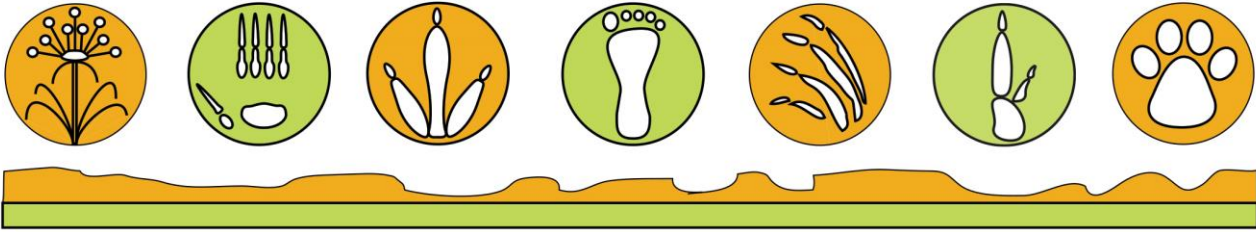


BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA

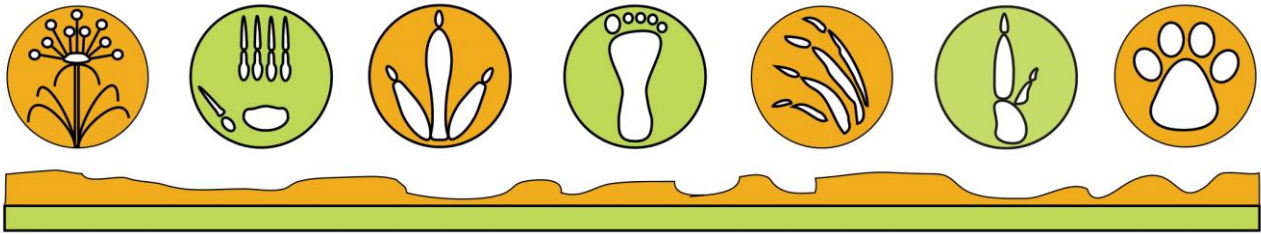
ARLPARRA LOCAL AUTHORITY MEETING

WEDNESDAY, 13 NOVEMBER 2019

Barkly Regional Council's Arlparra Local Authority will be held in Arlparra on Wednesday, 13 November 2019 at 2:00pm.

Steven Moore
Chief Executive Officer

BARKLY REGIONAL COUNCIL



COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen

WELCOME TO COUNTRY

I respectfully acknowledge the traditional owners past and present of this land on which we are meeting, the Warumungu people.

AGENDA

| ITEM | SUBJECT | PAGE NO |
|-----------|--|---------|
| | MEETING TO COMMENCE WITH PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL OWNERS | |
| 1 | OPENING AND ATTENDANCE | |
| 1.1 | Elected Members Present | |
| 1.2 | Staff Members Present | |
| 1.3 | Apologies and Leave of Absence | |
| 1.4 | Absent Without Apology | |
| 1.5 | Disclosure of Interest | |
| 2 | CONFIRMATION OF PREVIOUS MINUTES | |
| 2.1 | Confirmation of Previous Minutes..... | 5 |
| 3 | ACTIONS FROM PREVIOUS MINUTES | |
| 3.1 | Action Items from Previous Meeting..... | 10 |
| 4 | CHIEF EXECUTIVE OFFICER REPORTS | |
| 4.1 | Monthly CEO Report | 15 |
| 5 | GENERAL BUSINESS | |
| 6 | FINANCE | |
| 6.1 | October Finance Report | 17 |
| 7 | AREA MANAGERS REPORT | |
| 7.1 | November Area Managers Report..... | 19 |
| 8 | GENERAL BUSINESS | |
| 8.1 | Environmental Sustainability Committee Nominations..... | 23 |
| 8.2 | Election of Chairperson and Deputy Chairperson..... | 29 |
| 8.1 | Tidy Towns Australia | 30 |
| 9 | CORRESPONDENCE | |
| 9.1 | October Correspondance | 31 |
| 10 | OTHER MATTERS FOR NOTING | |
| | <i>Nil</i> | |
| 11 | REPORTS FROM BARKLY REGIONAL COUNCIL | |
| 11.1 | Youth Justice Centre | 43 |
| 11.2 | Community Consultation Policy..... | 48 |
| 11.3 | Council Minutes | 54 |
| 11.4 | Barkly Regional Deal..... | 72 |
| 12 | BRC'S RESPONSE TO LA ISSUES RAISED | |
| | <i>Nil</i> | |
| 13 | THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN | |
| | <i>Nil</i> | |

14 VISITOR PRESENTATIONS

14.1 The Local Government Bill 2019 (New Legislation about Local Government) 73
14.2 Northern Territory Electoral Commission 74

15 OTHER BUSINESS

15.1 Confirmation of Next Meeting Date 84

16 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 285439
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Confirm the minutes of the meeting held on 10th May 2018 as a true and accurate record.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Arlparra Local Authority Minutes Unconfirmed.PDF



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We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ARLPARRA LOCAL AUTHORITY MEETING WEDNESDAY, 2 MAY 2018

The Arlparra Local Authority was held in Arlparra on Wednesday, 2 May 2018 at 1.30pm.

**Steven Moore
Chief Executive Officer**

Meeting commenced at 1:47pm am with Joycie Jones as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

- Cr. Jack Clubb
- Joycie Jones
- Dennis Kunoth
- Mark Sheals
- Susan Chalmers
- Ruby Morton

1.2 Staff Members Present

- Michael Gravener

1.3 Apologies

- Esau Nelson
- Susalina Nelson
- Mark Parsons

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

There were no declarations of interest at this Arlparra Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

| | |
|---|---|
| 2.1 CONFIRMATION OF PREVIOUS MINUTES | |
| MOTION | |
| That the Authority | |
| a) | Receive and note the report |
| b) | Confirm the minutes of the Arlparra Local Authority Meeting held 11 April 2018 as a true and accurate record. |
| RESOLVED | |
| Moved: | LA Member M Sheals |
| Seconded: | LA Member D Kunoth |
| | CARRIED UNAN. |
| <i>Resolved 18/18</i> | |

3. ACTION ITEMS FROM PREVIOUS MEETING

| |
|---|
| 3.1 ACTION ITEMS FROM PREVIOUS MEETING |
| MOTION |

| | |
|--|----------------------|
| <p>That the Authority</p> <p>a) Receive and note the report b) Confirm that all completed items are removed from the action item list</p> <p>RESOLVED Moved: Cr. Jack Clubb Seconded: LA Member S Chalmers <i>Resolved 19/18</i></p> | CARRIED UNAN. |
|--|----------------------|

4. AREA MANAGERS REPORT

| 4.1 AREA MANAGER REPORT ARLPARRA APRIL 2018 | |
|---|----------------------|
| <p>MOTION</p> <p>That the Authority accept this report</p> <p>RESOLVED Moved: LA Member M Sheals Seconded: Chairperson Joycie Jones <i>Resolved 20/18</i></p> | CARRIED UNAN. |

| 4.2 DIRECTOR OF OPERATIONS REPORT | |
|--|----------------------|
| <p>MOTION</p> <p>That Council</p> <p>a) Receive and note the report</p> <p>RESOLVED Moved: LA Member D Kunoth Seconded: LA Member M Sheals <i>Resolved 21/18</i></p> | CARRIED UNAN. |

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

7. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9. LATEST FINANCIAL QUARTERLY REPORT

Nil

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

12. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

13. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

14. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

15. OTHER BUSINESS

| | |
|--|----------------------|
| 15.1 NEXT METTING DATE | |
| MOTION | |
| That the Authority | |
| a) Confirm that the next Arlparra Local Authority meeting will be held on the 13 th of June 2018. | |
| RESOLVED | |
| Moved: | LA Member D Kunoth |
| Seconded: | Cr. Jack Clubb |
| | CARRIED UNAN. |
| <i>Resolved 22/18</i> | |

16. VISITOR PRESENTATIONS

| | |
|---|--|
| 16.1 ARLPARRA VISITOR PRESENTATION | |
| RECOMMENDATION | |
| That the Authority | |
| a) Receive and note the report | |

17. CLOSE OF MEETING

The meeting terminated at pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Arlparra Local Authority Meeting HELD ON Wednesday, 9 May 2018 AND CONFIRMED Wednesday, 13 June 2018.

Joycie Jones
Chair Person

Michael Gravener
Area Manager

ACTIONS FROM PREVIOUS MINUTES

ITEM NUMBER 3.1
TITLE Action Items from Previous Meeting
REFERENCE 285591
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Receive and note the report
- b) Confirm that all completed items are removed from the action item list

SUMMARY:


BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES


CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Arlparra updated as of 8.11.2017.pdf

| | | |
|--|---|---|
|  <p>BARKLY REGIONAL COUNCIL</p> | <p>ARLPARRA LOCAL AUTHORITY ACTION LIST</p> | <p>Updated as of 8 Nov 2017 meeting</p> |
|--|---|---|

| MEETING DATE | TASK / PROJECT | ACTIONS TO BE TAKEN | BUDGET SOURCE | ACTION LEADER | COMPLETED/STATUS |
|--------------|--|---|---------------|---------------------|---|
| 16/6/2015 | Research costs for installing Lighting at the oval | <p>Get quotes</p> <p>Comments were made at the 8/11/17 meeting that portable lights were used during the recent football carnival.</p> <p>It was suggested that the cost were prohibited and that \$15,000 to be sought to provide on a yearly basis portable lights.</p> | LA | BRC infrastructure | <p>Project will cost more than the LA budget and is not sustainable as no funds to pay for electricity costs.</p> <p>Chief Minister Giles has undertaken to provide Lights COMPLETED BY ANOTHER GOVERNMENT DEPT.</p> <p>Area Manager to liaise with CEO about possible options.</p> <p>COMPLETED</p> |
| 18/11/14 | Night Patrol office | <p>Request support from LA members for BRC to write to CLC and ask permission to put a Night Patrol office on land next to Basketball court .(Lot 18)</p> <p>If permission is given, BRC can search for funding.</p> | | Mr Graham Gust, Dol | <p>Dept of Infrastructure will investigate land clearance on Lot 18 an report back to the Local Authority. PENDING</p> <p>Area Manager to contact Merridie and investigate. Will report back to the next meeting.</p> |
| April 2016 | Fencing of occupied housing at the Homelands | <p>Investigate feasibility and scope of fencing offencing of occupied housing at the Homelands.</p> <p>BRC will liaise with Dept Local Govt and Communities regarding work on Homelands.</p> <p>It is the intention that all new building will be fenced. BRC/CDP/UAC to attempt to source material and resources to achieve an</p> | Unknown | Dir. Infrastructure | <p>Feasibility assessment will be added to scope of investigations being undertaken in Arlparra by BRC staff. PENDING – need clearances from CLC</p> |

|  | | ARLPARRA LOCAL AUTHORITY ACTION LIST | | | Updated as of 8 Nov 2017 meeting |
|---|--|---|--|--|---|
| | | outcome for all house dwellings. | | | |
| April 2017 | Male/female toilets at oval for sports weekends and community events - \$82,490.00 | <p>Awaiting Council approval.</p> <p>Comments were made at the 8/11/17 meeting that toilets were a big issue during the recent football carnival.</p> | | | <p>In progress</p> <p>Area Manager to report back at the next meeting in December</p> <p>Other alternatives to be sort. The purchase of the NLink Dongar is no longer an option.</p> |
| April 2017 | Tyre changing shed and equipment - \$2,000.00 | <p>Awaiting Council approval</p> <p>To be set up at shop</p> | | | <p>In progress</p> <p>CEO/Area Manager to report back at the next meeting in December</p> <p>Quotes have been obtained. Further development of sight and safety needs to be developed.</p> |
| April 2017 | Sport & Rec for use of facility during wet and cultural events - \$1,000.00 | Awaiting Council approval | | | <p>In progress</p> <p>Area Manager will talk to Andy to find out more</p> <p>Plan to develop specific space underway with LA Authority approval to obtain quote form three possible providers.</p> |
| November 2017 | Emergency Services | Emergency Management Plan for Utopian Homelands | | | <p>Recommendation from LA that CEO write to NT Police regarding an Emergency Management Plan for Utopian Homelands.</p> <p>Development of Plan is continuing</p> |

| | | |
|---|---|---|
|  <p>BARKLY REGIONAL COUNCIL</p> | <p>ARLPARRA LOCAL AUTHORITY ACTION LIST</p> | <p>Updated as of 8 Nov 2017 meeting</p> |
|---|---|---|

| | | | | | |
|---------------|------------------------------------|---|--|--|---|
| November 2017 | Local Authority Funding Allocation | Quotes for carport outside UAC offices and other projects | | | <p>Area Manager to investigate quotes and report back on progress at the next meeting in December.</p> |
|---------------|------------------------------------|---|--|--|---|

CHIEF EXECUTIVE OFFICER REPORTS

| | |
|--------------------|-----------------------------------|
| ITEM NUMBER | 4.1 |
| TITLE | Monthly CEO Report |
| REFERENCE | 285167 |
| AUTHOR | Mark Parsons, Operations Director |

RECOMMENDATION**That Council:**

- a) Receive and note the October CEO Report.

SUMMARY:

The month of September Update by Acting Director of Operations Shelley McDonald.

- Local Authority meetings were held in all communities with a quorum with Ampilatwatja having all members present at the meeting, many innovative projects have been added to the action item lists, along with jobs completed.
- I attended three of the Local Authority meetings with the Mayor and it was interesting to see how they ran in comparison to Elliott and still achieved successful outcomes, it was also a great chance to visit two communities I had never been to.
- I was impressed with the cleanliness of the Wutunugurra Community especially the yards of the residents and I spoke to Owen the Area Manager to get some tips on how he achieved this result with the Community.
 - I was also impressed with the Alpururulam Community they also had a clean community free of most rubbish, Troy took me for a drive around the community and it was great to see the Telstra Tower finally being installed in the Community, along with the essential services they have to help keep the Community going.
- The Mayor and Makhaim attended the other three LA Meetings, the Mayor chose to take an extended stop-in, to visit the work crew upgrading the Barkly Stock Route on the return from Elliott and have his monthly photo shoot with the crew and their equipment.
- I also attended a few meetings while in Tennant Creek the Council meeting, WHS meeting, Directors meetings, infrastructure meeting with Elai around roads in the Communities, it has been great to attend the meetings in person instead of over the phone.
- I have really enjoyed my time acting as Director of Operations for this period it has been great to see how the other half live, instead of just quick visits in and out of the offices, I will be handing back over to Tim Hema who will take over the acting Director role until Mark returns from leave and return to his role as Director of Operations.

I arrived back at work on the 7th of October fully refreshed after 2 weeks leave. My first week back was spent going over the past 10 weeks with Steve to make sure he was brought up to speed on Council events.

I also attended the Ali Curung and the Elliott Local Authorities, which both made quorum and had good discussions.

Whilst in Ali Curung it was quite obvious the efforts that are being made by Rise-Ngurratjuta to get CDP operating again. They are working in well with our team, and they seem to be getting consistent numbers of 18-19 participants a day to the men's programs and 7-8 to the ladies. I have passed my appreciation on to their supervisor on Councils behalf.

My second week back has had me out in the communities showing around Paul Rogers from aaX Technologies who is doing the external review on councils behalf. Paul and I travelled to

Ali Curung, Ampilatwatja and Alpururulam over a three day period. Paul had meetings with Area Managers and council staff. He also caught up with some Councillors and LA members.

Whilst tripping around we encountered some pretty average road conditions. The roads from Ampilatwatja through to Alpururulam has large pockets of bull dust which were quiet deceiving in depth. Most of these pockets where in areas that have been graded. Once we got passed the graders the surface was harder and a lot better to drive on.

Whilst in Ampilatwatja I was able to organise a meeting with Colin Saltmere. Colin is the CEO of the Myuma group who run the rainbow gateway CDP organisation. I have been trying to get a meeting with Colin for a number of months, so this meeting was quiet fortuitous. I have now been able to organise for Colin to attend our council meeting in November. Colin is open to talks about signing an agreement with council similar to what we have recently signed with Rise-Ngurratjuta. I am hoping this will start a stronger relationship between both of our organisations.

As I have mentioned over the last few months I enjoyed my time as the Acting CEO and am very grateful for the chance to do this. In saying that I am happy to be back in my normal role and to have the chance to travel around the Barkly.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

FINANCE

ITEM NUMBER 6.1
TITLE October Finance Report
REFERENCE 285432
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the finance report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Arlparra LA Funds Report October 2019.pdf

Barkly Regional Council
Local Authority Allocation
Project: 405 Arlparra

| | | | Budget | Income and Expenditures | | | | | |
|----------------------------------|------------------|------------------------------|-------------------|-------------------------|------------------|------------------|------------------|------------------|-------------------|
| | | | | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | Total |
| INCOME | | | | | | | | | |
| LA Grants Received | | | | | | | | | |
| | Grants Received | | 361,441.00 | 77,827.00 | 77,827.00 | 77,827.00 | 63,980.00 | 63,980.00 | 361,441.00 |
| INCOME TOTAL | | | 361,441.00 | 77,827.00 | 77,827.00 | 77,827.00 | 63,980.00 | 63,980.00 | 361,441.00 |
| EXPENDITURE | | | | | | | | | |
| | Approved Minutes | Expenditure Date | | | | | | | |
| LA Funding Expended | | | | | | | | | |
| | Aug-15 | Toilet Rental | 14,420.00 | 14,420.00 | | | | | 14,420.00 |
| | Apr-16 | Grandstand and Park | 20,784.45 | 20,784.45 | | | | | 20,784.45 |
| LA Funding Committed | | | | | | | | | |
| | Apr-17 | Animal Management Activities | 15,000.00 | 15,000.00 | | | | | 15,000.00 |
| | Apr-17 | Multi-Purpose Shelter | 99,999.00 | 27,622.55 | 72,376.45 | | | | 99,999.00 |
| EXPENDITURE TOTAL | | | 150,203.45 | 77,827.00 | 72,376.45 | - | - | - | 150,203.45 |
| Balance of funds to be committed | | | 211,237.55 | - | 5,450.55 | 77,827.00 | 63,980.00 | 63,980.00 | 211,237.55 |

AREA MANAGERS REPORT

ITEM NUMBER 7.1
TITLE November Area Managers Report
REFERENCE 285605
AUTHOR Michael Gravener, Area Manager - Arlparra

RECOMMENDATION

That the Authority

- a) Receive and note the monthly report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) 191107 la report.pdf

Arlparra Local Authority

13th November 2019**AREA MANAGERS REPORT**

ITEM NUMBER 0.0
TITLE Area Manager Report Arlparra November 2019
REFERENCE 245227
AUTHOR Michael Gravener, Area Manager - Arlparra

RECOMMENDATION

That the Local Authority accept this report

SUMMARY:

This report is a summary of BRC business and activities within the Arlparra and Utopia Homelands

Administration

Area Manager completes all administrative tasks with assistance by Urapuntja Aboriginal Corporation (UAC) Senior Administration staff.

Mail Service is completed by UAC staff.

Recruitment for Municipal team members, including a supervisor; Night Patrol Staff and Aged Care present its continuing challenges. The processes can at times be very restricting and time consuming with no guaranteed results. Often getting required and necessary information for employee engagement can be difficult.

Staff meet occur every Monday morning at 8:30 am with combined UAC/BRC teams. This gives everyone an opportunity to update activities and events along with building a strong team work ethic and belonging.

Central Desert Training (CDT) work place literacy and numeracy program has been a valuable opportunity for staff. Unfortunately there is now limited engagement with the trainers due to budgeting issues. This program gave the Area Manager a good insight into the capabilities and potential skills that could be obtained by various prospective employees.

BRC will meet with UAC CEO in regards the Area Management Service Agreement on the 5th December in Tenant Creek.

Aged Care

Coordinator continues to work tirelessly in ensuring that our Aged Care community throughout the Homelands is ensured a good hearty meal and that their blankets and bedding is cleaned.

- Food and personal cleaning services are delivered throughout the Homelands for people on Aged Care packages and National Disability Insurance Services (NDIS) residents.
- Aged Care bus has proven to be a useful asset and is back on the road again after windows were repaired after vandalism.
- Staff attendance can be sporadic placing the coordinator at an unreasonable risk if employment attendance is not improved. UAC Senior Administrator is currently working through three employment packs to engage a possible three new casual staff.

Arlparra Local Authority

13th November 2019

- UAC have leases for Lot 8 (Aged Care) and House 9
- Aged Care Coordinator resides in House sub leased by UAC for on the condition that BRC renovates, maintains and repairs the dwelling while occupying.
- Hampers are continued to be provided for weekend purposes.

Issues:

- Hamper packs ceasing fresh food/meat.
- Monitoring of recipients consuming adequate, fresh and healthy food.
- Vehicles for delivery of services are old, unreliable and unsafe. Breakdowns are a constant.
- Lack of relief staff for coordinator.
- What are the implications for UAC holding the leases to the Aged Care lots 8,9?

Essential Services

- Arlparra Power Station is operated and functions well. Maintenance and upkeep is attended to consistently..
- The solar farm requires considerable extra hours for the ESO to maintain. The BRC tractor is predominately tasked at monitoring and keeping the space in order.
- Airstrip consistently maintained and in good order.
- Spaying of fence lines will continue in the near future...
 - Issues
 - Lack of relief staff for ESO

Municipal Services

- Arlparra Waste Management continues to be operated by a UAC Utopia Homelands team with one consistent BRC Field worker as part of that team.
- BRC employee is transported by UAC employee bus service.
- BRC has currently no available backhoe, skid steer, grader, rubbish compactor
- UAC have leases for the Depot
 - Issues
 - What are the implications for UAC holding the lease to the depot?

Infrastructure/Projects

Infrastructure Projects;

- \$100,000 Storm Shelter/Meeting place development yet to commence.
- Repairs to children playground yet to be approved for development.
 - Issues/ideas for LA
 - Consider concreting shed development with LA monies est \$50,000
 - Purchase portable toilet trailers for Arlparra events est \$30,000
 - Other ideas for LA approval?

Night Patrol

- No progress for Night Patrol employment recruitment and activities has occurred for over 12 months.
 - Issues
 - Re develop the Night Patrol system in the Arlparra Homeland to work with Aged Care; and Sport and Recreation programs, to service events.eg Utopia Christmas event.
 - What is the status and process for recruitment?

Arlparra Local Authority

13th November 2019

Sport and Recreation

- This service is well used and appreciated by the young people of the Homelands.
- A variety of activities and events occur throughout the week and during some school holiday periods.
 - Issues
 - Christmas Event sponsorship possibilities.

ISSUE/OPTIONS/CONSEQUENCES

1. Local Authority Recruitment.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

| | |
|--------------------|--|
| ITEM NUMBER | 8.1 |
| TITLE | Environmental Sustainability Committee Nominations |
| REFERENCE | 285207 |
| AUTHOR | Makhaim Brandon, Administration Officer |

RECOMMENDATION

That the Authority

- a) Receive and note the report;
- b) Nominate Local Authority member/s to the Environmental Sustainability Committee.

SUMMARY:

Council has requested that Local Authority member/s from each community be nominated to sit on the Environment Sustainability sub-committee that will soon be formed.

BACKGROUND

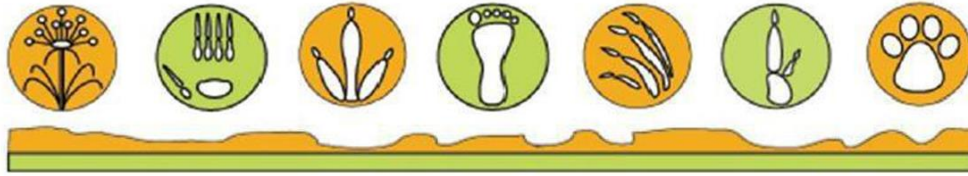
ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) Environmental and Sustainability Sub-Committee Nomination Form.pdf
- 2 [↓](#) Environment and Sustainability Advisory Committee ToR.pdf

BARKLY REGIONAL COUNCIL



COUNCIL COMMITTEE NOMINATION FORM

COMMITTEE NAME: Environmental and Sustainability Sub Committee

1. Agreement to be nominated

Name: _____

Address: _____

Contact Details: _____

I hereby nominate to become a member of the Environmental and Sustainability Sub-Committee

Signature:

Dated this on day of 201__

2. Council Confirmation of Nomination

I, _____, the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the Environmental and Sustainability Sub-Committee at a meeting held on day of 201__

Signature:

3. Nominee Information

The following information is required to enable Council to make an informed decision. Current curriculum vitae can also be submitted with the nomination form.

3.1 What is your current position? _____

3.2 How long have you held your current position? _____

3.3 Have you ever been involved in any community committee? _____

3.4 What experience do you have that is relevant to this committee?

3.5 Do you have any experience in the local government sector? If so, please give details below:

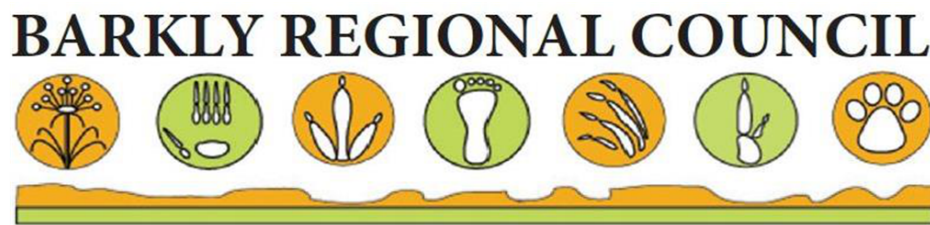
4. I have read and agree to the Environmental and Sustainability Sub-Committee Terms of Reference

I agree

Signature: _____

Phone: _____

E mail: _____



Environment and Sustainability Advisory Committee

Terms of Reference

Approval Date:

Council Motion:

Review Date:

PURPOSE

To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in environmental sustainability issues, initiatives, policies and strategies.

OBJECTIVES

The objectives of these Committee is to:

- Provide advice on environmental sustainability issues such as water, air and soil quality, climate change adaptation and mitigation, sustainable transport, local food, sustainable business, waste management, water management and local biodiversity management;
- Raising environmental issues of interest and concern in the Barkly region to Council for their consideration;
- Assist in the preparation and/or review of key environmental sustainability strategies and policies;
- Provide input and advice to Council on issues of environmental sustainability, including the environmental, economic and social implications of Council's Strategic and Infrastructure Plans; and
- Provide coordination, liaison and communication with other Council advisory groups and key external stakeholders in Tennant Creek and remote communities. Examples of this coordination, liaison and communication include parks and gardens, streetscapes, cemeteries, Mary Ann Dam and other public reserves.

MEMBERSHIP

- The Chair and Deputy Chairperson will be appointed at the first meeting of the Environmental and Sustainability Sub-Committee. At least two Councillors should be appointed onto the Sub-Committee.
- A maximum of twelve community representatives across a range of locations and wards and with a wide range of interests, expertise and experience across the Council.
- To be eligible for membership onto this Sub-Committee, all members must be a resident of the Barkly region.
- Membership onto this Sub-Committee will be confirmed by Council resolution.
- Membership onto this Sub-Committee will be on a voluntary basis and no financial remuneration will be given for participation.

TERM OF APPOINTMENT

Members will be appointed for a two year term or as otherwise resolved by Council. Members must be able to commit to meet at least 4 times per year over the two-year appointment.

CO-OPTED MEMBERS

The Committee may invite suitably skilled persons to join the Committee as a co-opted member for a specified purpose and period of time. A co-opted member joins the Committee in an advisory capacity and does not form part of the quorum.

QUORUM

A meeting can only take place with at least half of all appointed members plus 1. At least one Councillor must be in attendance at all times and the meeting will become provisional if no Councillors are in attendance.

MEMBER RESPONSIBILITIES

In order to fulfil the Committee's objectives, members are expected to:

- Abide by the Council Code of Conduct – Members Policy;
- Demonstrate an understanding and interest in diverse environmental and sustainability issues relevant to the Barkly;
- Have a reasonable understanding of the role of local government in sustainability and environmental management;
- Follow relevant Council plans and policies;
- Prepare for and actively participate in regular Committee meetings;
- Keep informed on current developments, issues and concerns in relation to the environment in the Barkly;
- Have reasonable awareness of National and NT Government policy and current issues regarding the environment;
- Be reasonably available to attend meetings;
- Respect confidentiality, if required, of matters discussed in meetings; and
- Declare conflicts prior to the discussion of an agenda item as required.

MEETING FREQUENCY

Meetings are held quarterly, unless otherwise advised.

MANAGEMENT OF THE COMMITTEE

- A Council employee in the role of secretariat will resource the Committee and attend all meetings, provide information, support and technical advice.

The Council employee is responsible for the preparation of meeting agendas, minutes, reports and other administrative functions.

REPORTING PROCEDURE

- The Committee is not a formal committee but rather an advisory group that is established by Council.
- Any formal advice provided by the Committee will be reached by consensus where possible. A vote may be entered into to resolve a specific recommendation. Where differing views may be expressed by the Committee, these views will be reflected in any reports and statements issued.
- Minutes of the meetings are presented to Council at the next scheduled Council Meeting.

Recommendations made by the Advisory Committee require consideration and approval by Council before being fully endorsed and acted upon.

PUBLIC STATEMENTS

Members of the Committee cannot make public statements on behalf of Council.

REFERENCES

Flammable Undergrowth By-Law
Garbage By-Law
Meetings and Procedures By-Law
Code of Conduct – Elected Members Policy
Community Consultation Policy
Conflict of Interest Policy
Recycling Policy
Smoke Free Policy
Work Health and Safety Policy

GENERAL BUSINESS

ITEM NUMBER 8.2
TITLE Election of Chairperson and Deputy Chairperson
REFERENCE 285434
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Elect a Chairperson for the Arlparra Local Authority for the period of 12 months;
- b) Elect a Deputy Chairperson for the Arlparra Local Authority for the period of 12 months.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 8.1
TITLE Tidy Towns Australia
REFERENCE 285601
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Confirm if the community of Alpurrurulam wish to participate in Tidy Towns Australia for 2020.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

CORRESPONDENCE

ITEM NUMBER 9.1
TITLE October Correspondance
REFERENCE 285427
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the correspondence for October.

SUMMARY:



Attached is a letter from Gerry McCarthy in response to housing issues in the region.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1  10th September 2019 Letter Mayor Barkly Regional Council Housing.docx
- 2  Barkly Region Oviewview Housing.docx

Mr Steve Edgington
Mayor
Barkly Regional Council
PO Box 821
Tennant Creek NT 0861

Dear Mayor

My letter relates to an invitation to attend a Barkly Regional Council meeting in Tennant Creek on Thursday 29th August 2019.

I was advised you requested a briefing, at that meeting, for Barkly Regional Councillors on the Northern Territory Governments housing programs in relation to Tennant Creek and the Barkly.

Please accept my apology for not notifying you of my inability to attend that Council meeting, as the invitation came to the Electorate office, with the request for briefing notes forwarded to the Ministerial office, unfortunately resulting in an oversight of acknowledgment and RSVP to the Council email received.

However my apology was necessary due to my commitments and obligations at the 4 day Australian Housing and Urban Research Institute 2019 Conference in Darwin that week, hosted by the Northern Territory, in partnership with my Department of Local Government, Housing and Community Development, accepted in August 2018.

However please find the attached document 'Barkly Region Overview - Housing' as a briefing paper for Barkly Regional Councillors.

I would be honoured to attend a Council meeting in the future to discuss the briefing paper if requested and only respectfully ask for an adequate timeframe to allow both Ministerial and Member for Barkly diary planning.

Thank you for your consideration of my correspondence and I look forward to being of assistance to the Council if requested.

Yours Sincerely

Gerry McCarthy
10th September 2019

Cc

Hal Ruger
Deputy Mayor
Patta Ward – Tennant Creek
Email hal.ruger@barkly.nt.gov.au

Noel Hayes
Alyawarr Ward – Ali Curung
Email noel.hayes@barkly.nt.gov.au

Kris Civitarese
Patta Ward – Tennant Creek
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Jeffrey McLaughlin
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Ronald Plummer
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Jack Clubb
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Lucy Jackson
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Jennifer Mahoney
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Ray Aylett
Kuwarrangu Ward – Elliott
Email ray.aylett@barkly.nt.gov.au

Jane Evans
Kuwarrangu Ward – Elliott
Email jane.evans@barkly.nt.gov.au

Barkly Region Overview - Housing

Housing Stock in the Barkly Region is as follows:

| Tenure | Totals |
|---------------------------------------|------------|
| Remote Public Housing | 286 |
| Urban Public Housing | 133 |
| Town Camp | 101 |
| Government Employee Housing | 90 |
| Industry Housing | 43 |
| Affordable Housing Privately - Leased | 18 |
| Social Head Lease | 4 |
| Totals: | 675 |

Planning and Housing Supply

- Four replacement three bedroom dwellings were constructed in Tennant Creek in 2018-19 under the Urban Public Housing Program. The completed replacement dwellings were handed over to the Department in June 2019 and allocated that same month.
- We have identified the need for the delivery of 10 dwellings within the Tennant Creek's Community Living Areas and 10 dwellings in Tennant Creek's urban areas in the 2019-20 financial year. All 20 dwellings to be constructed and delivered in the 2019-20 financial year.

Public Housing Safety

- There are two Public Housing Safety Officers permanently based in Tennant Creek. A third round of recruitment is currently underway to fill the remaining third position, as identifying a suitable candidate has been unsuccessful in previous attempts.
- Between 1 July 2018 and 20 August 2019, the Department received 18 complaints of antisocial behaviour related to public housing premises in the Barkly Region.
- During this period, Public Housing Safety Officers were dispatched to attend a total of 31 incidents by the Northern Territory Police and identified and addressed 163 incidents of antisocial behaviour during their proactive patrols.
- Of the 163 incidents, Public Housing Safety Officers issued 12 Notices of Direction, tipped out approximately 4.7 litres of alcohol and moved on 158 unknown visitors due to antisocial behaviour and 15 members of the public who were loitering in public housing premises.

Homeless Programs and Support

- CatholicCareNT has a five-year agreement with the Department to deliver the following two services in Tennant Creek:
 - a Housing Support Program; and
 - a Youth Outreach Service.
- The funding allocation for 2019-23 is \$755 223.
- The Housing Support Program assist clients to manage their accommodation and avoid homelessness.
- For the period from July 2018 to the end of March 2019, services were provided to 74 clients, 18 of these were aged 10 to 14, whilst the majority of adults were aged 65+. The main reason for clients seeking assistance was due to inadequate or inappropriate dwelling conditions.
- The Youth Outreach Service provides assistance to young people in Tennant Creek, who are at risk of homelessness to stabilise their personal circumstances. A key component of this service is supporting clients to re-engage with their families and community, including establishing positive connections with family members as well as facilitating access to educational, employment and volunteering opportunities.
- For the period July 2018 to end of March 2019, there was a client base of 13 young people, the majority of whom were aged 10 to 17. Of the clients, 28 per cent were referred by a child protection agency with the main reason for accessing the service being a lack of family and/or community support.

Social Housing Head Leasing

- A Request for Proposals for the 2019 Social Housing Head Leasing initiative was released on 12 August 2019.
- The Request for Proposals is seeking to deliver additional social housing dwellings in the Darwin and Palmerston along with the Tennant Creek, through long term head leases of ten years, with an option to extend for a further five years.
- In Tennant Creek, we are seeking dwellings in a complex or complexes, consisting of approximately 12 dwellings in total for use as accommodation by senior Territorians, with a preference for one or two bedroom dwellings or a combination of both.
- The proposed new dwellings must commence construction by June 2022 and be completed by June 2023.
- Currently we have 4 x 1 bedroom dwellings that are social housing head leased for a period of six years. The dwellings are located at the Ironstone and Oasis complex at 779 Patterson Street, Tennant Creek.

Urban Renewal and Stimulus Program

- Under the \$100 million public housing stimulus program, the following are being delivered in Tennant Creek, to a value of over \$9 million.
 - Upgrades to public housing complexes;
 - Construction of ten new public housing dwellings in Community Living Areas (CLA);
 - Under Stimulus funding, another 10 new dwellings will be constructed on non CLA sites (six dwellings at 74 Peko Road and four and 86 Peko Road);
 - Additional repairs and upgrades to public housing dwellings
 - Additional upgrades to Government Employee Housing; and
 - Roof repairs and replacement.

Minor New Works and Repairs and Maintenance in Tennant Creek

- Normal Minor Works and R&M in Tennant Creek for 2018-19 totalled over \$1 million.

Alternative Accommodation Options**• Visitor Park Accommodation**

- Project Steering Group consists of the following members:
 - Jim Bamber – Department of Local Government, Housing and Community Development;
 - Craig Kelly - Department of Chief Minister (DCM); and
 - Tim O’Neill – DIPL.
- Project initiation commenced on 9 August 2019 with the Department, DCM and DIPL with construction taking the lead. Key elements are site selection to minimise land servicing costs, and visitor park design including allowing for a spectrum of accommodation types, within \$5 million project envelope. Site selection is also key to reducing elements in Alice Springs equivalent such as commercial kitchens / catering. Propose Alice Springs visit with key Tennant Creek stakeholders to visit Apmere Mwerre for examples of proposed visitor Park elements

Social Development – Social and Affordable Housing Private Public Partnership

- Venture Housing has proposed Term Sheet for \$1.9 million grant based on prior Housing-Venture grants, which is currently being reviewed by the Department.
- Project funding expected roughly January 2020 through National Project Agreement vehicle (DCM lead)
- Original site selection has been modified due to land servicing costs. Alternative sites are being proposed.

Remote Housing

New Builds / Upgrades

- Ali Curung:
 - Four new homes planned under HomeBuild NT program;
- Alpururulam:
 - Five new government employee homes planned under the Government Employee Housing program;
 - The Department has issued the Project Brief to the Department of Infrastructure, Planning and Logistics (DIPL). DIPL is assessing the tender for the construction of the new dwellings;
 - The construction of two of the dwellings is subject to the subdivision of lots near the oval, which is awaiting the road location to be confirmed by the community through the Central Land Council;
- Elliott:
 - 10 new government employee homes (5 x 2 bedroom duplexes) planned under the Government Employee Housing program.
 - On 14 August 2019, a contract was awarded to Power Project (NT) Pty Ltd for the construction of three duplexes with expected completion in January 2020;
- Tara:
 - Two new homes planned under HomeBuild NT program;
 - The houses are being constructed through the Pre-fabricated Panel contract with site installation expected in April 2020.
- Tennant Creek Town Camps:
 - One new home in Kargaru Town Camp funded under the National Partnership on Remote Housing;
 - One new home in Tinkarli Town Camp funded under the National Partnership on Remote Housing;
 - Two ablution amenities (male and female) in Tinkarli Town Camp funded under the National Partnership on Remote Housing;
 - Two ceremonial bough shelters (male and female) in Tinkarli Town Camp funded under the National Partnership on Remote Housing;

Room to Breathe Program

- Ali Curung
 - On 21 March 2019, a construction contract awarded to Harvey Developments (NT) Pty Ltd. To undertake works on 14 homes, as part of the Room to Breathe Program.

- Four additional houses identified for use as transitional homes have been included in the contract bringing the total under contract to 18.
- The contractor has already completed the transitional accommodation homes and has commenced work on the additional homes.
- This Room to Breathe contract is scheduled to be completed in November 2019.
- Additional homes will be added to the Room to Breathe Program at Ali Curung to ensure a continued pipeline of works for the duration of the Program.
- Alpururulam
 - Architectural and Engineered Drawings being finalised. Initial consultation and scoping of 29 individual homes has occurred with the community of Alpururulam regarding the Room to Breathe Program.
 - The final Architectural and Engineered drawings required for construction are being finalised. Development of tender documents are underway with a future tender opportunity already released advising of this upcoming tender opportunity.
- Ampilatwatja
 - Engagement with the community of Ampilatwatja is continuing about the Room to Breathe Program. 17 individual homes have been scoped.
- Canteen Creek
 - The Room to Breathe Program is scheduled for commencement in the 2021-22 financial year.
- Epenarra (Wutungurra)
 - Architectural and Engineered Drawings are being finalised. Initial consultation and scoping of 17 individual homes has occurred with the community of Epenarra regarding the Room to Breathe Program.
 - The final Architectural and Engineered drawings required for construction are being finalised.
 - Development of tender documents are underway with a future tender opportunity already released advising of this upcoming tender opportunity.
- Imangara (Murray Downs)
 - Initial consultation and scoping of 15 individual homes has occurred with the community of Epenarra regarding the Room to Breathe Program.
 - The final Architectural and Engineered drawings required for construction are being finalised.

Tara

- On 13 March 2019, a construction contract was awarded to Ri-Con Contractors Pty Ltd to undertake work on 19 homes as part of the Room to Breathe Program.
- Three homes receiving work are also identified as Kinship Care homes.

- The contractor has already completed the transitional accommodation homes and has commenced work on additional homes prioritising the Kinship Care homes first.
- This Room to Breathe contract is scheduled to be completed in December 2019

Local Decision Making

- The next scheduled HomeBuildNT and Room to Breathe community engagement within the Barkly region is in Ali Curung on 10 September 2019.
- Most recently Room to Breathe undertook a scoping visit to Imangara on 1 – 3 July 2019.

Town Camps Futures Unit (TCFU)

- Tennant Creek
 - The TCFU funded (\$19 777) for the removal of two unsafe metal shelters and ablution blocks at Wuppa Camp and Tingkarli.
 - Provision of support for two representatives from the Julalikari Council Aboriginal Corporation to participate in the Town Camps External Advisory Group meetings. This is in-line with an action in the recently approved '*Building our communities, together*' Town Camps Reform Framework 2019-2024, that is "Aboriginal controlled housing organisations share good practice and build their capability."
 - Following feedback from the Tennant Creek Town Camp Taskforce meeting, the TCFU has liaised with the Road Safety NT team to arrange a locally-driven, speed mitigation and education project across the Tennant Creek community living areas. Road Safety NT resources will work with our regional office and Julalikari Council Aboriginal Corporation to deliver the project. It is anticipated that community engagement staff from the Road Safety NT team will be in Tennant Creek in November 2019.
- Elliott
 - In March 2019, the TCFU finalised a grant application process for \$5.5 million, comprising housing and infrastructure upgrades across the Elliott town camps (Gurungu and Wilyugu) and Marlinja community. The grant was awarded to Aboriginal Business Enterprise, Power Projects (NT) Pty Ltd (Power Projects).
 - Housing and infrastructure upgrades are being scoped and prioritised through engagement with local residents to ensure informed local decision making throughout the projected works.
 - Housing upgrades are continuing across Wilyugu, Gurungu and Marlinja. Four upgrades are now complete and seven more in progress.
 - The Project Manager Town Camp Infrastructure is commencing the full scoping and costing of the works required to bring properties in the Elliott town camps and Marlinja community, up to the standard required by the *Residential Tenancies Act*.

- In addition to the housing and infrastructure upgrades, the work of the TCFU will include supporting the development of an appropriate Aboriginal controlled organisation, which over time could assume the repairs and maintenance and tenancy support services for the Elliott community.
- The grant agreement and scope of works are expected to conclude by 31 December 2019.

Aboriginal Interpreter Service

- The AIS provides interpreting services in Aboriginal languages in regional centres and communities all over the Northern Territory including the Barkly region. The AIS Tennant Creek office has initiated recruitment activity due to staff resignations. Positions that are required to be filled are Training Liaison Officer and three Staff Interpreters positions. As a result of this recruitment activity, an AIS staff member from the Darwin office has temporarily relocated to Tennant Creek to assist in maintaining service delivery.
- In addition to the above recruitment activity, AIS is progressing recruitment of casual interpreters in the region. On 16 July 2019, the Tennant Creek AIS office inducted five casual interpreters in Alyawarr, Warumungu and Kriol languages.

Homelands and Outstations

- Homelands
 - In 2019-20, the Department provided grants totalling \$3 305 794 to seven service providers for the delivery of homelands services to 39 homelands in the Barkly Region, comprising:
 - Municipal and Essential Services grants of \$1 561 135;
 - Municipal and Essential services for Town Camps of \$435 600;
 - Housing Maintenance Services grants of \$562 809;
 - Homelands Jobs grants of \$507 000; and
 - Capital Grants of \$ 239 250.
 - To date for 2019-20, the Department has received 16 Homelands Extra Allowance applications for funding of \$128 000 from service providers in the Barkly Region. These are under assessment.

In 2018-19, the Department provided Homelands Extra Allowance funding of \$759 000 to five service providers for upgrades and improvements to 95 dwellings in homelands across the Barkly Region.
 - In 2019-20 Round 1 MESSPG funding of \$239 250 has been approved for capital upgrades in Barkly Region homelands, comprising:
 - \$110 500 for a new bore and \$19 000 for absorption trenches at Burudu homeland;
 - \$57 600 for a new diesel generator, solar inverter and batteries at Muckaty homeland;

- \$13 000 for a small bore at Corella Creek homeland; and
 - \$39 150 for improved management of electricity assets at three homelands managed by the Manungurra Aboriginal Corporation.
- Mungkarta homeland
 - The internal roads at Mungkarta were graded and repaired on 20 July 2019 under 2019-20 homelands grant funding at a cost of \$6327 by the contracted homelands service provider for the homeland, Far Northern Contractors Pty Ltd (T & J Contractors).
 - On 7 August 2019, the Department accepted a quote of \$9753 from T & J Contractors for maintenance grading of the access road at Mungkarta starting at the rail crossing and ending at the cattle grid adjacent to the Stuart Highway, to be funded under 2019-20 homelands grant funding allocated for Mungkarta.
- Tennant Creek town camps
 - In 2019-20, the Department provided Town Camps Municipal and Essential Services grant funding of \$280 800 to Barkly Regional Council for the delivery of municipal services to the seven Tennant Creek town camps.
- Elliott town camps
 - In 2019-20, the Department provided grant funding of \$299 710 to Barkly Regional Council and Power Projects (NT) Pty Ltd for the delivery of services to Elliott North Camp and Elliott South Camp, comprising:
 - Town Camps Municipal and Essential Services funding of \$154 800; and
 - Housing Maintenance Services funding of \$144 910.
- Epenarra
 - In 2019-20, the Department provided Municipal and Essential Services grant funding of \$181 664 to Barkly Regional Council for the delivery of municipal services at Epenarra.
- Canteen Creek
 - In 2019-20 the Department provided Municipal and Essential Services grant funding of \$194 012 to Canteen Creek Owairtilla Aboriginal Corporation for the delivery of municipal services at Canteen Creek and \$29 848 for Hatches Creek outstation.
- Tara
 - In 2019-20, the Department provided Municipal and Essential Services grant funding of \$151 812 to Thangkenharengge Aboriginal Corporation for the delivery of municipal services at Tara.
 - In 2019-20 Round 1 MESSPG funding of \$68 300 has been approved for capital equipment upgrades at Tara, comprising:
 - \$58 000 for a new backhoe and frontend loader; and
 - \$10 300 for a bin lifter.

Land Tenure

Remote Community Housing

- On the 6 July 2018 short term sublease agreements over remote community housing lots in the Town sites of Ali Curung, Alpurrurulam, Ampilatwatja, Engawala, Imangara, Tara and Wutunugurra.
- The subleases align to the NPRH, expiring on the 30 June 2023.
- The Executive Director Township Leasing holds the long term tenure in the form a 40 year Lease over Remote Community Housing lots in each of these communities.

Elliott

- The NLC have advised that the traditional Aboriginal landowners have granted consent to the two leases regarding Elliott North Camp and Marlinja Outstation, which were tabled at the Executive Council Meeting in April 2019 and approved.
- On 9 August 2019, a five year lease was executed, signed the leases for Marlinja and Gurungu.
- On 30 May 2019, the Commissioner for Consumer Affairs (CCA) wrote to DLGHCD in response to a request to provide housing services in South Camp, the response outlined that in accordance with the authority delegated by the CCA, consent and authority had been given to DLGHCD for the provision of housing services, over housing assets within Lot 62 (South Camp) Town of Elliott.

Community Land Use Planning

- The Community Land Use Plan is a strategic document to guide the future development of remote communities, which sit outside of the NT Planning Scheme. It identifies the needs to support growth over a 20 year period as well as the aspirations and desires of the local community, with the principle objectives to ensure compatible integration of current and future land uses, promote walkability and the efficient delivery of essential services.
- The Community Land Use Plan broadly identifies the future land use areas for development of residential, community, commercial, industrial, recreation, natural area and utility purposes uses. Uses anticipated within these categories represent the expectations of the community but do not prohibit variations in consultation with the community.
- Within the Barkly region Alpurrurulam, Ampilatwatja and Imangara Community Land Use Plans have commenced and either half way through or nearing completion.

REPORTS FROM BARKLY REGIONAL COUNCIL

| | |
|--------------------|---|
| ITEM NUMBER | 11.1 |
| TITLE | Youth Justice Centre |
| REFERENCE | 285585 |
| AUTHOR | Makhaim Brandon, Administration Officer |

RECOMMENDATION**That the Authority**

- a) Receive and note the report from the Youth Justice Working Group;

SUMMARY: PART 1

The Youth Justice Facility Working Group met on Wednesday, 11 September 2019. At this meeting, the Chair provided an overview/ background of what has been covered, discussed and agreed on thus far. More specifically, the Code of Conduct was touched on, the three (3) site options were clarified, and emphasis on the timeliness in order to meet and achieve expected deliverables on time were discussed. It was noted that as a Group it was an ambitious aim to get concepts out for community consultation prior to this meeting (to seek community feedback), and recognised that the Group is not going to meet these timelines.

Following this, an update was provided by Territory Families on revised maps of the three (3) site options. Map 1 showed the three different locations. It was stated that the exact scale and location of facility would be negotiated once preferred site was finalised. All three sites have similar costs around service provisions. In summary, size of blocks are similar and service costs across three sites would be similar overall.

Territory Families discussed that planned meetings with Patta are to take place where Patta are looking at formalising steps and process with Territory Families. Territory Families also provided an update on Diagrama, and are working with Danila Dilba on drafting a scope of engagement. Diagrama Consultants are likely to be visiting Australia towards the end of November to engage with stakeholders, community and Barkly Working Group

Lastly, there was extensive discussion from the Working Group on the Pro's and Con's for each of the three (3) site options presented.

Actions from this meeting included:

- Working Group to send through additional Pro's and Con's points by Friday, 13 September 2019.
- Time required for Territory Families to meet with Patta to discuss site options 2 and 3.
- Pending these discussions, the Working Group may be in a position to possibly get going on community consultation prior to the next meeting.

Next Working Group meeting to take place on Wednesday, 9 October 2019, 11am to 1pm. Tim Candler will provide a further update to Council During his presentation.

Public Consultation – Site options

The working group decided on multiple ways of consulting with community and chose to do so in line with council guidelines utilised for consultation around Purkiss reserve which was suggested by members of the working group and the co-chairs.

Survey Monkey was used for the public consultation. The survey included all three sites and which was the preferred first, second and third option. An updated copy of the survey results

will be presented at the Council meeting.

To ensure that the entire Barkly got an equal opportunity to participate in the public consultation process we displayed the advertisement in the Tennant Times for two weeks, on Facebook, on the Council website and had printed copies put on the community notice boards.

To cast as wide a net as possible, paper copies of the survey were also provided to the Area Managers and to Barkly Regional Council Reception so those without internet access would have the opportunity to have their say.

Juno Option

Option one is listed as a parcel of land located on our Juno property. In July when I went on leave I was advised that Juno was off the table due to being located too far from Tennant Creek. We were advocating for Juno to be considered as an option.

As per the attached site map the proposed Juno site appears to be located adjacent to the Department of Education Lease. Council has previously discussed making better use of the Juno property and leasing a section of land for the Youth Justice facility would meet the requirements of the proposed Juno Policy.

Should Council be in support of considering a lease on the Juno site for the proposed Youth Justice Facility we request that Council pass a motion conveying Council's in-principle support for the property to be leased at a negotiated annual lease fee.

The current Education lease attract an annual lease payment each year.

SUMMARY: PART 2

The Youth Justice Facility Working Group met on Wednesday, 23 October 2019. At this meeting, a 'Briefing Paper on Site Selection' was introduced. It was also confirmed that the Working Group are currently in Phase 4 / 5, of the Site Selection process – ***formulate final recommendation to Barkly interim Governance Table***. Other matters discussed included, Diagrama consultation process and feedback, and public consultation process and feedback including survey results.

Next steps for Youth Justice Facility Planning:

- Detailed design of facility needs to be approved by Governance Table before funding can be sought.
- Consider program design.
- Once program design is defined, Territory Families can procure providers to manage facility.
- Design and construction money is available for 2019/20 FY. Construction to commence prior to June, 30 2020.
- Procurement of service and program funding is available for 2020/21 FY. Procurement to commence by June, 30 2021.

Diagrama consultation process:

- Two day visit in Tennant Creek (w/b 14 October 2019).
- Site visits plus public consultation sessions and one on one sessions with community.
- Some verbal findings were discussed.
- Formal report of findings expected mid November 2019.

Diagrama feedback:

- Methodology – setting clear boundaries and building relationships.
- Boundaries across all staff are identical; same rules apply for all.
- Healthy life promotion.
- Incentive based measures (ability to earn privileges).
- Provision of normalised services and safe environment.
- Diagrama did not have a site preference but site selection would depend on type of program used.
- Site close to town would not work if family were able to come and go as they please; would need a secure facility or have a transport service for out of town options;
- Strong suggestion for out of town options (Peko Road and Juno) however Aboriginal land option would be the better option as youths would have connection with land and country.
- Might be challenged with operational budget to operate Diagrama model – min. nine staff required.
- Structure and design similar to Saltbush in Alice Springs.
- Secure facility needed or fenced off area i.e. boundary.
- Three different models
 1. Fully enclosed facility i.e. Dondale
 2. Part open facility i.e. youth can go in and out
 3. Fully open facility i.e. Saltbush model
- Julalikari and Central Land Council also provided some general feedback from their meet with Diagrama.

Public consultation process:

- Online survey accessible via BRC website.
- Paper surveys distributed through Local Authorities and Area Managers to each community, plus manned table at IGA Tennant Creek.

Public consultation feedback:

- 98 online surveys completed
- 167 paper surveys completed
- Combined survey results
 - 54% - Juno
 - 25% - Peko Road
 - 21% - Udall Road
- Residents who completed paper surveys indicated they preferred something further out of town with space.

Recommendation:

The recommendation to be put forward to the Governance Table is a site on native title land that is out of town with a caveat that construction is to commence by June 30, 2019. Transport must also be guaranteed. Due to requirements of government funding, it must be decided by December 31, 2019 whether Peko Road is a viable option due to construction timeframes; if not, then preference would be for Juno.

Actions from this meeting included:

- Consider design and layout of facility. Concept design provided for inspiration.
- Working Group recommendation to be put forward to Governance Table.

Next meeting TBC

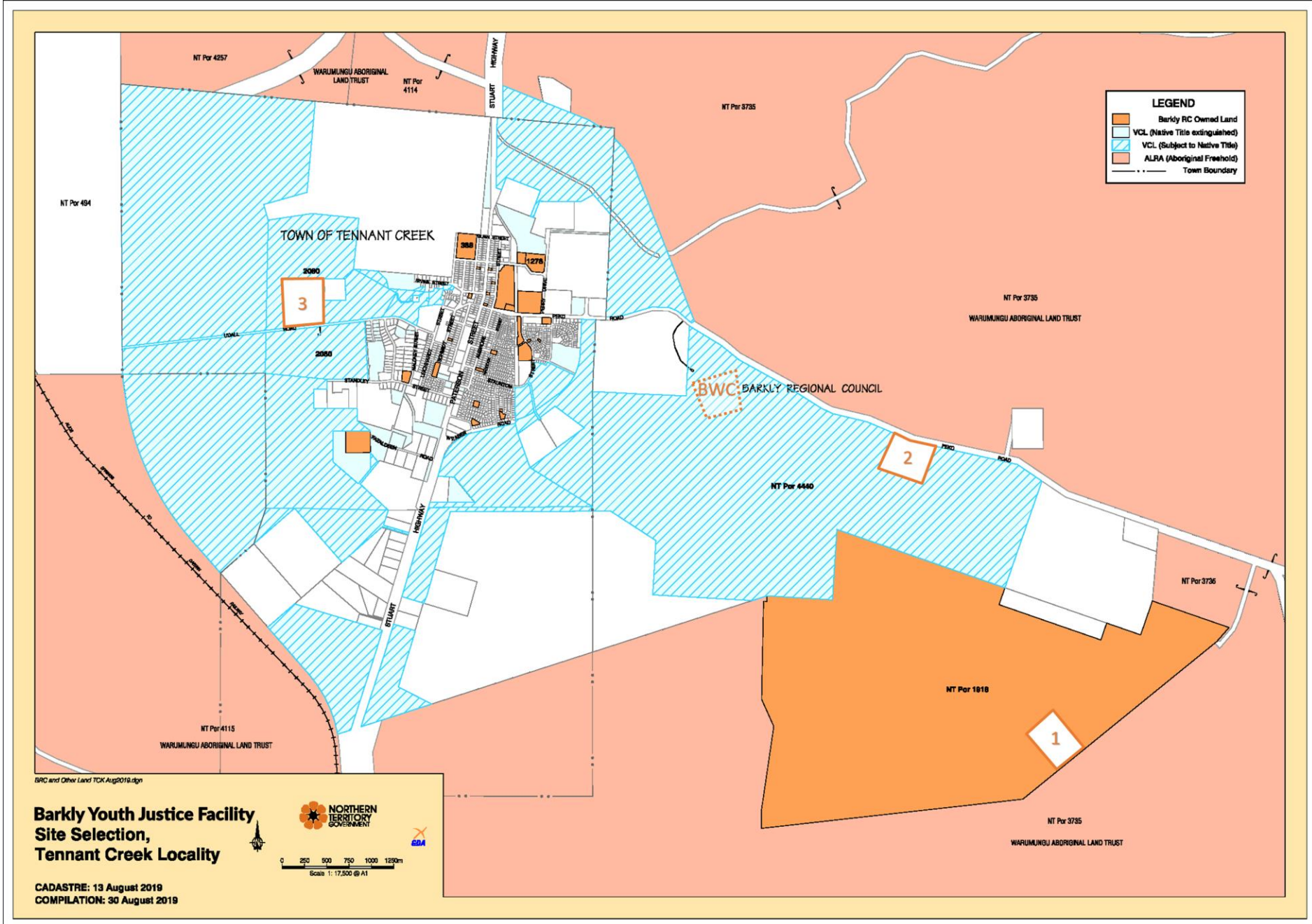
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Site Options Barkly Youth Justice Facility.pdf



REPORTS FROM BARKLY REGIONAL COUNCIL



ITEM NUMBER 11.2
TITLE Community Consultation Policy
REFERENCE 285587
AUTHOR Andrew Scoffern, Governance and Quality Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) Community Consultation Policy Final Approved.pdf

POLICY



| | | | |
|--------------------------|-------------------------------|------------------------|-----------|
| TITLE: | Community Consultation Policy | | |
| DIVISION: | Public Relations | | |
| ADOPTED BY: | Council | | |
| DATE OF ADOPTION: | July 2019 | DATE OF REVIEW: | July 2022 |
| MOTION NUMBER: | CP 218/19 | | |
| POLICY NUMBER: | CP04 | | |
| AUTHORISED: | Chief Executive Officer | | |

THIS POLICY APPLIES TO:

All employees and Elected Members of the Barkly Regional Council (Council)

SUMMARY

This Policy outlines Council's commitment to maintaining strong community consultation and engagement, particularly with the remote communities within the Barkly region and establishes the principles by which the Council will undertake community consultation. By providing a quality level of community consultation in line with Council's Remote Communication Policy and the Remote Engagement and Coordination Strategy, Council will provide a more efficient communication network and ensure that all voices within the region are heard and considered.

OBJECTIVES

This Policy aims to:

- Promote an efficient two-way communication network with the effective exchange of important information;
- Ensure Council's commitment to maintaining sound community consultation, particularly in the Barkly communities;
- Clearly establish when and how community consultation will occur;
- Accurately identify the true issues raised at each consultation; and
- Outline how the consultation process will be managed.

BACKGROUND

Council recognises the challenges associated with remote communication in the Barkly region due to the many cultural groups, languages and cultural practices within the region and acknowledges that the understanding and respect of these different ways is critical to successful work in these communities.

Engaging with the community is part of Council's undertaking to operate with high standards of communication, transparency and openness. This undertaking ensures that Council is open and accountable to the community and provides sufficient opportunity for feedback. Council recognises that the community are knowledgeable and passionate about their communities and intends to involve the relevant community in the decision making process in decisions that affect their interests.

Community Consultation Policy October 2019

Review Date: October 2022 Page 1 of 3

POLICY



Community consultation allows Council access to wider sources of information, points of view and potential solutions. It gives the community a better understanding of the issues behind the decision making process and the related constraints or opportunities that exist. Council acknowledges that by involving a cross section of the community in a consultative process, it can make better decisions.

POLICY STATEMENT

This Policy is based on the Remote Engagement and Coordination Strategy and the International Association for Public Participation (IAP2) model as amended from time to time. This Policy aims to complement the existing IAP2 model and in the event of an inconsistency between this Policy and the IAP2 Model, the provisions of the Model takes precedence. The link for the IAP2 is provided in the Reference section of this policy.

IAP2 SPECTRUM OF PUBLIC PARTICIPATION¹

Increasing The Level Of Public Impact → → → →

| Inform | Consult | Involve | Collaborate | Empower |
|---|---|--|--|--|
| <p><u>Public Participation Goal:</u></p> <p>To provide balanced and objective information to assist understanding of topic, alternatives, opportunities and/or solutions.</p> | <p><u>Public Participation Goal:</u></p> <p>To obtain public feedback on analysis, alternatives and/or decisions.</p> | <p><u>Public Participation Goal:</u></p> <p>To work with the public throughout the process to ensure that concerns and aspirations are consistently understood and considered.</p> | <p><u>Public Participation Goal:</u></p> <p>To partner with the public in each aspect of the decision including development of alternatives and identification of preferred solution.</p> | <p><u>Public Participation Goal:</u></p> <p>To place final decision making in the hands of the public.</p> |
| <p><u>Promise to the Public:</u></p> <p>We will keep you informed.</p> | <p><u>Promise to the Public:</u></p> <p>We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how input influenced the decision.</p> | <p><u>Promise to the Public:</u></p> <p>We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how input influenced the decision.</p> | <p><u>Promise to the Public:</u></p> <p>We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.</p> | <p><u>Promise to the Public:</u></p> <p>We will implement what you decide.</p> |

Community Consultation Policy October 2019
Review Date: October 2022 Page 2 of 3

POLICY



| <u>Example techniques</u> | <u>Example techniques</u> | <u>Example techniques</u> | <u>Example techniques</u> | <u>Example techniques</u> |
|---|---|--|--|--|
| <ul style="list-style-type: none"> ▪ Fact Sheets ▪ Web sites ▪ Open Days | <ul style="list-style-type: none"> ▪ Public comment ▪ Focus Groups ▪ Surveys | <ul style="list-style-type: none"> ▪ Workshop ▪ Deliberate polling | <ul style="list-style-type: none"> ▪ Citizen Advisory Committees ▪ Consensus building ▪ Participatory decision-making | <ul style="list-style-type: none"> ▪ Citizen juries ▪ Ballots ▪ Delegated decisions |

This Policy aims to reflect the IAP2 Model and in the event the IAP2 Model is changed, this Policy reflects those changes.

POLICY



Throughout the process of community engagement, there is likely to be movement back and forth along the Spectrum as the plan is implemented and/or before Council makes a final decision.

BEST PRACTICE GUIDE

While many aspects of engagement and coordination are universal, some are specific to the work that takes place in remote areas. Council will consider the below when seeking community consultation:

1. Community

Each community has its own cultures and own dynamics and these must be considered when providing information to and receiving information from remote communities.

2. Project

The project and the reasons for the project's inception must be clearly communicated in a mode and method suitable to that community's needs. The community must be involved in the inception of the project idea and the design scope and must be clearly informed of the process leading up until the completion of the project.

3. Relationships

Council is committed to maintaining sound relationships with the local people of our communities. These relationships will be facilitated by the Area Managers and Team Leaders and through the Local Authorities of each community. Particular emphasis will be placed on ensuring that the projects up for discussion are made with the free informed consent of the local constituents of the location the project is proposed to be undertaken.

4. Time

Council will allow for as much time as reasonably practicable given the circumstances to ensure that the topics up for discussion are discussed in a considered and structured way. There will be no time constraints on the decision-makers to decide on a project unless a date is clearly specified and communicate to those people.

5. Communication

Communication is a critical aspect of the community consultation process. Council will ensure that once a decision has been made on a particular issue, that community will be fully informed of the actions arising and the follow up steps. Particular attention will be given to the manner in which the feedback is provided to the community.

PRINCIPLES

Council will:

POLICY



- Involve and inform the relevant community in a manner and method relevant to them about key decisions that may affect them and consider all reasonable suggestions raised;
- consult with the Local Authority of a particular community prior to making a decision if a decision may affect that community;
- Ensure the best interests of the community prevail over individual or vested interests; and
- seek to balance community views and interests with other influences such as budgetary constraints.

LEGISLATION, TERMINOLOGY AND REFERENCES

International Association for Public Participation (IAP2) - <http://www.iap2.org.au/spectrum.pdf>
Remote Engagement and Coordination Strategy
Remote Communication Policy

IMPLEMENTATION AND DELEGATION

The Chief Executive Officer will be responsible for implementation of the Policy.

EVALUATION AND REVIEW

This Policy is to be reviewed every three (3) years or at other times at the discretion of Chief Executive Officer.

REPORTS FROM BARKLY REGIONAL COUNCIL



ITEM NUMBER 11.3
TITLE Council Minutes
REFERENCE 285589
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the minutes of the Ordinary Council meeting held on the 31st of October

SUMMARY:

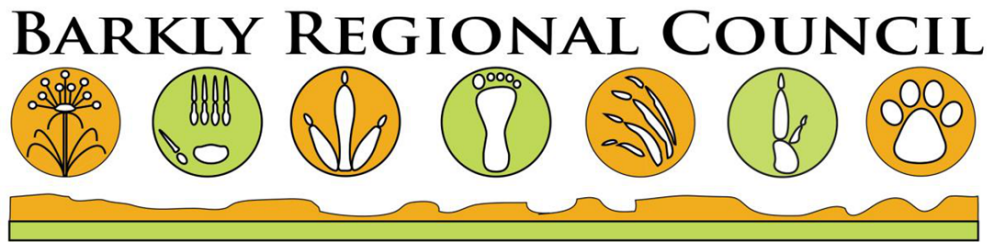
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) OC_31102019_MIN_559.pdf



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

The Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers on Thursday, 31 October 2019 at 8:30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 8:43am with Mayor Steve Edgington as Chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
 Deputy Mayor Kris Civitarese
 Cr. Noel Hayes
 Cr. Ronald Plummer
 Cr. Ray Aylett
 Cr. Hal Ruger
 Cr. Jeffery McLaughlin
 Cr. Ricky Holmes
 Cr. Sid Vashist – via phone
 Cr. Jane Evans
 Cr. Jack Clubb

1.2 Staff Members Present

Steve Moore – Chief Executive Officer
 Gary Pemberton – Finance Manager
 Vanessa Goodworth – Executive Assistant to the CEO and Mayor
 Andrew Scoffern – Governance and Quality Officer

1.3 Apologies

Cr. Lucy Jackson
 Cr. Jennifer Mahoney

MOTION

That Council:

- a) Accept the apologies of Councillors Jackson and Mahoney.

RESOLVED

Moved: Cr. Jane Evans

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 241/19

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group

- AFLNT Barkly Advisory Committee - Member
- Tennant Creek Economic Development Committee – Member
- Rotary – Member
- Bizspeak Pty Ltd– Director
- Battery Hill – Member
- Alcohol Reference Group - Committee Member
- Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – President
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors
 - Barkly Art - Board Member
 - KNC (NT) – Managing Director
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships
 - Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Member
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Arts – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee – Vice President
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
 - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
 - Centre for Appropriate Technology, Alice Springs – Board Member
 - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee – President
 - First Persons Disability Network
 - Tennant Creek Primary School – Teacher
 - Tennant Creek High School – Teacher
 - Music Northern Territory – Board Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Pururutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
 - Tennant Creek Mob Aboriginal Corporation
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - Puma Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director
 - Tennant Creek Pistol Club – Committee Member

There were no declarations of interest made at this Ordinary Council Meeting.

2. **CONFIRMATION OF PREVIOUS MINUTES**

Nil

3. **ACTIONS FROM PREVIOUS MINUTES**

Nil

4. **ADDRESSING THE MEETING**

MOTION

That Council:

- a) Move into Confidential at 8:43am.

RESOLVED

Moved: Dep Mayor Hal Ruger

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OCCS 242/19

MOTION

That Council:

- a) Close Confidential at 10:15am.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OCCS 243/19

4.1 YOUTH JUSTICE CENTRE PRESENTATION

MOTION

That Council:

- a) Receive and note the presentation from Olga Havnen regarding the Youth Justice Centre; and
- b) Request that the Youth Justice Facility site selection under the Barkly Regional Deal be put on hold until it can be determined what program has been selected to ensure an appropriate site is selected, and that the Diagrama report is received by Council, NTG and the Governance Table
- c) Request the CEO take this recommendation to the next Governance Table Meeting.

RESOLVED

Moved: Mayor Steve Edgington

Seconded: Cr. Noel Hayes

CARRIED UNAN.

Resolved OC 244/19

The report is intended to be completed by December; Council to review the report and make the relevant recommendations/requests. Council urged a cautious and considered approach to ensure that the design model is applicable to the Barkly region and to ensure that money spent on the project is spent efficiently and effectively to get the best possible outcome for the youth of the Region.

MOTION**That Council:**

- a) Break for Morning Tea at 11:16am.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Jack Clubb

CARRIED UNAN.

Resolved OC 245/19

MOTION**That Council:**

- a) Resume Ordinary Council Meeting at 11:49am.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 246/19

4.2 UPDATE ON BARKLY REGIONAL DEAL - TIM CANDLER

RECOMMENDATION**That Council:**

- a) Receive and note the verbal update by Tim Candler on the Barkly Regional Deal.

Not moved or seconded, presentation held at 30 October Ordinary Council Meeting

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

6. MAYOR'S REPORT

6.1 MAYOR'S REPORT - OCTOBER 2019

MOTION**That Council:**

- a) Receive and note the Mayor's Report for October 2019.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Dep Mayor Hal Ruger

CARRIED UNAN.

Resolved OC 247/19

7. CHIEF EXECUTIVE OFFICER REPORTS

7.1 CHIEF EXECUTIVE OFFICER OCTOBER UPDATE

MOTION

That Council:

- a) Receive and note the report;
- b) Review Sports and Rec position descriptions; and
- c) Contact Barkly Sports Group to discuss the future of the Tennant Creek Bowling Club.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 248/19

Adjust the Sports Officer Descriptions and add club development and support to build sporting clubs with active committees with good governance in place

MOTION

That Council:

- a) Break for Lunch at 12:42pm.

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Jack Clubb

CARRIED UNAN.

Resolved OC 249/19

7.2 HUMAN RESOURCES MONTHLY REPORT - SEPTEMBER 2019

RECOMMENDATION

That Council:

- a) Receive and note this report.

Not moved or seconded, combined with Item 7.3 Human Resources Report October 2019

7.3 HUMAN RESOURCES REPORT OCTOBER 2019

MOTION

That Council:

- a) Receive and note the report.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 250/19

| 7.4 RECRUITMENT AND SELECTION POLICY | |
|--|----------------------|
| MOTION | |
| That Council: | |
| <ul style="list-style-type: none"> a) Approve the reviewed Recruitment and Selection Policy with changes below recorded; and b) Instruct the CEO to ensure that selection panel members have adequate training prior to conducting interviews. | |
| RESOLVED | |
| Moved: Cr. Ronald Plummer | |
| Seconded: Cr. Ray Aylett | CARRIED UNAN. |
| <i>Resolved OC 251/19</i> | |
| Remove (A HR Representative) from panel chair position Selection Panel members to have receive appropriate training. | |

| 7.5 POLICY - EMPLOYEE INDUCTION POLICY | |
|---|----------------------|
| MOTION | |
| That Council: | |
| <ul style="list-style-type: none"> a) Receives and notes the Employee Induction Policy and bring back to November Council Meeting. | |
| RESOLVED | |
| Moved: Cr. Kris Civitarese | |
| Seconded: Cr. Jane Evans | CARRIED UNAN. |
| <i>Resolved OC 252/19</i> | |
| HR to establish a process of who is ultimately responsible for the completion of the induction process for each department/community | |
| Add CEO and Director's responsibilities | |
| Provide additional information on checklist, as an attachment to the policy | |

Cr Jeffrey McLaughlin left the meeting, the time being 02:29 PM
 Cr Jeffrey McLaughlin returned to the meeting, the time being 02:36 PM
 Cr Jack Clubb left the meeting, the time being 02:36 PM

| 7.6 POLICY - EMPLOYEE RECOGNITION | |
|---|--|
| MOTION | |
| That Council: | |
| <ul style="list-style-type: none"> a) Receive and note the report; and b) Approve and adopt this policy subject to an employee's recognition requiring that individual's agreement. | |
| RESOLVED | |
| Moved: Cr. Jeffrey McLaughlin | |

| | |
|--|----------------------|
| <p>Seconded:Cr. Jane Evans</p> <p><i>Resolved OC 253/19</i></p> | CARRIED UNAN. |
|--|----------------------|

MOTION**That Council:**

- a) Resume Ordinary Council at 1:16pm.

RESOLVED

Moved: Cr. Jane Evans

Seconded:Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 254/19

7.7 YOUTH JUSTICE FACILITY WORKING GROUP UPDATE

MOTION**That Council:**

- a) Receive and note the report; and
- b) Request that the Youth Justice Facility site selection under the Barkly Regional Deal be put on hold until it can be determined what program has been selected to ensure an appropriate site is selected, and that the Diagrama report is received by Council, NTG and the Governance Table

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded:Cr. Noel Hayes

CARRIED UNAN.

Resolved OC 255/19

Council discussed the cultural and social issues associated with the proposed Facility. Concerns were raised around the wide range of cultural groups and language groups within the Barkly and the transportation back to the original communities once the sentence has finished

7.8 TENNANT CREEK LANDFILL

MOTION**That Council:**

- a) Receive and note the report; and
- b) Commend the Tennant Creek Depot team for the work carried out at the landfill site.

RESOLVED

Moved: Cr. Ronald Plummer

Seconded:Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 256/19

7.9 RATIFICATION OF COMMON SEAL

MOTION**That Council:**

- a) Ratify the execution of the following documents under the Council's Common Seal:
1. Deed of Variation - Funding Allocations - Homelands Service Programs - MES and Homelands Job - 2019 to 2020 – Local Government Housing and Community Development;
 2. Funding Agreement - Barkly Youth Activities - School Holiday Program - 2019 to 2020 - Territory Families and BRC; and
 3. Variation No. 1 to Earlier Project Agreement dated on 25 June 2015 - Night Patrol to replace unspent amount to Upgrade Night Patrol Vehicles and Provide Staff Literacy and Numeracy Training - National Indigenous Australian Agency and BRC.

RESOLVED**Moved:** Cr. Kris Civitarese**Seconded:** Cr. Ricky Holmes**CARRIED UNAN.***Resolved OC 257/19*

Cr Ronald Plummer left the meeting, the time being 03:00 PM

8. CORPORATE SERVICES DIRECTORATE REPORTS**8.1 FINANCE REPORT - SEPTEMBER 2019****MOTION****That Council**

- a) Receive and note the Finance Report for the financial quarter ended 30 September 2019.

RESOLVED**Moved:** Cr. Ray Aylett**Seconded:** Cr. Noel Hayes**CARRIED UNAN.***Resolved OC 258/19*

Cr Ronald Plummer returned to the meeting, the time being 03:06 PM

Deputy Mayor Hal Ruger left the meeting, the time being 03:17 PM

8.2 GRANTS REPORT - SEPTEMBER 2019**MOTION****That Council:**

- a) Receive and note the Grants Report for the financial quarter ended 30 September 2019.

RESOLVED

| | |
|---|-----------------------------|
| <p>Moved: Cr. Kris Civitarese Seconded: Dep Mayor Hal Ruger <i>Resolved OC 259/19</i></p> | <p>CARRIED UNAN.</p> |
|---|-----------------------------|

Cr Hal Ruger returned to the meeting, the time being 03:26 PM

| 8.3 SPECIAL PURPOSE GRANT ACQUITTALS - 30 JUNE 2019 | |
|---|-----------------------------|
| MOTION | |
| That Council: | |
| a) Receive and note the report. | |
| RESOLVED | |
| <p>Moved: Cr. Noel Hayes Seconded: Cr. Ricky Holmes <i>Resolved OC 260/19</i></p> | <p>CARRIED UNAN.</p> |

Cr Sid Vashist left the meeting, the time being 03:39 PM

| 8.4 PAYMENTS LISTING - QUARTER TO 30 SEPTEMBER 2019 | |
|--|-----------------------------|
| MOTION | |
| That Council | |
| a) Receive and note the Quarterly Payment Listing for the quarter ended 30 September 2019. | |
| RESOLVED | |
| <p>Moved: Cr. Kris Civitarese Seconded: Cr. Ricky Holmes <i>Resolved OC 261/19</i></p> | <p>CARRIED UNAN.</p> |
| Delta Electrics bill, the process of renovation works in Alpururulam and Wurth invoice referred to the Procurement Sub-Committee, Sub-Committee to bring report back to next Council meeting | |

Cr Ricky Holmes left the meeting, the time being 03:55 PM

Cr Ricky Holmes returned to the meeting, the time being 04:01 PM

| | |
|---|-----------------------------|
| MOTION | |
| That Council: | |
| a) Break for Afternoon Tea at 4:01pm. | |
| RESOLVED | |
| <p>Moved: Cr. Ronald Plummer Seconded: Cr. Ray Aylett <i>Resolved OC 262/19</i></p> | <p>CARRIED UNAN.</p> |

MOTION**That Council:**

- a) Recommence Ordinary Council Meeting at 4:23pm.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 263/19

9. INFRASTRUCTURE DIRECTORATE REPORTS**9.1 INFRASTRUCTURE REPORT FOR SEPTEMBER AND OCTOBER 2019****MOTION****That Council:**

- a) Receive and note the report of activities within the Infrastructure Directorate.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 264/19

Organise roadside bulk collection pick up dates and advertise throughout the towns/communities

CEO to investigate ceiling of Civic Hall and report back to the Procurement Sub-Committee

Identify what services TSS provide

9.2 STREETLIGHT DARK SPOT AUDIT - TENNANT CREEK**MOTION****That Council:**

- a) Receive and note the TC streetlight 'dark spot' audit.

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 265/19

Cr Ray Aylett left the meeting, the time being 05:00 PM

Cr Ray Aylett returned to the meeting, the time being 05:07 PM

9.3 BARKLY ROAD CONDITION SUMMARY**MOTION****That Council:**

| |
|--|
| <p>a) Receive and note the road condition summary for Barkly towns and communities.</p> <p>RESOLVED Moved: Dep Mayor Hal Ruger Seconded: Cr. Kris Civitarese CARRIED UNAN. <i>Resolved OC 266/19</i></p> |
| <p>Include Murray Downs and Epenarra in the road condition summary for the next Council Meeting</p> |

10. COMMUNITY SERVICES DIRECTORATE

Nil

11. LOCAL AUTHORITY REPORTS

| 11.1 SEPTEMBER/OCTOBER LOCAL AUTHORITY MINUTES |
|---|
| <p>MOTION</p> <p>That Council:</p> <ul style="list-style-type: none"> a) Receive and note the minutes from the Ali Curung Local Authority Meetings on 2 September and 7 October 2019; b) Receive and note the minutes from the Alpururulam Local Authority Meetings on 3 September and 1 October 2019; c) Receive and note the minutes from the Ampilatwatja Local Authority Meetings on 4 September and 2 October 2019; d) Receive and note the minutes from the Elliott Local Authority Meetings on 5 September and 10 October 2019 with changes noted; and e) Receive and note the minutes from the Tennant Creek Local Authority on 3 September 2019 and 8 October 2019. <p>RESOLVED Moved: Cr. Ronald Plummer Seconded: Cr. Kris Civitarese CARRIED UNAN. <i>Resolved OC 267/19</i></p> |
| <p>Ensure LA Minutes are more detailed e.g.; shade sail Elliott LA 10 October - Provisional LA Meeting Resolutions need to indicate it was a resolution of a provisional meeting on every resolution Cr Civitarese noted his conflict of interest in the discussions concerning Barkly Arts and abstained from discussions</p> |

Cr Ricky Holmes left the meeting, the time being 05:19 PM

Cr Ricky Holmes returned to the meeting, the time being 05:29 PM

| 11.2 SEPTEMBER/OCTOBER 2019 LOCAL AUTHORITY REQUESTS |
|--|
| <p>MOTION</p> <p>That Council:</p> <ul style="list-style-type: none"> a) Endorse the allocation of \$13,333.26 of Ali Curung Local Authority funds towards the Solar Street Lighting at Ali Curung Parks based off the best quote from the 7 October 2019 Ali Curung LA Meeting; b) Endorse the allocation of \$7196.00 from Alpururulam Local Authority funds towards |

- the Laundry Mat from Ben Olschewsky & TDC Refrigeration and Electrical from the 1 October 2019 Alpururulam LA Meeting;
- c) Consider the Ampilatwatja Local Authority request that the Mayor write to the Room to Breathe program and Northern Territory Housing in relation to the housing issues in Ampilatwatja outlined under Item 10.1 of the 4 September 2019 Local Authority Meeting Minutes;
 - d) Endorse the allocation of \$4161.50 from Ampilatwatja Local Authority funds to purchase 6 solar lights as per Item 3.1 of the 2 October 2019 Ampilatwatja Local Authority Meeting Minutes;
 - e) Endorse the allocation of the remainder of Ampilatwatja Local Authority funds after the solar lights are paid under item g) to go towards the ablution block project, giving the project an approximate total of \$163,488.96;
 - f) Endorse the allocation of \$22,000.00 of Elliott Local Authority funds towards the construction of the shade sail over the Elliott waterpark outlined under Item 7.1 of the 5 September 2019 Elliott Local Authority Minutes;
 - g) Consider the Tennant Creek Local Authority request that Council draft a letter outlining the LA's disappointment at the lack of progress on Hilda Street Park and request further information about upcoming projects from the 3 September 2019 Tennant Creek Local Authority Meeting;
 - h) Receive and note the Minutes from the 3 September 2019 Wutunugurra Local Authority Meeting; and
 - i) Requests that the CEO develop an MOU with the CEO of Barkly Arts to recommence activities at the Wutunugurra Women's Centre under item 5.1(b) of the Wutunugurra Local Authority Minutes.

For: Crs Aylett, Edgington, Evans, Hayes, Holmes, Plummer and Ruger

Against: Nil

Abstained: Crs Cr. Civitarese and Cr. McLaughlin

RESOLVED

Moved: Dep Mayor Hal Ruger

Seconded: Cr. Ronald Plummer

Resolved OC 268/19

Crs Civitarese and McLaughlin noted their disclosures of interest in relation to Barkly Arts

12. COMMITTEE REPORTS

Nil

13. NOTICES OF MOTION

Nil

14. RESCISSION MOTIONS

Nil

15. GENERAL BUSINESS

15.1 DIRECTOR OF OPERATIONS REPORT

MOTION

That Council:

- a) Receive and note the Director of Operations Report.

RESOLVED

| | |
|--|-----------------------------|
| <p>Moved: Cr. Kris Civitarese</p> <p>Seconded: Cr. Ronald Plummer</p> <p><i>Resolved OC 269/19</i></p> | <p>CARRIED UNAN.</p> |
|--|-----------------------------|

15.2 COMMUNITY SERVICES REPORT

MOTION

That Council:

- a) Receive and note the Community Services report August/September 2019; and
- b) CEO to provide an update on the Alcohol Management Plan in Elliott.

RESOLVED

Moved: Cr. Jane Evans

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved OC 270/19

Mayor to draft a letter of thanks to all community members who assisted with cattle and water troughs

MOTION

That Council:

- a) Pause the Ordinary Council Meeting at 6:12pm.

RESOLVED

Moved: Dep Mayor Hal Ruger

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 271/19

MOTION

Resume at 6:20pm.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 272/19

15.3 POLICY REVIEW

MOTION

That Council:

- a) Receive and note the report;
- b) Receive and approve the Code of Conduct – Members Policy, Smoke Free Policy, Document Control Policy, Managing External Complaints Policy and Confidentiality Policy subject to proposed changes; and
- c) Approve the revocation of the Personnel and Related Records Policy.

RESOLVED

| | |
|---|-----------------------------|
| <p>Moved: Cr. Ronald Plummer</p> <p>Seconded: Cr. Ricky Holmes</p> <p><i>Resolved OC 273/19</i></p> | <p>CARRIED UNAN.</p> |
|---|-----------------------------|

| 15.4 ELECTED MEMBERS ALLOWANCES | |
|--|--|
| RECOMMENDATION | |
| That Council: | |
| <ul style="list-style-type: none"> a) Receive and note the report. <p><i>Not moved, resolved at 30 October 2019 Ordinary Council Meeting.</i></p> | |

| 15.5 CLIMATE EMERGENCY DECLARATION | |
|--|-----------------------------|
| MOTION | |
| That Council: | |
| <ul style="list-style-type: none"> a) Receive and note the report; and b) Request CEO collect examples of Climate Action Plans from other Councils and any NT or Federal Government Policy and possible funding and present back to Council. | |
| RESOLVED | |
| <p>Moved: Cr. Jeffrey McLaughlin</p> <p>Seconded: Cr. Jane Evans</p> <p><i>Resolved OC 274/19</i></p> | <p>CARRIED UNAN.</p> |

| 15.6 PURKISS RESERVE 50% UPDATE | |
|--|-----------------------------|
| MOTION | |
| That Council: | |
| <ul style="list-style-type: none"> a) Receive and note the report. | |
| RESOLVED | |
| <p>Moved: Dep Mayor Hal Ruger</p> <p>Seconded: Cr. Ray Aylett</p> <p><i>Resolved OC 275/19</i></p> | <p>CARRIED UNAN.</p> |

| 15.7 NO MORE VIOLENCE CAMPAIGN UPDATE | |
|--|--|
| MOTION | |
| That Council: | |
| <ul style="list-style-type: none"> a) Receive and note the report; and b) Request the CEO to bring a report on the implementation of the Domestic Violence Action Plan back at the next Council Meeting. | |

RESOLVED
Moved: Cr. Jeffrey McLaughlin
Seconded: Cr. Noel Hayes **CARRIED UNAN.**
Resolved OC 276/19

15.8 PLACEMENT OF THE OUTDOOR CHRISTMAS TREE

MOTION

That Council:

- a) Receive and note the report; and
- b) Select Council Chambers as the preferred site to place the Christmas Tree.

RESOLVED
Moved: Cr. Jane Evans
Seconded: Cr. Ricky Holmes **CARRIED UNAN.**
Resolved OC 277/19

16. CORRESPONDENCE

16.1 CORRESPONDENCE FOR OCTOBER 2019

MOTION

That Council:

- a) Receive and note the correspondence for October 2019;
- b) Waive the hire fee for the Multicultural Community Group for 16 November 2019; and
- c) Request the CEO contact Michelle Bates as Project Officer of the Cultural Authority Group and discuss suitable time for a startup joint public meeting.

RESOLVED
Moved: Cr. Jeffrey McLaughlin
Seconded: Cr. Ricky Holmes **CARRIED UNAN.**
Resolved OC 278/19

17. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

18. CLOSE OF MEETING

MOTION

That Council:

- a) Close Ordinary Council Meeting at 7:17pm

RESOLVED
Moved: Cr. Kris Civitarese
Seconded: Cr. Ray Aylett **CARRIED UNAN.**

Resolved OC 279/19

The meeting terminated at 7:17pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Thursday, 31 October 2019 AND CONFIRMED Thursday, 28 November 2019.

Steven Edgington
Council Mayor

Steve Moore
Chief Executive Officer

UNCONFIRMED

REPORTS FROM BARKLY REGIONAL COUNCIL



ITEM NUMBER 11.4
TITLE Barkly Regional Deal
REFERENCE 285590
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the verbal report from the Barkly Governance Table by Tim Candler.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

VISITOR PRESENTATIONS

| | |
|--------------------|---|
| ITEM NUMBER | 14.1 |
| TITLE | The Local Government Bill 2019 (New Legislation about Local Government) |
| REFERENCE | 285424 |
| AUTHOR | Michelle Heinen, Administration Officer |

RECOMMENDATION

That the Authority

- a) Listen to the presentation

SUMMARY:

Presentation will be provided by: Solomon Gaturu

It is expected that the Local Government Bill for 2019 (the new law) will replace the current Local Government Act 2008.

There will be new provisions which affect Local Authorities under the new law. These include

- Changes to the Local Authority Membership
- Changes to how Council will work with a Local Authority
- New Code of Conduct
- New Conflict of Interest Rules

It is anticipated that, if passed, the new law will commence on 1 July 2020

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

VISITOR PRESENTATIONS

ITEM NUMBER 14.2
TITLE Northern Territory Electoral Commission
REFERENCE 285429
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the presentation from the NT Electoral Commission.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) LA request_Arlparra_13-11-2019.pdf
- 2 [↓](#) Enrolment and Voting.pdf
- 3 [↓](#) Enrolment and voting rights and responsibilities Information Sheet.pdf
- 4 [↓](#) NTEC Information Sheet.pdf
- 5 [↓](#) Survey_Enrolment and Voting.pdf



Request to make a Presentation to a Local Authority

(Request must be made in writing one week before a Local Authority meeting).

Dear Chair of the Arlparra _____ Local Authority,

I am requesting your permission to make a presentation to the Arlparra _____ Local Authority on 13/11/2019


Give the Local Authority Information about

Northern Territory Electoral Commission
 Enrolments and Voting
 Survey
 Cabinet decision for Electoral Working Groups for electoral reforms:
 1. Electoral education working group; and
 2. Electoral engagement working group.

Speaking points that BRC will insert into the Local Authority minutes as a record of your presentation/report

Northern Territory Electoral Commission
 Enrolments and Voting
 Survey
 Cabinet decision for Electoral Working Groups for electoral reforms:
 1. Electoral education working group; and
 2. Electoral engagement working group.
 Information packs covering this information will be available.

*Local Authority members welcome contributions from outside agencies. We ask visitors to keep presentations to no longer than 10 minutes including questions. * Presentations are not minuted by BRC staff.*

Name: Janeen Bulsey.....
 Organisation: Northern Territory Electoral Commission.....
 Contact details: 08 8999 7600 janeen.bulsey@nt.gov.au.....
 Signed: .....
 Date: 29 October 2019.....

Local Authority Chair to complete:

I approve/do not approve the request to make a presentation (cross out what doesn't apply)

Signed:

Date:.....



Northern Territory Electoral Commission
EVERY vote counts!

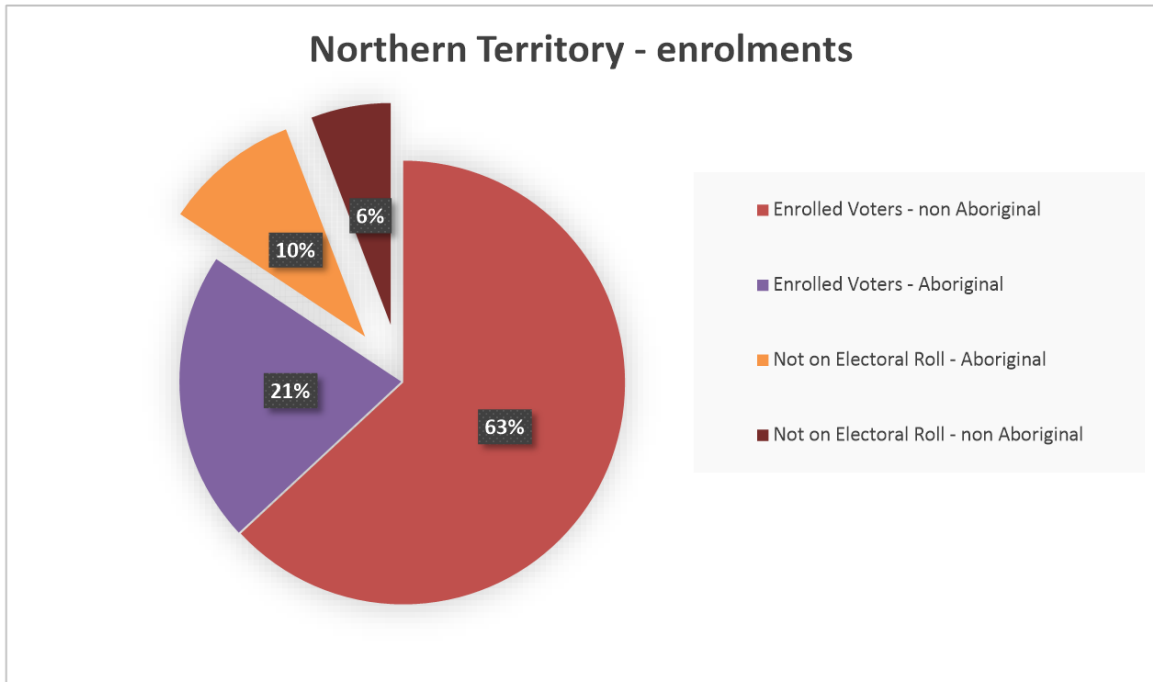
INFORMATION SHEET

Enrolment and voting

NORTHERN TERRITORY ENROLMENTS AND VOTING

In the 2016 Territory election there were 135,506 electors on the roll, but only 100,304 voted at the election.

At 30 June 2019 there were 140,064 Territorians on the electoral roll. According to Australian Bureau of Statistics it is estimated that there are a further 26,072 Territorians missing from the electoral roll and approximately 16,000 are Aboriginal.



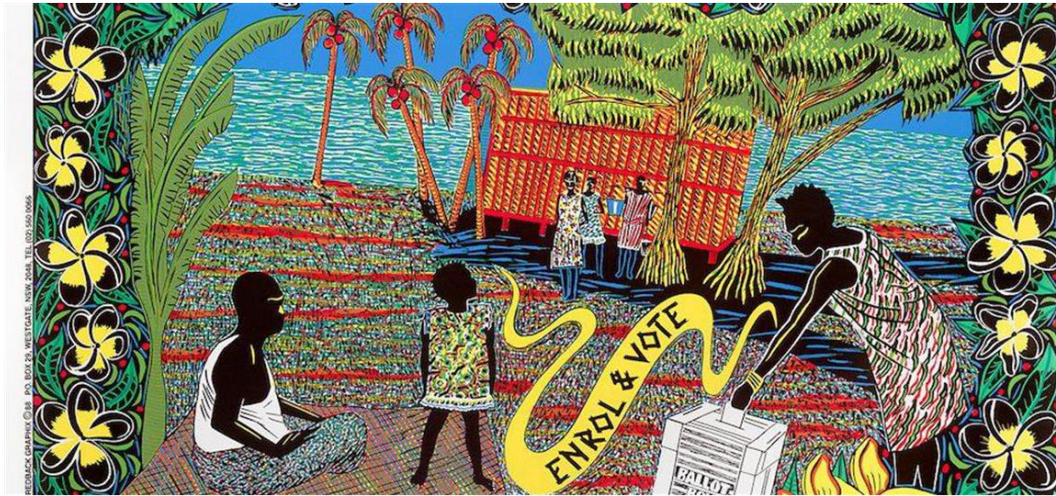
Estimated enrolment rates 30 June 2019

The Australian Electoral Commission’s automatic enrolment update system works well in urban locations, but is not as effective and efficient in rural and remote regions, the gap between the bush and urban areas in terms of roll accuracy is widening.

Consistently, voter participation is lower in remote communities.

Enrol to vote online at www.ntec.nt.gov.au

Enrolment and voting



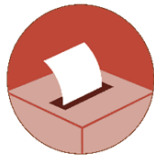
NORTHERN TERRITORY ENROLMENTS AND VOTING

- We want to improve the enrolment rates for all Territorians;
- We want to improve the voting participation rates for all Territorians;
- We want to improve the roll for remote localities;
- We want to improve the roll for regional areas; and
- We need your help

ENROL TO VOTE online at www.ntec.nt.gov.au



Website: www.ntec.nt.gov.au | **Email:** ntec@nt.gov.au | **Phone:** 1800 MYVOTE | **Fax:** 08 8999 7630
DARWIN: Level 3, TCG Centre, 80 Mitchell St | GPO Box 2419, Darwin NT 0801
ALICE SPRINGS: Mezzanine floor, Alice Plaza | Todd Mall, Alice Springs | PO Box 2304, Alice Springs NT 0871



**Northern Territory
Electoral Commission**
EVERY vote counts!

INFORMATION SHEET

Enrolment and voting rights and responsibilities

Citizens of a democracy have the right, within reason, to speak freely and to vote in free and fair elections to decide who will represent them in government.

The right to vote is one of the privileges of living in Australia – it allows us to have a say in who runs our country and who will make decisions on our behalf.

The right to vote carries with it the responsibility to vote, to use our vote wisely, and to respect other peoples' right to vote in the manner they choose.

When we vote in an election, we may not always get the government we would prefer, because a majority of people may vote for candidates who represent other interests. If we vote, we can have our say, but if we don't vote, we have no say at all.

Voting in the Northern Territory

Commonwealth and NT laws require Australian citizens aged 18 years and over to enrol and to vote in government elections (compulsory voting).

Electoral enrolment

Australian citizens can enrol to vote at 16 years of age, but can only vote when they are 18 years or older.

To qualify for voting a person must:

- Be at least 18 years of age
- Be an Australian citizen or a British subject who was enrolled on 25 January 1984 *and*
- Have lived at their current residential address for at least one month.

To enrol for the first time, change your address details or get back on the electoral roll, you can enrol online at www.aec.gov.au. You will need to provide **evidence of your identity**. You can use your driver's licence, Australian passport number or have someone who is enrolled confirm your identity. Please note that the AEC cannot accept any other forms of identification, such as 18+ or Proof of Age cards.

Details from the enrolment form are entered on the electoral roll, a list or register of the names and addresses of everyone in Australia who has completed an electoral enrolment form and is now enrolled to vote. The electoral roll is maintained by the Australian Electoral Commissioner (AEC).

Electors must update their enrolment if they change their name and/or address. You can update your enrolment details online.

The electoral roll closes soon after an election is called, and personal details should be checked for accuracy before then.

Voting

Every person listed on the electoral roll is eligible to vote at all elections for the area in which they are enrolled – for federal, State/Territory and local government (council) elections.

During an election, the electoral roll is available at each voting centre so that the eligibility of each voter can be checked. Everyone who votes at an election has their name marked off the electoral roll as having voted for that election.

In the NT, electors listed on the electoral roll must vote in federal, Territory and local council elections being held in their area. If a person is enrolled but does not vote, he or she may receive a letter asking for an explanation, and if the reason is not accepted they may have to pay a fine.

Access to enrolment information

The electoral roll can be inspected on an e-roll at any office of the NTEC or AEC. Only names and addresses are provided on the publicly available electoral roll.

Under NT and Commonwealth legislation additional information, such as title, postal address, gender and date of birth or age range, may also be provided to:

- Members of Parliament
- Political parties
- Candidates (federal elections only)
- The Sheriff for the preparation of jury rolls *and*
- Approved medical research and public health screening programs.

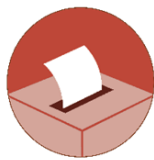
Information is also provided to a number of Australian government agencies. Further details are available from the [AEC's website](#).

Special enrolment provisions

Any person who has safety or security concerns can make special arrangements with the AEC so that their address does not appear on the electoral roll.

Arrangements may also be made for electors who:

- Due to illness of infirmity are unable to travel to a voting centre
- Are temporarily overseas
- Are travelling for an extended period of time
- Have no fixed address
- Live more than 20 kilometres from a voting centre
- Are unable to physically sign a form *or*
- Are in prison.



**Northern Territory
Electoral Commission**
EVERY vote counts!

INFORMATION SHEET

Northern Territory Electoral Commission

The Northern Territory Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly elections.

The NTEC was established on 15 March 2004, following assent to the 2004 [Electoral Act](#). Before the Commission was set up, electoral administration was carried out by the Northern Territory Electoral Office, a unit of the Department of the Chief Minister. The office was then headed by a Chief Electoral Officer for the Northern Territory.

Under the 2004 Act, the Commission assumed all of the responsibilities of the former Northern Territory Electoral Office. In addition, it was also charged with new responsibilities, including the promotion of public awareness of electoral matters, the conduct of electoral research and the administration of party registration and financial disclosure by political parties, political entities, candidates and donors.

Staffing

Since 2004, the chief executive officer of the NTEC is the Electoral Commissioner who is appointed by the Northern Territory Administrator following advice from the Chief Minister. Before an appointment is made, the Chief Minister consults with the leader of each political party represented in the Legislative Assembly and any independent member of the Legislative Assembly who is not affiliated to a political party. The Commissioner is appointed for a fixed term of 5 years under the [Electoral Act](#).

A small number of permanent staff is employed in the NTEC's two offices in Darwin and Alice Springs. During general Legislative Assembly or council elections, over 400 people are employed to fill polling positions and provide corporate support.

Purpose and functions

The major function of the NTEC is to conduct elections and referendums for the Legislative Assembly.

It also conducts elections for other clients including municipal and shire councils, and a broad range of non-government clients.

Other functions include:

- Assistance with maintenance of electoral rolls
- Provision of information and advice on election matters to the Minister, Cabinet, political parties, candidates and Territory authorities
- Undertaking public awareness to educate and provide information to the public, including school children, on electoral matters
- Researching electoral matters
- Registration of political parties
- Administration of financial disclosure by political parties, candidates and related entities
- Assistance towards the redistribution of electoral boundaries.

Local Government responsibilities

Under local government legislation, the NTEC MUST:

- Ensure council electoral roll data are correctly updated
- Provide roll products for electoral events
- Approve certain electoral forms for use in elections
- Be consulted over elector representation reviews.

Prior to 2012, councils appointed a returning officer to conduct elections on their behalf, including general council elections every four years and not infrequent by-elections when required. From May 2012, the NTEC is responsible for conducting all council elections.

Vision and mission

Our vision is to be widely recognised for expertise and excellent performance in electoral administration.

Our mission is to provide impartial, high quality and accessible electoral services that are effective, efficient and delivered in accordance with the law.

Values

The following corporate values are considered vital to our success:

- Integrity
- Impartiality
- Transparency and accountability
- Commitment to high standards of service delivery
- Commitment to continuous improvement
- Respect for the law.

Legislative base

How the NTEC conducts and reports elections is guided by the:

- [NT Electoral Act](#)
- [Electoral Regulations](#)
- [Northern Territory \(Self Government\) Act 1978](#)
- [Northern Territory \(Self-Government\) Regulations](#)
- [Referendums Act](#)
- [Referendums Regulations](#)

Council elections are conducted by reference to the:

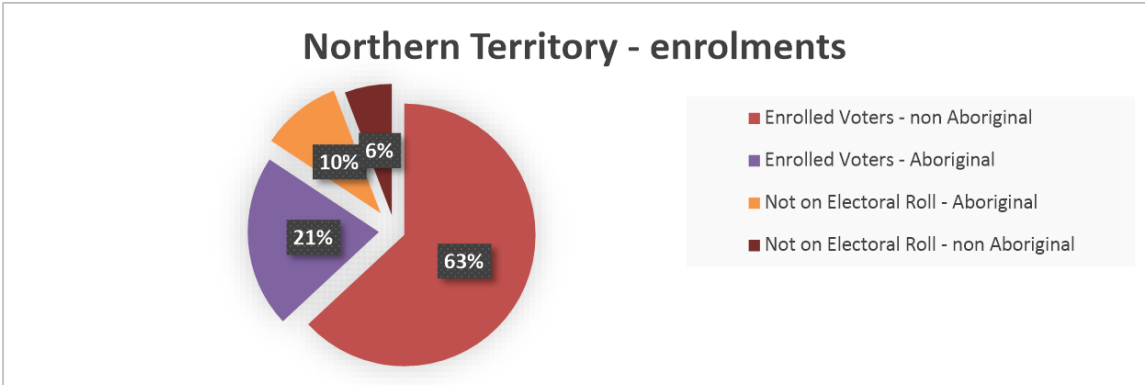
- [Local Government Act](#)
- [Local Government \(Electoral\) Regulations](#)



Northern Territory Electoral Commission
EVERY vote counts!

SURVEY QUESTIONS

Voting and enrolment survey



Estimated enrolment rates 30 June 2019

NORTHERN TERRITORY ENROLMENTS AND VOTING

- We want to improve the rates of Aboriginal people voting;
- We want to improve the enrolment rates for all Territorians;
- We want to improve the voting participation rates for all Territorians;
- We want to improve the electoral roll for remote localities;
- We want to improve the electoral roll for regional areas; and
- We need your help

The Northern Territory Electoral Commission would like to understand how we can improve the voting and enrolment rates within the community throughout the Northern Territory and have a short survey of 10 questions for you to complete.

SURVEY QUESTIONS:

1. Do you know that you have to vote? Yes No
2. Are you enrolled to vote? Yes No
 If you are not enrolled to vote, please answer the following questions:
 - a) Do you know how to enrol? Yes No
 - b) Do you need assistance? Yes No

Voting and enrolment survey survey

3. Do you know how to vote? Yes No

Are you aware that:

- There are short videos in language on the NTEC website you can watch?
- There are instructions on the ballot paper and on posters in voting centres in English.
- NTEC has posters in language in voting centres explaining how to vote.
- NTEC has Videos in language in voting centres explaining how to vote.

 Yes No**4. Do you know what you are voting for?** Yes No

a) What do think is going to happen to your vote? _____

5. Do you need more time to vote? Yes No

a) Do we need to stay longer in communities?

 Yes No

b) Are we setting up in the best places?

 Yes No**6. Do you think that your vote will change anything?** Yes No

- People win elections by small numbers, e.g. 7 votes for Nhulunbuy.
- Northern Territory has a small population so EVERY vote counts and is very important
- one bush vote = one city vote

7. Do you think the election will make a difference to your community? Yes No

a) Why /why not? _____

b) What could be the message? E.g. "voting is a way to care for country".

8. Are there other reasons you are not enrolled to vote? Yes No

9. Are there other reasons you do not vote? Yes No

10. What else could we do?

a) Send you text messages – if we have your number?

 Yes No

Other ideas: _____

Website: www.ntec.nt.gov.au | **Email:** ntec@nt.gov.au | **Phone:** 1800 MYVOTE | **Fax:** 08 8999 7630**DARWIN:** Level 3, TCG Centre, 80 Mitchell St | GPO Box 2419, Darwin NT 0801**ALICE SPRINGS:** Mezzanine floor, Alice Plaza | Todd Mall, Alice Springs | PO Box 2304, Alice Springs NT 0871

OTHER BUSINESS

ITEM NUMBER 15.1
TITLE Confirmation of Next Meeting Date
REFERENCE 285440
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Confirm the date of the next Arlparra Local Authority meeting to be held on the 11th of December 2019.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.