

BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA

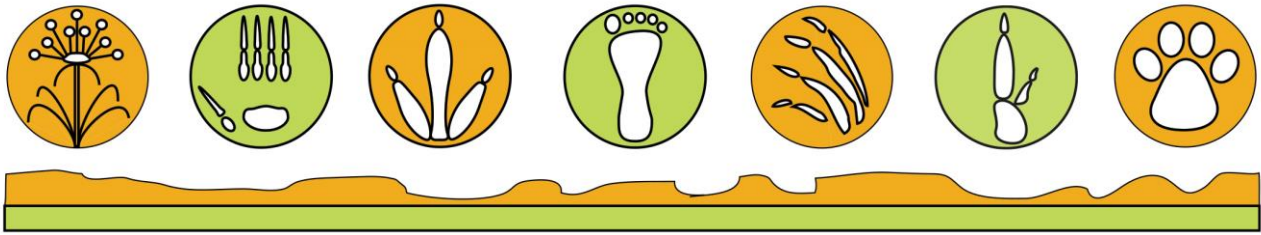
ARLPARRA LOCAL AUTHORITY MEETING

WEDNESDAY, 11 MARCH 2020

Barkly Regional Council's Arlparra Local Authority will be held in on Wednesday, 11 March 2020 at 1:00pm.

Steven Moore
Chief Executive Officer

BARKLY REGIONAL COUNCIL



COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen

WELCOME TO COUNTRY

I respectfully acknowledge the traditional owners past and present of this land on which we are meeting, the Warumungu people.

AGENDA

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1.2	Staff Members Present	
1.3	Apologies and Leave of Absence	
1.4	Absent Without Apology	
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	<i>Nil</i>	
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	<i>Nil</i>	
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	<i>Nil</i>	
13	VISITOR PRESENTATIONS	
	<i>Nil</i>	

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15 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 291314
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Confirm the minutes of the meeting held on 13th November as a true and accurate record.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Arlparra Local Authority Minutes Unconfirmed 13.11.2019.PDF



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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

The Arparra Local Authority of the Barkly Regional Council was held in Arparra on Wednesday, 13 November 2019 at 2:00pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 12:30 pm with Shirley Kunoth as Chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

- Shirley Kunoth
- Dennis Kunoth
- Simon Kunoth
- Clayton Danials
- Allarica Palmer
- Trudy Raggett

1.2 Staff Members Present

- Mark Parsons
- Michael Gravener
- Tim Candler
- Hugh King

1.3 Apologies

- Steven Edgington

1.4 Absent Without Apologies

- Jack Clubb

1.5 Disclosure Of Interest – Councillors And Staff

There were no declarations of interest made at this.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES	
MOTION	
That the Authority	
a) Confirm the minutes of the meeting held on 10 th May 2018 as a true and accurate record.	
RESOLVED	
Moved:	LA Member Dennis Kunoth
Seconded:	LA Member Clayton Daniels
	CARRIED UNAN.
<i>Resolved ARLA 1/19</i>	

3. ACTIONS FROM PREVIOUS MINUTES

3.1 ACTION ITEMS FROM PREVIOUS MEETING	
MOTION	
That the Authority	
a) Receive and note the report	
b) Confirm that all completed items are removed from the action item list	

RESOLVED
Moved: LA Member Shirley Kunoth
Seconded:LA Member Dennis Kunoth **CARRIED UNAN.**
Resolved ARLA 2/19

Local Authority members have agreed to remove all items excluding the quotes for the portable toilets from the action list due to land tenure discussions.

4. CHIEF EXECUTIVE OFFICER REPORTS

4.1 MONTHLY CEO REPORT

MOTION

That Council:

a) Receive and note the October CEO Report.

RESOLVED
Moved: LA Member Clayton Daniels
Seconded:LA Member Shirley Kunoth **CARRIED UNAN.**
Resolved ARLA 3/19

5. GENERAL BUSINESS

6. FINANCE

6.1 OCTOBER FINANCE REPORT

MOTION

That the Authority

a) Receive and note the finance report.

RESOLVED
Moved: LA Member Shirley Kunoth
Seconded:LA Member Dennis Kunoth **CARRIED UNAN.**
Resolved ARLA 4/19

7. AREA MANAGERS REPORT

7.1 NOVEMBER AREA MANAGERS REPORT

MOTION

That the Authority

a) Receive and note the monthly report.

RESOLVED
Moved: LA Member Dennis Kunoth
Seconded:LA Member Allarica Palmer **CARRIED UNAN.**

Resolved ARLA 5/19

8. GENERAL BUSINESS

8.1 ENVIRONMENTAL SUSTAINABILITY COMMITTEE NOMINATIONS

MOTION

That the Authority

- a) Receive and note the report;
- b) Nominate Local Authority member/s to the Environmental Sustainability Committee.

RESOLVED

Moved: LA Member Clayton Daniels

Seconded: LA Member Simon Kunoth

CARRIED UNAN.

Resolved ARLA 6/19

8.2 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

MOTION

That the Authority

- a) Elect Shirley Kunoth as Chairperson for the Arlparra Local Authority for the period of 12 months;
- b) Elect Clayton Daniels as Deputy Chairperson for the Arlparra Local Authority for the period of 12 months.

RESOLVED

Moved: LA Member Dennis Kunoth

Seconded: LA Member Allarica Palmer

CARRIED UNAN.

Resolved ARLA 7/19

8.3 TIDY TOWNS AUSTRALIA

MOTION

That the Authority

- a) Vote yes that the community of Arlparra agree to participate in Tidy Towns Australia for 2020.

RESOLVED

Moved: LA Member Shirley Kunoth

Seconded: LA Member Trudy Raggett

CARRIED UNAN.

Resolved ARLA 8/19

9. CORRESPONDENCE

9.1 OCTOBER CORRESPONDANCE

MOTION**That the Authority**

- a) Receive and note the correspondence for October.

RESOLVED

Moved: LA Member Dennis Kunoth

Seconded: LA Member Clayton Daniels

CARRIED UNAN.

Resolved ARLA 9/19

10. OTHER MATTERS FOR NOTING

Nil

11. REPORTS FROM BARKLY REGIONAL COUNCIL**11.1 YOUTH JUSTICE CENTRE****MOTION****That the Authority**

- a) Receive and note the report from the Youth Justice Working Group;

RESOLVED

Moved: LA Member Clayton Daniels

Seconded: LA Member Shirley Kunoth

CARRIED UNAN.

Resolved ARLA 10/19

11.2 COMMUNITY CONSULTATION POLICY**MOTION****That the Authority**

- a) Receive and note the report.

RESOLVED

Moved: LA Member Simon Kunoth

Seconded: LA Member Trudy Raggett

CARRIED UNAN.

Resolved ARLA 11/19

11.3 COUNCIL MINUTES**MOTION****That the Authority**

- a) Receive and note the minutes of the Ordinary Council meeting held on the 31st of October

RESOLVED

Moved: LA Member Dennis Kunoth

Seconded: LA Member Allarica Palmer

CARRIED UNAN.

Resolved ARLA 12/19

11.4 BARKLY REGIONAL DEAL

MOTION

That the Authority

- a) Receive and note the verbal report from the Barkly Governance Table by Tim Candler.

RESOLVED

Moved: LA Member Allarica Palmer

Seconded: LA Member Dennis Kunoth

CARRIED UNAN.

Resolved ARLA 13/19

12. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

13. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

14. VISITOR PRESENTATIONS

14.1 THE LOCAL GOVERNMENT BILL 2019 (NEW LEGISLATION ABOUT LOCAL GOVERNMENT)

MOTION

That the Authority

- a) Listen to the presentation as presented by Hugh King

RESOLVED

Moved: LA Member Dennis Kunoth

Seconded: LA Member Shirley Kunoth

CARRIED UNAN.

Resolved ARLA 14/19

15. OTHER BUSINESS

15.1 CONFIRMATION OF NEXT MEETING DATE

MOTION

That the Authority

- a) Confirm the date of the next Arparra Local Authority meeting to be held on the 11th of December 2019.

RESOLVED

Moved: LA Member Clayton Daniels

Seconded: LA Member Shirley Kunoth

CARRIED UNAN.

Resolved ARLA 15/19

16. CLOSE OF MEETING

The meeting terminated at pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Arlparra Local Authority Meeting HELD ON Wednesday, 13 November 2019 AND CONFIRMED Wednesday, 4 December 2019.

Shirley Kunoth
Chairperson

Michael Gravener
Area Manager

Unconfirmed

ACTIONS FROM PREVIOUS MINUTES

ITEM NUMBER 3.1
TITLE Action Items from Previous Meeting
REFERENCE 291436
AUTHOR Michael Gravener, Area Manager - Arlparra

RECOMMENDATION

That the Authority

- a) Receive and note the report
- b) Confirm that all completed items are removed from the action item list

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES


CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Arlparra updated as of 8.11.2017.pdf

 <p>BARKLY REGIONAL COUNCIL</p>	<p>ARLPARRA LOCAL AUTHORITY ACTION LIST</p>	<p>Updated as of 8 Nov 2017 meeting</p>
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MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
16/6/2015	Research costs for installing Lighting at the oval	<p>Get quotes</p> <p>Comments were made at the 8/11/17 meeting that portable lights were used during the recent football carnival.</p> <p>It was suggested that the cost were prohibited and that \$15,000 to be sought to provide on a yearly basis portable lights.</p>	LA	BRC infrastructure	<p>Project will cost more than the LA budget and is not sustainable as no funds to pay for electricity costs.</p> <p>Chief Minister Giles has undertaken to provide Lights COMPLETED BY ANOTHER GOVERNMENT DEPT.</p> <p>Area Manager to liaise with CEO about possible options.</p> <p>COMPLETED</p>
18/11/14	Night Patrol office	<p>Request support from LA members for BRC to write to CLC and ask permission to put a Night Patrol office on land next to Basketball court .(Lot 18)</p> <p>If permission is given, BRC can search for funding.</p>		Mr Graham Gust, Dol	<p>Dept of Infrastructure will investigate land clearance on Lot 18 an report back to the Local Authority. PENDING</p> <p>Area Manager to contact Merridie and investigate. Will report back to the next meeting.</p>
April 2016	Fencing of occupied housing at the Homelands	<p>Investigate feasibility and scope of fencing offencing of occupied housing at the Homelands.</p> <p>BRC will liaise with Dept Local Govt and Communities regarding work on Homelands.</p> <p>It is the intention that all new building will be fenced. BRC/CDP/UAC to attempt to source material and resources to achieve an</p>	Unknown	Dir. Infrastructure	<p>Feasibility assessment will be added to scope of investigations being undertaken in Arlparra by BRC staff. PENDING – need clearances from CLC</p>

		ARLPARRA LOCAL AUTHORITY ACTION LIST			Updated as of 8 Nov 2017 meeting
		outcome for all house dwellings.			
April 2017	Male/female toilets at oval for sports weekends and community events - \$82,490.00	<p>Awaiting Council approval.</p> <p>Comments were made at the 8/11/17 meeting that toilets were a big issue during the recent football carnival.</p>			<p>In progress</p> <p>Area Manager to report back at the next meeting in December</p> <p>Other alternatives to be sort. The purchase of the NLink Dongar is no longer an option.</p>
April 2017	Tyre changing shed and equipment - \$2,000.00	<p>Awaiting Council approval</p> <p>To be set up at shop</p>			<p>In progress</p> <p>CEO/Area Manager to report back at the next meeting in December</p> <p>Quotes have been obtained. Further development of sight and safety needs to be developed.</p>
April 2017	Sport & Rec for use of facility during wet and cultural events - \$1,000.00	Awaiting Council approval			<p>In progress</p> <p>Area Manager will talk to Andy to find out more</p> <p>Plan to develop specific space underway with LA Authority approval to obtain quote form three possible providers.</p>
November 2017	Emergency Services	Emergency Management Plan for Utopian Homelands			<p>Recommendation from LA that CEO write to NT Police regarding an Emergency Management Plan for Utopian Homelands.</p> <p>Development of Plan is continuing</p>

 <p>BARKLY REGIONAL COUNCIL</p>	<p>ARLPARRA LOCAL AUTHORITY ACTION LIST</p>	<p>Updated as of 8 Nov 2017 meeting</p>
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November 2017	Local Authority Funding Allocation	Quotes for carport outside UAC offices and other projects			<p>Area Manager to investigate quotes and report back on progress at the next meeting in December.</p>
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CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	4.1
TITLE	Monthly CEO Report
REFERENCE	291292
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION**That the Authority**

- a) Receive and note the Operations Directors Report

SUMMARY:**Director of Operations Report
February 2020**

The main topic for discussion at Local Authority meetings this month has been the drought relief funding received by Council. All communities have had some great discussion about how to best allocate the money.

Elliott

At the Elliott Local Authority we had an outstanding representation by all Local Service providers which was well received by the LA members. One of these was Ms Skyye Davie who is the new Licencing NT representative in Tennant Creek. The LA asked Ms Davie about the prospects of a permit system for Elliott town camp residents, as this has been given ongoing consideration for over ten years.

LA members also discussed the Tennant Creek Alcohol Management Plan, a version of which they are looking to adopt in Elliott to replace the old one. Ms Davie advised the LA that she would attend the next meeting in March and give them some further information regarding a potential permit system in Elliott.

Alpurrurulam

Area Manager Troy Koch has been away all month having some well-deserved leave in Townsville. Currently, he can't get back into Alpurrurulam because of the localised flooding in that area so it looks like a bit of extended leave for Troy.

The Alpurrurulam ESO stepped up into the Area Manager role in Troy's absence. This is the second time Robert has undertaken this role and he has shown great managerial potential. Great work Robert.

Area Managers Meeting

In January all the Area Managers travelled to Tennant Creek for their quarterly catch up. One of the suggestions to come out of the meeting was to include all the Community Services Managers in the Monday morning phone conference. This is proving to be a valuable communication tool.

Night Patrol

Over the past several months I had been supervising the night patrol Department until the new Regional Manager was appointed. I am pleased to advise that the new Regional Manager started in his position with Council last Wednesday the 12th of February. He will now report to the Acting Director of Community Services and I will continue to offer support when requested.

Night Patrol has positions vacant on all communities except Wutunugurra.

Directorate update

As of the 12th of February responsibility for the Tennant Creek Municipal Team has been added to my Directorate. This has come about as part of the recent Council review. I have already attended a team meeting at the Depot and have had several meetings with Depot Manager, Richard James in order to compile a works schedule together.

All community-based staff continue to do a great job. It will also be great to see the effects that the recent, much needed rain will have in regards to greening up the region.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	4.2
TITLE	Youth Justice Facility Working Group Update
REFERENCE	292220
AUTHOR	Jenna Walker, Executive Administration Officer

RECOMMENDATION**That the Authority:**

- a) Receive and note the report;

SUMMARY: PART 1

The Youth Justice Facility Working Group met on Wednesday, 11 September 2019. At this meeting, the Chair provided an overview/ background of what has been covered, discussed and agreed on thus far. More specifically, the Code of Conduct was touched on, the three (3) site options were clarified, and emphasis on the timeliness in order to meet and achieve expected deliverables on time were discussed. It was noted that as a Group it was an ambitious aim to get concepts out for community consultation prior to this meeting (to seek community feedback), and recognised that the Group is not going to meet these timelines.

Following this, an update was provided by Territory Families on revised maps of the three (3) site options. Map 1 showed the three different locations. It was stated that the exact scale and location of facility would be negotiated once preferred site was finalised. All three sites have similar costs around service provisions. In summary, size of blocks are similar and service costs across three sites would be similar overall.

Territory Families discussed that planned meetings with Patta are to take place where Patta are looking at formalising steps and process with Territory Families. Territory Families also provided an update on Diagrama, and are working with Danila Dilba on drafting a scope of engagement. Diagrama Consultants are likely to be visiting Australia towards the end of November to engage with stakeholders, community and Barkly Working Group

Lastly, there was extensive discussion from the Working Group on the Pro's and Con's for each of the three (3) site options presented.

Actions from this meeting included:

- Working Group to send through additional Pro's and Con's points by Friday, 13 September 2019.
- Time required for Territory Families to meet with Patta to discuss site options 2 and 3.
- Pending these discussions, the Working Group may be in a position to possibly get going on community consultation prior to the next meeting.

Next Working Group meeting to take place on Wednesday, 9 October 2019, 11am to 1pm. Tim Candler will provide a further update to Council During his presentation.

Public Consultation – Site options

The working group decided on multiple ways of consulting with community and chose to do so in line with council guidelines utilised for consultation around Purkiss reserve which was suggested by members of the working group and the co-chairs.

Survey Monkey was used for the public consultation. The survey included all three sites and

which was the preferred first, second and third option. An updated copy of the survey results will be presented at the Council meeting.

To ensure that the entire Barkly got an equal opportunity to participate in the public consultation process we displayed the advertisement in the Tennant Times for two weeks, on Facebook, on the Council website and had printed copies put on the community notice boards.

To cast as wide a net as possible, paper copies of the survey were also provided to the Area Managers and to Barkly Regional Council Reception so those without internet access would have the opportunity to have their say.

Juno Option

Option one is listed as a parcel of land located on our Juno property. In July when I went on leave I was advised that Juno was off the table due to being located too far from Tennant Creek. We were advocating for Juno to be considered as an option.

As per the attached site map the proposed Juno site appears to be located adjacent to the Department of Education Lease. Council has previously discussed making better use of the Juno property and leasing a section of land for the Youth Justice facility would meet the requirements of the proposed Juno Policy.

Should Council be in support of considering a lease on the Juno site for the proposed Youth Justice Facility we request that Council pass a motion conveying Council's in-principle support for the property to be leased at a negotiated annual lease fee.

The current Education lease attract an annual lease payment each year.

SUMMARY: PART 2

The Youth Justice Facility Working Group met on Wednesday, 23 October 2019. At this meeting, a 'Briefing Paper on Site Selection' was introduced. It was also confirmed that the Working Group are currently in Phase 4 / 5, of the Site Selection process – ***formulate final recommendation to Barkly interim Governance Table***. Other matters discussed included, Diagrama consultation process and feedback, and public consultation process and feedback including survey results.

Next steps for Youth Justice Facility Planning:

- Detailed design of facility needs to be approved by Governance Table before funding can be sought.
- Consider program design.
- Once program design is defined, Territory Families can procure providers to manage facility.
- Design and construction money is available for 2019/20 FY. Construction to commence prior to June, 30 2020.
- Procurement of service and program funding is available for 2020/21 FY. Procurement to commence by June, 30 2021.

Diagrama consultation process:

- Two day visit in Tennant Creek (w/b 14 October 2019).
- Site visits plus public consultation sessions and one on one sessions with community.
- Some verbal findings were discussed.
- Formal report of findings expected mid November 2019.

Diagrama feedback:

- Methodology – setting clear boundaries and building relationships.
- Boundaries across all staff are identical; same rules apply for all.
- Healthy life promotion.
- Incentive based measures (ability to earn privileges).
- Provision of normalised services and safe environment.
- Diagrama did not have a site preference but site selection would depend on type of program used.
- Site close to town would not work if family were able to come and go as they please; would need a secure facility or have a transport service for out of town options;
- Strong suggestion for out of town options (Peko Road and Juno) however Aboriginal land option would be the better option as youths would have connection with land and country.
- Might be challenged with operational budget to operate Diagrama model – min. nine staff required.
- Structure and design similar to Saltbush in Alice Springs.
- Secure facility needed or fenced off area i.e. boundary.
- Three different models
 1. Fully enclosed facility i.e. Dondale
 2. Part open facility i.e. youth can go in and out
 3. Fully open facility i.e. Saltbush model
- Julalikari and Central Land Council also provided some general feedback from their meet with Diagrama.

Public consultation process:

- Online survey accessible via BRC website.
- Paper surveys distributed through Local Authorities and Area Managers to each community, plus manned table at IGA Tennant Creek.

Public consultation feedback:

- 98 online surveys completed
- 167 paper surveys completed
- Combined survey results
 - 54% - Juno
 - 25% - Peko Road
 - 21% - Udall Road
- Residents who completed paper surveys indicated they preferred something further out of town with space.

Recommendation:

The recommendation to be put forward to the Governance Table is a site on native title land that is out of town with a caveat that construction is to commence by June 30, 2019.

Transport must also be guaranteed. Due to requirements of government funding, it must be decided by December 31, 2019 whether Peko Road is a viable option due to construction timeframes; if not, then preference would be for Juno.

Actions from this meeting included:

- Consider design and layout of facility. Concept design provided for inspiration.
- Working Group recommendation to be put forward to Governance Table.

Next meeting TBC

BACKGROUND

N/A

ORGANISATIONAL RISK ASSESSMENT

N/A

BUDGET IMPLICATION

N/A

ISSUE/OPTIONS/CONSEQUENCES

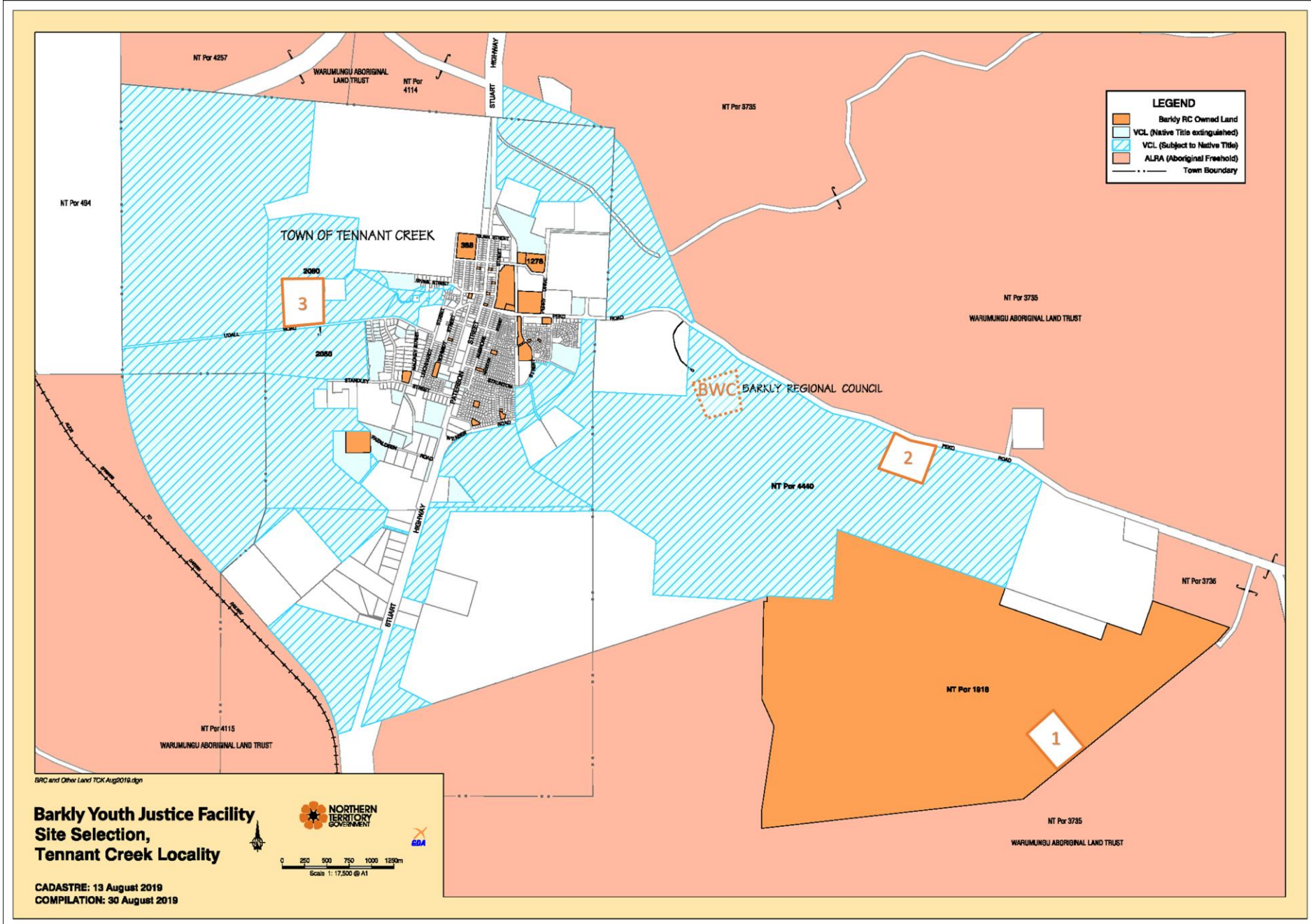
N/A

CONSULTATION & TIMING

N/A

ATTACHMENTS:

1 [↓](#) Site Options Barkly Youth Justice Facility.pdf



FINANCE

ITEM NUMBER 5.1
TITLE Monthly Finance Report
REFERENCE 292216
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the finance report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Arlparra LA Funds Report October 2019.pdf

Barkly Regional Council
Local Authority Allocation
Project: 405 Arlparra

			Budget	Income and Expenditures					
				2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total
INCOME									
LA Grants Received									
	Grants Received		361,441.00	77,827.00	77,827.00	77,827.00	63,980.00	63,980.00	361,441.00
INCOME TOTAL			361,441.00	77,827.00	77,827.00	77,827.00	63,980.00	63,980.00	361,441.00
EXPENDITURE									
	Approved Minutes	Expenditure Date							
LA Funding Expended									
Aug-15	Toilet Rental	Sep-15	14,420.00	14,420.00					14,420.00
Apr-16	Grandstand and Park		20,784.45	20,784.45					20,784.45
LA Funding Committed									
Apr-17	Animal Management Activities		15,000.00	15,000.00					15,000.00
Apr-17	Multi-Purpose Shelter		99,999.00	27,622.55	72,376.45				99,999.00
EXPENDITURE TOTAL			150,203.45	77,827.00	72,376.45	-	-	-	150,203.45
Balance of funds to be committed			211,237.55	-	5,450.55	77,827.00	63,980.00	63,980.00	211,237.55

GENERAL BUSINESS

ITEM NUMBER 7.1
TITLE Playground Shade Cover
REFERENCE 291913
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report;
- b) Refer suitable quote to council for approval.

SUMMARY:

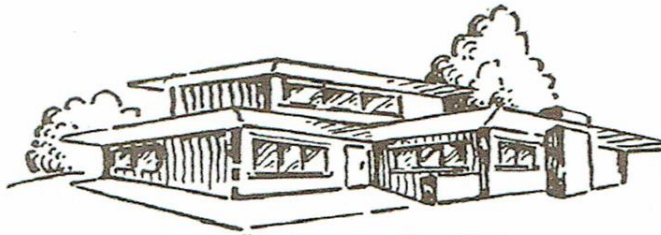
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) Arlparra Shade Quote07012020.pdf
- 2 [↓](#) Barkly Regional Council - Arlparra Shade Shelter RFQ.pdf



Allan Scott Builder
Phone 0407719234 Fax 08 89623365
Tax Invoice

Quote 00022158

7/01/2020

ORDER No

PO BOX 818 TENNANT CREEK 0861
Ph 0407719234 FAX 89623365
asbuiltt@bigpond . com

BARKLY REGIONAL COUNCIL
PO BOX 821
TENNANT CREEK NT 0861
AUSTRALIA

A.B.N. 53 288 681 919

Arlparra Playground Shade

Supply and install widespan roof structure 22m x 16m over playground at
Arlparra.

Price includes

- supply of structure and shipping to site
- Establishment and disestablishment costs, meals and accommodation
- Digging of footings
- supply and pouring of concrete
- Assembly and erection of steel frame
- Installation of white colorbond roofing
- Total labour, materials and equipment

\$87,458.55 GST

Customer ABN:

GST: \$8,745.86

GST SALE AMOUNT

\$8,745.86 \$87,458.55

Total Inc GST: \$96,204.41

Amount Applied: \$0.00

Balance Due: \$96,204.41

BANKING DETAILS

Name ALLAN SCOTT BUILDER BSB--035-307 ACC-#142281

THIS INVOICE IS MADE UNDER

THE CONSTRUCTION CONTRACTS (Security of Payments) ACT 2004 N.T.



Tuesday, 11 February 2020

Makhaim Brandon
Barkly Regional Council
Re: RFQ - Arlparra – Solid Shade Shelter Over Playground

Dear Makhaim,

We are pleased to offer for your consideration our budget estimate of \$108,474.00 inclusive of GST to design and construct the 16x22m solid shade shelter over the existing playground at Arlparra as per your request.

The following allowances have been made:

- Design documentation, structural engineering and certification fees
- Mobilisation, accommodation and meals allowances
- Construct shade structure based on the following,
 - 10 x 1000x600x600 concrete footings with cast-in stubs
 - 10 x 100x5 SHS columns
 - 5 x 100x150x5 gable rafters
 - C200 purlins with threaded rod bridging and cross bracing
 - Colorbond Trimdek roof cladding with ridge flashings

No allowance has been made for the following:

- Painting of steel works (welds will be primed only)
- Demolition works or relocation of services if required
- Additional construction costs based on engineers design or site requirements

We trust this meets with your approval. Please contact me with any queries you may have.

Regards,

A handwritten signature in black ink, appearing to read "Jeremy Loudon".

Jeremy Loudon
Alice Springs Manger

GENERAL BUSINESS

ITEM NUMBER 7.2
TITLE Governance Table Update
REFERENCE 292229
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the verbal update for the Barkly Governance Table.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) Barkly Regional Governance Table Agenda February 2020 Final.pdf

Barkly Regional Deal

Meeting agenda

Barkly Interim Governance Table

Tuesday 25th February 2020

Barkly Regional Council Chambers

8.15am	Arrive at Venue: Tea & Coffee	Leads
8.30 – 8.45	Welcome and Acknowledgement of Country <ul style="list-style-type: none"> • Introductions/High level view of the agenda • Review of Action Items • Accept Previous Meeting Minutes 	Tim Candler
8.45 – 10.15	Session One <ol style="list-style-type: none"> 1. 28 Initiatives – Progress Report <ol style="list-style-type: none"> a. Traffic Light Report [paper] 2. Working Groups – Updates from Co-chairs <ol style="list-style-type: none"> a. Youth Justice Facility Working Group [paper] b. Economic Growth and Support Working Group c. Tennant Creek Visitor Park [paper] 3. Draft Youth Centre Plans [paper] 4. Letter from Barkly Regional Council CEO [paper] 5. Drought Funding 6. Issues with sector Communication 	Tim Candler Kevin Banbury/Mark Parsons Charlie Kaddy/Greg Marlow Craig Kelly/Kym Brahim Steve Moore
10.15 – 10.30	Morning Tea Break	
10.30 – 12.00	Session Two <ol style="list-style-type: none"> 1. Beetaloo update [paper] 2. Implementation Plan [paper] 3. Local Community Projects Fund [paper] 4. Monitoring and Evaluation update 5. Social Investment Service System Reform [paper] 	Dept. of Infrastructure NTG/ Dept. of Infrastructure Dept. of Infrastructure Craig Kelly
12.00 – 12.45	Lunch	
12.45 – 2.15	Session Three <ol style="list-style-type: none"> 1. Barkly Interim Governance Table Members – Sector updates (5mins) 2. Coordination of Services 3. BRADAAG Consultation Proposal [paper] 4. Governance Table Sector Transition [paper] 5. Regional Governance Models [paper] 	All Sectors Barb Shaw NTG Tim Candler Susan Dale- Donaldson
2.15 – 3.45	Session Four <ol style="list-style-type: none"> 1. Backbone Future Options [paper] 2. Community Plan Strategy [paper] 3. Update- Backbone <ol style="list-style-type: none"> a. Draft Governance Table Member 	PWC and Guests. Backbone NTG and Guests Tim Candler

	Profiles/Handbook [paper] b. Facebook/One Page Working Group Update [paper] General Business Wrap up 4. Communique 5. Review of Action Items 6. Proposed Agenda Points	Dept. Infrastructure Nicole Civitarese Tim Candler
4.00pm	Close Meeting	

Wednesday 26th February - Workshop

8:00am to 8:15am	Welcome and Acknowledgement of Country	
Session 1: 8:15am to 10:15am	<ol style="list-style-type: none"> 1. Interim Governance Table Transition (paper) 2. Regional Governance (paper and presentation?) 	
10:30 to 10:45am	Morning Tea Break	
Session 2: 10:45am to 12:00pm	<ol style="list-style-type: none"> 1. The Barkly Backbone – Future Options Paper (paper) 	

GENERAL BUSINESS

ITEM NUMBER 7.3
TITLE Barkly Regional Deal update
REFERENCE 292243
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the verbal report from the Barkly Regional Deal representative.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

REPORTS FROM BARKLY REGIONAL COUNCIL

ITEM NUMBER 10.1
TITLE Ordinary Council Minutes
REFERENCE 291845
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

Attached are the ordinary Council minutes of the meeting held on the 27th of February.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Unconfirmed OC Minutes 27.02.2020.PDF



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

The Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers on Thursday, 27 February 2020 at 8:30am.

Steven Moore

Chief Executive Officer

Meeting commenced at 8:30 am with Steve Edgington as Chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Deputy Mayor Kris Civitarese
Cr. Ronald Plummer
Cr. Ray Aylett
Cr. Hal Ruger
Cr. Jeffery McLaughlin
Cr. Ricky Holmes
Cr. Sid Vashist – Via Phone
Cr. Lucy Jackson
Cr. Jack Clubb – Via Phone

1.2 Staff Members Present

Steve Moore
Gary Pemberton
Vanessa Goodworth
Makhaim Brandon
Mark Parsons

1.3 Apologies

Cr. Mahoney
Cr. Hayes
Cr. Evans

MOTION

That Council:

- a) Accept the apologies of Councillor Mahoney, Councillor Evans and Councillor Hayes.

RESOLVED

Moved: **Deputy Mayor Hal Ruger**

Seconded: **Cr. Ray Aylett**

CARRIED UNAN.

Resolved OC 44/20

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow

- Australian Institute of Company Directors - Member
- Law Society Northern Territory - Associate Member
- Tennant Creek Regional Consumer Advisory Group
- AFLNT Barkly Advisory Committee - Member
- Tennant Creek Economic Development Committee – Member
- Rotary – Member
- Bizspeak Pty Ltd– Director
- Battery Hill – Member
- Alcohol Reference Group - Committee Member
- Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – President
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors
 - Barkly Art - Board Member
 - KNC (NT) – Managing Director
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships
 - Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Member
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Arts – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee – Vice President
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
 - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
 - Centre for Appropriate Technology, Alice Springs – Board Member
 - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee – President
 - Music NT – Board Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Pururutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
 - Tennant Creek Mob Aboriginal Corporation
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - Puma Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director
 - Tennant Creek Pistol Club – Committee Member

There were no declarations of interest made at this.

Cr Kris Civitarese left the meeting, the time being 08:44 AM
 Cr Kris Civitarese returned to the meeting, the time being 9:22 AM

2. CONFIRMATION OF PREVIOUS MINUTES

4.1 PRESENTATION FROM TOURISM NT

MOTION

That Council:

- a) Receive and Note the presentation from Tourism NT about Streetscape Master Plan.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 45/20

MOTION

Break for Morning Tea at 10:00 AM

RESOLVED

Moved: Cr. Lucy Jackson

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 46/20

MOTION

Council resumed Ordinary session at 10:22 AM

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 47/20

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That Council:

- a) Confirm the Minutes from the Ordinary Council Meeting held on 30th January 2020 as a true and accurate record.

RESOLVED

Moved: Cr. Ronald Plummer	
Seconded: Cr. Kris Civitarese	CARRIED UNAN.
<i>Resolved OC 48/20</i>	
AMENDMENT: 17.8 – Civitarese abstained from voting AND DISCUSSION	

3. ACTIONS FROM PREVIOUS MINUTES

7.2 REGIONAL DEAL UPDATE
<p>MOTION</p> <p>That Council:</p> <ul style="list-style-type: none"> a) Receive and Note the Regional Deal update from Tim Candler and the backbone team; b) Approve the auspice to Council of the \$6 million funding for community projects; c) Request NTG provide a written document on what the Economic Working Group is to take over from the Regional Economic Development Committee; and d) Request NTG to provide sufficient information about how the Backbone Team taking over the BRADAAG Facility public consultation will fit into the implementation plan and the 28 initiatives. <p>RESOLVED Moved: Cr. Ricky Holmes Seconded: Deputy Mayor Hal Ruger CARRIED UNAN. <i>Resolved OC 49/20</i></p> <p>Cr. Plummer would like to be on the Youth Justice Facility Working Group.</p> <p>\$6million for the community projects has been offered to Council to auspice.</p> <p>BRADAAG FACILITY: Request for the BRD Backbone Team to do the public consultation for the location of the facility. Response: Council doesn't have sufficient information about where it fits into the implementation plan and the 28 initiatives to make an informed decision. Will it affect the time frame of the 28 initiatives?? Council requests the information to be released to them so they can make an informed decision.</p>

3.1 ACTION LIST
<p>MOTION</p> <p>That Council:</p> <ul style="list-style-type: none"> a) Receive and note the Action List; b) Approve the Elected Members Allowances Policy; and c) Endorse the removal of items 3, 4, 10, 11, 14, 17, 18 and 19. <p>RESOLVED Moved: Cr. Jeffrey McLaughlin Seconded: Cr. Lucy Jackson CARRIED UNAN. <i>Resolved OC 50/20</i></p> <p>ACTION ITEM 1: BBQ to coincide with the first Elliott football game. Invite</p>

Councillors to BBQ.

4. MAYOR'S REPORT

6.1 MAYOR'S REPORT

MOTION

That Council:

- a) Receive and Note the Mayor's report for the month of February.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 51/20

5. CHIEF EXECUTIVE OFFICER REPORTS

7.1 REMOTE PUMP TRACK INITIATIVE

MOTION

That Council:

- a) Receive and Note the report.

RESOLVED

Moved: Deputy Mayor Hal Ruger

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 52/20

7.3 DROUGHT FUNDING FEEDBACK

MOTION

That Council:

- a) Receive and note the report.

RESOLVED

Moved: Deputy Mayor Hal Ruger

Seconded: Cr. Lucy Jackson

CARRIED UNAN.

Resolved OC 53/20

IDEAS FOR FUNDING:

Sponsor Turf Club Race day - \$15,000

Advertise the Drought Community Support Initiative information released yesterday.

7.4 CHIEF EXECUTIVE OFFICER UPDATE

MOTION**That Council**

- a) Receive and note the report from Steve Moore for the month of February; and
- b) Investigate with stakeholders the option of installing caravan parking and a dump point at Davidson Walk.

RESOLVED**Moved: Deputy Mayor Hal Ruger****Seconded: Cr. Ray Aylett****CARRIED UNAN.***Resolved OC 54/20*

Get spare panels of Purkiss fencing to keep in storage in case the panels get damaged in the future.

Dump point at Davidson Walk – previously was public toilets there, should be septic plumbing already in place.

Cr Jeffrey McLaughlin left the meeting, the time being 11:18 AM

Cr Jeffrey McLaughlin returned to the meeting, the time being 11:28 AM

Cr Ronald Plummer left the meeting, the time being 12:03 PM

Cr Ronald Plummer returned to the meeting, the time being 12:05 PM

Cr Jack Clubb left the meeting, the time being 12:18 PM

Cr Sid Vashist left the meeting, the time being 12:18 PM

6. ADDRESSING THE MEETING

Cr Ray Aylett left the meeting, the time being 12:14 PM

Cr Ray Aylett returned to the meeting, the time being 12:17 PM

MOTION

Break for Lunch – 12:53pm

RESOLVED**Moved: Cr. Jeffrey McLaughlin****Seconded: Cr. Ronald Plummer****CARRIED UNAN.***Resolved OC 55/20***MOTION**

Resume Ordinary session at 1:31 PM

RESOLVED**Moved: Cr. Kris Civitarese****Seconded: Cr. Ray Aylett****CARRIED UNAN.***Resolved OC 56/20*

4.2 PRESENTATION ON DRAFT SREBA FRAMEWORK	
MOTION	
That Council:	
a) Receive and Note the presentation from Dr. Alaric Fisher and Prue Jezierski from Dept. Chief Minister.	
RESOLVED	
Moved: Cr. Ronald Plummer	
Seconded: Cr. Lucy Jackson	CARRIED UNAN.
<i>Resolved OC 57/20</i>	

Cr Ronald Plummer left the meeting, the time being 12:36 PM

Cr Ronald Plummer returned to the meeting, the time being 12:39 PM

7.5 RATIFICATION OF COMMON SEAL	
MOTION	
That Council:	
a) Ratify the execution of the following document under the Council's Common Seal:	
1. General Grants - Children and Schooling Program - Outside of School Hours Care till 31 December 2020, between National Indigenous Australian Agency and BRC;	
2. 5 Years Grant Funding Agreement to improve remote Sport and Rec participation from 1 July 2019 to 1 July 2024, between Northern Territory Government and BRC;	
3. Commonwealth Standard Grant Agreement - Aged Care till 30 November 2023, between Department of Health and BRC;	
4. Capital Funding Agreement to upgrade Ampilatwatja Softball Field till 30 June 2020, between Department of Tourism, Sport and Culture and BRC; and	
5. CMTS Lease Agreement of Lot 1017 at 58 Peko Rd Tennant Creek for 12 years from 1 June 2020 to 31 May 2032, between Telstra Cooperation and BRC.	
RESOLVED	
Moved: Cr. Kris Civitarese	
Seconded: Cr. Ricky Holmes	CARRIED UNAN.
<i>Resolved OC 58/20</i>	
Check conditions of funding agreement to allow the publishing of dollar figures in ordinary agenda moving forward.	

7.6 PEOPLE & CULTURE REPORT FEBRUARY 2020	
MOTION	
That Council:	
a) Note and Receive this monthly report	

<p>RESOLVED Moved: Cr. Kris Civitarese Seconded: Cr. Ronald Plummer <i>Resolved OC 59/20</i></p>	<p>CARRIED UNAN.</p>
<p><i>Defer survey reports to next month to allow People and Culture Manager to report on this.</i></p>	

7.7 ENVIRONMENT AND SUSTAINABILITY SUB COMMITTEE MEETING	
MOTION	
That Council:	
<ul style="list-style-type: none"> a) Receive and note the minutes from the Environment and Sustainability subcommittee meeting held on the 11 February 2020. b) Direct CEO to develop a Barkly Region Climate Action Plan in partnership with the Environment and Sustainability subcommittee c) Instruct CEO to generate a Barkly tree planting and maintenance plan in partnership with the Environment and Sustainability subcommittee d) Instruct CEO to develop a plan to reduce the amount of waste going into landfill in the Barkly e) Encourage all Local authorities to increase the number of bus shelters. f) Instruct CEO to investigate tyre crumbing, plastic and glass crushing and reusing in the next 18 months. 	
<p>RESOLVED Moved: Deputy Mayor Hal Ruger Seconded: Cr. Lucy Jackson <i>Resolved OC 60/20</i></p>	<p>CARRIED UNAN.</p>
<p>Use and refurbish old town entrance information shelters as new bus shelters.</p>	

7.8 NATIONAL GENERAL ASSEMBLY CONFERENCE NOMINATION	
MOTION	
That Council:	
<ul style="list-style-type: none"> a) Receive and Note the report; and b) Nominate the Mayor, Deputy Mayor, Cr. McLaughlin, Cr. Jackson and Cr. Civitarese to attend the National General Assembly Conference. 	
<p>RESOLVED Moved: Cr. Ray Aylett Seconded: Cr. Ronald Plummer <i>Resolved OC 61/20</i></p>	<p>CARRIED UNAN.</p>

7. CORPORATE SERVICES DIRECTORATE REPORTS

8.1 GRANTS REPORT - 31 JANUARY 2020	
MOTION	
That Council	
(a) Receive and note the Grants Report for the seven months ended 31 January 2020.	
RESOLVED	
Moved:	Cr. Kris Civitaresse
Seconded:	Cr. Ricky Holmes
	CARRIED UNAN.
<i>Resolved OC 62/20</i>	

Cr Hal Ruger left the meeting, the time being 02:39 PM

8.2 FINANCE REPORT - JANUARY 2020	
MOTION	
That Council	
a) Receive and note the Finance Report for the seven months ended 31 January 2020.	
RESOLVED	
Moved:	Cr. Kris Civitaresse
Seconded:	Cr. Jeffrey McLaughlin
	CARRIED UNAN.
<i>Resolved OC 63/20</i>	

Cr Ronald Plummer left the meeting, the time being 02:43 PM

Cr Ronald Plummer returned to the meeting, the time being 02:47 PM

8.3 PAYMENTS LISTING - MONTH OF JANUARY 2020	
MOTION	
That Council	
(a) Receive and note the Payment Listing for the month ended 31 January 2020.	
RESOLVED	
Moved:	Cr. Ray Aylett
Seconded:	Cr. Kris Civitaresse
	CARRIED UNAN.
<i>Resolved OC 64/20</i>	

8. INFRASTRUCTURE DIRECTORATE REPORTS

9.1 INFRASTRUCTURE DIRECTORATE REPORT FOR FEBRUARY 2020	
MOTION	
That Council:	
a) Receive and Note the report.	

RESOLVED**Moved: Cr. Ronald Plummer****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OC 65/20***9. COMMUNITY SERVICES DIRECTORATE****10.1 COMMUNITY SERVICES DIRECTORATE MONTHLY REPORT****MOTION****That Council:**

- a) Receive and note the Community Development Directorate Report for the month of January 2020.

RESOLVED**Moved: Cr. Ray Aylett****Seconded: Cr. Kris Civitarese****CARRIED UNAN.***Resolved OC 66/20*

Cr Ricky Holmes left the meeting, the time being 03:18 PM

Cr Ricky Holmes returned to the meeting, the time being 03:21 PM

10. LOCAL AUTHORITY REPORTS**11.1 REQUESTS TO COUNCIL FROM LOCAL AUTHORITIES****MOTION****That Council**

- a) Receive and note the report;
- b) Accept the minutes of the Ali Curung meeting held on the 10th of February;
- c) Accept the minutes of the Wutunugurra meeting held on the 11th of February;
- d) Accept the minutes of the Elliott meeting held on the 13th of February;
- e) Commence community consultation to gather feedback on Youth Centre building;
- f) CEO to talk with CLC to determine if the Youth Centre can be built on Lot 66;
- g) Send a letter to Pintubi, Anmatjere, Warlpiri (PAW) radio network informing them of LA's approval for their continued operation and running of the radio station in Ali Curung;
- h) Look into the eligibility of Wutunugurra getting a safe house on community;
- i) Refer the possibility for training for the testing of car parts to help recycle broken down cars in Wutunugurra to the CDP Program;
- j) Invite Menzies School of Health to attend the local authorities at Alpururulam, Ampilatwatja, Wutunugurra, Arparra and Elliott to present as they had at Ali Curung.

RESOLVED**Moved: Cr. Ronald Plummer****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OC 67/20*

MOTION

Break for Afternoon Tea at 3:51 PM

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 68/20

Cr Hal Ruger returned to the meeting, the time being 03:58 PM

MOTION

Resume Ordinary Council at 4:11 PM

RESOLVED

Moved: Deputy Mayor Hal Ruger

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 69/20

11. COMMITTEE REPORTS

Nil

12. NOTICES OF MOTION

Nil

13. RESCISSION MOTIONS

Nil

14. GENERAL BUSINESS

15.1 NIGHT TIME ECONOMY

MOTION

That Council:

- a) Receive and note the report.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 70/20

15.2 DUST IN UNSEALED BACK LANEWAYS

MOTION

That Council:

<p>a) Receive and note the report.</p> <p>RESOLVED Moved: Cr. Lucy Jackson Seconded: Cr. Ray Aylett</p> <p><i>Resolved OC 71/20</i></p>	CARRIED UNAN.
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15.3 WHISTLEBLOWER PROTECTION	
MOTION	
That Council:	
<p>a) Receive and note the report; and b) CEO to bring back the policy at the next meeting.</p>	
<p>RESOLVED Moved: Cr. Kris Civitarese Seconded: Cr. Jeffrey McLaughlin</p> <p><i>Resolved OC 72/20</i></p>	CARRIED UNAN.
Whistle blower protection is in the Employee Grievance Policy	

15.4 DIRECTOR OF OPERATIONS REPORT	
MOTION	
That Council	
<p>a) Receive and note the Operations Directors Report</p>	
<p>RESOLVED Moved: Cr. Ray Aylett Seconded: Cr. Kris Civitarese</p> <p><i>Resolved OC 73/20</i></p>	CARRIED UNAN.
Director of Operations to look into who has control of the Mulinga Cemetery to address the lack of upkeep on the graves – Dept. Local Government and Housing	

Cr Jeffrey McLaughlin left the meeting, the time being 04:24 PM
Cr Jeffrey McLaughlin returned to the meeting, the time being 04:27 PM

15. CORRESPONDENCE

16.1 CORRESPONDENCE	
MOTION	
That Council:	
<p>a) Receive and note the correspondence for February 2020.</p>	
RESOLVED	

Moved: Deputy Mayor Hal Ruger	
Seconded: Cr. Jeffrey McLaughlin	CARRIED UNAN.
<i>Resolved OC 74/20</i>	
Organise a meeting with Senator Anne Ruston, Minister for Families and Social Services while Councillors are in Canberra.	

16. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

MOTION

That Council Close the Ordinary Session

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Lucy Jackson

CARRIED UNAN.

Resolved OC 75/20

17. DECISION TO MOVE INTO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

18. ITEMS MOVED INTO ORDINARY

16.2 CONFIDENTIAL CORRESPONDENCE

The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.

MOTION

That Council:

- a) Receive and note the confidential correspondence for February 2020;
- b) Approve the donation of the use of the Civic Hall for a NAIDOC Ball 11th July 2020 including cleaning fee pending it is returned in the same condition and upon the condition that Council is listed as a major sponsor; and
- c) Move donation item out of confidential.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OCCS 76/20

17.3 JOHN MORIARTY MOU

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

MOTION**That Council:**

- a) Receive and note the report;
- b) Endorse the signing of the MOU by the CEO with the following amendments:
 - 1. Item 7 – Monday & Wednesday use of the Baseball oval when the AFL oval is being used by existing users.
 - 2. Remove reference to the Purkiss Kiosk in item 8.
- c) Move this item into Ordinary.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved OCCS 77/20

17.4 NOMINATIONS FOR ENVIRONMENT AND SUSTAINABILITY SUB COMMITTEE

The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.

MOTION**That Council:**

- a) Endorse the nominations for the Environment and Sustainability Sub Committee; and
- b) Move the item out of confidential.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Deputy Mayor Hal Ruger

CARRIED UNAN.

Resolved OCCS 78/20

17.8 REVIEW OF CONFIDENTIAL MOTIONS

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

MOTION**That Council:**

- a) Receive and note the report;
- b) Remove this item off the Ongoing Confidential Action List; and
- c) Endorse the move of the proposed motions from Confidential into Ordinary with the

<p>below amendments; and d) Move this item into Ordinary.</p> <p>RESOLVED Moved: Cr. Lucy Jackson Seconded: Cr. Ricky Holmes CARRIED UNAN. <i>Resolved OCCS 79/20</i></p>
Remove the confidential item OCCS4/18

17.10 REQUEST TO COUNCIL TO WAIVE CIVIC HALL FEE
<i>The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.</i>
<p>MOTION</p> <p>That Council:</p> <p>a) Consider the request to waive the Civic Hall fee for the Top End Rumble on 31st August 2020, on the condition Council is a Major Sponsor; and b) Move this item out of confidential.</p> <p>RESOLVED Moved: Cr. Kris Civitarese Seconded: Cr. Lucy Jackson CARRIED UNAN. <i>Resolved OCCS 80/20</i></p>
Recommend Rotary for the breakfast

17.12 LOCAL AUTHORITY NOMINATIONS
<i>The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.</i>
<p>MOTION</p> <p>That Council</p> <p>a) Approve the appointment of Kay Beasley to the Wutunugurra Local Authority; b) Approve the appointment of Jeffrey Nelson to the Ampilatwatja Local Authority; c) Approve the appointment of Andrew Butcher to the Ampilatwatja Local Authority; d) Approve the appointment of Ley Fitzpatrick to the Arlparra Local Authority; and e) Move out of confidential.</p> <p>RESOLVED Moved: Cr. Ricky Holmes Seconded: Cr. Ronald Plummer CARRIED UNAN. <i>Resolved OCCS 81/20</i></p>

19. CLOSE OF MEETING

The meeting terminated at 5:59 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Thursday, 27 February 2020 AND CONFIRMED Sunday, 1 March 2020.

Steven Edgington
Council Mayor

Steve Moore
Chief Executive Officer

Unconfirmed

REPORTS FROM BARKLY REGIONAL COUNCIL

ITEM NUMBER 10.2
TITLE Remote Pump Track Initiative
REFERENCE 292213
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Remote Pump Track Initiative.pdf



BMX Tracks Australia Remote Pump Track Initiative

Positive Outlet - Pathways - Life Skills - Career Opportunities

How did we get here?

Whilst the BMX Tracks Australia team were building the Barkly BMX Club track in Tennant Creek, we got to experience the local community and learnt about some of the main challenges the community faces. As the track started to near completion we witnessed local riders coming down and riding on the new track, and although the riders were riding heavy bikes without shoes or protective equipment, they showed **great potential** already displaying skills needed to do jumps and hold speed around the track. Each day many youth from the community would come down and enjoy the facility by acting and using energy in a positive way. This showed that the facility was a great outlet for youth and that the local youth had great potential in this area.

Witnessing this made us pose the question - “**how can we help empower youth in remote areas?**”.

How we can help?

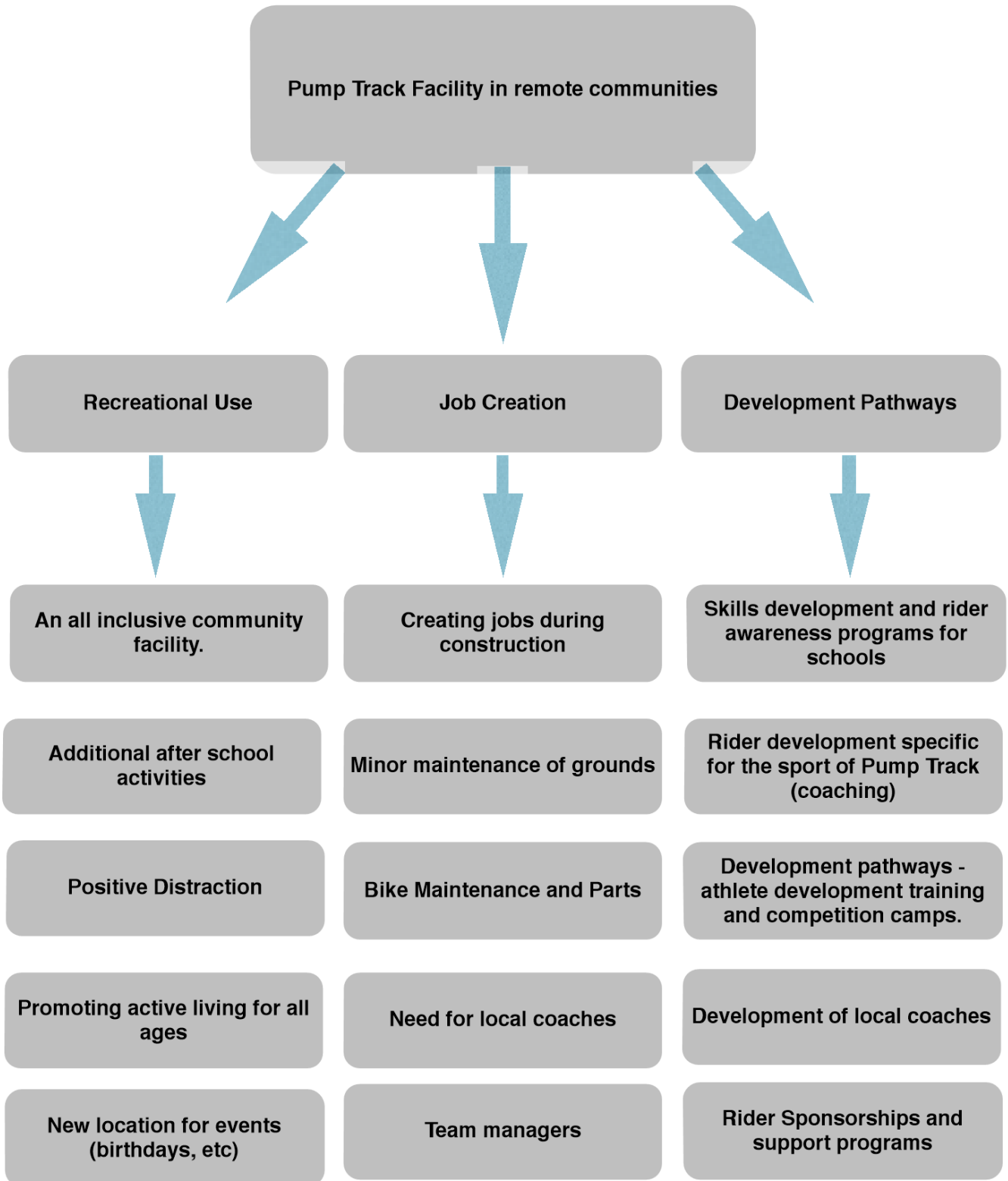
Creating opportunities for youth to get on bikes and building pathways for development. We have witnessed the positive effect riding has had on many lives including our own. These experiences have led to life skills and invaluable life experience that that all started from the humble beginnings of riding a push bike at the local bmx or pump track.

Working alongside councils and communities we can deliver Pump Tracks that will;

- Create a positive outlet for youth.
- Making it accessible and usable.
- Create future pathways and development programs.



The vision



What is a Pump Track?

A Pumptrack is a low maintenance, multi purpose facility. Pump Tracks are designed and built so that the user can complete a full lap by simply using the 'pumping' skill, the thrill and sensation of doing so means that the facility will be enjoyed by many users and all ages, whether they are on a push bike, scooter, skateboard or roller blades. As parents and kids alike can participate together they promote an inclusive family and community spirit.

Constructed with dirt and sealed by either Asphalt or Concrete, this results in a low maintenance facility that can be utilised in most weather conditions, all year round.

Size

Pump Tracks come in all shapes and sizes and can fit almost any parcel of land, starting from small pump tracks with a single focus that can accompany existing facilities or fit in small spaces of un used land. Medium and Large pump tracks can be designed and built so that they contain a large variety of jumps and obstacles to suit all skill levels and users, these size pump tracks see the greatest return of value to the community as the variety in the track allows for greater rider development, retention and safer use by multiple riders at any one time.

Small: 25mx6m

Medium: 30-40m x 20-30m

Large: 100m x 50m

Common Benefits

Pump Tracks become an asset to communities due to the multitude of benefits they bring, which may include but are not limited to;

- Recreation use and enjoyment.
- Promoting healthy lifestyles within the community by providing another positive facility for youth to enjoy outside.
- Rider/user awareness (street smarts) in a safe controlled environment.
- Schools can incorporate the facility into programs.
- Low maintenance all weather facility.
- Organised racing and events (financial benefits to the town).
- Pump Track was recently announced an official sport by UCI (Union Cycliste Internationale), and the international series has just entered it's 3rd year.





Our People, Our Experience, Your facility

BMX Tracks Australia are one of the most capable design and construction team in Australia for BMX and Pump Tracks.

Demonstrated in the following pages is our combined ability to produce multiple facilities with a few key factors in common: Creation of riding facilities that are safe, low maintenance, and have been enjoyed by the user since they have been built.

From concept to construction, we do it all and do it well!

Our Why

It's simple - we believe we are "Building an exciting future, and creating lifelong memories."

How we create World Class facilities

We test what we build, and make changes until it meets our standards, even when it's on our own time.

With each and every track we build, we test ride and make the changes until we are satisfied that we have created the best track possible that will be enjoyed for many years to come.

Our team are passionate about riding bikes and have come from the grass roots and have enjoyed the sport from riding at a club level right through to representing Australia at a world title events which has resulted in many state, national and world rankings.

Over the past 15 years we have ridden tracks and trails all over the world and understand what creates fun and excitement and what doesn't. This passion for riding has extended over to the designing and building of tracks whether they be created by hand or by machinery as we enjoy building tracks just as much as we do enjoy riding them.

This experience ensures that every time we create a track the end result will be enjoyed by a large demographic of users and riders, creating a safe, fun, low maintenance facility promoting healthy living for years to come.



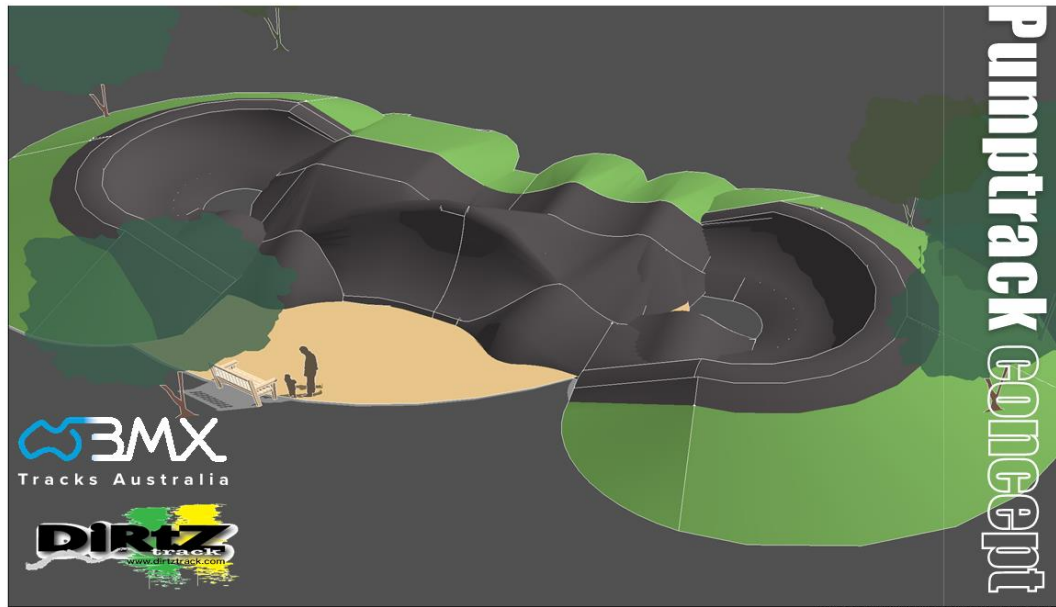
Tristyn Kronk competing at the 2019 Pump Track World Championships.

Barkly BMX Track, Tennant Creek



BMX Tracks Australia Pump Track Concepts

Small Pump Track
size - 30m x 6m



Medium Pump Track
size - 40m x 25m



“Built by riders, for riders”

Working Together to Create Positive Change

As we stated earlier, we have witnessed the positive effect riding has had on many lives including our own and that is how this idea has come about. We have listed below some of the areas related to the initiative that BMX Tracks Australia can deliver upon. We understand that each track, community, or region may need or want something different, however we would like to offer to assist in any way possible.

Pump Track Design

3D pump track and facility design

Pump Track Construction

Full construction including all elements of the builder
Professional track builders

Rider coaching

Level 1 coaches with more than 10 years of coaching experience

Coach training

Provide training to accredit local coaches

Bike and safety equipment supply

Through our partnerships we can offer complete bike solutions, including: bikes, parts and safety equipment.

Bike Maintenance Training

Full training on bike maintenance and repairs.

Event hosting

Event management to hold racing events; allowing riders to have exposure to a competition environment.

Thank you for your time reviewing this document and we look forward to working together in the future.

Yours Sincerely,
Tristyn Kronk

LA OTHER BUSINESS

ITEM NUMBER	14.1
TITLE	Infrastructure Directorate Report for February 2020
REFERENCE	291301
AUTHOR	Shrijana Poudyal, Asset & Facilities Coordinator

RECOMMENDATION**That the Authority:**

- a) Receive and Note the report.

SUMMARY:

This report addresses activities within infrastructure for the month of February.

PROJECT MANAGEMENT

1. Tennant Creek Civic Hall HVAC upgrade – project completion Sunday 30th Nov 2019; awaiting As-Con drawings, Section 40 still outstanding – most likely end Feb 2020

Despite several calls to the Contractor Emperor Refrigeration, they have been unsuccessful and so will await Elai Semisi's return to further pursue.

1. Comments received from DIPL for the Ali Curung aerodrome audit was addressed and in the process of submitting to DIPL.

PROCUREMENT

1. TC Bike Path Tender – Tender for Survey and Engineering Design being sought from Consultants. Tender close on 16th March 2020.
2. Public tender- Supply of LED luminaires for TC & Elliott Streetlight conversion closed on 31st Jan 2020. Total 8 submissions were received and tender evaluation is on progress.
3. Procurement of skid steer loaders and water truck in progress with Local Buy; Water truck quotes closed on 21st Feb 2020 and hopefully to be awarded before Feb OCM.
4. Tender evaluation for the construction of fencing at Alpurrurulam is complete. (refer special paper)
5. Public tender for the demolition/disposal of an old existing skate park and the construction of a new skate park at Alpurrurulam is posted on TenderLink. Tender close on 28th Feb 2020
6. Council chamber roof – Request for quotation has been sent to the local contractor to fix the leaking roof.

MUNICIPAL

1. Contractor Barber Hire and depot crew completed the landfill clean-up work at

Ampilatwatja.

2. Calculate the rubbish collection at TC dump for last six month. (Refer attachment for figure)

PLANNING & DEVELOPMENT

No new matters

ROADS

TC depot complete road patching work at Schmidt St. (Intersection of Schmidt St. and Irwin St.). Various other roads patched in Tennant Creek and Alpurrurulam following heavy rain

STAFFING

- New Apprentice Mechanic, Matthew Ruger was hired and started work on 12th Feb 2020. He will be working at TC Depot.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1 [↓](#) OCM_Attachmnt_Municipal Waste.pdf

Municipal Waste Report

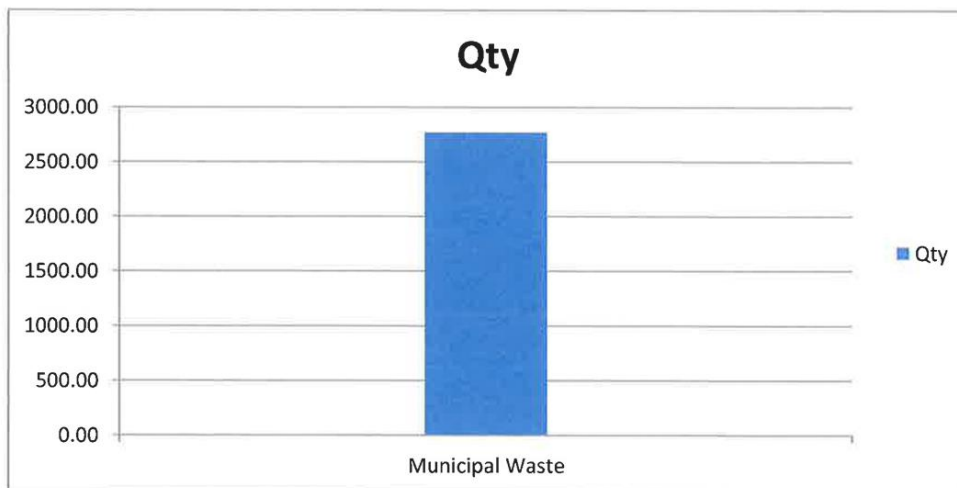
Start date	1/08/2019
Finish date	13/02/2020

MUNICIPAL WASTE (tonnes per week)

	Mon	Tue	Wed	Thur	Fri	Sat
Factor*	1.5	2.5	2.5	2.5	1	1
Load (Tonnes)	9	9	9	9	9	9
Load/day	13.5	22.5	22.5	22.5	9	9

* factor derived by depot - no. of full loads per day

Waste category	Qty	Unit
Municipal Waste	2772.00	tonne
Oil	498	ltrs



LA OTHER BUSINESS

ITEM NUMBER	14.2
TITLE	Community Services Directorate Monthly Report
REFERENCE	291309
AUTHOR	Gina Rainbird, Regional Manager Community Services

RECOMMENDATION**That the Authority:**

- a) Receive and note the Community Development Directorate Report for the month of January 2020.

SUMMARY:**YOUTHLINKS**

Focus this year is on quality programs. Staff have been asked to indicate what hobbies and interests they have, and what activities they could be responsible for in the program. Programs will be put together according to the team skillset. Moriarty Foundation are delivering soccer clinics for kids every Friday night, and towards end of April there will be a soccer event held, the same is currently being done for basketball. Highlights of the month were the Color Fun Run and the Family Night. Attendance 1583 for the month.

LOCAL LAW RANGERS (includes Environmental Health)

The pound currently has 8 dogs awaiting adoption. In January:

- 7 dogs were transported to Alice Springs shelter.
- 5 dogs have been adopted
- 3 dogs were surrendered (1 rehomed)
- 2 are in foster care with the view to be adopted
- 12 dogs were found at large, some of those remain at the pound, 8 have been returned to owners
- 2 dog traps set, 1 dog trapped, de-sexed, microchipped and vaccinated and returned to owner
- 1 dog was unfortunately euthanized after several complaints of extreme aggression including attacking a Police Constable, a dog and a cat.
- 5 Feral cats were trapped and euthanised
- 1 trapped cat was de-sexed, microchipped and returned to owner
- 3 kittens were surrendered with interest for one adoption once old enough to be de-sexed
- 2 x adult dogs still impounded since November 2019, progressing well and have learnt to walk on lead and are sitting and are jumping less.

Five official complaints from members of the public investigated and finalised. Two complaints have resulted in official written cautions. A second and third matter investigated from pro-active work resulted in two residents being given a verbal caution's, resulting in the surrender of two dogs.

AGED CARE

FLEXI Consumers	ALI	AMP	ARL	ALP	ELL	TOTAL
	2	4	5	3	5	20
	5	4	5	3	5	22

Two Flexi clients from ALI have been discharged due to relocation and health.

CHSP Consumers	ALI	AMP	ARL	ALP	ELL	TOTAL
	8	11	11	9	10	49
	9	13	11	10	11	54

We have had several CHSP clients move due to health reasons and we do not expect them to return.

NDIS Participants	ALI	AMP	ARL	ALP	ELL	TOTAL
	3	5	9	11	3	31
	3	5	6	11	3	30

Training dates for Aged Care staff have been locked in for 2020. Communication with STEPS training is much improved.

Regional Manager has completed and submitted the Community Care Aged and Disability Strategic Plan for 2019 – 2021.

TENNANT CREEK LIBRARY

Attendance down from last month for both libraries.

January 2020	
Adults:	399
Children:	73
Internet use:	78
Total patronage:	472
New Members	13

ELLIOTT LIBRARY

January 2020	
Adults:	77
Children:	81
Internet use:	64
Total patronage:	178

TENNANT CREEK SWIMMING POOL

No Pool Coordinator currently. Everything running smoothly.

Risk Assessment is being done in relation to early morning swimmers to create a policy. There may need to be an indemnity signed by each swimmer to exempt the Council from any injury caused outside of pool hours.

SAFE HOUSE - ELLIOTT AND ALI CURUNG

Elliott	Dec
Adults:	17
Children:	3

New fence completed.

Ali Curung	Dec
Adults:	3
Children:	2

YOUTH SPORT AND RECREATION

All music equipment, cabling etc received for six communities. Barkly Arts has put together one complete 'band' set up. Raymond Dixon from Elliott and Lester Petersen from Epenarra have joined the Youth Sport and Recreation teams and will be coming to TC the week of the 24 February to learn and train with Barkly Arts.

Night Patrol

Night Patrol has now been moved back to my Directorate, a new Regional Manager has now Commenced, David Lightowler come to us with a wealth of night patrol and law enforcement experience. David is fitting into the team well and I would like to take this opportunity to welcome him to the Barkly.

Domestic and Family Violence

The committee is awaiting the outcome of a recent grant application to further develop and implement the existing action plan. We do need to pull the various programs Council are involved with into one working group to progress the work carried out so far.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

LA OTHER BUSINESS

ITEM NUMBER 14.3
TITLE Tennant Creek Visitor Park
REFERENCE 291415
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report.
- b) Provide any feedback in regards to the Tennant Creek Visitor Park.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

LA OTHER BUSINESS

ITEM NUMBER	14.4
TITLE	Environmental Sustainability Committee Nominations
REFERENCE	292211
AUTHOR	Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report;
- b) Nominate Local Authority member/s to the Environmental Sustainability Committee.

SUMMARY:

Council has requested that Local Authority member/s from each community be nominated to sit on the Environment Sustainability sub-committee that will soon be formed.

BACKGROUND

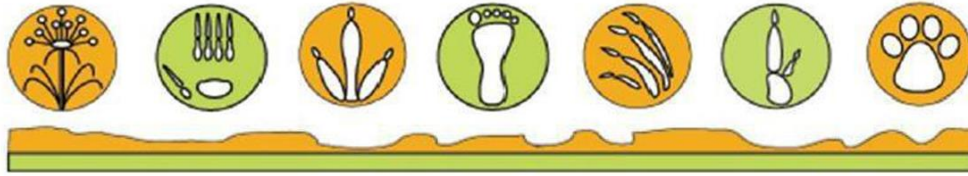
ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) Environmental and Sustainability Sub-Committee Nomination Form.pdf
- 2 [↓](#) Environment and Sustainability Advisory Committee ToR.pdf

BARKLY REGIONAL COUNCIL



COUNCIL COMMITTEE NOMINATION FORM

COMMITTEE NAME: Environmental and Sustainability Sub Committee

1. Agreement to be nominated

Name: _____

Address: _____

Contact Details: _____

I hereby nominate to become a member of the Environmental and Sustainability Sub-Committee

Signature:

Dated this on day of 201__

2. Council Confirmation of Nomination

I, _____, the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the Environmental and Sustainability Sub-Committee at a meeting held on day of 201__

Signature:

3. Nominee Information

The following information is required to enable Council to make an informed decision. Current curriculum vitae can also be submitted with the nomination form.

3.1 What is your current position? _____

3.2 How long have you held your current position? _____

3.3 Have you ever been involved in any community committee? _____

3.4 What experience do you have that is relevant to this committee?

3.5 Do you have any experience in the local government sector? If so, please give details below:

4. I have read and agree to the Environmental and Sustainability Sub-Committee Terms of Reference

I agree

Signature: _____

Phone: _____

E mail: _____



Environment and Sustainability Advisory Committee

Terms of Reference

Approval Date:

Council Motion:

Review Date:

PURPOSE

To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in environmental sustainability issues, initiatives, policies and strategies.

OBJECTIVES

The objectives of these Committee is to:

- Provide advice on environmental sustainability issues such as water, air and soil quality, climate change adaptation and mitigation, sustainable transport, local food, sustainable business, waste management, water management and local biodiversity management;
- Raising environmental issues of interest and concern in the Barkly region to Council for their consideration;
- Assist in the preparation and/or review of key environmental sustainability strategies and policies;
- Provide input and advice to Council on issues of environmental sustainability, including the environmental, economic and social implications of Council's Strategic and Infrastructure Plans; and
- Provide coordination, liaison and communication with other Council advisory groups and key external stakeholders in Tennant Creek and remote communities. Examples of this coordination, liaison and communication include parks and gardens, streetscapes, cemeteries, Mary Ann Dam and other public reserves.

MEMBERSHIP

- The Chair and Deputy Chairperson will be appointed at the first meeting of the Environmental and Sustainability Sub-Committee. At least two Councillors should be appointed onto the Sub-Committee.
- A maximum of twelve community representatives across a range of locations and wards and with a wide range of interests, expertise and experience across the Council.
- To be eligible for membership onto this Sub-Committee, all members must be a resident of the Barkly region.
- Membership onto this Sub-Committee will be confirmed by Council resolution.
- Membership onto this Sub-Committee will be on a voluntary basis and no financial remuneration will be given for participation.

TERM OF APPOINTMENT

Members will be appointed for a two year term or as otherwise resolved by Council. Members must be able to commit to meet at least 4 times per year over the two-year appointment.

CO-OPTED MEMBERS

The Committee may invite suitably skilled persons to join the Committee as a co-opted member for a specified purpose and period of time. A co-opted member joins the Committee in an advisory capacity and does not form part of the quorum.

QUORUM

A meeting can only take place with at least half of all appointed members plus 1. At least one Councillor must be in attendance at all times and the meeting will become provisional if no Councillors are in attendance.

MEMBER RESPONSIBILITIES

In order to fulfil the Committee's objectives, members are expected to:

- Abide by the Council Code of Conduct – Members Policy;
- Demonstrate an understanding and interest in diverse environmental and sustainability issues relevant to the Barkly;
- Have a reasonable understanding of the role of local government in sustainability and environmental management;
- Follow relevant Council plans and policies;
- Prepare for and actively participate in regular Committee meetings;
- Keep informed on current developments, issues and concerns in relation to the environment in the Barkly;
- Have reasonable awareness of National and NT Government policy and current issues regarding the environment;
- Be reasonably available to attend meetings;
- Respect confidentiality, if required, of matters discussed in meetings; and
- Declare conflicts prior to the discussion of an agenda item as required.

MEETING FREQUENCY

Meetings are held quarterly, unless otherwise advised.

MANAGEMENT OF THE COMMITTEE

- A Council employee in the role of secretariat will resource the Committee and attend all meetings, provide information, support and technical advice.

The Council employee is responsible for the preparation of meeting agendas, minutes, reports and other administrative functions.

REPORTING PROCEDURE

- The Committee is not a formal committee but rather an advisory group that is established by Council.
- Any formal advice provided by the Committee will be reached by consensus where possible. A vote may be entered into to resolve a specific recommendation. Where differing views may be expressed by the Committee, these views will be reflected in any reports and statements issued.
- Minutes of the meetings are presented to Council at the next scheduled Council Meeting.

Recommendations made by the Advisory Committee require consideration and approval by Council before being fully endorsed and acted upon.

PUBLIC STATEMENTS

Members of the Committee cannot make public statements on behalf of Council.

REFERENCES

Flammable Undergrowth By-Law
Garbage By-Law
Meetings and Procedures By-Law
Code of Conduct – Elected Members Policy
Community Consultation Policy
Conflict of Interest Policy
Recycling Policy
Smoke Free Policy
Work Health and Safety Policy

LA OTHER BUSINESS

ITEM NUMBER	14.5
TITLE	Drought Communities Programme
REFERENCE	292215
AUTHOR	Makhaim Brandon, Administration Officer

RECOMMENDATION**That the Authority**

- a) Receive and note the Drought Communities Programme report;
- b) Submit any eligible recommendations to council for review.

SUMMARY:

The drought communities programme has been extended and attached are the guidelines of eligibility for the grants under this programme. To be eligible the project must

- Be located within the council's region ie, within the Barkly region
- Must be completed before the closing period of the programme

Each project is must also meet at least one of the below requirements.

The project is expected to lead to the employment of locals

- the extent to which farmers and/or farm labourers/staff/contractors are expected to be employed
- how the project is expected to lead to the employment of locals and over what period of time they are expected to be employed
- the employment expected to be created beyond the immediate construction phase of the project and into the longer-term
- the indirect employment expected to be created through the potential flow-on effects to local businesses, suppliers, and services.

The project is expected to contribute to the economic activity of communities/regions

- local businesses, suppliers and services are expected to be used to complete the projects
- the project will encourage investment, business activities and other economic benefits to communities/regions.

The project is expected to lead to the retention of businesses, services and facilities

- the benefits that should be delivered as a result of the project, such as increased tourism, increased trade for local businesses, improved services resulting from enhanced facilities
- the number of people that are expected to benefit from the approved project.

BACKGROUND**ISSUE/OPTIONS/CONSEQUENCES**

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Drought Communities Programme.pdf



Australian Government
 Department of Industry,
 Innovation and Science
 Department of Infrastructure,
 Transport, Cities and
 Regional Development

Business

business.gov.au
 13 28 46
 Delivered by AusIndustry™



Grant Opportunity Guidelines

Drought Communities Programme - Extension

Opening date:	September 2018
Closing date:	<ul style="list-style-type: none"> ▪ 30 June 2019 for the 81 Eligible Councils announced in 2018 ▪ 1 December 2019 for the 15 Eligible Councils announced in March 2019 ▪ 1 June 2020 for the 14 Eligible Councils announced during the 2019 election campaign ▪ 1 June 2020 for the 12 Eligible Councils announced in September 2019 ▪ 1 December 2020 for the 6 new Eligible Councils and 122 Existing Councils approved for further funding announced in November 2019
Commonwealth policy entity:	Department of Infrastructure, Transport, Cities and Regional Development
Administering entity	Department of Industry, Innovation and Science
Enquiries:	If you have any questions, contact us at business.gov.au .
Date guidelines released:	September 2018 and updated October 2018, March 2019, July 2019, October 2019, November 2019 and December 2019
Type of grant opportunity:	Closed non-competitive

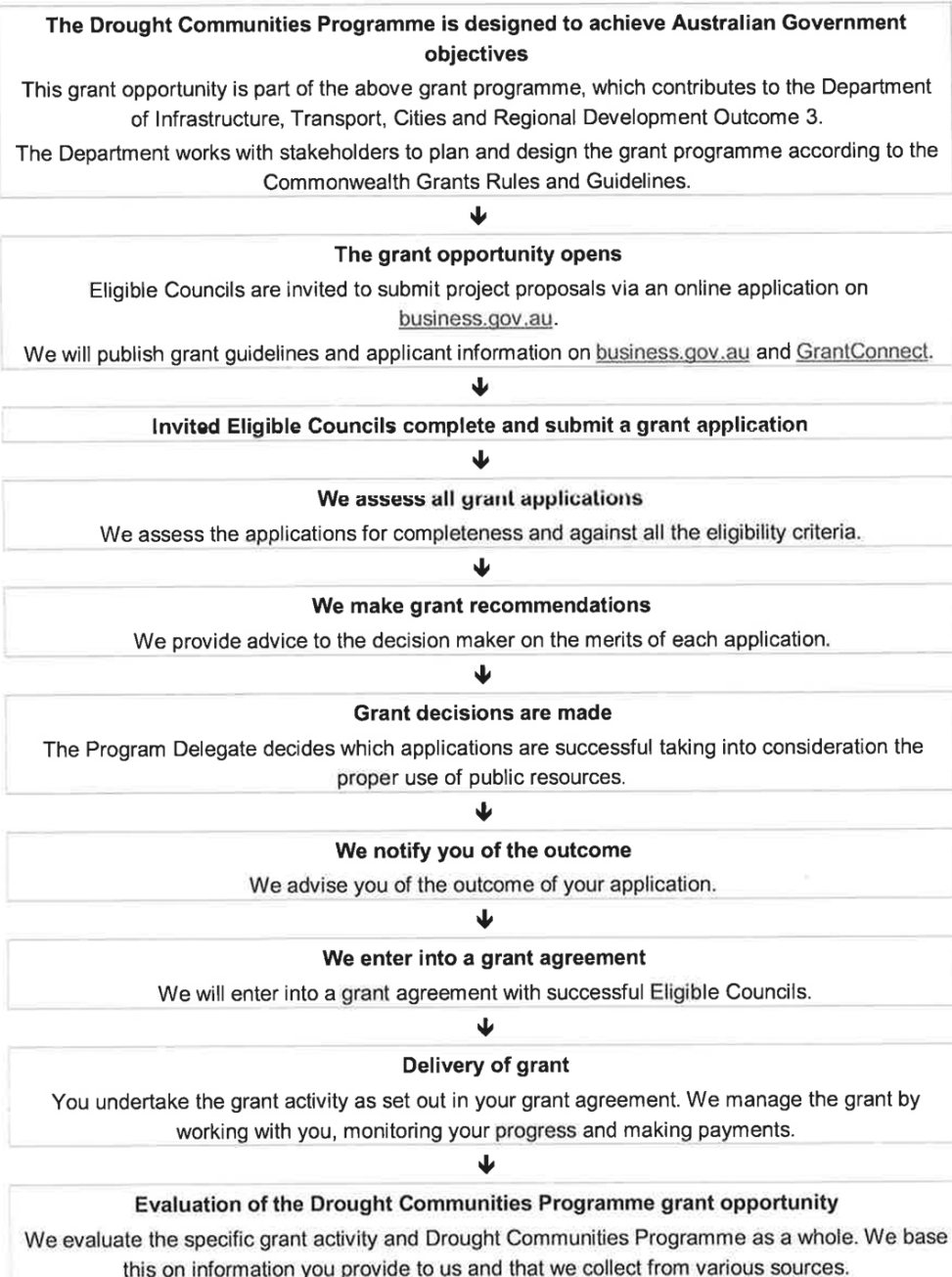
Version – December 2019

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1. Drought Communities Programme processes



2. About the grant program

The extension of the Drought Communities Programme (the program) will provide total funding of \$250 million over three years from 2018-19 to Eligible Councils to deliver immediate economic stimulus and other benefits to targeted drought-affected regions of Australia. The program will support local community infrastructure and other drought relief projects for communities who have been impacted by drought.

The objectives of the program are to deliver support to targeted drought-affected regions of Australia by funding:

- local community infrastructure and
- other drought relief projects.

Funding will target infrastructure and other projects that:

- provide employment for people whose work opportunities have been impacted by drought
- stimulate local community spending
- use local resources, businesses and suppliers
- provide a long-lasting benefit to communities and the agricultural industries on which they depend.

The intended outcomes of the program are to, within a three year timeframe:

- increase employment in regions by providing work for locals and/or farmers and farm labourers/staff/contractors whose employment opportunities have been affected by drought
- improve levels of economic activity in regions
- increase productivity in regions
- enable better retention of businesses, services and facilities.

The Department of Industry, Innovation and Science (the department/we) is responsible for administering the grant opportunity on behalf of the Department of Infrastructure, Transport, Cities and Regional Development.

We will publish the [opening and closing dates](#) and any other relevant information on business.gov.au¹ and [GrantConnect](#)².

We administer the program according to the Commonwealth Grants Rules and Guidelines (CGRGs)³.

This document sets out:

- the eligibility criteria
- how we consider and assess grant applications
- how we monitor and evaluate grantees
- responsibilities and expectations in relation to the grant opportunity.

We have defined key terms used in these guidelines in Appendix A.

¹ <https://www.business.gov.au/assistance/drought-communities-programme>

² <http://www.grants.gov.au/>

³ <https://www.finance.gov.au/sites/default/files/commonwealth-grants-rules-and-guidelines.pdf>

You should read this document carefully before you fill out an application.

3. Grant amount and grant period

3.1. Grants available

The Australian Government has announced a total of \$250 million over three years from 2018-19. Program funding is capped and once that ceiling is reached, no other approvals are possible without a further consideration of the program parameters by the Australian Government.

Eligible Councils can receive funding for projects up to a maximum of \$1 million per announcement of funding (see announcements in section 3.2 below).

The grant amount will be up to 100 per cent of eligible project costs (grant percentage).

- The minimum grant amount per application is \$25,000
- Applications can include multiple unrelated activities up to the total funding amount available per Eligible Council.

Eligible Councils announced for funding up to and including September 2019 may submit more than one application. Eligible Councils announced for funding from November 2019 may only submit one application.

Co-funding from Eligible Councils is not mandatory, but you may access other funding for the project. Cash funding or in-kind support can be provided by any organisation including, but not limited to, the Eligible Council, state government, not-for-profit organisations and private sector companies.

Funding can also form one component of a larger package of Australian Government funding, noting that other funding needs to meet the eligibility criteria of the program from under which it is funded. For example, eligible fencing projects may be part funded under the [Pest Animal and Weed Management Program](#)⁴, and eligible road projects may be part funded under the [Roads to Recovery Program](#)⁵.

Funding under this grant opportunity cannot be considered to be part of, or all of, a Council's contribution to projects under the Bridges Renewal Programme, the National Stronger Regions Fund, the Building Better Regions Fund, the Regional Growth Fund or the Heavy Vehicle Safety and Productivity Programme.

If your project is dependent on funding from other sources, you must identify these sources and include their level of agreed support.

3.2. Project duration

Projects can commence from the date of the Eligible Council's relevant funding announcement. The list of funding announcement dates, the earliest date for project commencement and the date by which projects must be completed is at Appendix A.

Eligible Councils that can demonstrate they have experienced extenuating circumstances may request an extension of the project period until 31 March 2021.

The program ends on 30 June 2021.

⁴ <http://www.agriculture.gov.au/>

⁵ <https://infrastructure.gov.au/>

4. Eligibility criteria

We cannot consider your application if you do not satisfy all eligibility criteria.

4.1. Who is eligible?

To be eligible you must

- have an Australian Business Number (ABN) and
- be an Eligible Council, listed on business.gov.au and [GrantConnect](#); or
- be invited to apply by the Minister.

4.2. Eligible Councils

Eligible Councils that can receive funding under the program are those specified by the Minister responsible for Drought. Eligible councils are listed on business.gov.au and [GrantConnect](#).

For the purposes of the program, we consider an incorporated organisation that provides council-like services and functions in Far West New South Wales and Far North South Australia, for example, the Regional Development Australia Far West or the Outback Communities Authority, to be Eligible Councils.

The Minister responsible for Drought, in consultation with the Prime Minister and the Minister for Agriculture can consider approving further Eligible Councils under the program, at their discretion.

The program does not create an entitlement for all drought-affected Councils to receive funding under the program.

4.3. Additional eligibility requirements

We can only accept applications:

- submitted by the Chief Executive Officer of an Eligible Council or other council officer authorised to sign a grant agreement
- that include a declaration that you will comply with specific regulatory requirements as outlined in section 10.3.

5. Eligible grant activities

5.1. Eligible projects

To be eligible your project must:

- be located in an Eligible Council area
- meet project requirements, see section 6
- include eligible activities and eligible expenditure
- have at least \$25,000 per application in eligible expenditure
- be undertaken in the project period and completed by the date stipulated in section 3.1.

5.2. Eligible activities

Eligible activities must directly relate to the project and can include:

- repairs, maintenance, upgrading or building new community facilities
- repairs, maintenance, upgrades, construction and fit-out of community spaces
- employing local contractors to undertake repairs and maintenance

- holding events
- undertaking other drought relief activities (including water carting for human consumption) that benefit the community
- development of an Adverse Event Plan.

5.3. Eligible expenditure

You can only spend grant funds on eligible expenditure you have incurred on an agreed project as defined in your grant agreement.

Eligible expenditure items may include the cost of:

- suppliers, consultants and contracted labour undertaking eligible project activities
- materials required to deliver eligible project activities
- purchasing, leasing or hiring equipment required to deliver eligible project activities
- holding events and
- other drought relief activities (including water carting for human consumption)

Not all expenditure on your project may be eligible for grant funding. The Program Delegate makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

You must incur the project expenditure between the project start and end date for it to be eligible, unless stated otherwise. Refer to Appendix A for project start and end dates. Extenuating circumstances may be considered on a case-by-case basis. We will not be responsible for any expenditure you incur until a grant agreement is executed.

5.4. Ineligible expenditure

Examples of ineligible expenditure include:

- payment of salaries for existing staff or contractors, although projects may be carried out by existing workforces
- computer software or hardware that is not an integral part of the funded capital project
- a council's core or business-as-usual operations, which council rates and other government funding usually funds
- purchases of land, buildings, vehicles or mobile capital equipment (e.g. trucks and earthmoving equipment)
- expenditure incurred prior to the project start date (refer to Appendix A)
- undertaking studies or investigations, or
- the development of private or commercial ventures, including licensed areas of registered clubs.

This list is not exhaustive and applies only to the expenditure of the grant funds. Other costs may be ineligible where we decide that they do not directly support the achievement of the planned outcomes for the project or are contrary to the objective of the program.

You must ensure you have adequate funds to meet the costs of any ineligible expenditure associated with the project.

6. Project requirements

Each project must meet at least one of the following project requirements.

The project is expected to lead to the employment of locals

- the extent to which farmers and/or farm labourers/staff/contractors are expected to be employed
- how the project is expected to lead to the employment of locals and over what period of time they are expected to be employed
- the employment expected to be created beyond the immediate construction phase of the project and into the longer-term
- the indirect employment expected to be created through the potential flow-on effects to local businesses, suppliers, and services.

The project is expected to contribute to the economic activity of communities/regions

- local businesses, suppliers and services are expected to be used to complete the projects
- the project will encourage investment, business activities and other economic benefits to communities/regions.

The project is expected to lead to the retention of businesses, services and facilities

- the benefits that should be delivered as a result of the project, such as increased tourism, increased trade for local businesses, improved services resulting from enhanced facilities
- the number of people that are expected to benefit from the approved project.

6.1. Adverse Event Plans

Eligible Councils, publicly announced from 1 July 2019, must submit an Adverse Event Plan with their final project report.

Eligible Councils without an Adverse Event Plan already in place can use part of their funding under the program to develop an Adverse Event Plan.

Eligible Councils must develop an Adverse Event Plan which meets the needs of their community, and give consideration to the following:

- natural resource management (i.e. managing water supply, ground cover, trees, erosion, biodiversity)
- economic diversification and community resilience (i.e. infrastructure planning, tourism investment, diversifying local industries, capacity building for local leadership)
- communication and coordination (i.e. how to let people know what's available – now, and in the future; how do you communicate in hard times and for recovery).

7. How to apply

Before applying, you should read and understand these guidelines, the sample [application form](#) and the sample [grant agreement](#) published on [business.gov.au](#) and [GrantConnect](#).

You will need to set up a user account to access our online portal. The portal allows you to apply for and manage grants in secure online environment.

To apply, you must:

- be listed as an Eligible Council or invited by the Minister to submit an application
- complete the online application form through the portal

- provide all the information requested
- address all eligibility criteria
- include all necessary attachments.

We may ask you to justify your project costs. You should have evidence for the costs that you include in your project budget that you can provide on request.

You are responsible for making sure your application is complete and accurate. Giving false or misleading information is a serious offence under the *Criminal Code 1995* (Cth). If we consider that you have provided false or misleading information we may not progress your application. If you find an error in your application after submitting it, you should call us immediately on 13 28 46.

If we find an error or information that is missing, we may ask for clarification or additional information from you that will not change the nature of your application. However, we can refuse to accept any additional information from you that would change your submission after the application closing time.

If you need further guidance around the application process or if you are unable to submit an application online [contact us](#) at business.gov.au or by calling 13 28 46.

7.1. Attachments to the application

You must attach supporting documentation to the application form in line with the instructions provided within the form. You should only attach requested documents. We will not consider information in attachments that we do not request.

7.2. Timing of grant opportunity

You can only submit an application between the published opening and closing dates.

Table 1: Expected timing for this grant opportunity

Activity	Timeframe
Earliest start date of project	Refer to Appendix A
End date of grant commitment for the 81 Eligible Councils announced in 2018	30 June 2019
End date of grant commitment for the 15 Eligible Councils announced in March 2019	31 December 2019
End of grant commitment for the 14 Eligible Councils announced during the 2019 election campaign.	30 June 2020
End date of grant commitment for the 13 Eligible Councils announced in September 2019	30 June 2020
End date of grant commitment for funding provided to 128 Eligible Councils announced in November 2019	31 December 2020

8. The selection process

We will assess your application for completeness and against all the eligibility criteria. To be recommended for funding, your project must meet all eligibility criteria as these projects provide the best value for money.

If the selection process identifies unintentional errors in your application, we may contact you to correct or clarify the errors. You may be asked to submit an updated proposal.

You may withdraw your application at any time.

8.1. Final decision

The Program Delegate (an AusIndustry senior responsible officer with responsibility for the program), decides which grants to approve taking into account the application assessment and the availability of grant funds.

The Program Delegate's decision is final in all matters, including:

- the approval of applications for funding
- the amount of grant funding awarded
- the terms and conditions of funding.

We cannot review decisions about the merits of your application.

9. Notification of application outcomes

If you are successful, you will receive a written offer, including any specific conditions attached to the grant.

If you are unsuccessful, we will notify you in writing and give you an opportunity to discuss the outcome with us.

10. If your application is successful

10.1. Grant agreement

You must enter into a grant agreement with the Commonwealth. We will use the Commonwealth simple grant agreement for this program. A sample [grant agreement](#) is available on [business.gov.au](#) and [GrantConnect](#).

We will manage the grant agreement through the portal. Accepting the grant agreement through the portal is the equivalent of signing a grant agreement. After you have accepted it, we will execute the agreement. Execute means both you and the Commonwealth Government have entered into the grant agreement. We will notify you when this happens and a copy of the executed grant agreement will be available through the portal. The grant agreement will not become binding until it is executed.

We must execute a grant agreement with you before we can make any payments. We are not responsible for any expenditure you incur before a grant agreement is executed.

The approval of your grant may have specific conditions determined by the assessment process or other considerations made by the Program Delegate. We will identify these in the offer of funding.

The Commonwealth may recover grant funds if there is a breach of the grant agreement.

10.2. Simple grant agreement

You will have 30 days from the date of a written offer to execute this grant agreement with the Commonwealth ('execute' means both you and the Commonwealth have signed the agreement). During this time, we will work with you to finalise details. The offer may lapse if both parties do not sign the grant agreement within this time. Under certain circumstances, we may extend this period. We base the approval of your grant on the information you provide in your application. We will review any required changes to these details to ensure they do not impact the project as approved by the Program Delegate.

10.3. Project specific legislation, policies and industry standards

You are required to be compliant with all relevant laws and regulations.

Under State and Territory legislation, it is a requirement for people in roles that have direct, unsupervised contact with children to undertake a working with children/vulnerable people check.

You are responsible for ensuring that you have met relevant State or Territory legislation obligations related to working with children and/or vulnerable people, and that any person that has direct, unsupervised contact with children as part of a project under this program, has undertaken and passed a working with children/vulnerable people check, if required under relevant State or Territory legislation. You are also responsible for assessing the suitability of the people you engage as part of your project to ensure children are kept safe.

We do not provide advice on working with children/vulnerable people legislation, and you are responsible for seeking your own advice from the authority in your relevant State or Territory.

In addition, you will need to complete a risk assessment to identify the level of responsibility for children and the level of risk of harm or abuse, and put appropriate strategies in place to manage those risks. You will also need to establish a training and compliance regime to ensure staff are aware of, and comply with, the risk assessment requirements as well as relevant legislation.

To be eligible, you must declare in your application that you comply with these requirements. You will need to declare you can meet these requirements in your grant agreement with the Commonwealth.

10.4. How we pay the grant

The grant agreement will state the:

- maximum grant amount we will pay
- proportion of eligible expenditure covered by the grant (grant percentage)
- any in-kind contributions you will make
- any additional financial contribution provided by you or a third party.

We will not exceed the maximum grant amount under any circumstances. If you incur extra costs, you must meet them yourself.

We will make an initial payment on execution of the grant agreement. We will make subsequent payments in advance, based on your forecast eligible expenditure as you achieve agreed milestones and adjusted for unspent amounts from previous payments. Payments are subject to satisfactory progress on the project.

We set aside 10 per cent of the total grant funding for the final payment. We will pay this when you submit a satisfactory final report demonstrating you have completed outstanding obligations for the project. We may need to adjust your progress payments to align with available program funds across financial years and/or to ensure we retain a minimum 10 per cent of grant funding for the final payment.

The Program Delegate may approve alternative arrangements on a discretionary basis.

10.5. How we monitor your project

You must submit reports through the portal in line with the grant agreement. We will provide sample templates for these reports as appendices in the grant agreement. You will also be able to download them from business.gov.au and [GrantConnect](#). We will remind you of your reporting obligations before a report is due. We will expect you to report on:

- progress against agreed project milestones
- project expenditure, including expenditure of grant funds.

The amount of detail you provide in your reports should be relative to the project size, complexity and grant amount.

We will monitor the progress of your project by assessing reports you submit and may conduct site visits to confirm details of your reports if necessary. Occasionally we may need to re-examine claims, seek further information or request an independent audit of claims and payments.

10.6. Final report

When you complete the project, you must submit a final report.

Final reports must:

- include the agreed evidence as specified in the grant agreement
- identify the total eligible expenditure incurred for the project
- be submitted by the report due date
- be in the format provided in the grant agreement.

Eligible Councils, publicly announced from 1 July 2019, must submit an Adverse Event Plan with their final project report.

10.7. Ad-hoc report

We may ask you for ad-hoc reports on your project. This may be to provide an update on progress, or any significant delays or difficulties in completing the project.

10.8. Independent audit report

We may ask you to provide an independent audit report. An audit report will verify that you spent the grant in accordance with the grant agreement. The audit report requires you to prepare a statement of grant income and expenditure. The report template is attached to the sample grant agreement.

10.9. Compliance visits

We may visit you during the project period, or at the completion of your project, to review your compliance with the grant agreement. We may also inspect the records you are required to keep under the grant agreement. For large or complex projects, we may visit you after you finish your project. We will provide you with reasonable notice of any compliance visit.

10.10. Grant agreement variations

We recognise that unexpected events may affect project progress. In these circumstances, you can request a variation to your grant agreement through the portal, including:

- changing project milestones
- extending the timeframe for completing the project but within the maximum project period referred to in section 3.2.
- changing project activities

Note the program does not allow for:

- an increase of grant funds (above the maximum available funding amount identified in section 3.1).

If you want to propose changes to the grant agreement, you must put them in writing before the grant agreement end date. We can provide you with a variation request template.

You should not assume that a variation request will be successful. We will consider your request based on factors such as:

- how it affects the project outcome
- consistency with the program policy objective, grant opportunity guidelines and any relevant policies of the department
- changes to the timing of grant payments
- availability of program funds.

10.11. Keeping us informed

You should let us know if anything is likely to affect your project or organisation.

We need to know of any key changes to your organisation or its business activities, particularly if they affect your ability to complete your project, carry on business and pay debts due.

You must also inform us of any changes to your:

- name
- addresses
- nominated contact details
- bank account details.

If you become aware of a breach of terms and conditions under the grant agreement you must contact us immediately.

You must notify us of events relating to your project and provide an opportunity for the Minister or their representative to attend.

10.12. Evaluation

We will evaluate the program to determine the extent to which the funded activity is contributing to the program objectives and outcomes. We may use information from your application and project reports for this purpose. We may also interview you, or ask you for more information to help us understand how the grant impacted you and to evaluate how effective the program was in achieving its outcomes. We may contact you up to one year after you finish your project for more information to assist with this evaluation.

10.13. Tax obligations

In accordance with the terms of Australian Taxation Office ruling GSTR 2012/2, payments made under the program, which are payments made by a government related entity to another government related entity, do not attract GST. Consequently, funding sought by Eligible Councils in their proposal(s) must exclude the GST component on goods and services and the payments made to Eligible Councils will not include GST.

10.14. Grant acknowledgement

If you make a public statement about a project funded under the program we require you, at a minimum, to acknowledge the grant by using the following:

'This project received grant funding from the Australian Government.'

If you erect signage in relation to the project, the signage must contain an acknowledgement of the grant. These details will be outlined in the grant agreement.

10.15. Events

We will require you to notify us of events relating to your project and provide opportunity for the Minister or their representative to attend. These requirements will be outlined in your grant agreement.

11. Conflicts of interest

11.1. Your conflict of interest responsibilities

A conflict of interest will occur if your private interests conflict with your obligations under the grant. Conflicts of interest could affect the awarding or performance of your grant. A conflict of interest can be:

- real (or actual)
- apparent (or perceived)
- potential.

We will ask you to declare, as part of your application, any perceived or existing conflicts of interests or that, to the best of your knowledge, there is no conflict of interest.

If you later identify that there is an actual, apparent, or potential conflict of interest or that one might arise in relation to your grant, you must inform us in writing immediately.

11.2. Our conflict of interest responsibilities

We recognise that conflicts of interest may arise with our staff, technical experts, and others delivering the program between:

- their program duties, roles and responsibilities and
- their private interests.

We manage our conflicts of interest according to the APS Code of Conduct (section 13 (7) of the *Public Service Act 1999* (Cth)). We publish our [conflict of interest policy](#)⁶ on the department's website.

Program officials must declare any conflicts of interest. If we consider a conflict of interest is a cause for concern, that official will not take part in the assessment of relevant applications under the program.

12. How we use your information

Unless the information you provide to us is:

- confidential information as per 12.1, or
- personal information as per 12.3,

We may share the information with other government agencies for a relevant Commonwealth purpose such as:

- to improve the effective administration, monitoring and evaluation of Australian Government programs
- for research
- to announce the awarding of grants.

12.1. How we handle your confidential information

We will treat the information you give us as sensitive and therefore confidential if it meets all of the following conditions:

- you clearly identify the information as confidential and explain why we should treat it as confidential
- the information is commercially sensitive
- disclosing the information would cause unreasonable harm to you or someone else
- you provide the information with an understanding that it will stay confidential.

12.2. When we may disclose confidential information

We may disclose confidential information:

⁶

<https://www.industry.gov.au/AboutUs/InformationPublicationScheme/Ourpolicies/Documents/Conflict-of-Interest-and-Inside-Trade-Expectations-Policy.pdf>

- to our Commonwealth employees and contractors, to help us manage the program effectively
- to the Auditor-General, Ombudsman or Privacy Commissioner
- to the responsible Minister or Assistant Minister
- to a House or a Committee of the Australian Parliament.

We may also disclose confidential information if

- we are required or authorised by law to disclose it
- you agree to the information being disclosed, or
- someone other than us has made the confidential information public.

12.3. How we use your personal information

We must treat your personal information according to the Australian Privacy Principles (APPs) and the *Privacy Act 1988* (Cth). This includes letting you know:

- what personal information we collect
- why we collect your personal information
- to whom we give your personal information.

We may give the personal information we collect from you to our employees and contractors, other Commonwealth employees and contractors, so we can:

- manage the program
- research, assess, monitor and analyse our programs and activities.

We, or the Minister, may:

- announce the names of successful applicants to the public
- publish personal information on the department's websites.

You may read our [Privacy Policy](#)⁷ on the department's website for more information on:

- what is personal information
- how we collect, use, disclose and store your personal information
- how you can access and correct your personal information.

12.4. Public announcement

We will publish non-sensitive details of successful projects on GrantConnect and business.gov.au. We are required to do this by the *Commonwealth Grants Rules and Guidelines* and the [Australian Government Public Data Policy Statement](#)⁸, unless otherwise prohibited by law. This information may include:

- name of your organisation
- title of the project
- description of the project and its aims
- amount of grant funding awarded
- Australian Business Number

⁷ <http://www.industry.gov.au/Pages/PrivacyPolicy.aspx>

⁸ <http://www.dpmc.gov.au/resource-centre/data/australian-government-public-data-policy-statement>

- business location
- your organisation's industry sector.

We publish this information to ensure open access to non-sensitive data within Australian Government agencies to enable greater innovation and productivity across all sectors of the Australian economy.

12.5. Freedom of information

All documents in the possession of the Australian Government, including those about the program, are subject to the *Freedom of Information Act 1982* (Cth) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

If someone requests a document under the FOI Act, we will release it (though we may need to consult with you and/or other parties first) unless it meets one of the exemptions set out in the FOI Act.

13. Enquiries and feedback

For further information or clarification, you can contact us on 13 28 46 or by [web chat](#) or through our [online enquiry form](#) on business.gov.au.

We may publish answers to your questions on our website as Frequently Asked Questions.

Our [Customer Service Charter](#) is available at business.gov.au. We use customer satisfaction surveys to improve our business operations and service.

If you have a complaint, call us on 13 28 46. We will refer your complaint to the appropriate manager.

If you are not satisfied with the way we handle your complaint, you can contact:

Head of Division
AusIndustry - Support for Business
Department of Industry, Innovation and Science
GPO Box 2013
CANBERRA ACT 2601

You can also contact the [Commonwealth Ombudsman](#)⁹ with your complaint (call 1300 362 072). There is no fee for making a complaint, and the Ombudsman may conduct an independent investigation.

⁹ <http://www.ombudsman.gov.au/>

14. Glossary

Term	Definition
Adverse Event Plan	A plan developed in consultation with local stakeholders which aims to build local leadership and community capacity to adapt and cope with chronic stresses and acute shocks. The plan should look to improve preparation, management and recovery from those events. Planning for drought should consider water supply and quality, projects to buoy the local economy and maintain community cohesion and drought support coordination.
Application form	The details that applicants provide in the online portal to apply for funding under the grant opportunity.
AusIndustry	The division of the same name within the department.
Eligible Council	A council that is eligible to apply for funding under the program as published on business.gov.au and GrantConnect.
Department	The Department of Industry, Innovation and Science.
Eligible activities	The activities undertaken by a grantee in relation to a project that are eligible for funding support as set out in 5.2.
Eligible application	An application or proposal for grant funding under the program that the Program Delegate has determined is eligible for assessment in accordance with these guidelines.
Eligible expenditure	The expenditure incurred by a grantee on a project and which is eligible for funding support as set out in 5.3.
Grant agreement	A legally binding contract between the Commonwealth and a grantee for the grant funding
Grant funding or grant funds	The funding made available by the Commonwealth to grantees under the program.
Grantee	The recipient of grant funding under a grant agreement.
Guidelines	Guidelines that the Minister gives to the department to provide the framework for the administration of the program, as in force from time to time.
Minister	The Commonwealth Minister responsible for Drought.
Personal information	Has the same meaning as in the <i>Privacy Act 1988</i> (Cth) which is: <ul style="list-style-type: none"> Information or an opinion about an identified individual, or an individual who is reasonably identifiable: <ul style="list-style-type: none"> a. whether the information or opinion is true or not; and b. whether the information or opinion is recorded in a material form or not.
Program Delegate	An AusIndustry senior responsible officer within the department with responsibility for the program.

Term	Definition
Program funding or Program funds	The funding made available by the Commonwealth for the program.
Project	A project described in an application for grant funding under the program.

Appendix A. Funding Announcements and Eligible Councils

The table below sets out the date of Eligible Councils' funding announcement, list of Eligible Councils, the date from which projects can commence, and the date by which projects should be completed.

Eligible councils are listed on business.gov.au and [GrantConnect](#).

Date of funding announcement	Eligible Councils	Earliest start date of project	Date by which projects should be completed
Prior to 1 August 2018 and during October 2018	81 councils	19 August 2018	30 June 2019
March 2019	15 councils	19 August 2018	31 December 2019
During 2019 election campaign	14 councils	11 April 2019	30 June 2020
During September 2019	12 councils	27 September 2019	30 June 2020
During November 2019	128 councils	7 November 2019	31 December 2020

For any contracted projects as at 19 December 2019, the earliest start date for these projects was 19 August 2018.

OTHER BUSINESS

ITEM NUMBER 14.6
TITLE Confirmation of Next Meeting Date
REFERENCE 292133
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Confirm the date of the next meeting to be held on the 15th April 2020.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.