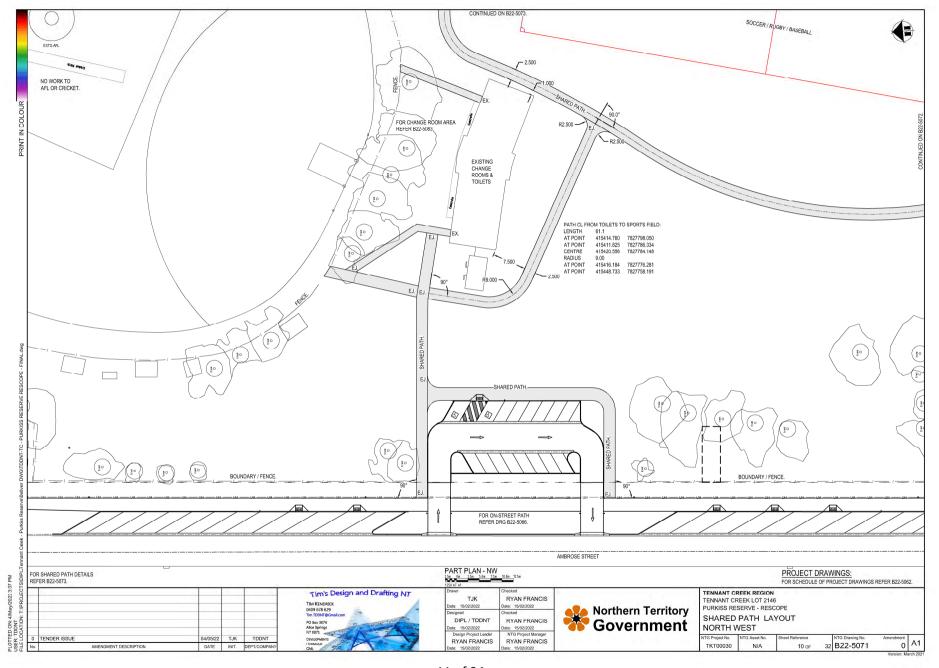


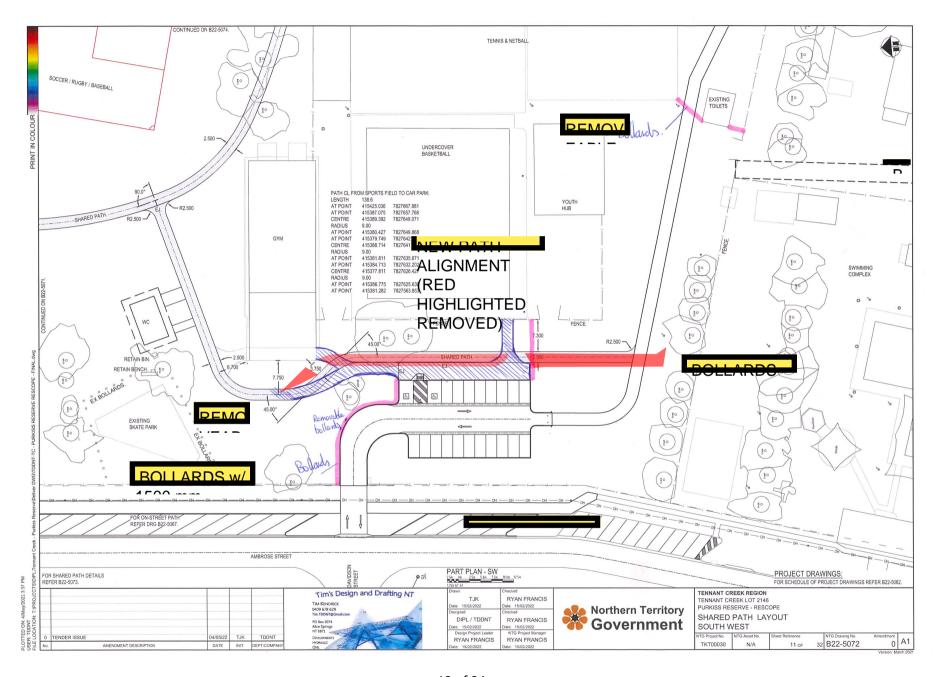
Overall Footprint; 1850mm x 4000mm



- -105 x 30mm Hardwood Kapur or
- -50 x 25mm Powdercoat aluminium with wood look finish or
- -100 x 25mm Powdercoat aluminium with wood look finish or
- -250 x 50mm Aluminium seating extrusion (powdercoat or anodised)
- -Powdercoat steel frame

Overall Footprint; 1850 x 3000mm







3 CONFIRMATION OF COMMITTEE MEETING MINUTES

Confirmation Of Committee Meeting Minutes

3.1 Confirmation of previous minutes

Author Emmanuel Okumu (Governance Manager)

RECOMMENDATION

That the committee receives and confirms the minutes from the committee meeting of council held on 7 November 2023 as true and accurate record of that meeting.

ATTACHMENTS:

1. 7 Purkiss Committee Meeting-7.11.2023 sattach 428 [**3.1.1** - 7 pages]



MINUTES Purkiss Reserve Committee

Tuesday 07 November 2023

The meeting of the Purkiss Reserve Committee of the Barkly Regional Council was held in Council Chambers on Tuesday 7th November 2023 at 4:00 pm.

Romeo Mutsago Acting Chief Executive Officer

OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

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We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.



1 OPENING AND ATTENDANCE

1.1 Committee Members Present

- Wayne Green Tennant Creek AFL
- Stewart Willey Moriarty Foundation
- Matt Beaty Northern Territory Families
- Ray Wallis
- Jason Dunemann Sporties Spitfires

1.2 Staff Members and Visitors Present

Staff

- Ian Bodill BRC CEO
- Emmanuel Okumu Governance Manager
- Faye Jennings Executive Manager
- Troy Koch Director of Tennant Creek
- Murray Davies Director of Corporate Services

Visitor

- Sally O'Callaghan DIPL
- Gavin McIver Territory Families, Housing, Communities and Sport Alice Springs
- Ian Ford Territory Families, Housing, Communities and Sport Darwin

1.3 Apologies

Romeo Mutsago

1.4 Absent Without Apology

• Telvan Clegg

1.5 Disclosure of Interest

There were no declarations of interest at this Purkiss Reserve Working Committee Meeting.

2 ACTIONS FROM PREVIOUS MINUTES





3 CONFIRMATION OF COMMITTEE MEETING MINUTES

That the committee

- Receive and confirm the Minutes of the Purkiss Committee Meeting held on 13 October 2023 as a true and accurate record.
- Accept Ray Walliss's record in the previous minute to be amended to reflect absent with apologies.

RESOLVED:

Moved: Wayne Green

Seconded: Jason Dunemann

CARRIED UNANIMOUSLY

6 GENERAL BUSINESS

General Business

That the Committee:

- 1. Select one of the Committee members as Chair.
- 2. Be given a copy of the terms of reference in the next committee meeting for reference.
- 3. Nominate the Governance Manager to chair the meeting for today.

RESOLVED:

Moved: Wayne Green Seconded: Ray Wallis

CARRIED UNANIMOUSLY

Minute note

The Governance Manager opened the meeting and informed members that due to the suspension of the council, the Committee Chairperson, Cr. Sharon Lake cannot attend or chair the committee meeting until the Minister of Local Government decides on the suspension.

As such, the recommendation is for members available to nominate one person to chair the meeting.

Mr Wayne Green objected and said that under the committee terms of reference, only the Mayor, in this case, the Official Manager, can chair the committee in the absence of the chair.

The Governance Manager guided the committee and said that under s 98(d) of the Act, one member can be chosen by the members present at the meeting to chair the meeting.

Committee members, in a show of consensus, voiced their support for the view raised by Mr. Green.

The BRC CEO, Mr Ian Bodill, guided that in the absence of the term of reference, if members can't agree on how to proceed even after the Governance Manager's guidance, he recommends that the meeting can be postponed until when the Official Manager is available to chair it, or, a vote be put for members to nominate that the Governance Manager proceeds with chairing the meeting for today.





BRC new CEO address the meeting.

Mr. Ian Bodill introduced himself and said he has a long history in local government in the Territory, Western Australia, and Queensland, and has experience working with Councils under administration. The role of CEO of the Barkly Regional Council emerged as an opportunity. There is a lot of work to be done but he intends to do it. He is well briefed and educated to face the challenges faced in the Barkly and wants to work towards the Council being a good place to work; promoting a happy and positive culture – That's his primary aim.

Declaration of conflict of interest.

No member declared conflict of interest in this meeting.

Presentation Notice

The Chairperson informed the members that, there will be presentation from guests who may be coming to join the meeting any time soon. They will be able to answer some of the queries around the Purkiss reserve development which the members had previous raised.

The guest in the meeting, Sally O'Callaghan requested to say something. She informed the meeting that she just wanted to know what the committee membership is made up of and the Meeting Purpose and Intention:

The Chairperson confirmed that as stated in the agenda, BRC had called the council committee meeting (Purkiss Reserve Committee) to discuss various issues including to agrees on how they will handle their Purkiss Committee work, discuss, and gets an understanding of the Councils position as a client and stakeholder in the DIPL projects, and any other matters as provided for under the committee's terms of reference.

The committee also raised some issues during the previous meeting around the placement of bollards and fencing throughout Purkiss park. Adam Tran was invited on behalf of DIPL to discuss fencing options.

In reply, Sally O'Callaghan said, there was some confusion about the intention of the meeting and the attendees. She explained to the committee that she had requested a working group meeting not a full Purkiss Reserve Committee meeting including Council. Therefore, the guests the committee is waiting for will not be attending or presenting to the committee today.

Sally O'Callaghan suggests council select two people to attend a community consultation meeting in DIPL a date to be confirmed and then those two representatives would then bring feedback to council or committee.

Amended motion.

That the committee receives an update of Actions of previous minutes from council officers.

RESOLVED:

Moved: Stewart Willey Seconded: Matt Beaty

CARRIED UNANIMOUSLY





Council officers informed the committee that officers did a walkthrough Purkiss park with DIPL and noticed some visible progress with the development of new parking bays and the cricket nets being in place. But there was an issue with access to the Tennis Courts.

Sally O'Callaghan, DIPL – informed the committee that there are currently 2 access points to the Netball/Tennis Courts. The gates on the Southern side of the enclosure will be closed off. They are currently obstructed by an existing light pole. There will be bollards in the new design that will affect access to this area. A new compliant gate will be installed to provide access to the Tennis Courts from the Southern end. This will include afterhours lighting for pedestrian safety and access to the switchboard.

- The committee said that they see a lot of changes happening but when they check from the original plan, it doesn't reflect what is in the original plan yet no updates from DIPL regarding the revised scope of works have been received to date.
- Sally O'Callaghan, DIPL refuted what was raised by the committee that there was no updates
 from DIPL regarding the revised scope of works have been received to date. She said
 updates were provided to council officers who normally come to attend DIPL community
 consultation committee and it's those council officers who should have made it available to
 you the committee.
- BRC CEO- Ian Bodill informed the committee that he will direct the corporate director to confirm if such update was received and once confirmed, it will be shared with the committee members before the next committee meeting.

Sally O'Callaghan in reply said, there is a very transparent process around the development but DIPL has been finding it hard to put the information to the right person as stakeholders don't sent representatives to the consultative meetings and those who do attend, receive the information but don't relay feedback to the rest of their team.

• Action Mayor Greg Marlow was tasked with reaching out to DIPL before 16th October scheduled meeting to confirm the meeting time and proposed agenda.

Director Corporate informed the committee that due to the suspension of council, council officers had to attend the DIPL meeting on a short notice since the committee chairperson who was meant to attend could no longer attend.

- 3. Agreement on Dealing with Proposed Works and Meeting Regularity:
 - The Committee discussed the frequency of meetings to address proposed works. Quarterly
 meetings were suggested, however a proposal of more regular meetings during the
 development stage of works, specifically before the next full Council meeting on the
 26/10/2023 was suggested.
 - The committee agreed to hold meetings on a Tuesday of the week before the Monthly Council meeting, at 4:30pm. Initial meetings were suggested every three months, following the terms of reference.
- 9. Storage for sports groups:
 - There is a need to consider alternative storage facilities for sports groups.
 - Suggestions included using the old tennis court clubhouse, gym, or the Youthlinx building.





There was no update provided on this matter.

10. Extra funding

- Wayne suggested exploring additional funding options to address any shortfalls in delivery.
- This included reaching out to the Australian Sports Foundation and seeking tax deductible donations.
- Consideration also to be given to potential interest from larger organisations like NIIA in contributing to upgrades such as scoreboards.

The CEO- Ian Bodill informed the committee that funding is crucial, and he will direct staff to contact the funding bodies identified in bid to seek funds.

The committee recommend conducting a risk assessment over the coming months to
establish best practices for parking signs around the sports grounds before the football
season kicks off.

Sally O'Callaghan informed the committee that the parking signs will be placed.

- Ongoing maintenance and cleaning of the basketball courts were discussed. Plan to be put in place to get this included on the maintenance schedule.
- Clarification sought regarding the point of contact for sports groups when they have concerns or need to log repairs/maintenance issues.

Director Tennant Creek informed the committee that ongoing maintenance and cleaning of the basketball court will be included on the maintenance schedule. The director also requested the committee to note that with work still in process around the area, it presents the challenges of maintaining the area.

4.1. Other Business:

Members raised the following issues and requested the staff to followup further and provide update in the next meeting.

- o Is there any proposed play equipment?
- The current scope indicates removal of all previously proposed play equipment.
 - o Is a new fence required around the playing oval?
 - o There is no coaches box in place.
 - o Would nets be put in place behind the goals?
 - o Grandstands for new fields / original grandstands also to be reinstated.
 - No parking signs permanent signage are required in between the changing rooms and the canteen.
 - o Bollards need to be in place around the parking lot.
 - Confirmation of cricket nets DIPL suggestion is to replace the soft nets with hard wire
 - Staff to follow up with DIPL and seek for clarification on the proposed use of the Youthlinx Building.





7 CLOSE OF MEETING

The meeting closed at 5:58pm.

This page and the proceeding 6 pages are the minutes of the Ordinary Council Meeting held on, 7th November 2023 and are unconfirmed.





4 REGISTER OF MOTIONS

Nil

5 UPDATED COMMITTEE WORK PROGRAM REPORTS

Nil

6 GENERAL BUSINESS

General Business

6.1 Update by the BRC CEO

Author Emmanuel Okumu (Governance Manager)

RECOMMENDATION

That Committee receives and notes a verbal response from the CEO regarding the BRC Annual Plan.

SUMMARY

Committee members requested they be offered input into the next BRC Annual Plan. The committee is asked to note the verbal response regarding their request about the Annual Plan.

ATTACHMENTS:

1. email from Mr Green [6.1.1 - 2 pages]

Emmanuel Okumu

From: wayne.green@iinet.net.au

Sent: Thursday, 2 May 2024 12:46 PM

To: Murray Davies

Cc: Romeo Mutsago; Faye Jennings; Troy Koch; 'Stewart Willey'; Emmanuel Okumu;

telvan.clegg4@gmail.com; 'Stewart Willey'; 'Ray Wallis'; 'Jason Dunemann'; 'Wayne

Green'; Jeff MacLeod

Subject: Purkiss Reserve Consultative Committee

CAUTION: This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Hi Murray,

I'd like to suggest that with recent correspondence that was sent to footy clubs around training times, booking the oval and light usage that it would be a good time to have a Purkiss Reserve Consultative Committee meeting. The last meeting was held in November and I've noticed those minutes aren't up on the BRC website. I'm pretty sure members haven't been emailed a copy either. This committee has also not been offered the opportunity to have any input into the next BRC Annual Plan.

I have just cc'd in who was included in the latest PRCC correspondence that I could find. I know there are updates needed with who is included in these emails at BRC but I will need you to advise.

Regards, Wayne Green 0448896216

From: wayne.green@iinet.net.au <wayne.green@iinet.net.au>

Sent: Thursday, November 16, 2023 11:24 AM

To: 'Murray Davies' <murray.davies@barkly.nt.gov.au>; 'Emmanuel Okumu' <emmanuel.okumu@barkly.nt.gov.au>; 'Stewart Willey' <stewart.willey@moriartyfoundation.org.au>; 'Jason Dunemann' <jason@lectc.com.au>; 'telvan.clegg4@gmail.com' <telvan.clegg4@gmail.com'; 'Stewart Willey' <stewart.willey@gmail.com>; 'Ray Wallis' <ray@simplysolutions.net.au>; 'Wayne Green' <Wayne.Green@afl.com.au>; lan Bodill <ceo@barkly.nt.gov.au> Cc: 'Romeo Mutsago' <Romeo.Mutsago@barkly.nt.gov.au>; 'Faye Jennings' <faye.jennings@barkly.nt.gov.au>; 'Troy Koch' <Troy.Koch@barkly.nt.gov.au>

Subject: RE: Purkiss Committee

Hi everyone,

I've pulled some paperwork that will enlighten some people to some of the earlier plans (2021 Tender that was released). Everything I've included is no longer in scope so some plans need to be made around obtaining funding for them. This is not everything.

I've heard that BRC were given the pricing for some play equipment and were going to seek separate funding (around \$265k) I believe. It would be good if this could be followed up to see where it is at.

I would imagine some of the above has been costed but I do have a recent quote for a scoreboard and some dialogue has been started by Kevin Cummins from BRADAAG around some opportunities there. Barkly Sports Hub has a project live with the Australian Sports Foundation around Purkiss Reserve seating.

Not much point in dwelling on the past but play equipment was always top of the list and now there is none. At the main oval, it's already been mentioned that there is nothing left in the scope. As well as the infrastructure discarded

that included coaches/timekeepers boxes, new grandstands, scoreboard and nets behind goals, the existing newer type grandstands used to sit on concrete slabs which were removed in the demolishing stage. It was always said these would go back on slabs that would be laid approximately 75mm higher than the new pathway that was built.

@Emmanuel Okumu Could this correspondence be included in the next meeting agenda please.

Regards, Wayne Green

From: Murray Davies <murray.davies@barkly.nt.gov.au>

Sent: Wednesday, October 18, 2023 3:41 PM

To: Wayne Green < Wayne.Green@afl.com.au >; Stewart Willey < stewart.willey@moriartyfoundation.org.au >; Jason Dunemann < jason@lectc.com.au >; telvan.clegg4@gmail.com; wayne.green@iinet.net.au; Stewart Willey < stewart.willey@gmail.com >; Ray Wallis < ray@simplysolutions.net.au >

Cc: Romeo Mutsago <<u>Romeo.Mutsago@barkly.nt.gov.au</u>>; Faye Jennings <<u>faye.jennings@barkly.nt.gov.au</u>>; Emmanuel Okumu <<u>emmanuel.okumu@barkly.nt.gov.au</u>>; Troy Koch <<u>Troy.Koch@barkly.nt.gov.au</u>>

Subject: RE: Purkiss Committee

Thank you, Wayne, for your thoughtful email.

One of the BRC Directors will attend the meeting tomorrow and will be keen to receive DIPL's progress report. Please reply with any other queries you would care to have raised if there is opportunity. Appreciate your kind participation.

Kind regards,

Murray Davies MICDA, MBA, GCPC | Director of Corporate Services Barkly Regional Council

t: 08 8962 0000 | d: 08 8962 0001

m: 0408 368 186

e: murray.davies@barkly.nt.gov.au

w:www.barkly.nt.gov.au



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From: Wayne Green < Wayne.Green@afl.com.au > Sent: Wednesday, October 18, 2023 3:36 PM

To: Murray Davies < murray.davies@barkly.nt.gov.au >; Stewart Willey < stewart.willey@moriartyfoundation.org.au >;



7 CLOSE OF MEETING