

BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

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We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

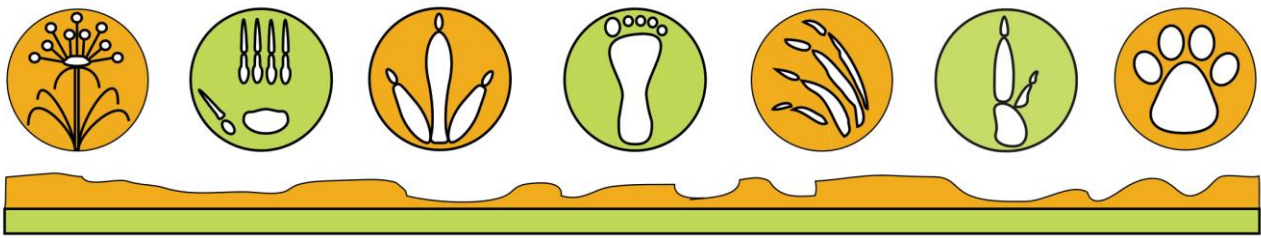
AGENDA ORDINARY COUNCIL MEETING

THURSDAY, 29 NOVEMBER 2018

Barkly Regional Council's Ordinary Council Meeting will be held in Council Chambers on Thursday, 29 November 2018 at 8:30am.

**Steven Moore
Chief Executive Officer**

BARKLY REGIONAL COUNCIL



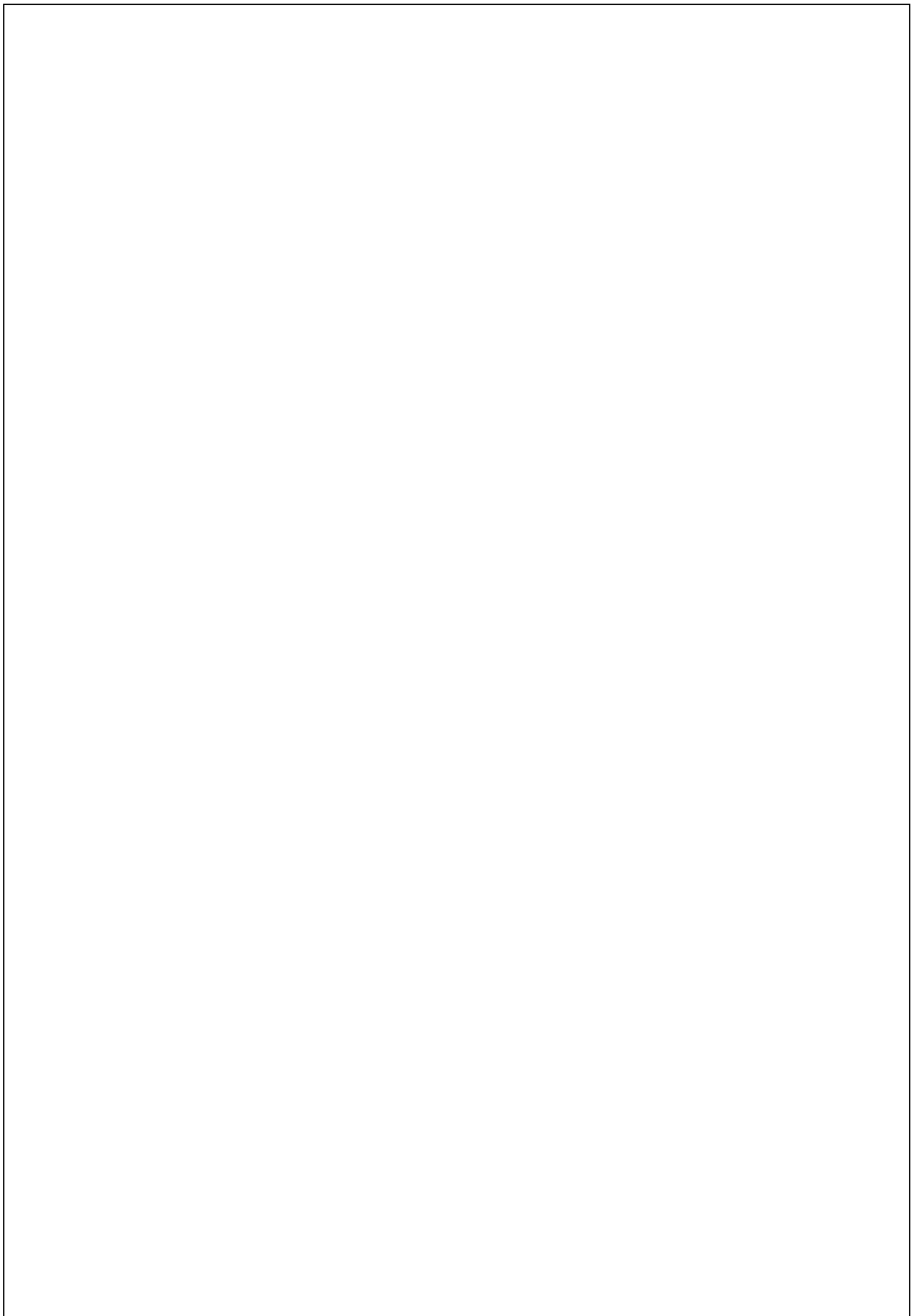
COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen

WELCOME TO COUNTRY

I respectfully acknowledge the traditional owners past and present of this land on which we are meeting, the Warumungu people.



AGENDA

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	<i>Nil</i>	
5	QUESTIONS FROM MEMBERS OF THE PUBLIC	
	<i>Nil</i>	
6	PETITIONS AND DEPUTATIONS	
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14 NOTICES OF MOTION

Nil

15 RESCISSION MOTIONS

Nil

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18 DECISION TO MOVE INTO CONFIDENTIAL SESSION

18.1 Confirmation of Previous Minutes

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

18.2 Confidential Action List

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

18.3 Presentation from Michael Davis

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

18.4 Appointment of Arnhem Earthmoving for the construction of a new footy oval in Elliott.

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

18.5 Womens Refure Peace Garden

The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.

18.6 Chief Executive Officer - Confidential Update

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

19 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 261496
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note re attached minutes
- b) Confirm the minutes of the 25 October 2018 as a true and accurate record.
- c) Confirm the minutes of the 01 November 2018 as a true and accurate record
- d) Confirm the minutes of the 16 November 2018 as a true and accurate record

SUMMARY:

Confirm the minutes from the Ordinary Council meeting held on the 25 October 2018 held in the council chambers as a true and accurate record.

Confirm the minutes from the Special Council meeting held on the 01 November 2018 held in the council chambers as a true and accurate record.

Confirm the minutes from the Special Council meeting held on the 16 November 2018 held in the council chambers as a true and accurate record.

BACKGROUND

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ORGANISATIONAL RISK ASSESSMENT

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BUDGET IMPLICATION

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ISSUE/OPTIONS/CONSEQUENCES

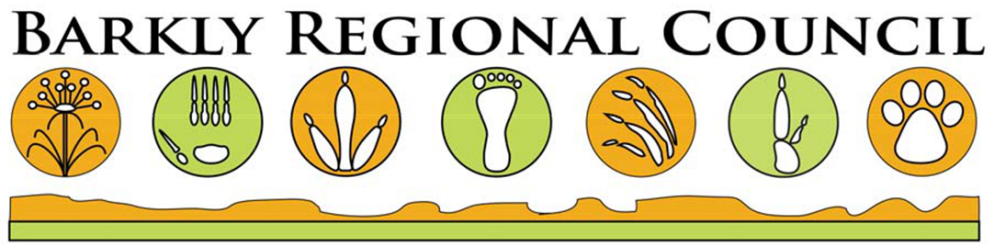
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CONSULTATION & TIMING

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ATTACHMENTS:

- [1](#)  25.10.2018 Unconfirmed minutes.pdf
- [2](#)  Ordinary Council 2018-11-01 [260822].pdf
- [3](#)  Ordinary Council 2018-11-16 [261495].pdf



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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ORDINARY COUNCIL MEETING

THURSDAY, 25 OCTOBER 2018

The Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers on Thursday, 25 October 2018 at 8:30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 8:45 am with Steven Edgington as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Dep Mayor Kris Civitarese
Cr. Noel Hayes
Cr. Ronald Plummer
Cr. Ray Aylett
Cr. Hal Ruger
Cr. Jeffery McLaughlin
Cr. Ricky Holmes
Cr. Lucy Jackson

1.2 Staff Members Present

Steve Moore – Chief Executive Officer
Gary Pemberton – Finance Manager
Neil Jones – HR Manager
Moirra Skinner – Director of Community Services
Elai Semisi – Director of Infrastructure
Troy Koch – Acting Director of Operations
Caitlin Dunn – Executive Assistant (Minute Taker)

1.3 Apologies

Cr. Jennifer Mahoney
Cr. Jane Evans
Cr. Jack Clubb
Cr. Sid Vashist

1.4 ACCEPT APOLOGIES

MOTION

Accept Apologies

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Hal Ruger

CARRIED UNAN.

Resolved OC 254/18

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member

- Tennant Creek Economic Development Committee – Member
- Rotary – Member
- Bizspeak Pty Ltd– Director
- Battery Hill – Member
- Alcohol Reference Group - Committee Member
- Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager
 - Barkly Art - Board Member
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships
 - Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Art – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee - Member
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
 - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
 - Centre for Appropriate Technology, Alice Springs – Board Member
 - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
 - Tennant Creek Children’s Christmas Tree – President
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee - Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Purrutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - BP Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director

There were no declarations of interest at this Ordinary Council Meeting

2. CONFIRMATION OF PREVIOUS MINUTES

8:45am Michael Hebb and Kerry Hoskins entered the meeting

8:45am Tim Blacker entered the meeting

6.3 MICHAEL HEBB - POLICE COMMANDER FOR CENTRAL COMMAND

MOTION

That Council

- a) Receive and note the presentation from Michael Hebb the newly appointed Police Commander for Central Command

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 255/18

09:30 Michael Hebb and Kerry Hoskins left the meeting

6.2 INDEPENDENT COMMISSION AGAINST CORRUPTION

MOTION

That Council

- a) Receive and note the report from Tim Blacker

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Deputy Mayor Kris Civitarese

CARRIED UNAN.

Resolved OC 256/18

Steve Moore Left the room 9:59am

Steve Moore returned 10:01am

Cr Ronald Plummer left the meeting, the time being 10:14AM

Cr Ronald Plummer returned to the meeting, the time being 10:16 PM

Cr Ray Aylett left the meeting, the time being 10:18 AM

Cr Ray Aylett returned to the meeting, the time being 10:22 AM

6.1 PRESENTATION FROM TIM BLACKER

MOTION

That Council

- a) Receive and note the presentation from Tim Blacker of Department of Infrastructure, Planning and Logistics – DIPL

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved OC 257/18

- A reference group to be established for the streetscape project. Consultations to occur through out the process. Streetscape project covers Paterson street, Davison Walk and Peko road up to Battery Hill.
- Tim Blacker has requested that the reference group can make decisions without returning to council.
- Enquire as to why a select tender can not be used

MOTION ADJOURN FOR MORNING TEA – 10:36AM

MOTION

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 258/18

Move back into ordinary Council 10:59am

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 259/18

Cr Ronald Plummer left the meeting, the time being 12:30 PM

4.1 CONFIRMATION OF PREVIOUS MINUTES**MOTION****RECOMMENDATION****That Council**

- a) Receive and note the report
- b) Confirm the minutes from meeting held on 27 September 2018 as a true and accurate report

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

*Resolved OC 260/18***3. ACTIONS FROM PREVIOUS MINUTES**

Cr Ronald Plummer returned to the meeting, the time being 02:22 PM

5.1 ACTION ITEMS FROM THE MEETING - 30 AUGUST 2018**MOTION****That Council**

- a) Receive and note the action list
- b) Action Items 7, 11, 13, 15, 17, 18 and 19 removed from the action list

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

*Resolved OC 261/18***4. ADDRESSING THE MEETING****5. QUESTIONS FROM MEMBERS OF THE PUBLIC***Nil***6. PETITIONS AND DEPUTATIONS***Nil***7. MAYOR'S REPORT**

Cr Hal Ruger left the meeting, the time being 02:47 PM

9.1 MAYORS REPORT - OCTOBER 2018

MOTION

That Council

- a) Receive and note the verbal report from the Mayor

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Deputy Mayor Kris Civitarese

CARRIED UNAN.

Resolved OC 262/18

8. CHIEF EXECUTIVE OFFICER REPORTS

Cr Hal Ruger returned to the meeting, the time being 02:50 PM

10.1 CHIEF EXECUTIVE OFFICER - OCTOBER 2018 UPDATES

MOTION

That Council

- a) Receive and note the report of the Chief Executive Officer for October 2018

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 263/18

10.2 SECTION 19 LEASE FOR TARA COMMUNITY NIGHT PATROL OFFICE

MOTION

That Council

- a) Receive and note the report
b) Authorise the CEO to enter into a 5+5 year lease for Lot number 16 at Tara Community

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 264/18

Cr Ricky Holmes left the meeting, the time being 03:03 PM

Cr Ricky Holmes returned to the meeting, the time being 03:04 PM

10.3 RATIFICATION OF COMMON SEAL

MOTION

That Council

- a) Ratify the execution of the following documents under the Council's Common seal
- DOH – Grant Agreement – NT job package for employment of aboriginal aged care
 - DOH – Municipal and Essential services special purpose grant – Purchase 1000 heatseeker trailer – ED Fire control unit Project : 18/19-005, 18/19-007
 - Central Land Council – BRC – Lease agreement – Community living area – Tara Community – 10 years
 - DIPL – BRD Land Fill expansion – Lot 1006 application for extra land – 2167

- Dept of Prime Minister and Cabinet – BRC – Project Schedule – Grants children and Schooling programme

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 265/18

Instruct the CEO to write to the Prime minister in cabinet and Department of Tourism in regards to their shortfall in funding for a Wutunugurra after school/ S&R program.

MOTION ADJOURN FOR AFTERNOON TEA 3:08PM**MOTION****RESOLVED**

Moved: Cr. Noel Hayes

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 266/18

Move back into ordinary session 3:24pm

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Noel Hayes

CARRIED UNAN.

Resolved OC 267/18

Cr Ray Aylett left the meeting, the time being 03:31 PM

Cr Ray Aylett returned to the meeting, the time being 03:37 PM

10.4 HUMAN RESOURCES MONTHLY REPORT - OCTOBER 2018**MOTION**

That Council

- a) receive and note this report

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved OC 268/18

10.5 AMMAROO PHOSPHATE PROJECT**MOTION**

That Council

- a) Receive and note the report

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Hal Ruger

CARRIED UNAN.

Resolved OC 269/18

9. CORPORATE SERVICES DIRECTORATE REPORTS

11.1 FINANCE REPORT - 31ST AUGUST 2018	
RESOLVED	OC 270/18
That Council	
a) Receive and note the Finance Report for the month ended 31 August 2018.	
Moved: Cr. Ray Aylett	
Seconded:Cr. Jeffrey McLaughlin	CARRIED UNAN.
<i>Resolved OC 271/18</i>	

11.2 FINANCE REPORT 30 SEPTEMBER 2018	
RESOLVED	OC 272/18
That Council	
a) Receive and note the Finance Report for the quarter ended 30 September 2018.	
Moved: Cr. Ray Aylett	
Seconded:Cr. Jeffrey McLaughlin	CARRIED UNAN.
<i>Resolved OC 273/18</i>	

11.3 GRANTS REPORT: SEPTEMBER 2018	
RESOLVED	OC 274/18
That Council	
a) Receive and Note the Grants Report for the Quarter Ended 30 September 2018	
Moved: Cr. Ray Aylett	
Seconded:Cr. Jeffrey McLaughlin	CARRIED UNAN.
<i>Resolved OC 275/18</i>	

10. INFRASTRUCTURE DIRECTORATE REPORTS

12.1 INFRASTRUCTURE DIRECTORATE REPORT FOR SEPT-OCT 2018	
MOTION	
That Council	
a)Receive and note the report of activities within the Infrastructure Directorate.	
b) Stage 1 is for Council to improve the current cross ramps prior to footpath commencement.	
c)Signage for the Tennant Creek Cemetery, please keep the gates closed and wild life out	
d) Report back on the loss of ESO contract in Elliott	
e) Install Spring loaded tap at the Tennant Creek Cemetery	
RESOLVED	
Moved: Cr. Hal Ruger	
Seconded:Cr. Ronald Plummer	CARRIED UNAN.
<i>Resolved OC 276/18</i>	

11. COMMUNITY SERVICES DIRECTORATE

Cr Hal Ruger left the meeting, the time being 04:20 PM
 Cr Hal Ruger returned to the meeting, the time being 04:24 PM

13.1 COMMUNITY SERVICES REPORT

MOTION

That Council

- a) Receive and note the report

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 277/18

12. LOCAL AUTHORITY REPORTS

14.1 LOCAL AUTHORITY MEETING REPORTS - SEPTEMBER 2018

MOTION

That Council

- a) Receive and note the minutes from Tennant Creek Local Authority meeting held on 4th September 2018
- b) Receive and note the minutes from Wutunugurra Local Authority meeting held on 4th September 2018
- c) Receive and note the minutes from Ampilatwatja Local Authority meeting held on 12th September 2018

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 278/18

14.2 LOCAL AUTHORITY MEETING REPORTS - OCTOBER 2018

MOTION

That Council

- a) Receive and note the Tennant Creek Local Authority minutes from meeting held on the 2nd of October 2018
- b) Receive recommendation from the Tennant Creek Local Authority that no work is to be done at Anzac Hill until a lease has been signed.
- c) Receive and action council request from the Tennant Creek Local Authority for the Council to request feedback from the public for names for the new park on Hilda Street.
- d) Receive and note the Elliott Local Authority minutes from meeting held on the 11th of October 2018
- e) Receive recommendation from the Elliott Local Authority to accept the application of Kevin Goskin to the Elliott Local Authority
- f) Receive and note the Ampilatwatja Local Authority minutes from meeting held on the 17th of October 2018
- g) Receive and note the Ali Curung Local Authority minutes from meeting held on the 18th of October 2018
- h) Ali Curung Local Authority recommend to council that funds be allocated for lighting

the softball court and surrounding area , the sum of \$ 28,000 approximately from the Local Authority funds

- i) Ali Curung Local Authority recommend to council that a letter be sent to Territory families in regards to the shift from Ali Curung to Ali Curung, Ampilatwatja and Arlparra

RESOLVED

Moved: Cr. Noel Hayes

Seconded:Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 279/18

13. COMMITTEE REPORTS

Nil

14. NOTICES OF MOTION

Nil

15. RESCISSION MOTIONS

Nil

16. GENERAL BUSINESS

18.1 HILDA STREET PARK UPDATE

MOTION

That Council

- a) Receive update on Hilda Street park

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded:Cr. Hal Ruger

CARRIED UNAN.

Resolved OC 280/18

18.2 RECRUITMENT AND SELECTION POLICY

MOTION

That Council

- a) Receive and note the report
b) Return the Recruitment and selection policy to the November Council meeting.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded:Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 281/18

18.3 CAROLS BY CANDLELIGHT

MOTION

That Council

- a) Receive and note the Correspondence
b) Instruct the CEO to host the Carols by Candlelight 2018

RESOLVED
Moved: Deputy Mayor Kris Civitarese
Seconded:Cr. Hal Ruger **CARRIED UNAN.**
Resolved OC 282/18

18.4 UPDATE ON FIVE-YEAR INFRASTRUCTURE PLAN

MOTION

That Council

- a) Receive and note the report

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded:Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 283/18

18.5 OPERATIONS DIRECTORS REPORT

MOTION

That Council

- a) Receive and note the Report

RESOLVED

Moved: Cr. Ray Aylett

Seconded:Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 284/18

18.6 PURCHASING AND PROCUREMENT POLICY

MOTION

That Council

- a) Receive and note the Attached Purchasing and Procurement Policy
- b) CEO to update with the tender ratings for the next council meeting

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded:Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 285/18

18.7 CHRISTMAS TREE COMMITTEE

MOTION

That Council

- a) Receive and note the report
- b) Authorise the CEO to respond to the Christmas Tree Committee donating the use of an appropriate area for the Tennant Creek Children's Christmas Party

RESOLVED

<p>Moved: Cr. Ray Aylett Seconded: Cr. Lucy Jackson <i>Resolved OC 286/18</i></p>	<p>CARRIED UNAN.</p>
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17. CORRESPONDENCE

19.1 CORRESPONDENCE		
<p>MOTION</p> <p>That Council</p> <p style="padding-left: 20px;">a) Receive and note the attached correspondence</p> <p>RESOLVED</p> <p>Moved: Deputy Mayor Kris Civitarese Seconded: Cr. Ronald Plummer <i>Resolved OC 287/18</i></p>		<p>CARRIED UNAN.</p>

17.3

MOTION

Accept the three welcome signs for the Barkly

Council give approval DIPL to allocate money from the \$1.45mil to go to tender for the completion of a SEPTED report for Tennant Creek

Assign all Patta ward councillors to the project control group for Paterson street and delegate the authority to make decision on the \$1.45mil upgrade and

RESOLVED

<p>Moved: Cr. Ray Aylett Seconded: Deputy Mayor Kris Civitarese <i>Resolved OC 288/18</i></p>	<p>CARRIED UNAN.</p>
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17.6 WHITE RIBBON

MOTION

- a) Council to host an event in regards to the white ribbon day with the councillors running the event.
- b) Allocate a budget of \$500.00 to the white ribbon day

RESOLVED

<p>Moved: Cr. Jeffrey McLaughlin Seconded: Deputy Mayor Kris Civitarese</p>	<p>CARRIED UNAN.</p>
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Resolved OC 289/18

18. **DECISION TO MOVE INTO CLOSED SESSION**

19. **RESUMPTION OF MEETING**

20. **CLOSE OF MEETING**

The meeting terminated at 5:55pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Thursday, 25 October 2018 AND CONFIRMED Friday, 23 November 2018.

Steven Edgington
Council Mayor

Steve Moore
Chief Executive Officer



OUR VISION

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The Way We Will Work

- We will make it happen!**
- We will be engaged and have regular opportunities to listen.**
- We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.**
- Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.**
- We are a responsible Council.**
- We will be a responsive Council.**
- We want to empower local decision making.**
- We want to ensure that our services are sustainable and that our region has a standard consistent level of services.**
- We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.**
- We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**
- We need to be realistic, transparent and accountable.**

MINUTES

SPECIAL COUNCIL MEETING

THURSDAY, 1 NOVEMBER 2018

The Special Council Meeting of the Barkly Regional Council was held in Council Chambers on Thursday, 1 November 2018 at 7:30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 7:35am with as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Dep Mayor Kris Civitarese
Cr. Noel Hayes
Cr. Ronald Plummer
Cr. Jeffery McLaughlin
Cr. Ricky Holmes
Cr. Sid Vashist
Cr. Lucy Jackson
Cr. Jennifer Mahoney

1.2 Staff Members Present

1.3 Apologies

Cr. Jane Evans
Cr. Jack Clubb
Cr. Hal Ruger
Cr. Ray Aylett

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill – Member
 - Alcohol Reference Group - Committee Member
 - Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager
 - Barkly Art - Board Member
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships
 - Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly

- Battery Hill – Member
- Barkly Art – Member
- Tennant Creek High School - Member
- Tennant Creek Primary School – Member
- Christmas Tree Committee - Member
- Multicultural Association of Central Australia – Member
- Australia-India Business Council - Member
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
 - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
 - Centre for Appropriate Technology, Alice Springs – Board Member
 - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
 - Tennant Creek Children’s Christmas Tree – President
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee - Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Purru Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - BP Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director

There were no declarations of interest at this Special Council Meeting.

16.1 ANNUAL REPORT

MOTION

That Council

- (a) approves the Audited Financial Statement for Barkly Regional Council for inclusion in the draft 2017-2018 Annual Report;
- (b) adopt the draft 2017-2018 Annual Report as final; and
- (c) approves that the 2017-18 Annual Report be submitted to the Department of Housing and Community Development, Northern Territory and the Minister for Housing and Community Development.
- (d) Reporting frame work to be developed and tabled at the next council meeting. Reporting to be done on a quarterly basis.

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded: Cr. Noel Hayes

CARRIED UNAN.

Resolved OC 266/18

2. DECISION TO MOVE INTO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-
7:42am

3. RESUMPTION OF MEETING**RECOMMENDATION:**

That Council move back into open session at 8:34 am

4. CLOSE OF MEETING

The meeting terminated at 8:34am.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Special Council Meeting HELD ON Thursday, 1 November 2018 AND CONFIRMED Friday, 23 November 2018.

Steven Edgington
Council Mayor

Steve Moore
Chief Executive Officer



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

**SPECIAL COUNCIL MEETING
FRIDAY, 16 NOVEMBER 2018**

The Special Council Meeting of the Barkly Regional Council was held in on Friday, 16 November 2018 at 10:00 am.

**Steven Moore
Chief Executive Officer**

Meeting commenced at 10:00 am with Steven Edgington as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Cr. Ray Aylett
Cr. Hal Ruger
Dep Mayor Kris Civitarese - Phone
Cr. Noel Hayes - Phone
Cr. Ricky Holmes – Phone 10:06am
Cr. Jeffery McLaughlin
Cr. Lucy Jackson - Phone
Cr. Jennifer Mahoney – Phone
Cr. Ronald Plummer – arrived 10:06am

1.2 Staff Members Present

Steve Moore – Chief Executive Officer
Elai Semisi – Director of infrastructure
Caitlin Dunn – Executive Assistant (minute Taker)

1.3 Apologies

Cr. Sid Vashist
Cr Jane Evans

1.4 Absent Without Apologies

Cr. Jack Clubb

1.5 Disclosure Of Interest – Councillors And Staff

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill – Member
 - Alcohol Reference Group - Committee Member
 - Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager
 - Barkly Art - Board Member
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships

- Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Art – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee - Member
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
 - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
 - Centre for Appropriate Technology, Alice Springs – Board Member
 - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
 - Tennant Creek Children’s Christmas Tree – President
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee - Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Purutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - BP Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director

There were no declarations of interest at this Special Council Meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

Nil

3. ACTIONS FROM PREVIOUS MINUTES

Nil

4. ADDRESSING THE MEETING

Nil

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

6. PETITIONS AND DEPUTATIONS

Nil

7. MAYOR'S REPORT

Nil

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 CASHLESS WELFARE CARD FORUM	
MOTION	
That Council	
a) Receive and note the report	
b) Authorise travel costs for the Mayor, Deputy Mayor and Councilor Hayes to attend the summit in Perth on Friday the 23 rd of November.	
RESOLVED	
Moved: Cr. Hal Ruger	
Seconded: Cr. Ricky Holmes	CARRIED UNAN.
<i>Resolved OC 266/18</i>	

9. CORPORATE SERVICES DIRECTORATE REPORTS*Nil***10. INFRASTRUCTURE DIRECTORATE REPORTS***Nil***11. COMMUNITY SERVICES DIRECTORATE***Nil***12. LOCAL AUTHORITY REPORTS***Nil***13. COMMITTEE REPORTS***Nil***14. NOTICES OF MOTION***Nil***15. RESCISSION MOTIONS***Nil***16. GENERAL BUSINESS***Nil***17. CORRESPONDENCE***Nil***18. DECISION TO MOVE INTO CLOSED SESSION****18.1 MOVE INTO CONFIDENTIAL SESSION – 10:27am****MOTION****RESOLVED****Moved:** Cr. Hal Ruger**Seconded:** Cr. Ronald Plummer**CARRIED UNAN.***Resolved OC 267/18*

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

19. RESUMPTION OF MEETING**RECOMMENDATION:**

That Council move back into open session at 10:51am

20. CLOSE OF MEETING

The meeting terminated at 10:53 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Special Council Meeting HELD ON Friday, 16 November 2018 AND CONFIRMED Friday, 23 November 2018.

Steven Edgington
Council Mayor

Steve Moore
Chief Executive Officer

ACTIONS FROM PREVIOUS MINUTES

ITEM NUMBER 3.1
TITLE Action list
REFERENCE 261444
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the attached action list
- b) Note all actions completed, removed from action list

SUMMARY:

Item 1. No further progress
Item 2. Ongoing
Item 3. signs ordered
Item 4. Update in HR report
Item 5. Ongoing
Item 6. Progressing
Item 7. Ongoing
Item 8. Ongoing
Item 9. Work yet to be carried out
Item 10. Complete
Item 11 complete
Item 12. Requested
Item 13. Complete
Item 14. Complete
Item 15. Complete
Item 16. Report included in agenda
Item 17. Complete
Item 18. Complete
Item 19. Complete
Item 20. Yet to be completed
Item 21. Complete
Item 22. Complete
Item 23. Complete
Item 24. Complete

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

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CONSULTATION & TIMING

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ATTACHMENTS:


1 [↓](#) Ordinary Council Meeting - Action list - 25.10.pdf

	ORDINARY COUNCIL ACTION LIST <u>Meeting of the 25 October 2018</u>	Updated 25 October 2018
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	Meeting Date	Timeframe	Subject	Resolution	Action Officer	Action/Task	Completed Status
1.	Ordinary Council Meeting 19 April 2018		Tara Play group	CEO to meet with PMC in regards to accommodating the Tara play group	CEO		28.06.2018 Ongoing 26.07.2018 Ongoing 31.08.2018 Ongoing 27.09.2018 Ongoing 25.10.2018 Discussed with PM&C no further information
2.	Ordinary Council Meeting 19 April 2018		Ampilatwatja briefing Community blueprints	CEO to request a briefing from the department in regards to the Ampilatwatja process CEO to meet with DCM and PMC in regards to community blueprints for Ampilatwatja	CEO		28.06.2018 Ongoing 26.07.2018 Ongoing 31.08.2018 Ongoing 27.09.2018 Ongoing 25.10.2018 Initial meetings held – No further progress
3	Ordinary Council Meeting December 08 2016		Past Meeting Action List - 20 October 2016	Director of Infrastructure to complete a report that establishes the wording, size, cost and available funds for erecting three signs at the Council entrance boundaries Resolved OC 273/16	Director Infrastructure	Complete a report that establishes the wording, size, cost and available funds for erecting three signs at the Council entrance boundaries	Ongoing. Designs were an issue. A good sign writer will work on them and the Work Camp are willing to put them up. Mayor would like this to be done before the next meeting. 25.01.2018 Stephen Dawkins, Jeff McLaughlin, Ronald Plummer and Ray Aylett to draft designs and bring them back to the next council meeting. Signs to include language names. 23.02.2018 Southern sign design is complete. 22.03.2018 Ongoing 19.04.2018 Received photo and has been forwarded on to the designer. 28.06.2018 Order the northern and southern signs for the Barkly Region 26.07.2018 Southern and Eastern Signs have been ordered. 31.08.2018 Ongoing 27.09.2018 Entry Signs: Queensland Boarder <ul style="list-style-type: none"> • Logo to made bigger and a brighter orange • Sign to be installed at both ends of the sand over. Council to approve the sign with changes recommended, with a sign being installed at the eastern

Ordinary Council Meeting - Action list - 25.10.2018

BARKLY REGIONAL COUNCIL		ORDINARY COUNCIL ACTION LIST			Updated 25 October 2018		
		<u>Meeting of the 25 October 2018</u>					
							entrance and southern border or the sand over and on the Queensland border with proofs being returned to October Council meeting. Organise High resolution signs for the Northern Entrance and return to the October council meeting 25.10.2018
4.	Ordinary Council Meeting 27 April 2017		13.7 AUDIT COMMITTEE	<p>MOTION That Council</p> <p>a) Receive and note the report</p> <p>b) The Audit Committee recommend to Council that the Enterprise Bargaining Agreement be updated and signed by all parties by 31 December 2017</p> <p>c) A Council wide review of all staff positions be undertaken to ensure that the levels staff are being paid match the roles and responsibilities outlined in the relevant job description and that the job description reflects the actual duties being undertaken and to be completed no later than 30 June 2018</p> <p>Resolved OC 72/17 CARRIED UNANIMOUSLY</p>	HR Manager	EBA updated by 31 December 2017 Review all staff positions by 30 June 2018	<p>Started the Bargaining me 27.09.2018 Ongoing meetings on 13/09/2018. Proposed date for the voting process is 31st December 2018.</p> <p>If the EBA is accepted by the employees the EBA will be submitted to the FWC and that will take approx. 12 weeks for approval.</p> <p>Position Descriptions: Currently 70% completed, but will be reviewed one more time to ensure that the PD's are relevant for the staff appraisal process. Scheduled for completion 31 December 2018</p> <p>PLEASE NOTE: The above two projects are complex and a 12 month timeframe is not achievable. 27.09.2018 Ongoing 25.10.2018 EBA Progressing – Review Continuing</p>
5	Ordinary Council Meeting 22 March 2018		Policies and Procedures	All policies are to be Standardised. Add to all policies Legislation Standards, Related policies, Responsibility and delegation and Evaluation and review	Manu		<p>Ongoing 31.08.2018 Ongoing 27.09.2018 On hold until new Governance officer is appointed 25.10.2018 Ongoing</p>
6	Ordinary Council Meeting 28 June 2018		Dob in a dumper App	CEO to contact Tennant Creek High School in regards to the Dob in a Dumper app	CEO		<p>School Holidays 26.07.2018 Ongoing 31.08.2018 Ongoing 27.09.2018 Chin Huan has been working on the app. As you would be aware we are pretty busy with our own teaching loads at school and are having to work on this project after hours. Mr Huan will be continue to work on the app and says that he may have it ready during the upcoming school holiday period.</p>

BARKLY REGIONAL COUNCIL		ORDINARY COUNCIL ACTION LIST					Updated 25 October 2018
		<u>Meeting of the 25 October 2018</u>					
							25.10.2018 Ongoing
7	Confidential Council Meeting 30 August 2018		Ali Curung Library	CEO to look into a library for Ali Curung	CEO		27.09.2018 Ongoing 25.10.2018 Requested
8	Ordinary Council Meeting 26 July 2018		RAP Development	Council to develop an RAP	Manu		First draft is complete 27.09.2018 Ongoing 25.10.2018 Ongoing
9	Ordinary Council Meeting 26 July 2018		Lane Ways	CEO to request that Barkly Work camp clean up the ally ways and paint them white	CEO		31.08.2018 commenced 27.09.2018 Ongoing 25.10.2018 Work has commenced
10	Ordinary Council Meeting 30 August 2018		Existing Cross ramps	Inspection of existing access ramps to foot paths to be inspected and noted on condition	Dinesh		Completion by 3 rd week of September 2018 27.09.2018 Assessment to be completed on existing footpaths and ramps 25.10.2018 Stage 1 is for Council to improve the current cross ramps prior to footpath
11	Ordinary Council Meeting 30 August 2018		Parking on Thompson Street	Has any consultation occurred with council in regards to the parking on Thompson street and what is happening with stage 3.	Elai		27.09.2018 Ongoing 25.10.2018
12	Ordinary Council Meeting 30 August 2018		CCTV	Invite Police to brief council on the CCTV and how it is being monitored	CEO		27.09.2018 Invitation to October meeting 25.10.2018 Requested
13	Ordinary Council Meeting 27 September 2018		Domestic Animal policy	Domestic Animal Policy to be reviewed and investigate additional bylaws in regards to animal management and legislation from the NT Government.			25.10.2018 Ongoing
14	Ordinary Council Meeting 25 October 2018		Shortfall in funding	CEO to write to the Prime minister in cabinet and Department of Tourism in regards to their shortfall in funding			
15	Ordinary Council Meeting 25 October 2018		Cemetery Signage	Signage for the Tennant Creek Cemetery is to be ordered saying Please keep the gate closed and wild life out			
16	Ordinary Council Meeting 25 October 2018		Elliott ESO	Report back on the loss of the ESO Contract Elliott			

Ordinary Council Meeting - Action list - 25.10.2018

		ORDINARY COUNCIL ACTION LIST <u>Meeting of the 25 October 2018</u>			<i>Updated 25 October 2018</i>		
17	Ordinary Council Meeting 25 October 2018		Spring Loaded Tap	A spring loaded tap is to be installed at the Tennant Creek Cemetery			
18	Ordinary Council Meeting 25 October 2018		Recruitment and Selection Policy	Recruitment and selection Police to be brought back to the November Council Meeting			
19	Ordinary Council Meeting 25 October 2018		Carols by Candle light	Instruct the CEO to host the carols by candle light 2018			
20	Ordinary Council Meeting 25 October 2018		Tender Ratings	CEO to update tender ratings for the November Council meeting.			
21	Ordinary Council Meeting 25 October 2018		Christmas Tree Committee	CEO to respond to the Christmas Tree Committee donating the use of an appropriate area for the Tennant Creek Children's Christmas Party.			
22	Ordinary Council Meeting 25 October 2018		SEPTED	Council to approve DIPL to allocated money from the \$1.45m to do a SEPTED			
23	Ordinary Council Meeting 25 October 2018		PCG \$1.45m upgrade	Form a PCG containing the Patta ward councillors to the PCG for the \$1.45m upgrade to Paterson Street			
24	Ordinary Council Meeting 25 October 2018		White Ribbon Day	Council to host an event for the white Ribbon day with councillors running the even' Allocate \$500 to the white Ribbon day.			

MAYOR'S REPORT

ITEM NUMBER 7.1
TITLE Mayors update
REFERENCE 261580
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the verbal update from the Mayor.

SUMMARY:

<This should set out what the report is about, why it was written and why it is relevant.>

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

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CONSULTATION & TIMING

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ATTACHMENTS:

There are no attachments for this report.

CHIEF EXECUTIVE OFFICER REPORTS



ITEM NUMBER	8.1
TITLE	Ratification of Common seal
REFERENCE	261468
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

a) Ratify the execution of the following documents under the Council's Common seal

- Central Land Council – BRC – Lease Agreement – Lot 125 – Community Living Area - Alpururulam
- Central Land Council – BRC – Licence Agreement – Lot 23 – Alpururulam

SUMMARY:

Local government Act (NT) Section 26(2)(a-b) provides for Council to authorise or ratify the execution of documents under Council's Seal.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

Government agencies require agreements with Council for the provision of agency services and these arrangements are normally required to be endorsed under Seal of the Council and witnessed by the CEO and one member of the Council.

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

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ATTACHMENTS:

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	8.2
TITLE	Chief Executive Officer - November Update
REFERENCE	261535
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION**That Council**

- a) Receive and not the report

SUMMARY:

November has been a good month for getting jobs done. As Council is aware the Alpururulam roads are well under way and will be close to completion by the time of the council meeting. This has been a job that has been outstanding for several years and it is very satisfying to finally complete the works.

The work At TC Cemetery is also progressing well, the concrete head stone bases have been completed, a water tap provided and a sign asking people to keep the gate closed is in place and seems to be being adhered to. We hope to hold a planning meeting at the cemetery this week with representatives of Council, friends of the cemetery and the landscape gardener to plan out the landscaping.

We hope to have a supplementally agenda item for council to consider the appointment of the design consultant or the Purkiss reserve upgrade, it will be pleasing to see this project progress after a series of delays.

The work around the Barkly Regional Deal is ramping up, the project is starting to take more of my time. Next week the Federal task force will be in the Barkly to continue community consultation, this should culminate in the signing of an agreement by the three levels of Government on Monday the 10th of December. Once confirmed, Councillors will be advised of the details of the signing ceremony.

We attended the LGANT meetings during the month, with the CEO forum being held the day before the LGANT AGM. A number of items were discussed throughout the day and included presentations from the ICAC commission, NT Police, National Redress Scheme and NTG Compliance Department. It was also a great opportunity to meet with my fellow CEO's and discuss some of the challenges we all face including staff retention.

Recent issues at Ali Curung have seen Council working with other Territory and Federal agencies to try to minimise the impact on service delivery. A large number of our staff have been away from work due to the unrest. Our Area Manager Tim Hema has done a fantastic job maintaining critical services during this difficult time, he and his team should be commended for their efforts over the past weeks. Our Night patrol staff have also played a key role in assisting with the search near Jara Jara and are now back on the road working with the community to get people home safely.

A Local Decision Making workshop was held with representatives from our LA's and the NTG LDM team. Feedback from the meeting was very positive, it appears that while the members are supportive of the process it is likely to take quite some time to implement. We will continue to support the process with the LDM team.

The Roads Transport Congress is being held in Alice Springs the week before the Council meeting, I will be able to give Council an update on the event at the meeting.

It has been a busy month with 2 weeks of travel and two members of the management team on annual leave. The management team has worked well together during the month to fill the gaps and ensure work continues to be carried out.

BACKGROUND

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ORGANISATIONAL RISK ASSESSMENT

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BUDGET IMPLICATION

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ISSUE/OPTIONS/CONSEQUENCES

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CONSULTATION & TIMING

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ATTACHMENTS:

There are no attachments for this report.

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	8.3
TITLE	Australia Day 2019 Update
REFERENCE	261607
AUTHOR	Ktima Heathcote, Public Relations and Events Manager

RECOMMENDATION**That Council**

- a) Receive and note the report on Australia Day 2019

SUMMARY:

This report gives a brief overview of what is happening on Australia Day 2019 in Tennant Creek and Elliott.

BACKGROUND

Australia Day is celebrated in both Tennant Creek and Elliott and has been hosted by Barkly Regional Council for several years. In Tennant Creek there are three events: Triathlon; Australia Day breakfast and official proceedings and Australia Day family fun afternoon. Elliott celebrates with a community BBQ and Australia Day Awards Ceremony.

This year the Australia Day Council NT did not get as much sponsorship from the Northern Territory Government. However, it is still looking into ways Council can apply for sponsorship money and we will keep you informed if and when this happens. The EA to the CEO is currently seeking sponsorship from local businesses, using a letter template and media package provided by the PR Officer.

The PR & Events Officer has negotiated a cost saving advertising package for the event in the Tennant & District Times and has called for nominations for all the Australia Day Awards via social media and print media. The nominations will be collated ready for the confidential section of the ordinary council meeting in December 2018.

Regarding Australia Day itself a task force of staff, including myself, the EA to the CEO, Reception, Administration Officer, Administration and Facilities Officer and Sport and Recreation Officer (Tennant Creek), has been set up to assist with the three events in Tennant Creek. The task force members have been provided with actions plans for all three events by the PR Officer. In a preliminary meeting on Friday, 16 November, the CEO assigned tasks to members of the Australia Day Task Force with a follow up meeting on Monday, 10 December 2018.

The following activities have been outlined for Australia Day 2019.

- For the triathlon, teams of three adults/youth and solo entrants swim 100m, run 200m and cycle 200m at Lake Mary Ann from 6am. Medals are handed out for 1st, 2nd and 3rd place. Sport and Recreation Officer (Tennant Creek) Yves Makita will coordinate this event.
- The official proceedings, from 8am-10.30am, include Welcome to Country, Flag Raising, Mayor's Welcome Address, Citizenship Ceremony, Australia Day Local Government Awards, Achievement Awards, Australia Day cake cutting and community breakfast up at Battery Hill. This year we have an Australia Day NT Ambassador (confirmation of name to come) and the Hon. Gerry McCarthy MLA has accepted an invitation to read the Minister for Immigration's

message at the Citizenship Ceremony. Councillor Kris Civitarese will be the MC for the official ceremonies.

- The family fun afternoon runs from 12.30pm to 6.30pm out at Lake Mary Ann. Activities include raft race, tug of war, pie eating contest, leaky bucket race, egg and spoon relay, slip 'n' slide, kid's corner and thong throwing with cash prizes from sponsors. There's also a free community BBQ which we invite councillors to assist with. Councillor Jeffrey McLaughlin will provide music for the afternoon, and the Hon. Gerry McCarthy, MLA Barkly, is MC and games host for the afternoon, along with Councillor Sid Vashist. Sport and Recreation Officer Yves Makita will also assist with this event.
- In Elliott, activities include Flag Raising, Welcome to Country, Welcome Address, Australia Day Local Government Awards for citizens and community events. There will be various children's activities as well as local entertainment accompanied by a free community BBQ. The Elliott Area Manager runs this event

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

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BUDGET IMPLICATION

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ISSUE/OPTIONS/CONSEQUENCES

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CONSULTATION & TIMING

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ATTACHMENTS:

There are no attachments for this report.

CHIEF EXECUTIVE OFFICER REPORTS



ITEM NUMBER 8.4
TITLE Human Resources Monthly Report - November 2018
REFERENCE 261642
AUTHOR Neil Jones, Human Resources Manager

RECOMMENDATION

That Council

- a) receive and note this report.

SUMMARY:

Enterprise Bargaining Agreement

The first round of bargaining has now been completed, with the employers response to the employee’s requests submitted into the bargaining process.

There were two meetings held (14th November and 15th November 2018) with the employees to discuss the employer’s responses in more detail. The employees now have the opportunity to respond to the employer’s requests at the next meetings which will be held on the 4th December and the 5th December 2018.

Recruitment.

- The Quality and Governance officer commenced on 21st November 2018
- The Asset and Facilities Coordinator interviews closed on 21st November 2018. An update will be provided at the next council meeting.
- The Community Care Team Leader position at Ampilatwatja is being finalised. We are currently completing the referee checks for the identified successful candidate.
- The Municipal Works Supervisor at Alpurrurulam has closed and is currently at the shortlisting stage.

Positions Open:

- Apprentice Mechanic (School Leaver)
- Community Care Team Leader - Alpurrurulam
- Night Patrol – Elliott x 2 positions
- Night Patrol – Arlparra x 2 positions

- Night Patrol – Mungkarta x 1 position
- Night Patrol – Ali Curung x 2 positions
- Night Patrol – Alpururulam x 1 position
- Night Patrol – Canteen Creek x 1 position

Annual Employee Appraisals

As part of the five year Strategic Plan, the HR Manager has initiated the bi-annual performance appraisals. The HR Manager held workshops for Area Managers, Supervisors and Team Leaders on the appraisal process, the newly designed forms and what outcomes that the council would like to identify from the process, eg future training and development of our employees

The “full Year” appraisals started to be rolled out in November and it has been requested that the deadline for the completed appraisals to be returned to the HR Department by 14th December 2018.

Staff Surveys

As part of the five year Strategic Plan, the HR Manager has initiated the annual Staff Survey process. The Survey was introduced to the employees at the October employee morning tea.

The Survey commence on 26th November for a period of two weeks. Once we have received the completed survey forms the data will be analysed and a report will be submitted to council.

Policies

The Recruitment and Selection Policy has been resubmitted to council with the recommended changes to identify that council identifies the recruitment of local

people and identifies other related documents such as the NES.

Workforce Management Plan

The HR Department is currently working on the Workforce Management plan. This plan will reflect on council's visions and goals relating to recruitment and selection, cover training and development of employees, succession planning via career pathways plus identifying skills gaps now and in the future. The HR team currently has individual projects that they are working on to assist in creating the plan.

The Workforce Management plan is a major project to create, so the proposed timeframe for completion is June 2019. Updates will be provided in future council reports.

Learning and Development

1. Core Skills/LLN

The current phase of the program runs until Dec 2018, and being funded by Night Patrol. There are unexpended funds in the L&D budget that may cover the program Jan-Jun 2019.

2. CIII Community Night Patrol

17 current and former Night Patrol staff graduated with the CIII Community Night Patrol from CDU. Graduation ceremony and dinner were held 15 Nov at the Memorial Club.

3. Mandatory Reporting

Free Mandatory Reporting seminar facilitated through NAAJA attended by BRC and staff from other organisations.

4. 4WD and High Risk licensing

4WD, Working at Heights, Confined Spaces training held in Tennant Creek

and Ali Curung in October.

5. Innovation in Indigenous Vocational Education and Training – Research and Evaluation project

Dr Melinda Waters held discussions with L&D Coordinator and Night Patrol Manager on factors for successful collaboration between employer and VET training as part of CDU's research into *Innovation in Indigenous Vocational Education and Training*.

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE SERVICES DIRECTORATE REPORTS



ITEM NUMBER	9.1
TITLE	Finance Report - October 2018
REFERENCE	261124
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION

That Council

- a) Receive and note the Finance Report for the four months ended 31 October 2018.

SUMMARY:

Section 18 of the *NT Local Government Accounting Regulations* requires that

18 Financial reports to council

- (1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:
 - (a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - (b) the forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
 - (a) details of all cash and investments held by the council (including money held in trust); and
 - (b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - (c) other information required by the council.

BACKGROUND

Council continues to maintain strong cash reserves with total cash holdings of \$12.943 Million at 31 October.

\$161 thousand was collected in outstanding rates debtors for October.

Five external debtors owe Council amounts totaling \$11,634 at 60 days past due.

Council has expended \$4,772,952 on capital additions (including \$4,141,275 of funded capital) to 31 October 2018. An itemized listing has been provided detailing the location, usage and budget utilized for each capital item.

For the financial year to 31 October 2018, Total Comprehensive Income of Council is reported at \$3.27Million less than budget. Total expenditure is \$213K less than budget with employee costs reported at \$440K (8.92%) less than budget. Materials, contracts and other expenses were \$192K over-budget as carry-forward funding for 2017-2018 projects is expended to move these projects towards finalization.

Grant revenues are \$3.55 Million less than budget. Major variances in funding are detailed below:

Funding Stream	Variance	Comments
NT Operational Subsidy	(62,356)	
Financial Assistance Grants	(748,984)	Funding received in advance: June 2018
Indigenous Sports and Rec	(179,907)	Quarter Two Funding Not Yet Received
OSHC	(136,447)	Quarter Two Funding Not Yet Received
Indigenous Jobs Develop	(242,000)	Received November 2018
Animal Management	(100,000)	Funding received in advance: June 2018
Local Authority Funding	(394,213)	Funding expected December 2018
Remote Sport Program	(204,000)	Funding not yet received.
Roads to Recovery	(177,883)	Funding not yet received
Capital Funding: BBRF	(1,217,067)	Applications submitted November 2018

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

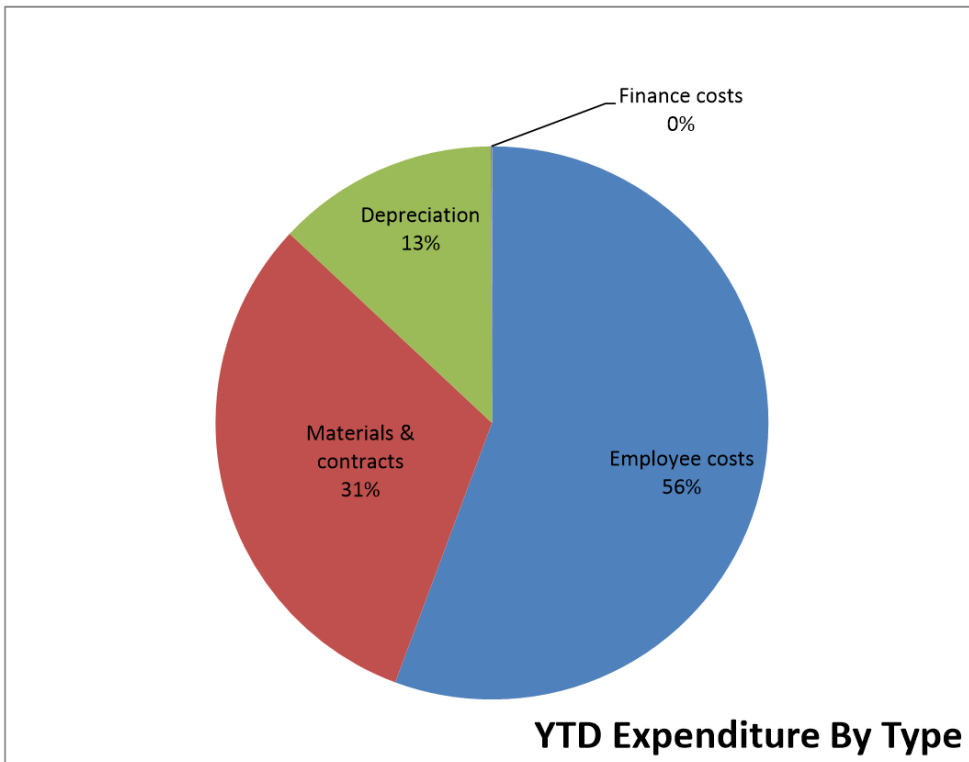
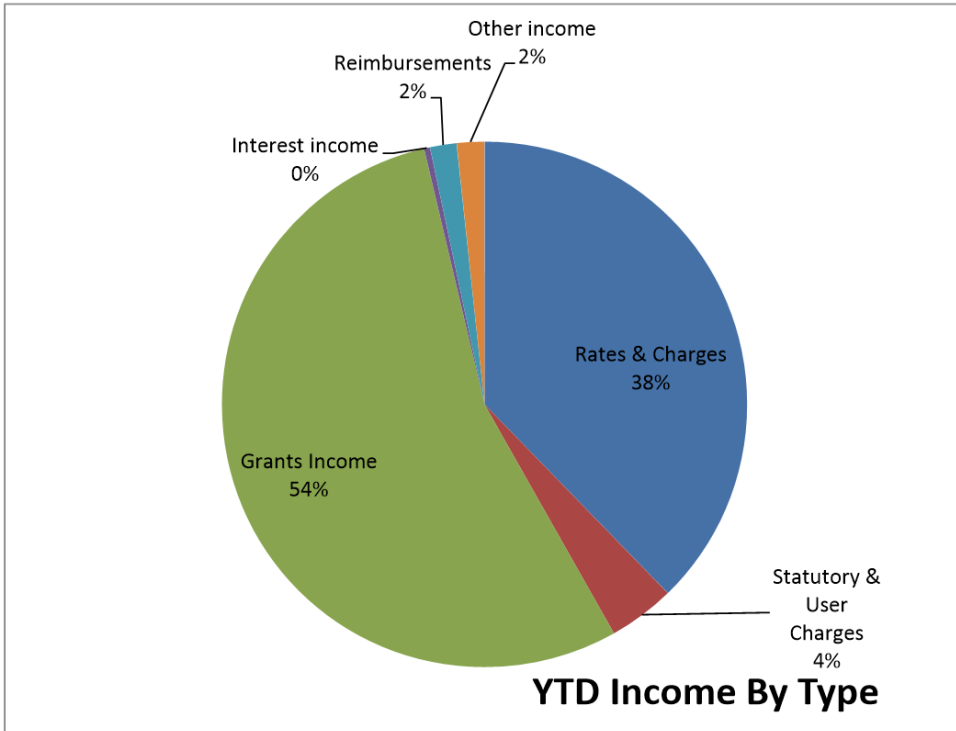
ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Finance: October 2018

BARKLY REGIONAL COUNCIL					
STATEMENT OF COMPREHENSIVE INCOME					
for the four months ended 31 October 2018					
	ACTUAL	BUDGET	Variance		ANNUAL
	2018	2018			BUDGET
	\$'000	\$'000	\$'000	%-age	\$'000
INCOME					
Rates	3,542	3,581	(39)	0.00%	3,558
Statutory charges	6	6	-	0.00%	84
User charges	375	389	(14)	-3.60%	1,168
Grants, subsidies and contributions	5,117	8,667	(3,550)	-40.96%	16,469
Investment income	34	35	(1)	-2.86%	104
Reimbursements/Private Works	154	152	2	1.32%	1,835
Other income	159	159	-	0.00%	30
Total Income	<u>9,387</u>	<u>12,989</u>	<u>(3,602)</u>		<u>23,248</u>
EXPENSES					
Employee costs	4,491	4,931	(440)	-8.92%	14,902
Materials, contracts & other expenses	2,522	2,330	192	8.24%	7,373
Depreciation, amortisation & impairment	1,047	1,012	35	3.46%	3,037
Finance costs	5	5	-		14
Total Expenses	<u>8,065</u>	<u>8,278</u>	<u>(213)</u>		<u>25,326</u>
OPERATING SURPLUS / (DEFICIT)	1,322	4,711	(3,389)		(2,078)
Net gain (loss) on disposal or revaluation of assets	15	-	15		-
Amounts received specifically for new or upgraded assets	104	-	104		3,651
NET SURPLUS / (DEFICIT)	<u>1,441</u>	<u>4,711</u>	<u>(3,270)</u>		<u>1,573</u>
Transferred to Equity Statement					1,573
TOTAL COMPREHENSIVE INCOME	<u>1,441</u>	<u>4,711</u>	<u>(3,270)</u>		<u>1,573</u>
Capital Expenditure					
- Grant Funded	4,141,275				542,400
- Council Budgeted Capital	631,677				2,000,000
	<u>4,772,952</u>				<u>2,542,400</u>



BARKLY REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
for the four months ended 31 October 2018				
Here list each individual change and the component of equity				
	Notes	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	TOTAL EQUITY \$'000
31 August 2018				
Balance at end of previous reporting period		26,637	23,788	50,425
Net Surplus / (Deficit) for Year		1,441		1,441
Other Comprehensive Income				
<i>Amounts which will not be reclassified subsequently to operating result</i>				
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	-	-
Impairment (expense) / recoupment offset to asset revaluation reserve				-
Balance at end of period		28,078	23,788	51,866
2018				
Balance at end of previous reporting period		15,231	23,788	39,019
Net Surplus / (Deficit) for Year		11,406		11,406
Balance at end of period		26,637	23,788	50,425

BARKLY REGIONAL COUNCIL		
BALANCE SHEET		
as at 30 September 2018		
	ACTUAL	ACTUAL
	September 2018	June 2018
	\$'000	\$'000
ASSETS		
Current Assets		
Cash and cash equivalents	12,943	15,767
Trade & other receivables	2,763	2,505
Inventories	66	42
Total Current Assets	<u>15,772</u>	<u>18,314</u>
Non-current Assets		
Infrastructure, Property, Plant & Equipment	29,285	29,628
Other Non-current Assets	9,379	5,298
Total Non-Current Assets	<u>38,664</u>	<u>34,926</u>
Total Assets	<u>54,436</u>	<u>53,240</u>
LIABILITIES		
Current Liabilities		
Trade & Other Payables	1,298	1,611
Provisions	1,018	943
Total Current Liabilities	<u>2,316</u>	<u>2,554</u>
Non-current Liabilities		
Provisions	254	261
Total Non-Current Liabilities	<u>254</u>	<u>261</u>
Total Liabilities	<u>2,570</u>	<u>2,815</u>
NET ASSETS	<u>51,866</u>	<u>50,425</u>
EQUITY		
Accumulated Surplus	28,078	26,637
Asset Revaluation Reserves	23,788	23,788
TOTAL EQUITY	<u>51,866</u>	<u>50,425</u>

**BARKLY REGIONAL COUNCIL
FINANCE REPORT TO COUNCIL**

**CASH FLOW STATEMENT
for the four months ended 31 October 2018**

CASH FLOWS FROM OPERATING ACTIVITIES	Notes	Actual \$'000	Budget \$'000	Variance \$'000
Receipts				
Rates - general & other		2,264	2,130	134
Fees & other charges		345	395	(50)
Investment receipts		34	35	(1)
Grants utilised for operating purposes		7,064	7,217	(153)
Payments				
Employee Costs		(4,469)	(4,931)	462
Contractual services & materials		(3,243)	(3,330)	87
Goods and Services Tax		(104)	-	(104)
Finance payments		(5)	(5)	-
Net Cash provided by (or used in) Operating Activities		1,914	1,511	403
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Sale of replaced assets		15	-	15
Payments				
Expenditure on new/upgraded assets		(4,753)	(847)	(3,906)
Net Cash provided by (or used in) Investing Activities		(4,738)	(847)	(3,891)
Net Increase (Decrease) in cash held		(2,824)	664	(3,488)
Cash & cash equivalents at beginning of period		15,767	15,767	-
Net cash assets transferred on restructure		-	-	-
Cash & cash equivalents at end of period		12,943	16,431	(3,488)

CASH AND INVESTMENTS HELD BY COUNCIL

CASH & EQUIVALENT ASSETS

Cash on Hand and at Bank	7,879
Short Term Deposits & Bills, etc	5,064
	<u>12,943</u>

Cash on Hand and at Bank

- ANZ Operating Account	7,742,936
- Westpac Operating Account	135,223
- Cash Floats	1,250
	<u>7,879,409</u>

Investments

- ANZ Term Deposit	2,000,000	Matures: 30-11-2018
- Westpac Term Deposit	3,064,176	Matures: 27-11-2018
	<u>5,064,176</u>	

BARKLY REGIONAL COUNCIL
FINANCE REPORT TO COUNCIL
for the four months ended 31 October 2018

STATEMENT OF DEBTS OWED TO COUNCIL

		Not Yet Due			Overdue
		Instal Two	Instal Three	Instal Four	
RATES - GENERAL & OTHER		2,163,121			
	October	2,163,121	1,852,079	-	311,042
					14.38%
	September	2,324,317	1,999,113	-	324,982
					13.98%
			Current	30 Days Past Due	60 Days Past Due
					90 Days Past Due
TRADE & OTHER RECEIVABLES		265,151			
	October	265,151	220,151	24,455	3,791
			83.03%	9.22%	1.43%
					6.32%
	September	114,824	68,971	25,598	10,810
			60.07%	22.29%	8.23%
					9.41%

SIGNIFICANT DEBTORS OVER 60 DAYS +

Debtor Number		Comment
00013	\$ 2,400.00	Recoverable.
00019	\$ 4,272.33	Numerous attempts to recover funds,
00020	\$ 1,840.00	Recoverable.
00064	\$ 1,200.00	Recoverable.
00213	\$ 1,921.24	Recoverable. Debt Agreement in place
	\$ 11,633.57	

BARKLY REGIONAL COUNCIL
FINANCE REPORT TO COUNCIL
for the four months ended 31 October 2018

STATEMENT OF DETAILED CAPITAL EXPENDITURES

<u>Asset</u>	<u>Cost</u>	<u>Commitments</u>	<u>Location</u>	<u>Program</u>	<u>Funding Source</u>
Ranger 4x4 XL Dual Cab	42,237.02		Regional	Administration	2018-2019 Capital Expenditure Budget
Ranger 4x4 XL Dual Cab	45,227.20		Regional	Administration	2018-2019 Capital Expenditure Budget
Ranger 4x4 XL Dual Cab	45,227.20		Regional	Administration	2018-2019 Capital Expenditure Budget
Ranger 4x4 XL Cab Chassis	45,372.65		Regional	Administration	2018-2019 Capital Expenditure Budget
Photocopier/Printer BDL_IRADVC3520I	5,594.00		Ampilatwatja	Area Management	2018-2019 Capital Expenditure Budget
Mayoral Chain and Case	10,050.00		Regional	Council	2018-2019 Capital Expenditure Budget
Gravity Feed Irrigation - Kagaru Park oval	35,760.00		Tennant Creek	Parks & Gardens	2018-2019 Capital Expenditure Budget
Toyota Prado GX 2.8L t-Diesel Auto	52,174.95		Tennant Creek	Council	2018-2019 Capital Expenditure Budget
Concept Drawings - Youth Centre	9,970.00		Tennant Creek	Community Services	2018-2019 Capital Expenditure Budget
Rosmech Mistral Sweeper	333,482.00		Tennant Creek	Municipal Services	2018-2019 Capital Expenditure Budget
Photocopier/Printer BDL_IRADVC3520I	6,582.00		Alpururulum	Area Management	2018-2019 Capital Expenditure Budget
Clearing Block - Elliott Football Oval	10,500.00		Elliott	Facilities	Elliott Sports Reserve Infrastructure
DIP - Transfer Purkiss Reserve	4,000,000.00		Tennant Creek	Parks & Gardens	Purkiss Reserve
Portable toilets and trailers	19,990.00		Ampilatwatja	Parks & Gardens	Local Authority Funding
Ampilatwatja play ground shelter	19,190.00		Ampilatwatja	Parks & Gardens	Local Authority Funding
Shade Sail Show Grounds	62,376.07		Tennant Creek	Parks & Gardens	Local Authority Funding
Solar Lights & Galvanised Posts	16,863.64		Elliott	Parks & Gardens	Safer Communities Funding
Work In Progress - Bus Shelter	9,355.00		Tennant Creek	Parks & Gardens	Local Authority Funding
Work In Progress - Ecolog Instalations	3,000.00		Elliott	Parks & Gardens	Local Authority Funding

4,772,951.73

CORPORATE SERVICES DIRECTORATE REPORTS

ITEM NUMBER	9.2
TITLE	Grants Report: October 2018
REFERENCE	261125
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION**That Council**

- a) Receive and Note the Grants Report for the four months ended 31 October 2018

SUMMARY:

The Council receives many and varied grants. The attached information will be presented to the Council at every meeting to allow the Council the opportunity to better understand and monitor grants income and the grant funded activities of Council.

BACKGROUND**Grant Monies Received**

Refer Attachment One

Unbudgeted Grant Projects

Refer Attachment Two

Applications In Progress

DATE	PROJECT/PROGRAM	ALIGNS TO KPI	AMOUNT	COMMUNITY
September	Safer Communities Grants - Lighting	5yr Infrastructure Plan	\$409,000	Tennant Creek
August	Saluting Their Service; ANZAC Hill Fencing	5yr Infrastructure Plan	\$39,600.00	Tennant Creek
October	Local Government Infrastructure Fund – Staff Housing	5yr Infrastructure Plan	\$188,731	Elliott
October	Community Benefit Fund - Safe House		\$86,282	Ali Curung
October	Aged Care Remote Infrastructure - Aged Care Refurbishment		\$100,000	Ampilatwatja
November	BBRF – Bicycle Path	5yr Infrastructure Plan	\$1,089,437	Tennant Creek
November	BBRF – Youthlinks Building	5yr Infrastructure Plan	\$2,715,360	Tennant Creek
November	BBRF – Sport & Rec Building	5yr Infrastructure Plan	\$3,600,000	Ali Curung
November	BBRF - Basketball Cover	5 yr Infrastructure Plan	\$216,700	Wutunugurra
November	International Women's Day	2018-2019 Budget	\$3,000	Tennant Creek

Successful Applications

DATE	PROJECT/PROGRAM	ALIGNS TO KPI	AMOUNT	COMMUNITY
August	SPG - Staunton Street Oval Fencing	5yr Infrastructure Plan	\$38,963.54	Tennant Creek
August	Community Benefit Fund – Fire Trailers	Community Safety	\$56,060	Arlparra Wutungurra

ORGANISATIONAL RISK ASSESSMENT

Nil matters noted.

BUDGET IMPLICATION

Grant funded expenditure is to match grant revenues received resulting in a neutral outcome for the budget.

ISSUE/OPTIONS/CONSEQUENCES

Under section 14 of the Local Government (Accounting) Regulations money can only be allocated (that is expended) if it is recorded within the Council's budget.

However, Council can approve expenditure which is not budgeted if they expect a budget amendment to be tabled provided the expenditure does not exceed 25% of the final budget.

Please see the following extract from the regulation:

14 Allocation of money

(1) A council must not allocate money for a particular purpose unless:

(a) Provision for the allocation is made in the budget for the relevant financial year; or

(b) The allocation is:

(i) Authorised by resolution of the council; and

(ii) Made in anticipation of the adoption of a budget, or an amendment to a budget, making provision for the expenditure for the relevant financial year.

(2) An allocation of money for a particular purpose under sub-regulation (1)(b) must not exceed one-quarter of the expected budgetary provision for expenditure for the relevant purpose.

CONSULTATION & TIMING

None noted.

ATTACHMENTS:

[1](#) Grants Received October 2018

[2](#) Unbudgeted Grant Projects October 2018

Barkly Regional Council
Grants Received: October 2018

PROJECT NAME	GRANT PROVIDER	Directorate	Receipts- August 2018	Budgeted Income
Australian Street Circuit Go-Cart Championship	Northern Territory Major Events Company Pty. Ltd	Office of The CEO	\$ 25,000.00	No
HACC Indigenous NT Jobs Package (NTJP)	CmwltH Dept Health and Ageing	Community Services	\$ 371,626.95	Yes
Home Care Package Funding	CmwltH Dept Health and Ageing	Community Services	\$ 34,276.00	Yes
Home and Community Care Funding (HACC)(HCP)	CmwltH Dept Health and Ageing	Community Services	\$ 131,075.23	Yes
Outside School Hours Care	CmwltH Dept. of Prime Minister & Cabinet	Community Services	\$ 119,007.00	Yes
Indigenous Environmental Health Service	CmwltH Dept. of Health	Community Services	\$ 25,000.00	Yes
Safe House Funding: Elliot	NTG: Territory Families	Community Services	\$ 53,769.00	Yes
Safe House Funding: - Ali Curung	NTG: Territory Families	Community Services	\$ 40,468.00	Yes
Trailerred Firefighting Unit: Wutungurra	NTG: Dept. of Community Services	Operations	\$ 28,030.00	No
Trailerred Firefighting Unit: Arlparra	NTG: Dept. of Community Services	Operations	\$ 28,030.00	No
TOTAL			\$ 856,282.18	

Barkly Regional Council
31 October 2018
Unbudgeted Council Projects

Project	Opening Grant Balances	Income	Expenses	Capital	Closing Balances
Fencing Tennant Creek Library & Council Chambers	52,455.00	-	-	-	52,455.00
Barkly Regional Visitor Experience Master Plan	75,000.00	-	75,000.00	-	-
Funding & Project Management - TC CBD	1,450,000.00	-	-	-	1,450,000.00
Purkiss Reserve Upgrade	4,000,000.00	-	-	4,000,000.00	-
Australian Street Circuit Go-Cart Championship	-	25,000.00	-	-	25,000.00
Telecommunications Infrastructure Improvements	83,801.07	-	-	-	83,801.07
Safer Communities: Elliott - CCTV, Security Lights, Bollards	-	16,863.00	-	16,863.64	- 0.64
Elliott Sports Reserve Infrastructure	492,293.09	-	-	10,500.00	481,793.09
Aged Care - Remote Sport & Rec Vehicle	110,975.40	-	-	-	110,975.40
Infrastructure Improvements Aged Care	181,244.90	-	42,146.00	-	139,098.90
Solar Heating Tennant Creek Swimming Pool	80,850.00	-	-	-	80,850.00
TC Pool Shade for Toddler Play Area	-	48,388.00	-	-	48,388.00
Infrastructure Grant Elliott Library	100,000.00	-	-	-	100,000.00
Street Lights Enhancement	68,160.00	-	-	-	68,160.00
Trailer Firefighting Units	-	56,060.00	-	-	56,060.00
Road To Recovery: Alpururulam Roads	304,213.68	-	128,618.62	-	175,595.06
NDRRA Road Funding	500,000.00	-	-	-	500,000.00
Local Authority Funding	980,225.72	-	27,844.92	113,911.07	838,469.73
	8,479,218.86	146,311.00	273,609.54	4,141,274.71	4,210,645.61

INFRASTRUCTURE DIRECTORATE REPORTS



ITEM NUMBER	10.1
TITLE	Infrastructure Directorate Report for Nov 2018
REFERENCE	261533
AUTHOR	Elai Semisi, Director Infrastructure

RECOMMENDATION

That Council

- a) Receive and note the report of activities within the Infrastructure Directorate.

SUMMARY:

This report addresses activities within Infrastructure for the month of Nov 2018 to date

BACKGROUND

PROJECT MANAGEMENT

1. Karguru Oval development works – Staunton St, Tennant Creek:
 - First and second lot of seeding completed by BRC Depot crew
 - One more round of seeding before end of Nov.
 - P/Order dispatched for construction of 1.2m chainmesh fence
2. TC Extension Cemetery – first 2 lots of 30m double plinths for head stone mounts completed 15/11; next 2 lots of 30m double plinths to be completed before end Nov. Total of 120 graves. (see attached pics)
3. Fire alarm upgrade – NTFAST connection paid and waiting on master key to 41 Peko Rd premises.
4. Alpururulam Roads – R2R: (see attached pics)
 - scheduled road sealing/patching in progress -75% complete
 - tender waiver for additional road sealing – Awerr Awerr Rd & Irrpeng (part) near staff residences -
 - speed humps and safety signage to be installed

Minor Projects

- Bus shelter – Bus bay cut-in at Pinnacles Rd is under construction – estimated completion of bay plus shelter circa 1st week Dec 2018.(see attached)
- Peko Rd/ Ambrose Rd intersection – area where intersection located to be re-sealed by Depot crew using Flocon truck – circa 1st/2nd week Dec 2018
- TC footpath repairs TC – RFQ to be sought before Nov OCM.
- TC cemetery – new water tap and signs installed 30/10

PROCUREMENTPublic Tender

- Tender BRC-001-18 R2R Alpururulam – work in progress.
- Tender BRC 002-18 for the design and construction of an AFL footy oval at Elliott – tender award pending confirmation of fencing prices; Special report to be submitted at Nov Council meeting.
- Tender BRC-003-18 -NDRRA (national disaster relief and recovery arrangements) – tender documents to be completed by end Nov 2018
- Barkly Regional Master Plan for Waste Management Landfills – draft copies of Master Plan received at time of writing for perusal and assessment. Final report to BBRF (building better regions fund) submitted.

Public Tenders around the corner (seeking BBRF fund)

- Wutunugurra basketball court cover
- TC Bike path, lights and furniture
- Ali Curung Sport & Recreation hall
- New TC Youth Links building

Commercial Tender

- Power & Water Corp – ESO Tender for southern region (Alpururulam, Ampilatwatja, Ali Curung, Arlparra) will possibly be let out 1st week Dec 2018.

MUNICIPAL

- Side entry pits/ kerb repairs completed at TC before impending wet weather
- Nil Loss time injuries

- Graffiti removal undertaken by Barkly Work Camp in conjunction with Council Depot

- New street sweeper arrived in TC 4th Nov (see pics attached)

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

1  Pics for attachment 29th Nov18.OCM.pdf



New Street

Sweeper – Scarab Mistral Can-Bus Unit on a Hino 500 FFE 1426 cab/chassis purchased under Tender BRC-007-17 for \$366,779.60 (incl GST)



TC Cemetery – first double plinths (30 graves). Work awarded to Remote Concrete of TC.



Bus shelter and bay construction Pinnacles Rd, Tennant Creek



Top: Ripping of Antyiper St, Alpururulam; Bottom: Cement stabilization of Antyiper St



Roads to Recovery project Alpururulam – tender awarded to Remote Civil, Katherine under BRC 001-18



Bomagging Antyiper St, Alpururulam



Application of 1st seal at Antyiper St, Alpururulam



Aerial shot of Antyper St seal



Council road crew patching using Flocon truck

COMMUNITY SERVICES DIRECTORATE



ITEM NUMBER	11.1
TITLE	Community Services update
REFERENCE	261735
AUTHOR	Moira Skinner, Director Community Services

RECOMMENDATION

That Council

- a) Receive and note the report

SUMMARY:

This report provides an update of activities across a number of program areas in the Community Services Directorate.

BACKGROUND

NDIS/AGED CARE

- The new NDIS coordinator is now in place and is working steadily on improving the aged care, NDIS and safe house programs.
- Annual reporting for HCP was completed by 31 October 2018.
- Remaining works still progressing in community include a shaded area in Arlparra, ramps at Arlparra Aged Care to allow better access to client bathroom and showering facilities and installation of a pergola and CrimSafe security screens or roller shutters at Elliott Aged Care, should be completed by December 2018.

Tennant Creek Swimming Pool

- The café cooking hours have been reduced to 8- 4pm on the weekends and 10-2pm on weekdays, the kiosk will still be open during till 5pm daily for small purchases of drinks, lollies, etc.
- Sadly the new Pool Manager (Matthew King) after two days had to return home due to a family fatality, he formerly resigned his position on the 21st November, the position is now being re-advertised. In the interim the pool is being managed internally till we can find another replacement.

Animal Management

- The Animal Management Coordinator and Animal Officer are now in place as of 12 November.
- Seven dogs were impounded last week and one cat. Dog traps are out due to the cooler weather.
- Community engagement is in the early planning stages, suggestions have been signage in the streets to keep dogs on leads, free collars and leashes given out when registering your dogs and a free chipping day for pet cats.
- In progress of developing plans for a cat area as the pound only caters for dogs.
- In progress of developing a new strategy for service delivery of veterinary services.

Youthlinx

- NTG have been scoping the minor works for Youthlinx for the upgrade of kitchen and disabled toilets.
- Outreach (Peta Higgins) advised the Youthlinx program is being managed incredibly well and the children are calm and so well behaved.
- Youth Patrol have not been picking up the children late at night, several times a complaint has been made to Youth Patrol Executive Director, on the 22 November an email of disappointment has been sent to the program manager for Prime Minister and Cabinet.

Sports and Recreation

- Ninti one a consultant company for Prime Minister and Cabinet were doing a review of the Sports and Recreation Program and the Night Patrol Program on the 20 November 2018. The recommendations will be in draft in two weeks. They were impressed with the leadership with the night patrol review but have concerns with the sport and rec program. I have recommended to PMC that the KPI's be changed to align with the community's needs and all communities to be given an opportunity to have a funded program. I also advised that the Team Leaders have now been retrained to provide activities for the age 15-24 KPI's that are being funded to the best of their ability but the KPIs in the program still need to be revised as most children in community of that age are parents. They agreed to take the matter back to the program managers at Cabinet and suggested I speak to Cabinet before January 2019.
- I appeared as a witness for Barkly Youth at The Legislative Assembly Public Forum for the Harm Reduction Strategy for Addictive Behaviors, I was scheduled for a half hour appearance that stretched to one and half hours, where I raised concerns such as no culture based drug education in communities, Alcoholic Parents requiring sobering up clinics, Children Care facilities when they cannot return home at night, Petrol sniffing addictions and children crime through boredom. They have asked to contact me again in the future.

Night Patrol

- Official graduation ceremony held at Tennant Creek CDU Campus at 4.00pm.
- Graduates & family members, BRC representatives, Councillor's & CDU staff attended.
- Councillor Ronald Plummer started with Welcome to Country (As graduates were feeling agitated due to Ali Curung incident, hence we had 4 people and their families unable to attend)
- At 6.15pm we arrived at Memories Steakhouse, by 7pm speeches and then proceeded to introduce the Mayor Steve Edgington.
- Peter Strachan then presented 2 staff members with CDU Awards.
 - 2018 Achievement – Calvert Rankine (Mungkarta)
 - 2018 Encouragement – Glenys Peterson (Epenarra)

Both recipients received I pads with all accessories as a reward.

- The Night Patrol manager will be acting in the Regional Program Managers role for the next 6 weeks.

Tennant Creek Library

Statistics

October 2018	
Adults:	588
Children:	118
Internet use:	50
Total patronage:	706
Daily Average:	26
Item Circulation:	901
New Items:	33
New Members:	23

- Children’s Week Halloween crafts and story time was run for the week beginning 22nd October. Story time resulted in no participants attending; Mask making had 4
- Supplies have been ordered in advance for the Christmas children craft program run annually by the library. This is to allow for ample advertising in the hopes of increasing participation.
- Connected beginnings “Wall of Families” Art Towers were displayed for the most of the month of October. The display was collected Thursday 1st November, during the time it was on display many patrons commented positively on the works with some even pointing out their family’s panel

Elliot Library

Statistics

November 2018	
Adults:	44
Children:	58
Internet use:	25
Total patronage:	102
Daily Average:	10.74
Item Circulation:	16

- Due to the renovation, library closed from November 1st-23rd. Renovations have partly concluded, as of Tuesday 20th. Waiting on electrician to install lights and fans in the main library area and install new light switch in the women's toilet. Main library area: crim mesh installed over the Perspex window of the entry door.
- The Library Assistant attended training with in the Tennant Creek Library from November 13th-16th.
- Patrons have donated 7 books and library received 2 new books from Northern Territory Library.

ORGANISATIONAL RISK ASSESSMENT

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BUDGET IMPLICATION

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ISSUE/OPTIONS/CONSEQUENCES

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CONSULTATION & TIMING

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ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY REPORTS



ITEM NUMBER	12.1
TITLE	Local Authority Meeting Reports - September 2018
REFERENCE	261334
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That Council

- a) Receive and note the minutes from Tennant Creek Local Authority meeting held on 4th September 2018
- b) Authorise for Grants to be applied for in regards to work being commenced at Anzac Hill
- c) Establish a timeline to for Anzac Hill and put a plan B in place
- d) Authorise the CEO to seek public feedback in regards to the Beautification of the Tennant Creek Cemetery.
- e) Authorise the CEO to apply to NT Names Place be submitted to register Purkiss Reserve and Haddock Park.
- f) Authorise the CEO to commence a assessment on Lake Mary Ann re the problem with silt build up, including the Traditional owners consultation.
- g) Receive and note the minutes from Wutunugurra Local Authority meeting held on 12th November 2018
- h) Approve of \$2,500 to be allocated to a Christmas party for Wutunugurra
- i) Receive and note the minutes from Elliott Local Authority meeting held on 8th November 2018
- j) Receive and note the minutes from the Alpurrulam Local Authority meeting held on 7th November
- k) Approve the allocation of \$9839.50 to be used to construct a deck and concrete apron for the shiny shed.
- l) Approve the allocation of \$40,000 to bitumen the road and driveway of the Aged Care Facility.
- m) Council review and approve the use of the Sorry Business form on communities.
- n) Accept the resignation of Meredith Morton and open nominations for the vacant position.

SUMMARY:

- a) Ampilatwatja – 15th November – Cancelled
- b) Ali Curung LA – 8th November – Cancelled
- c) Arlparra LA – 14th November – Cancelled

Recommendations to go to council are.

Tennant Creek

- a) Recommend to council that Grants to be applied for in regards to work being commenced at Anzac Hill
- b) A time line to be established for Anzac hill along with a plan B
- c) Recommend to Council to seek feedback in regards to the Cemetery beautification
- d) Recommend to Council that an application to NT Names Place be submitted to register Purkiss Reserve and Haddock Park.
- e) Recommend to council that an assessment on Lake Mary Ann re the problem with silt build up, including the Traditional owners consultation.

Wutunugurra

- a) LA requests the approval of \$2,500 to be allocated to a Christmas party for Wutunugurra.

Alpurrurulam

- a) Approve the allocation of \$9839.50 to be used to construct a deck and concrete apron for the shiny shed.
- b) Approve the allocation of \$40,000 to bitumen the road and driveway of the Aged Care Facility.
- c) Council review and approve the use of the Sorry Business form on communities.
- d) Accept the resignation of Meredith Morton and open nominations for the vacant position.

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

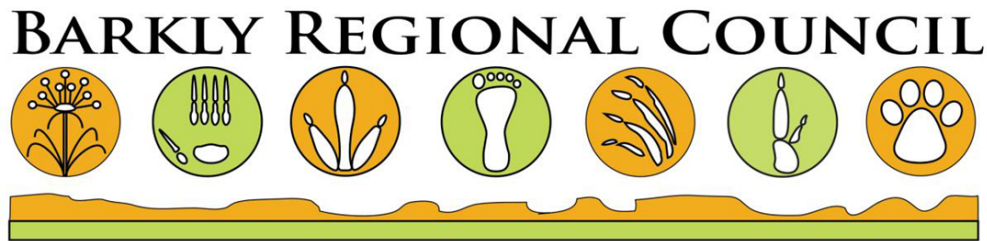
BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) TCLA_06112018_MIN_404.pdf
- 2 [↓](#) Wutunugurra LA minutes - 12.11.2018.PDF
- 3 [↓](#) Alpurrurulam Minutes 7.11.18 Unconfirmed.pdf
- 4 [↓](#) Sorry business form.pdf
- 5 [↓](#) Meredith Morton Resignation.pdf
- 6 [↓](#) Elliott LA 01112018



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

TENNANT CREEK LOCAL AUTHORITY TUESDAY, 6 NOVEMBER 2018

The Tennant Creek Local Authority of the Barkly Regional Council was held in Council Chambers on Tuesday, 6 November 2018 at 4:30pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 4:36pm with Karan Hayward as chair.

1. **OPENING AND ATTENDANCE**

1.1 Elected Members Present

- Wayne Green
- Ray Wallis
- Karan Hayward (Chair)
- Josephine Bethel
- Kathy Burns
- Tony Civitarese
- Greg Liebelt
- Steven Edgington
- Cr. Hal Ruger
- Cr. Jeffrey McLaughlin
- Cr. Kris Civitarese

1.2 Staff And Visitors Present

- Mark Parsons – Director Of Operations
- Elai Semisi – Director of Infrastructure
- Caitlin Dunn – Executive Assistant – Minutes Taker

1.3 Apologies To Be Accepted

- Cr Ronald Plummer
- Cr Sid Vashist
- Steve Moore – Chief Executive Officer

1.4 Absent Without Apologies

1.5 Disclosure Of Interest

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill – Member
 - Alcohol Reference Group - Committee Member
 - Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager
 - Barkly Art - Board Member

- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Art – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee - Member
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
 - Tennant Creek Children’s Christmas Tree – President
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee - Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Pururutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - BP Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director
- Wayne Green - Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association
 - Tennant Creek Athletics Club
 - AFL Northern Territory
 - Tennant Creek Primary School Council
 - Tennant Creek High School Council
 - Purkiss Reserve Consultative Committee
- Karan Hayward - Affiliations, Clubs, Organisations and Memberships
 - Chamber of Commerce Barkly Region – Chair
 - Alcohol Reference Group – Chair
- Ray Wallis - Affiliations, Clubs, Organisations and Memberships
 - AFLNT Barkly Advisory Committee
 - Consumer Advisory Group
- Tony Civitarese – Affiliations, Clubs, Organisations and Memberships
 - T & J Contractors – Owner

There were no declarations of interest at this Tennant Creek Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 ELECTION OF A CHAIR AND DEPUTY CHAIR	
MOTION	
That the Authority	
<ul style="list-style-type: none"> a) Receive and note the report b) Call for nomination for the role of Chairperson and Deputy Chairperson. c) Karan Hayward to be re - appointed as chair to the Tennant Creek Local Authority for a period of 12 months. d) Greg Liebelt to be appointed as deputy chair to the Tennant Creek Local authority for a period or 12 months. 	
RESOLVED	
Moved:	LA Member T Tony Civitarese
Seconded:	Cr. Kris Civitarese CARRIED UNAN.
<i>Resolved TCLA 72/18</i>	

2.2 CONFIRMATION OF MEETING MINUTES	
MOTION	
That the Authority	
<ul style="list-style-type: none"> a) Receive and note the minutes from meeting held 2nd of October 2018 as a true and accurate record 	
RESOLVED	
Moved:	LA Member R Ray Wallis
Seconded:	LA Member T Tony Civitarese CARRIED UNAN.
<i>Resolved TCLA 73/18</i>	

3. LOCAL AUTHORITY REPORTS

Nil

4. CORRESPONDENCE

Nil

5. ACTION ITEMS FROM PREVIOUS MEETING

5.1 ACTION LIST	
MOTION	
That the Authority	
<ul style="list-style-type: none"> a) Receive and note the report b) Note Actions item 6,7 and 10 removed from the action list 	
RESOLVED	
Moved:	Deputy Chair Greg Liebelt
Seconded:	LA Member R Wallis CARRIED UNAN.
<i>Resolved TCLA 74/18</i>	
Action Item 4: Action plan to be established,	

<p>Recommend to council Grants to be applied for to have work at Anzac hill to be commenced. Timeline to be established for Anzac hill before moving on to plan B Action 9; Recommend to council that feedback is sourced from the public.</p>
--

6. **AREA MANAGERS REPORT**

Nil

7. **LOCAL AUTHORITY PROJECTS BREAKDOWN**

Nil

8. **CEO REPORT ON CURRENT BRC SERVICES IN LA AREA**

8.1 CEO REPORT

MOTION

That the Authority

- a) Receive and note the report from the CEO for the month of October

RESOLVED

Moved: Deputy Chair Greg Liebelt

Seconded: LA Member R Wallis

CARRIED UNAN.

Resolved TCLA 75/18

9. **BRC'S RESPONSE TO LA ISSUES RAISED**

Nil

10. **SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA**

Nil

11. **FRIENDS OF THE CEMETERY**

Nil

12. **LATEST FINANCIAL QUARTERLY REPORT**

12.1 OCTOBER LOCAL AUTHORITY FINANCE REPORT

MOTION

That the Authority

- a) Receive and note the report.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: LA Member J Bethel

CARRIED UNAN.

Resolved TCLA 76/18

13. **REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR**

Nil

14. **THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS**

14.1 MEMBERS CODE OF CONDUCT
RECOMMENDATION
<p>That the Authority</p> <p>a) Receive and note the attached Code of Conduct</p>

15. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

16. OTHER BUSINESS

16.1 NT PLACE NAMES REGISTER
MOTION
<p>That the Authority</p> <p>a) Receive and note the report</p> <p>b) Receive and note the Guidelines for naming of places and Naming rules</p> <p>c) Recommend to Council that an application to NT Names Place be submitted to register Purkiss Reserve and Haddock Park.</p>
RESOLVED
Moved: LA Member K Burns
Seconded: LA Member T Civitarese
<i>Resolved TCLA 77/18</i>
CARRIED UNAN.

16.2 YOUTH LINKS UPDATE - OCTOBER
MOTION
<p>That the Authority</p> <p>a) Receive and note the report on Youth Links for the month of October</p>
RESOLVED
Moved: LA Member R Wallis
Seconded: LA Member K Burns
<i>Resolved TCLA 78/18</i>
CARRIED UNAN.
December Local Authority Moira Skinner to present a in-depth and in person presentation to the Local Authority on Youth links as last months report was accepted

16.3 SWIMMING POOL UPDATE
MOTION
<p>That the Authority</p> <p>a) Receive and note the update for the Swimming pool for the month of October</p>
RESOLVED
Moved: LA Member R Wallis

Seconded:LA Member K Burns	CARRIED UNAN.
<i>Resolved TCLA 79/18</i>	
December Local Authority Moira Skinner to present a in-depth and in person presentation to the Local Authority on Swimming pool.	

16.4 MUNICIPAL UPDATE	
MOTION	
RECOMMENDATION	
That the Authority	
a) Receive and note the report	
RESOLVED	
Moved: Cr Civitarese	
Seconded:LA Member G Liebelt	CARRIED UNAN.
<i>Resolved TCLA 80/18</i>	
Karguru oval plans to be presented at the next Local Authority meeting.	

16.5 TENNANT CREEK BUS SHELTER	
RECOMMENDATION	
That the Authority	
a) Receive and note the report	

16.6 Lake MARY ANN - Josephine Bethel

Recommend to council that an assessment on Lake Mary Ann re the problem with silt build up, including the Traditional owners consultation.

MOTION

RESOLVED

Moved: LA Member T Tony Civitarese

Seconded:Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved TCLA 81/18

16.7 PICTURES FOR CLOCK TOWER - Karan Hayward

MOTION

Recommend that 4x pictures to be put on the clock tower on a rotation of 8 picture to come out of the Local Authority funds. Karan will email the photos around to the Local Authority Members.

RESOLVED

Moved: LA Member J Bethel

Seconded: Deputy Chair G Liebelt

CARRIED UNAN.

Resolved TCLA 82/18

Meeting closed at 6:10pm

17. VISITOR PRESENTATIONS

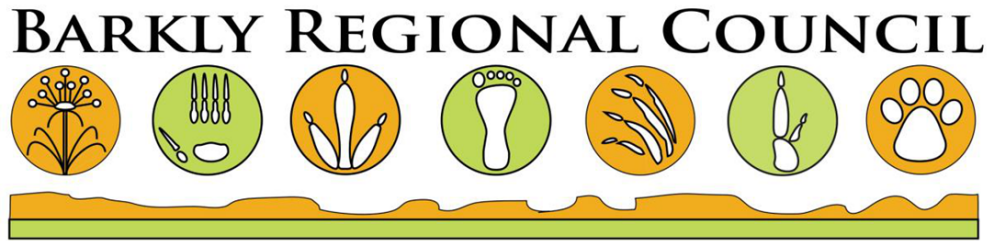
Nil

18. CLOSE OF MEETING

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 13 November 2018 AND CONFIRMED Tuesday, 4 December 2018.

Karan Hayward
Chair

Steve Moore
Chief Executive Officer



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

WUTUNUGURRA LOCAL AUTHORITY MEETING

TUESDAY, 12 NOVEMBER 2018

The Wutunugurra Local Authority of the Barkly Regional Council was held in on
Tuesday, 12 November 2018 at 10.30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10:40am with Geraldine Beasley as chair.

1. OPENING AND ATTENDANCE

- 1.1 Elected Members Present
 - Rochelle Bonney
 - Geraldine Beasley
 - Julie Peterson
 - Mark Peterson
 - Dianne Pompey
- 1.2 Staff And Visitors Present
 - Mark Parsons
 - Owen Torres
 - Makhaim Brandon
 - Apologies To Be Accepted
 - Steven Edgington
 - Noel Hayes
 - Lucy Jackson
 - Jack Clubb
- 1.3 Absent Without Apologies
 - Tommy Peterson
 - Lennie Beasley
- 1.4 Disclosure Of Interest

There were no declarations of interest at this Wutunugurra Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES
RECOMMENDATION
<p>That the Authority</p> <ul style="list-style-type: none"> a) Confirm the minutes of the previous meeting held 04/09/2018 as a true and accurate report. <p>Provisional Meeting</p>

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM PREVIOUS MEETING
MOTION
<p>That the Authority</p> <ul style="list-style-type: none"> a) Receive and note the report.

b) Confirm all completed items and remove them from the action list.

Discussion: Council has decided not to endorse the spending of money on softball jersey's, the LA was advised to rescind the proposal to move the location of the basketball court due to there being plans to cover it and keep it close to sport and rec. Street light audit has been completed and is ready to be removed from the action list.

RESOLVED
Moved: LA Member J Peterson
Seconded:LA Member D Pompey **CARRIED UNAN.**
Resolved WLA 1/18

MOTION

That the Authority

a)Request council approve the allocation of \$2,500.00 to be used to fund a Christmas gathering for Wutunugurra

RESOLVED
Moved: LA Member D Pompey
Seconded:LA Member M Peterson **CARRIED UNAN.**
Resolved WLA 2/18

MOTION

Motion

That the Authority

a)LA request that a quote be obtained to look into having a rain water tank installed at the.

RESOLVED
Moved: LA Member R Bonney
Seconded:LA Member M Peterson **CARRIED UNAN.**
Resolved WLA 3/18

4. AREA MANAGERS REPORT

4.1 CEO REPORT WUTUNUGURRA

MOTION

That Council

a) Receive and note the Report

Discussion: LA brought up to date on recent things concerning communities regarding sorry business and what projects have been organised for other area's as well as a update on AM's work.

RESOLVED
Moved: LA Member G Geraldine Beasley
Seconded:LA Member M Mark Peterson **CARRIED UNAN.**
Resolved WLA 4/18

4.2 AREA MANAGERS REPORT**MOTION****That the Authority**

- a) Receive & note the report for October

Discussion: LA was briefed regarding the repairs to the community centre, all that remains is for the power to be put back on. Night patrol talked to the LA about their training for staff during the past month as well as highlighting and making sure the LA was aware of their roles in the community.

RESOLVED

Moved: LA Member R Bonney

Seconded: LA Member D Pompey

CARRIED UNAN.

Resolved WLA 5/18

Meeting closed at 11:10am due to loss of quorum.

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

7. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9. LATEST FINANCIAL QUARTERLY REPORT**9.1 WUTUNUGURRA SEPTEMBER FINANCE REPORT****RECOMMENDATION****That the Authority**

- a) Receive and note the report.

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

12. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

13. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

14. **BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA**

Nil

15. **OTHER BUSINESS**

15.1 ELECTION OF LOCAL AUTHORITY CHAIR AND DEPUTY CHAIR

RECOMMENDATION

That the Authority

- a) Elect a Chair for the Local Authority.
- b) Elect a Deputy-Chair for the Local Authority.

15.2 CONFIRM NEXT MEETING DATE

RECOMMENDATION

That the Authority

- a) Confirm the date of the next Local Authority meeting to be held on Tuesday 4th December 2018

16. **VISITOR PRESENTATIONS**

16.1 TRACHOMA PROGRAM BY RENAE WILLIAMS

RECOMMENDATION

That the Authority

- a) Listen to presentation
- b) To give permission to deliver the necessary service in the community for 2019

17. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

Nil

18. **CLOSE OF MEETING**

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Wutunugurra Local Authority Meeting HELD ON Tuesday, 6 November 2018 AND CONFIRMED Tuesday, 4 December 2018.

Geraldine Beasley
Chairperson

Owen Torres
Area Manager



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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ALPURRURULAM LOCAL AUTHORITY MEETING

WEDNESDAY, 7 NOVEMBER 2018

The Alpurrurulam Local Authority of the Barkly Regional Council was held in Alpurrurulam on Wednesday, 7 November 2018 at 10.00am.

**Steven Moore
Chief Executive Officer**

Meeting commenced at 11:20am with Cameron Long as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Doreen Kelly
Clarence Campbell
Cr. Jennifer Mahoney
Cameron Long
Garry Koppes

1.2 Staff And Visitors Present

Theo Debeer – Alpurrurulam School Principal
Troy Koch – BRC Area Manager
Michelle Heinen – BRC Senior Customer Service Officer – Minute Taker
David Curtis – Local Government
Mark Parsons – BRC Dir of Operations – Via Teleconference
Nick Thorpe – Senior Planner – Land Tenure Unit

1.3 Apologies To Be Accepted

Valerie Campbell
Gordon Long

1.4 Absent Without Apologies

1.5 Disclosure Of Interest

There were no declarations of interest at this Alpurrurulam Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority confirm the minutes of the meeting held on 1st August 2018 as a true and accurate record.

RESOLVED

Moved: Cr. Jennifer Mahoney

Seconded: LA Member Doreen Kelly

CARRIED UNAN.

Resolved 1/18

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM PREVIOUS MEETING

MOTION

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm & remove all completed items from the Action List

Items removed:

- Sorry Business
- Taylors Carnival Amusement – They are now not coming due to double booking & transportation issues.

Leave on or to be added to Action List:

- Community Footy Team Jumpers – Still waiting for a response from Council in regards to the legislation changes
- Road Repairs – Requested to leave on Action list until works have been completed
- Cemetery – Requested a timeframe from the crosses to be completed from Rainbow gateway.
- Shade & Sand for Playground Area – Presented quotes of play equipment as we can not modify the ones that is there due to compliance issues. Old playground is in the process of being removed.
- Basketball Court – Still seeking quotes – Ongoing
- Shade for Shiney Shed & Seating – Presented quotes on out door settings – looking at involving Rainbow Gateway as a cheaper option & can be made here locally.
- Laundry – Obtain quotes to cage in the front area of the laundry to prevent further break ins – Also they wish the Laundry to be closed for a minimum of two weeks each time someone breaks into the facility with signage notifying people of this.

RESOLVED

Moved: LA Member Clarence Campbell

Seconded: LA Member Doreen Kelly

CARRIED UNAN.

Resolved 2/18

4. AREA MANAGERS REPORT

4.1 CEO REPORT ALPURRURULAM

MOTION

That Council

- a) Receive and note the Report

RESOLVED

Moved: LA Member Cameron Long

Seconded: LA Member Clarence Campbell

CARRIED UNAN.

Resolved 3/18

4.2 AREA MANAGERS REPORT - AUG, SEPT & OCT 2018

MOTION

That the Authority
 a) Receive & note the report

RESOLVED
Moved: LA Member Doreen Kelly
Seconded: LA Member Clarence Campbell **CARRIED UNAN.**
Resolved 4/18

- 5. **LOCAL AUTHORITY PROJECTS BREAKDOWN**
Nil
- 6. **CEO REPORT ON CURRENT BRC SERVICES IN LA AREA**
Nil
- 7. **BRC'S RESPONSE TO LA ISSUES RAISED**
Nil
- 8. **SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA**
Nil
- 9. **LATEST FINANCIAL QUARTERLY REPORT**

9.1 LATEST FINANCIAL QUARTERLY REPORT

MOTION

That the Authority
 a) Receive & note the report

RESOLVED
Moved: LA Member Garry Koppes
Seconded: Cr. Jennifer Mahoney **CARRIED UNAN.**
Resolved 5/18

- 10. **REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR**
Nil
- 11. **THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS**
Nil
- 12. **THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN**
Nil
- 13. **THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR**
Nil
- 14. **BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA**
Nil
- 15. **OTHER BUSINESS**

15.1 CONFIRM NEXT MEETING DATE**MOTION****That the Authority**

- a) Confirm the date of the next Local Authority Meeting to be held on 5th of December.

RESOLVED

Moved: LA Member Clarence Campbell

Seconded: LA Member Doreen Kelly

CARRIED UNAN.

Resolved 6/18

15.2 ELECTION OF LOCAL AUTHORITY CHAIR AND DEPUTY CHAIR**MOTION****That the Authority**

- a) Elect a Chair for the Local Authority
b) Elect a Deputy-Chair for the Local Authority

By Unanimous vote all wished to keep Cameron Long as Chairman & Clarence Campbell as Deputy Chair for the next term.

RESOLVED

Moved: LA Member Doreen Kelly

Seconded: LA Member Garry Koppes

CARRIED UNAN.

Resolved 7/18

15.3 LOCAL AUTHORITY MEMBER RESIGNATION**MOTION****That the Authority**

- a) Accept written resignation of Meredith Morton on 19th Sept 2018
b) Request Council to open nomination to fill the vacancy left by Meredith Morton
c) Ask local community members to nominate for the vacancy on the Local Authority

RESOLVED

Moved: Cr. Jennifer Mahoney

Seconded: LA Member Cameron Long

CARRIED UNAN.

Resolved 8/18

15.4 SHINEY SHED QUOTE**MOTION**

That the Authority

- a) Recommend that Council endorse the allocation of \$9839.50 of Local Authority funds to the Construction of a Deck and Concrete Apron at the Shiny Shed Facility based upon the quotation provided by Harvey Development, being the preferred quotation received.

RESOLVED

Moved: LA Member Doreen Kelly

Seconded: LA Member Cameron Long

CARRIED UNAN.

Resolved 9/18

15.5 LOCAL AUTHORITY OPERATIONS POLICY**MOTION****That the Authority**

- a) Receive and note the report.

RESOLVED

Moved: Cr. Jennifer Mahoney

Seconded: LA Member Cameron Long

CARRIED UNAN.

Resolved 10/18

Mark Parsons left meeting at 12:27pm.

15.6 AGED CARE ROAD BITUMEN**MOTION**

That the Authority pre-approve the recommendation to Council for allocation of \$40,000 to bitumen the road & driveway of the Aged Care Facility as road crew are in community at present.

MOTION**RESOLVED**

Moved: LA Member Clarence Campbell

Seconded: LA Member Doreen Kelly

CARRIED UNAN.

Resolved 11/18

16. VISITOR PRESENTATIONS

16.1 NICK THORPE - SENIOR PLANNER - LAND TENURE UNIT**MOTION**

That the Authority listen to the presentation & give feedback.

RESOLVED

Moved: LA Member Clarence Campbell

Seconded: LA Member Cameron Long

CARRIED UNAN.

Resolved 12/18

17. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

18. CLOSE OF MEETING

Meeting Officially Closed at 1:05pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Alpurrurulam Local Authority Meeting HELD ON Wednesday, 7 November 2018 AND CONFIRMED Wednesday, 5 December 2018.

Cameron Long
Chair

Troy Koch
Area Manager



Alpurrurulam Sorry Business Procedure

We have a new procedure put in place in regards to Council Closing down for Sorry Business.

If your family wishes Council to close out of respect for the passing of your family member you will require one of the community elders listed below to notify us either by phone or in person.

These people listed below can sign as the Councillor or LA Chairperson;;

Cr. Jennifer Mahoney
Cameron Long

2 of the people listed below can sign as the Community Elder;

Reggie Nelson	John Barber	Maxie Ray
Irene Toby	Gordon Long	Jacky Mahoney
Kerry Campbell	Marshal Teece	Michael Teague

If you have any questions please don't hesitate to speak with the Area Manager about your concerns.

Effective from *****

BARKLY REGIONAL COUNCIL



Request Form for Community Closure for a Sorry Day

I _____ would like to request that the community closes for a half a day
(You're Name)

Due to the passing of _____ out of respect for the family.
(Last Name)

I have the support of:

Councillor or LA Chairperson

Community Elder

Community Elder

Are these areas closed as well:	Yes or No
Health Centre Closed	
Store Closed	
School Closed	
Rainbow Gateway Closed	

Contractors Visiting Community can continue to work behind closed door in these areas listed below:

Area:	Yes or No
Barkly Regional Council Buildings	
School Grounds	
Health Centre Buildings	
Rainbow Gateway Buildings	
Community Houses (Territory Housing Repairs)	

41 Peko Road P.O Box 821, Tennant Creek NT 0861
Tel: (08) 8962 0000 Fax: (08) 8962 1801
ABN: 32 171 281 456

19th September 2018

Dear Chairman & Councillors

I wish to hereby resign from my position as a LA Member due to personal reasons.

Kind regards

Meridith Morton

Meridith Morton



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ELLIOTT LOCAL AUTHORITY MEETING

THURSDAY, 1 NOVEMBER 2018

The Elliott Local Authority of the Barkly Regional Council was held in Council Conference Room on Thursday, 1 November 2018 at 10:30am.

**Steven Moore
Chief Executive Officer**

Meeting commenced at 10.32am with Christopher Neade as chair.

1. OPENING AND ATTENDANCE

- 1.1 Elected Members Present
 - Christopher Neade - Chairperson
 - Bob Bagnall
 - Mona Rennie
 - Jane Evans
 - Kevin Gaskin
- 1.2 Staff And Visitors Present
 - Shelley McDonald – Area Manager BRC
 - Dianne Jones –Health Manager BRC
 - Kiriana Thackeray – Library/Safe House Team Leader BRC
 - Moira Skinner – Director of Community Services BRC
 - Lee Kirschner – Regional Community Service Manager BRC
 - Joe Carter – Barkly Regional Manager DHCD
 - Brian McClurg – Project Manager DHCD
 - Derek Zhu – Property contract Manager DHCD
 - Kevin Gaskin – Principal Elliott School
 - Heather Wilson – Community Member Traditional Owner
 - Blossom Buckland- Remote Alcohol & Other Drugs Worker Elliott
- 1.3 Apologies To Be Accepted
 - Gordon Jackson
 - Jody Nish – Deputy Chairperson
 - Ray Aylett
 - Jason Thackeray
- 1.4 Absent Without Apologies
 - NIL
- 1.5 Disclosure Of Interest
 - NIL

There were no declarations of interest at this Elliott Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES
<p>MOTION</p> <p>That the Authority</p> <ul style="list-style-type: none"> a) Confirm the minutes of the meeting held on the 11th of November as a true and accurate record. <p>RESOLVED</p> <p>Moved: LA Member M Rennie</p> <p>Seconded: Chairperson C Neade</p> <p><i>Resolved ELA 1/18</i></p> <p style="text-align: right;">CARRIED UNAN.</p>

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM PREVIOUS MINUTES

MOTION

That the Authority

- a) Receive and note the report.
- b) Confirm all completed items and remove them from the action list.

- 13a. 10.45am Kiriana Thackeray Library/Safe House Team Leader was asked to Leave the Meeting by Moira Skinner to speak on the Safe House, Kiriana returned to the meeting at 11.09am
- 13b. Moira Skinner to write a letter to Youth Outreach in Tennant Creek to ask them what services they provide to Elliott if any.
- 17. LA members asked if the Anzac Memorial Shade Sail project could be placed on the Action list with a time frame of completion.
- 18. LA members asked that the new Football Oval construction be put on the Action List to get an upgrade each meeting of the progress.
- 19 LA Members asked that the Barkly Regional Council House at 17 Buchanan street be put on the Action list with a monthly update and also a completion date.
- 20 LA Members asked for the Park across the road from the Council office concerning lighting be put on the Action List with a time frame.
- 21 LA members asked for the Library upgrade be put on the Action List

RESOLVED

Moved: LA Member B Bagnall

Seconded:LA Member M Rennie

CARRIED UNAN.

Resolved ELA 2/18

3.2 QUOTE FOR PLAQUE

MOTION

That the Authority

- a) Receive and note the report.
- b) Approve the quote and action the purchase of the plaque.

RESOLVED

Moved: Cr. J Evans

Seconded:LA Member B Bagnall

CARRIED UNAN.

Resolved ELA 3/18

4. AREA MANAGERS REPORT

4.1 AREA MANAGERS REPORT	
MOTION	
That the Authority	
a) Receive and note the report.	
RESOLVED	
Moved: Chairperson C Neade	
Seconded: LA Member M Rennie	CARRIED UNAN.
<i>Resolved ELA 4/18</i>	

4.2 CEO REPORT ELLIOTT	
MOTION	
That Council	
a) Receive and note the Report	
RESOLVED	
Moved: Cr. J Evans	
Seconded: LA Member B Bagnall	CARRIED UNAN.
<i>Resolved ELA 5/18</i>	

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

7. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9. LATEST FINANCIAL QUARTERLY REPORT

9.1 LATEST FIANNICAL QUARTERLY REPORT	
MOTION	
That the Authority	
a) Receive & note the report	
RESOLVED	
Moved: LA Member M Rennie	
Seconded: LA Member B Bagnall	CARRIED UNAN.
<i>Resolved ELA 6/18</i>	

- 10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR
Nil
- 11. ANY RELEVANT COMMUNITY PLAN OF THE REGIONAL COUNCIL OR LOCAL AUTHORITY
Nil
- 12. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS
Nil
- 13. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN
Nil
- 14. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR
Nil
- 15. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA
Nil
- 16. OTHER BUSINESS

16.1 CONFIRMATION OF NEXT MEETING DATE	
MOTION	
That the Authority	
a) Confirm the next Elliot LA meeting to be held on the 6 th of December.	
RESOLVED	
Moved:	LA Member M Rennie
Seconded:	Cr. J Evans
	CARRIED UNAN.
<i>Resolved ELA 7/18</i>	

17. VISITOR PRESENTATIONS

17.1 DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT	
MOTION	
That the Authority	
Receive the update from Brian McClurg and Joe Carter concerning Town Camp Infrastructure.	
a) Brian McClurg gave an overview of the new Housing Program, answering many questions from the LA members as well as other visitors, he said that the Tender will go out in the next couple of weeks for approx.. 4 weeks and then the upgrades can start, he also stated that he was going to put a rush on House 26 and 30 North camp to get them done first so they could be available for temporary housing.	
RESOLVED	
Moved:	Cr. J Evans
Seconded:	LA Member M Rennie
	CARRIED UNAN.
<i>Resolved ELA 8/18</i>	

18. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

19. CLOSE OF MEETING 12.22pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Elliott Local Authority Meeting HELD ON Thursday, 1 November 2018 AND CONFIRMED Thursday, 6 December 2018.

Chair

Shelley McDonald
Area Manager

GENERAL BUSINESS



ITEM NUMBER	16.1
TITLE	Operations Director Report
REFERENCE	261395
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That Council

- a) **Receive and Note the Report**

SUMMARY:

- Three Local Authority meetings took place this month, these were Elliot, Alpurrurulam and Wutunugurra. Ali Curung and Ampiliwatja were called off due to sorry business and Arlparra are still waiting on receiving applications to join the Local Authority, there is currently only two active members.
- We are still advertising for Local Authority Members at Arlparra as we are down to only two people on the LA. This LA has not functioned for a long period of time, we are still trying to work with our representative on the ground to improve the situation.
- All Local Authorities were represented at a decision making workshop in Tennant Creek this month. This is an NTG initiative that we assisted to coordinate. All the Local Authority members that attended gave good feedback about Local Decision Making and we hope this will have positive affects on the Communities. I will be involved in follow up talks around this with the LA's in December.
- Ali Curung has seen unrest again this month with fighting breaking out. I have been coordinating with our Area Manager to ensure all our staff are safe. We had some of our staff come into to Tennant Creek with their children as a precaution. A big thank you to Tim Hema, our AM as he said he would stay to ensure the safety of our local staff and infrastructure on community, he also ensured essential services continued to be delivered, including power.
- I am working in with the Mediation team from the Community Justice centre in Darwin to organise mediation training for Ali Curung. I have advised them of the situation in the Community and we will work with them, MP&C and NTG to organise a suitable date for the training to resume.
- The last to Months have been very disruptive on the Communities with a lot of sorry business and other factors affecting a lot of our core services. The Area Managers and I are still in contact on a daily basis to ensure that the communications between Tennant Creek and the surrounding Barkly Communities are kept open at all times. Through this we can minimise the affect it has on our Council services.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 16.2
TITLE Animal Management Policy
REFERENCE 260664
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report
- b) Adopt the Animal management policy

SUMMARY:

Attached is a updated copy of the Animal management policy for the Councillors to review and adopt.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1 [↓](#) Animal Management Policy-Draft.pdf

Draft Document

POLICY



TITLE:	Animal Management Policy		
DIVISION:	Community Services		
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:		DATE OF REVIEW:	
MOTION NUMBER:			
POLICY NUMBER:	CP-000059		
AUTHORISED:	Chief Executive Officer		

THIS POLICY APPLIES TO:

Staff and public who involved in the management of animals in Barkly Regional Council

PREAMBLE

For many years, dogs have played an active part in remote Aboriginal communities as pets and hunting dogs. The dog health programme in the Barkly Region in the NT has been very successful with a joint project delivered by the Barkly Regional Council and charity organisation Animal Management in Rural and Remote Indigenous Communities (AMRRIC). Making communities safe places to live for Australians and all inhabitants of the land is a key priority for Barkly Regional Council.

SUMMARY**This Policy addresses:**

- Animal Management Plan,
- Pets in Drains
- Number of Dogs Allowed
- Dangerous Dogs
- Exercise Areas
- Impounded Dogs
- Licences to Keep Additional Dogs
- Registration Fees
- Dog Tags

OBJECTIVES

The policy provides direction in the application of the BRC (Control of dogs) By-laws.

BRC Policy – CP000059 Animal Management Policy

1 Review date:

Page 1 of 4

Draft Document

POLICY



BACKGROUND

Animal management is an important function of the Council. BRC (Control of dogs) By-laws dealing with dogs has been in force for many years. The By-law was last reviewed in 2016.

POLICY STATEMENT

Part A Animal Management Plan

Council Policy is to adopt an Animal Management Plan from time to time. The current Animal Management Plan is appended to this policy.

Part B Pets in Drains

It is not Council policy to extract pets from drains. The responsibility for pets entering and being removed from drains lies with the owner.

In special cases where Council assistance is required a minimum fee will be charged to the owner on an hourly basis.

Part C Dogs

Registration

Pursuant to By-law 21 of BRC Control of dogs By-laws (Part 4 Control of Dogs) that, it be a requirement of registration that dogs over the age of three months. The owner of a dog may apply to the Registrar to register the dog, Pursuant to By-law 10 of BRC Control of dogs By-laws (Part 3 Registration and licences)

Dangerous

Council will control dangerous dogs through the existing by-law provisions rather than making a new by-law to ban particular breeds of dog.

A Declared Dogs Register onto which dogs which breach By-laws in relation to at large, attack and menace are entered has been established pursuant to By-law 7 of BRC Control of dogs By-laws (Part 2 Administration).

Exercise Areas

That pursuant to By-law 20 (1) of BRC Control of dogs By-laws (Part 3 Division4) all areas that are declared by the council as dog exercise areas.

Conditions for the use of these areas are:

- In exercise areas dogs shall be accompanied by the owner.
- In exercise areas dogs are required to be restrained by a lead unless the area is a designated 'off lead'
- Owners must act in accordance with any signs relevant to particular areas.

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POLICY



Impounding Extension

For the purpose of By-laws 39 and 40 of BRC Control of dogs By-laws (Part 4 Control of Dogs) dogs at large which are unregistered or unidentified or registered dogs which are unable to be returned to an owner are impounded.

All dogs impounded shall be held for seven (7) days after the expiration of which time, the pound manager may arrange for management of the dog pursuant to By-Laws 41, 42 and 43 of BRC Control of dogs By-laws (Part 4 Control of Dogs).

Licences To Keep More Than Two

That pursuant to By law 23 (2) of BRC Control of dogs By-laws (Part 4 Control of Dogs) the Council may, by resolution, determine the number of dogs, or the number of dogs of a class of dog or classes of dogs, which may be kept on premises without the premises being licensed, and the Council may make different determinations in respect of different areas within the Municipality.

Licences for exemption from these provisions are to be viewed as a concession rather than a right and will be granted only after thorough consideration. New applications for licences to keep more than five dogs in a residential area will not be granted.

Registration Fees

The Council may, by resolution, determine the fee to be paid to register a dog and the fee may vary in respect of matters including but not limited to:

- (a) Whether or not the dog is sterilised;
- (b) The area in which the premises on which the dog is normally kept are located;
- (c) The manner in which the premises on which the dog is ordinarily kept are fenced;
- (d) The breed of the dog; and
- (e) Whether or not the owner of the dog is a pensioner.

The Council may, by resolution, require an application to register a dog to be accompanied by a photograph of the dog.

Dog-tags

The Registrar shall, on registering a dog under By-law 11 of BRC Control of dogs By-laws (Part 3 Registration and licences), even if the dog is fitted with a permanent electronic subcutaneous implant, issue to the person who made the application a dog-tag in the form and type approved by the Council.

Cats & other animals

While there are no current By-laws concerning cats or other domestic animals, BRC will apply the NT Animal Welfare Act 1999 when dealing with other domestic animals and ferrel cats.

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POLICY

**LEGISLATION, TERMINOLOGY AND REFERENCES**

The Council is required to comply with relevant legislation and standards to maintain and improve safety and wellbeing of animals, staff and community.

Animal Welfare Act - Northern Territory Legislation

NT Local Government Act

NT Work Health and Safety Act

All relevant legislation under which the Council has responsibilities

LINKS

[NT Local Government Act](#)

[NT Work Health and Safety Act](#)

[Animal Welfare Act - Northern Territory Legislation](#)

RELATED POLICIES

WP000001 Work Health and Safety Policy Statement

CP000052 Code of Conduct - Staff & Contractors

RELATED DOCUMENTS

Workplace incident report form

Tennant Creek (Control of dogs By-laws)

SOP-Animal & Environmental Health

IMPLEMENTATION AND DELEGATION

The CEO has delegated authority to implement this policy

ENFORCEMENT

Local government act Part 9.1,9.3 (e) and 9.4

EVALUATION AND REVIEW

This Policy is to be reviewed every 2 years, or as required due to legislative changes.

BRC Policy – CP000059 Animal Management Policy

1 Review date:

Page 4 of 4

GENERAL BUSINESS

ITEM NUMBER 16.3
TITLE Recruitment Selection Policy
REFERENCE 261434
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the Recruitment Selection Policy

SUMMARY:

As requested by Council the Recruitment Selection Policy has been undated to reflect Council's desire to recruit from within the Barkly Region.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1 [↓](#) Recruitment Selection Policy - Draft - 15.11.pdf

Draft Document

POLICY



TITLE:	Recruitment and Selection Policy		
DIVISION:	Human Resources		
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:		DATE OF REVIEW:	
MOTION NUMBER:			
POLICY NUMBER:			
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO:

All employees except the Chief Executive Officer

PURPOSE

The purpose of this policy is to affirm Barkly Regional Council's commitment to ensuring compliance with s104(a) of the *Local Government Act* requirement for a standard approach to be adopted for the recruitment and selection process that is carried out for all vacant positions.

SUMMARY

Barkly Regional Council believes that effective recruitment and selection is critical to maintaining our competitive advantage on our way to being the "Employer of Choice". Barkly Regional Council is committed to attracting the best possible candidates for available positions. The recruitment policy endeavours to ensure that the Council is providing a workplace that allows each individual to grow and develop in a diverse and achievement orientated environment, with opportunities for employees to be promoted within the organisation.

These guidelines are developed and implemented according to Equal Employment Opportunity (EEO) guidelines. All appointments are strictly merit based and all recruitment and selection procedures are carried out in such a manner to minimise financial impact on the Barkly Regional Council.

STATEMENT

All recruitment and selection procedures and decisions will reflect the Barkly Regional Council's commitment to being the employer of choice by providing equal opportunities by assessing all potential candidates on the basis of merit according to their skills, knowledge, qualifications and capabilities.

Council supports the employment of local indigenous people throughout the Barkly Region, and has identified certain positions within council for indigenous people.

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POLICY



Council endorses internal career pathways for all council employees; and will be acknowledged as a suitable candidate if they meet the position criteria according to their skills, knowledge, qualifications and capabilities.

PRINCIPLES

- The Position Description for each position is to be reviewed and approved by the Chief Executive Officer before selection takes place.
- Before a person is appointed to a position the terms and conditions required of an appointee are to be approved by the Human Resources Manager and the Chief Executive Officer.
- Appointees are to sign a letter of offer or contract accepting the terms and conditions before commencing their employment with the Barkly Regional Council.
- All new staff appointments at Barkly Regional Council are subject to Criminal History Check Clearances and Working with Children Clearances. Employment is subject to the provision of a suitable Criminal History Check and Working with Children Clearance.
- Barkly Regional Council has identified positions for Local Indigenous people. These positions include:
 - Night Patrol Officers;
 - Night Patrol Team Leaders;
 - Night Patrol Zone Managers;
 - Night Patrol Administration Officer;
 - Night Patrol Manager;
 - Sport and Recreation Officers;
 - Community Care Officers;
 - Indigenous Environmental Health Worker;
 - Municipal Worker.
- If the candidate does not meet the requirements in the above positions with local Indigenous people, a non – indigenous person may be considered by consultation with the Cultural Advisory Committee and the approval from the Barkly Regional Council elected members.

SELECTION PANEL

A selection panel shall be set up for all appointment comprised of a minimum of three (3) members and a maximum of four (4) members who:

- Understand the requirements of the position;
- Have the skills necessary to make an assessment of the candidate;
- Have no conflict of interest, real or apparent, arising from the selection process;
- Understand the principles of Equal Employment Opportunity and the Fair Work Act;

The selection panel will consist of one (1) Panel Chairperson (a Human Resources representative) and a minimum of two (2) Panel Members. The panel may consist of (where possible):

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POLICY



- Director;
- Area Manager;
- Departmental Manager;
- Representation of Indigenous and Non – Indigenous people;
- Representation of both sexes – male and female;
- Relevant Local Authority member – to culturally advise on candidates applying for community level positions.

APPLICATIONS

- Unless directed by the Human Resources Manager, no applicant will be considered for employment unless they have submitted a written application that addresses the selection criteria and complies with the Position Description for the position.
- Each Panel Member is required to read the resume and assess the claims in the selection criteria individually before coming together to determine which applicants appear to meet the essential job requirements.
- Each Panel Member shall conduct a systematic assessment of the strengths of the applicant's claims (Short List) against the selection criteria.

INTERVIEWS

Interviews will only be conducted for candidates that have been short – listed through the assessment process.

REFEREES

- No offer of employment will be made before reference checking has been conducted.
- At least two (2) reference checks must be completed, with one (1) preferably from the candidate's current employer. Permission must be sought from the applicant before checking with their current employer.
- If a candidate's referee is a Panel Member, then the candidate is required to nominate another referee for the referee check.
- Barkly Regional Council can ask the candidate to provide additional referees if the nominate referees are uncontactable.

APPOINTMENTS

All interview documents need to be completed and filled out correctly. The chairperson is responsible for making sure that all completed documents are returned to the Human Resources department within a suitable timeframe for processing. The Human Resources Manager will review and provide approval of the recruitment process.

- All recruitment details are strictly confidential.
- The authority to sign contracts shall be restricted to the Chief Executive Officer and the Human Resources Manager, or their delegate.
- If requested, post selection feedback in the line of transparency shall be offered by

Draft Document

POLICY



the chairperson of the selection panel in liaison with the Human Resources Manager with reference to the assessment against the Position Description, strengths and areas for improvement and gaps identified in comparison with the selected applicant.

- An appointee's electronic and paper personnel file shall be set up and kept for the prescribed period.

INTERIM APPOINTMENTS

Due to the urgency or difficulties of filling a position:

- The Chief Executive Officer may appoint a temporary person to a Casual, Part-time, or Full-time position within the Barkly Regional Council while the recruitment process is being followed.
- This interim appointment will be at the discretion of the Chief Executive Officer, the Human Resources Manager and the relevant Director or Program Manager.
- Upon making a decision to appoint the temporary person to a position the Chief Executive Officer will base their decision on prior knowledge of the person, their working history, performance, skills, qualifications and capability to perform the position.
- A direct interim appointment will be considered as a fixed term contract
- A new Letter of Offer with a start and end date, will be prepared and formally offered to the temporary person to accept.
- The temporary person is also eligible to apply for the advertised vacant position.

RESPONSIBILITIES

Area Manager / Department Manager.

- Ensure that they are familiar with all policies and procedures that relate to recruitment and selection; and that they follow them accordingly;
- Ensure that staffing levels for their department are in accordance to the Barkly Regional Council Organisational Chart, appropriately budgeted for and authorised;
- Complete the relevant internal recruitment forms to identify vacant positions and forward the completed forms to their Director for authorisation and to the Human Resources Department for processing;
- Ensure all roles have current Position Descriptions, which specify role requirements and selection criteria. Position Descriptions for vacancies have been reviewed prior to advertising for recruitment.

Human Resources Department.

- A Recruitment and Selection Policy is developed and maintained to support and enhance Barkly Regional Council's objectives and requirements;
- Recruitment and selection guidelines and procedures are developed and maintained;

Draft Document

POLICY



- All managers are given continuous support and guidance in regards to recruitment and selection issues;
- All recruitment paperwork is kept confidential, and filed in accordance to the relevant Act and Legislation.

REFERENCES

National Employment Standards

Local Government Act

Fair Work Act 2009

Anti – Discrimination Act

Racial Discrimination Act 1975

Sex Discrimination Act 1984

Disability Discrimination Act 2004

Age Discrimination Act 2004

Human Rights and Equal Opportunity Commission Act 1986

GENERAL BUSINESS

ITEM NUMBER 16.4
TITLE Driving Policy
REFERENCE 261575
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report
- b) Approve the attached Driving Policy

SUMMARY:

Attached is the reviewed Driving Policy to be endorsed by council.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1  Driving Policy - Draft Renjith.pdf

Draft Document

POLICY



TITLE:	Vehicle Use Policy		
DIVISION:	Human Resources		
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:		DATE OF REVIEW:	
MOTION NUMBER:			
POLICY NUMBER:	CP-000058		
AUTHORISED:	Chief Executive Officer		

THIS POLICY APPLIES TO:

All users of Vehicles owned or controlled by Barkly Regional Council

PREAMBLE

Council has motor vehicles available for use in order to meet the operational needs. Council is also prepared to provide opportunities for employees to salary package private use of such motor vehicles as part of an employment package. This policy outlines the conditions applicable to the use of a Council provided vehicles.

SUMMARY

Barkly Regional Council (BRC) has a duty of care to take all reasonably practicable steps to protect the health and safety of its employees under the Work Health and Safety legislation. This duty includes the provision of a safe working environment. It also includes the vehicles under its control.

Under the WHS Act, BRC managers have an obligation to ensure adequate training and supervision is available for BRC employees to safely carry out their duties. BRC managers are also responsible for eliminating or minimising any risk to BRC employees while driving for duty.

BRC employees have an obligation to follow Council policies for safe work practices. BRC employees also have an obligation not to create or exacerbate a risk to their own safety or the safety of others in the workplace, including any other person who may be affected by the performance of their duties - such as passengers and other road users.

When BRC permit the use of council owned or controlled vehicles to employees for private use and for non-employees the same guidelines must follow. (Local Government Act 2017)

OBJECTIVES

The objective of this policy is to provide guidelines to vehicle users on general principles and standards of use and care associated with the operation of vehicles owned or controlled by Barkly Regional Council. The policy is intended to ensure:

- The safety and wellbeing of vehicle user and community.

BRC Policy – CP000058 Vehicle Use Policy

1 Review date:

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POLICY



- Vehicle user comply with required legal requirements hence maintain job conditions.
- The integrity, reliability and good performance of BRC motor vehicles.
- The motor vehicle is managed legally and maintained in safe and efficient manner.

The policy also aims to set rules and parameters for BRC staff in how and what vehicles are procured and used.

BACKGROUND

Barkly Regional Council is committed to provide services in a large geographic area. BRC have around 233 vehicles to service the region for commuting, vehicles designed to carry out special purpose jobs for example: Garbage truck, Graders, Fire trucks etc. Travel includes sealed and unsealed roads. Road and weather conditions can vary because of rain, wind, temperature, bush fires, animals, and so on. Our regional communities are spread apart and travel requirements differ. One uniform driving policy may not cater individual needs. So this policy is giving guide to develop procedures in the identified areas.

POLICY STATEMENT AND SCOPE

The Council will maintain and promote safe work environment by means of

1. Implementing Vehicle Use Policy to meet the legal requirements and best practices to suit the region.
2. Monitor and improve through consultation.
3. Adjust Procurement and staff training to achieve best outcome.
4. Vehicle Use Policy provides scope to develop internal operation procedures within different areas to address their requirements, for promoting safe and efficient environment.

TERMS AND CONDITIONS OF VEHICLE USAGE

- Only authorized persons are permitted to drive Barkly Regional Council vehicles.
- Drivers must have a valid driver licence for the type of vehicle they are operating and must follow the driving licence condition when they are in charge of the vehicle.
- Users will not be permitted to drive a Council vehicle in the event their licence is been cancelled or withdrawn for any reason. The employee's supervisor should be advised.
- Vehicles must be used strictly in accordance with the National, States and Territory laws.
- Any fines or charges imposed on a vehicle will be the responsibility of the driver at the time of the incident.
- Drivers must have zero alcohol and zero illicit drug levels during normal business hours and when "on-call". In the case of vehicle users who have private use (commuter or full private) of a BRC vehicle the driver must be within the legal limits if driving BRC vehicle outside the normal working hours.
- For medical condition or consuming prescribed drugs, must obtain medical advice regarding the effect on driving ability and obtain permissions. (Do not assume)
- The transportation of alcohol is NOT permitted in any BRC plant or vehicle into an alcohol free community will result in immediate dismissal. For non-employees such event

BRC Policy – CP000058 Vehicle Use Policy

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POLICY



- will be dealt with relevant authority and permission to use the council vehicle is cancelled.
- Do not use a BRC vehicle for the purposes for recreational hunting. Driving off road is not permitted unless authorised by a Director or CEO.
 - Smoking is not permitted in Council vehicles at any time.
 - Vehicles must not be used for private purposes, unless officially authorised
 - Prior to vehicle operation it is the responsibility of the driver to ensure that the vehicle's running sheet has been completed and the vehicle is roadworthy and in a safe working order and appropriately registered.
 - Running sheets must be completed fully for each journey or change of driver, including the vehicle checks and services.
 - Kilometres or time entered on the running sheet at the beginning of a journey should be taken from the odometer, and should agree with the finishing kilometres or time of the previous run.
 - Always use main reading, not the trip indicator. Any discrepancy should be reported to your supervisor.
 - On completion of run, or at any time the vehicle is left unattended, the ignition is to be switched to the lock position and the keys removed.
 - Drivers are responsible to ensure that vehicles are kept clean, both inside and out, that the oil, water, and tyre pressures are within normal range and that the vehicle is regularly serviced, mechanical and other defects should be addressed immediately.
 - All vehicles MUST be returned to the allocated compound after use and signed back in by supervisor, unless officially authorised.

DRIVING BARKLY REGIONAL COUNCIL OWNED OR CONTROLLED VEHICLES

Duties while driving in BRC can vary. It can range from long distance remote areas to shorter distances in urban conditions. Driving duties can take up a large part of some employees' duties while other employees may drive irregularly as a part of their duties. Any type of driving carries risk, and the safety of BRC employees is paramount. BRC managers and employees are responsible and encouraged, for ensuring the risk while driving is minimal and reporting incidents to improve policies and procedures.

This guideline sets out:

- The responsibilities of all parties
- The expectations of BRC managers and their employees when driving
- Outlines processes that managers and employees should comply when it is necessary to undertake driving as a part of the duty
- Outlines a risk assessment process to minimise or eliminate risk associated with driving on duty

RESPONSIBILITIES

HEADS OF DEPARTMENTS AND MANAGERS.

BRC Policy – CP000058 Vehicle Use Policy

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POLICY



- Ensure all journeys have been planned and steps taken to ensure that any risk is minimal.
- Ensure the BRC employee has appropriate training, experience and qualification prior to undertaking driving duties.
- Ensure the vehicle and equipment provided is appropriate for the specific trip and that the vehicle is roadworthy and properly registered.
- Ensure that BRC employees in their department who have the responsibility for the selection of vehicles, consider what the vehicle is going to be used for and where the vehicle is travelling to, and ensure that additional safety features are equipped as needed.
- Implement driver training programmes to employees who are at risk.
- to ensure staff safety special conditions have been set to reduce the risk of accidents.
 - these special conditons are
 - Maximum driving time per day is 8 hours
 - No driving outside of Community living areas or towns (subject to operational requirements) after dark without the permission of the CEO when traveling long distances a minimum of one 15minute break must be taken every two hours.
 - Only authorised personell to travel in Council vehicals

MANAGERS AND SUPERVISORS

- Along with the employee ensure road travel is appropriate by considering,
 1. The reason for travel.
 2. Whether road travel is the most appropriate means of transport considering time/cost, efficiency, health and safety of employee.
 3. The employees travel and work schedule before, during and after the journey.
- Ensure that the employee has planned the trip and has scheduled appropriate rest breaks (every two hours) into the journey plan.
- Ensure that the vehicle obtained is suitable for the specific purpose.
- Ensure the employee has appropriate qualifications and experience to undertake the journey.
- Ensure the employee completed appropriate and specific driver training if applicable.
- Ensure appropriate call in schedule is planned if necessary.
- Ensure the employee is familiar with emergency and breakdown procedures.
- Ensure that first aid facilities have been considered and arranged if appropriate.
- Ensure employees who transport children have the ability to demonstrate the responsible driving to build future citizen with proper awareness.
- Ensure employees who transporting goods must have proper awareness, training and equipment to manage the load securely
- Identify and implement driver training programmes to employees who are at risk.
- Ensure the vehicle is registered appropriately and maintain register and service schedule list as required.

WEATHER AND ROAD CONDITIONS

BRC Policy – CP000058 Vehicle Use Policy

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POLICY



Drivers should ensure that the vehicle is appropriate for the weather and road conditions. BRC expects managers and employees to investigate and familiarise themselves with the weather and road conditions before undertaking the trip particularly if driving in unfamiliar conditions or areas such as loose gravel or unsealed roads.

Do not Park the vehicle under the trees during bad weather if practicable.

Do not drive through floods, or bush fires.

COMMUNICATION

While travelling, BRC expects that employees carry appropriate communication equipment to enable emergency contact if necessary. If travelling in a remote area where mobile phone coverage is intermittent, a satellite phone should be carried.

BREAKDOWN OR ACCIDENT

In the event of a breakdown or accident in a remote area, the driver and passengers should remain near the vehicle (keeping away appropriate safe distance considering fire or explosion) as it provides a visible landmark for searchers and to avoid theft.

If you leave the vehicle or the area because of safety or other reasons then if practicable, leave a note on the windscreen so that others will know where you have gone. As soon as possible notify your manager or a responsible person of your safe arrival.

If the vehicle is stolen or damaged in an accident, the BRC drivers shall comply with all legal and insurance requirements if involved in an accident, including:

- Assessing and making the area safe
- Notifying the Police and relevant authorities in accordance with the Traffic Act or any other relevant laws,
- Assisting the injured until professional help arrives
- Obtaining particulars of the other parties involved,
- Notifying relevant Manager/Director and Asset Manager and
- Submitting the applicable Incident Form to WHS.
- Employees should also immediately report any theft or damage, however slight, to the relevant Manager/Director and then to Asset Manager for repairs to be undertaken as soon as they are practicably able to do so.

Employees who travel in the remote area must carry sufficient survival kit to withstand long periods of isolation. That may occur unexpectedly due to breakdown, accident or bad weather.

INSURANCE

Losses or damage to any personal property carried or kept in a BRC vehicle shall remain the responsibility of the officer to whom the vehicle is assigned at that time the property was placed in the vehicle, unless such property is used in connection with official business.

LEGISLATION, TERMINOLOGY AND REFERENCES

BRC Policy – CP000058 Vehicle Use Policy

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Draft Document

POLICY



The Council is required to comply with relevant legislation and standards to maintain and improve safety and wellbeing of staff and community.

NT Local Government Act

NT Traffic Regulations

NT Work Health and Safety Act

Fair Work Act

Fair Work Regulations

Liquor Act

All relevant legislation under which the Council has responsibilities

LINKS

[NT Local Government Act](#)

[NT Traffic Regulations](#)

[NT Work Health and Safety Act](#)

[Fair Work Act](#)

[Fair Work Regulations](#)

RELATED POLICIES

WP000001 Work Health and Safety Policy Statement

FP0001 Asset Management Policy

CP000052 Code of Conduct - Staff & Contractors

CP000040 Code of Conduct Policy – Members

RELATED DOCUMENTS

Vehicle running sheet

Workplace incident report form

Back To Base Reporting Form-Special Travel (Draft prepared-Need consultation and approval)

IMPLEMENTATION AND DELEGATION

The CEO has delegated authority to implement this policy

ENFORCEMENT

Local government act Part 9.1,9.3(e) and 9.4

EVALUATION AND REVIEW

This Policy is to be reviewed every 2 years, or as required due to legislative changes.

BRC Policy – CP000058 Vehicle Use Policy

1 Review date:

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CORRESPONDENCE

ITEM NUMBER 17.1
TITLE Correspondence
REFERENCE 260469
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the attached Correspondence

SUMMARY:

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

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ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

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ATTACHMENTS:

- [1](#) Letter - Barkly Council - Ali Curung Library Proposal.pdf
- [2](#) Chairmans letter to councils 2018.pdf
- [3](#) Letter to Chief Minister 19 November 2018.pdf
- [4](#) Letter to Chief Minister 19 November 2018 (2).pdf
- [5](#) CEO letter- Mr Steven Edgington.pdf



DEPARTMENT OF
TOURISM AND CULTURE

**NORTHERN TERRITORY
LIBRARY**
Parliament House
State Square, Darwin NT

Postal Address
GPO Box 1448
DARWIN NT 0801

T 08 8922 0720
E patrick.gregory@nt.gov.au

File Ref: TRIM No.

Mr Steve Moore
Chief Executive Officer
Barkly Regional Council
PO Box 821
TENNANT CREEK NT 0861

Re: Possible funding for new Ali Curung Library

Dear Steve

Thank you for your letter of 2 October 2018 regarding the potential for a new library at Ali Curung. This is a very interesting proposal and one which Northern Territory Library would be happy to support.

Regarding direct funding for such a library, the funding provided to councils through the new five year Public Library Funding Agreement is already allocated on a per capita basis and is intended to be used for the provision of library services across a council area. It is not tied to specific libraries, such as Tennant Creek and Elliott, but can be utilised for the provision of library services to any communities, at the discretion of Council. Whilst this means that there is no additional funding available to Barkly Regional Council through the Public Library Funding Agreement, it is possible for you to redirect funding from existing library services. Tennant Creek library, for example, is currently open for a very long span of hours for a community of this size – perhaps a review of usage patterns and a targeted reduction of hours for this facility may free up some funding for Ali Curung.

That said, we are keen to assist in any way we can. I would be happy to write letters of support for any grant applications you wished to make, for example through the Strategic Local Government Infrastructure Fund or Special Purpose Grants. We can also provide assistance in planning the setup of any new library, including collection development: you may be interested for example in recent work we have done with East Arnhem Regional Council and the Gali'winku community in arranging their library collections according to Yolngu cultural concepts rather than the Dewey system. It's also worth noting that Northern Territory Library currently provides a free Wi-Fi service at the Ali Curung Recreation Centre, which could be moved to a new library if preferred.

Our Manager Library Sector Services, Maeva Masterson, will be visiting Tennant Creek on 23 November and is due to meet with your Director of Community Services, Moira Skinner.

www.nt.gov.au



Maeva would be very happy to discuss this project further with yourself and Moira. In the meantime please don't hesitate to give me a call if you would like to discuss this further.

Yours sincerely

A handwritten signature in black ink that reads "P. Gregory".

PATRICK GREGORY
Senior Director, Northern Territory Library and Archives

23 October 2018



Northern Territory Grants Commission

Office of the Executive
First Floor RCG Centre,
47 Mitchell Street
DARWIN NT 0800

File No: NTGC2018/0004

To: Mayors and Council Presidents

The Northern Territory Grants Commission is a statutory body formed under the *Local Government Grants Commission Act*. The Commission is responsible for the annual distribution of the Commonwealth local government financial assistance grants and the local road funds to all eligible local governing bodies within the Northern Territory.

To ensure the equitable distribution of these grants, the Commission collects a variety of data relating to a council's relative cost of service provision and revenue raising capacity. The financial data collected is shared with the Australian Bureau of Statistics (ABS) under an arrangement between that organisation and the various State/Territory local government grants commissions.

The Annual Return for the collection of the 2017-18 data is now available for completion on the web at the following address www.gcannualreturn.nt.gov.au. The return enables the Commission to meet its commitment to the ABS, and to access information for our own needs in determining the 2019-20 allocations. It is essential that the return be completed by the due date, 07 December 2018.

Regulation 17 of the *Local Government (Accounting) Regulations* makes the provision of the information requested in the return mandatory, with penalties for failing to lodge a return or for providing incorrect or misleading information.

More importantly, the data assembled in this process will, hopefully, form the basis for sound evidence based policy.

Yours sincerely

A handwritten signature in black ink, appearing to read 'David', with a stylized flourish at the end.

DR DAVID RITCHIE
Chair
06 November 2018

GPO Box 4621 DARWIN NT 0801

Telephone (08) 8999 8820



19 November 2018

Hon Michael Gunner MLA
Chief Minister
Northern Territory Government

Dear Chief Minister,

Michael

I am writing to you about the Peko and Warrego Tailings and ask what plans the Northern Territory Government has in place to manage these sites to minimise risk to the environment and public safety.

It is my understanding that a dust survey at the Peko Mine Site commenced in 2016 to determine if there is the potential for human health impacts from windblown tailings and that a report including results from the monitoring and air quality modelling was expected to be released in early 2018.

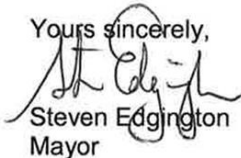
In regard to the Warrego Tailings, I recently visited the site and noticed there is evidence of water run off onto the lower ground which raises concerns about the potential to cause significant environmental impact in that area.

Given the potential for environmental damage and impact on the health of residents from dust that has previously been chemically treated could you please provide answers to the following questions and advise what your government is currently doing to rehabilitate these sites.

1. Who has control and / or ownership of the Warrego and Peko Tailings sites?
2. Is your government currently holding an environmental / rehabilitation security bond for the Warrego and Peko Tailings sites? If not, why not? If so, what sum of money is being held and is this sufficient to fully rehabilitate both sites?
3. What plans does your government have in place to ensure both sites are fully rehabilitated?
4. Has your government conducted a dust survey at both the Warrego and Peko Tailings sites to determine the level of dust blowing onto pastoral properties and into the town of Tennant Creek? If so, what are the results of the dust surveys and have there been any risks identified that may impact on human health?
5. Can you please provide the Barkly Regional Council with a copy of the final report including results from the monitoring and air quality modelling from the Peko Mine Site?

Thank-you for your consideration, I look forward to hearing from you soon.

Yours sincerely,


Steven Edgington
Mayor

41 Peko Road P.O Box 821, Tennant Creek NT 0861
Tel: (08) 8962 0000 Fax: (08) 8962 1801
ABN: 32 171 281 456



19 November 2018

Hon Michael Gunner MLA
Chief Minister
Northern Territory Government

Dear Chief Minister, *Michael*

I refer to my correspondence to you on 13 August 2018 and your response dated 3 September 2018 regarding the level and continuity of violence in Ali Curung.

As you are aware, there has been further violence in Ali Curung involving around 100 people (some of which were armed with weapons), damage to houses, up to 8 vehicles deliberately lit and destroyed by fire, a death and other people injured.

This incident, like previous incidents has had a major impact on the community and requires a planned response that includes counselling for residents, negotiation and mediation with the various families and language groups, support, and a plan to prevent further violence and unrest continuing.

On 13 August 2018, our Council suggested an opportunity for the Northern Territory Government to commence working collaboratively with the community, leaders, traditional owners, service providers, government agencies and other stakeholders to re-visit and implement a Law and Justice Strategy designed to achieve improved outcomes for residents.

The Ali Curung Law and Justice Strategy was implemented in Ali Curung in 1995 and was successful in reducing violence, crime and social disorder until it was discontinued by the Northern Territory Government in 2005.

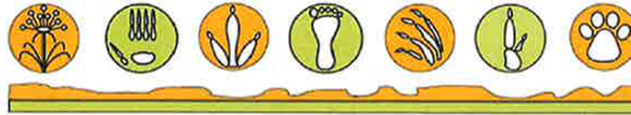
The previous Ali Curung Law and Order Plan was consistent with your government's Local Decision Making policy and had three objectives:

1. to reduce the level of community and family violence and other law and order concerns;
2. to enable greater participation by Aboriginal people in law and justice processes; and
3. to encourage greater responsibility for local law and order matters by Aboriginal people.

One of the key initiatives of the Ali Curung Law and Order Plan was the establishment of a Law and Justice Committee to coordinate, from the community side, the whole of community approach. A central role of the Law and Justice Committee was to develop and promote the use of local processes to manage dispute resolution.

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BARKLY REGIONAL COUNCIL



Given the ongoing level of violence and community disruption can you please advise what your government's short, medium and long term plans are to support the residents of Ali Curung and prevent further violence and unrest from continuing.

Thank-you for your consideration and I look forward to hearing from you soon.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Steven Edgington', written over a white background.

Steven Edgington
Mayor

41 Peko Road P.O Box 821, Tennant Creek NT 0861
Tel: (08) 8962 0000 Fax: (08) 8962 1801
ABN: 32 171 281 456



DEPARTMENT OF
**TRADE, BUSINESS AND
INNOVATION**

Mr Steven Edgington
Mayor
Barkly Regional Council
41 Peko Road
TENNANT CREEK NT 0860

Via email: steven.edgington@barkly.nt.gov.au

Office of the Chief Executive
Level 5, Charles Darwin Centre
19 The Mall
DARWIN NT 0800

Postal address
GPO Box 3200
DARWIN NT 0801

T 08 8999 5204
F 08 8999 5333
E michael.tennant@nt.gov.au

File ref: B2018/0466

Dear Mayor

Thank you for writing to the Hon Michael Gunner MLA, Chief Minister of the Northern Territory, with your concerns about Department of Trade, Business and Innovation (DTBI) staffing levels in Tennant Creek.

Staffing levels were set following a review process at the time DTBI was created. DTBI staffing ratios per business in Tennant Creek, with three full-time equivalent staff for 183 businesses in the region (1.3% of total Northern Territory businesses), is significantly higher than in Alice Springs, Katherine and Darwin and comparable to Nhulunbuy. In relation to town population, DTBI's staffing levels in Tennant Creek are the strongest in the NT with more than one DTBI employee for each 1000 residents, as per the 2016 census.

Mr Bill Sankey commenced in the role of Executive Director Regions, based in Alice Springs, on 10 October 2018. Mr Sankey will have a particular focus on the whole of the central Australia region. I have asked Mr Sankey to meet you and key people in Tennant Creek, and to monitor resource levels and activity to ensure DTBI continues to take an active role in working with stakeholders in the region to support economic development and opportunities for local businesses.

Yours sincerely

A handwritten signature in blue ink that reads "Michael Tennant".

Michael Tennant
Chief Executive Officer

23 November 2018

business.nt.gov.au