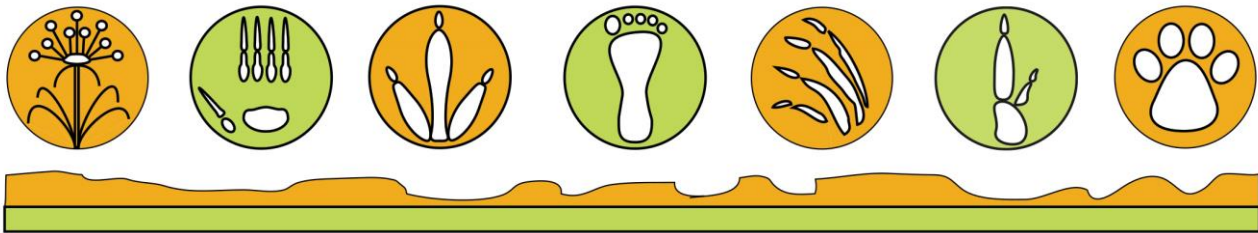


BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA

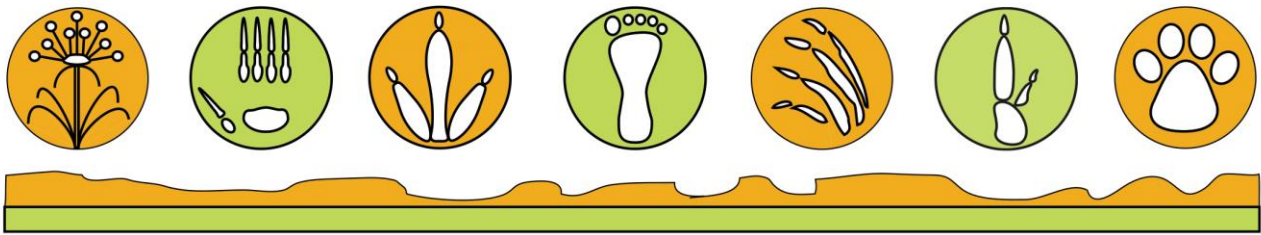
AMPILATWATJA LOCAL AUTHORITY MEETING

WEDNESDAY, 13 MARCH 2019

Barkly Regional Council's Ampilatwatja Local Authority will be held in Ampilatwatja on Wednesday, 13 March 2019 at 10:30am.

Steven Moore
Chief Executive Officer

BARKLY REGIONAL COUNCIL



COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen

WELCOME TO COUNTRY

I respectfully acknowledge the traditional owners past and present of this land on which we are meeting, the Warumungu people.



AGENDA

ITEM	SUBJECT	PAGE NO
	MEETING TO COMMENCE WITH ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	
1	OPENING & ATTENDANCE	
1.1	Authority Members Present	
1.2	Staff and Visitors Present	
1.3	Apologies To Be Accepted	
1.4	Absent Without Apologies	
1.5	Resignations	
1.6	Disclosure of Interests	
2	CONFIRMATION OF PREVIOUS MINUTES	
2.1	Confirmation of Previous Minutes.....	6
3	ACTION ITEMS FROM PREVIOUS MEETING	
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4	AREA MANAGERS REPORT	
4.1	Area Managers Report	15
5	LOCAL AUTHORITY PROJECTS BREAKDOWN	
	<i>Nil</i>	
6	REPORTS FROM BARKLY REGIONAL COUNCIL	
	<i>Nil</i>	
7	CEO REPORT ON CURRENT BRC SERVICES IN LA AREA	
7.1	CEO's Report.....	18
8	BRC'S RESPONSE TO LA ISSUES RAISED	
	<i>Nil</i>	
9	SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA	
	<i>Nil</i>	
10	REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR	
	<i>Nil</i>	
11	THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS	
	<i>Nil</i>	
12	THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN	
	<i>Nil</i>	
13	THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR	
13.1	5 Year Infrastructure Plan.....	20

14 BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

15 OTHER BUSINESS

15.1	Community Infrastructure Calendar	43
15.2	Monthly Finance Report	44
15.3	New Guideline 8	46
15.4	Confirmation Next Meeting Date	56
15.5	Tidy Towns Presentation	57
15.6	Barkly Regional Deal	58

16 VISITOR PRESENTATIONS

16.1	Cemeteries Act Presentation Northern Territory Government	59
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17 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

18 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 268203
AUTHOR Robert Smith, Area Manager - Ampilatwatja

RECOMMENDATION

That the Authority

- a) Confirm the minutes of the meeting held on 12th December 2018 as a true & accurate record.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1  Ampilatwatja LA Minutes - 12-12-2018.PDF

BARKLY REGIONAL COUNCIL



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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

AMPILATWATJA LOCAL AUTHORITY MEETING

WEDNESDAY, 12 DECEMBER 2018

The Ampilatwatja Local Authority of the Barkly Regional Council was held in Ampilatwatja on Wednesday, 12 December 2018 at 10.30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10:30am with Teresa McKeeman as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Cr. Ricky Holmes

Teresa McKeeman

Ada Beasley

Anita Bailey

Leslie Morton

1.2 Staff And Visitors Present

Mark Parsons – Via Phone

Robert Smith

Tom Barlow

David Curtis

Mark Thorpe – Housing

Renae Williams - Trachoma

1.3 Apologies To Be Accepted

Mayor Steve Edginton

Donald Simpson

Jeannie Beasley

Peter Morton

1.4 Absent Without Apologies

1.5 Disclosure Of Interest

There were no declarations of interest at this Ampilatwatja Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- a) Confirm the minutes of the meeting held on 17th October 2018 as a true & accurate record.

Due to the meeting being a provisional meeting the minutes were unable to be confirmed.

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM PREVIOUS MEETING

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm & remove all completed items from the Action List

RESOLVED

Moved: LA Member T McKeeman

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved 9/18

4. AREA MANAGERS REPORT

4.1 AREA MANAGERS REPORT DEC 2018

MOTION

That the Authority Receive and Note the report

RESOLVED

Moved: LA Member A Beasley

Seconded: LA Member T McKeeman

CARRIED UNAN.

Resolved 10/18

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. REPORTS FROM BARKLY REGIONAL COUNCIL

Nil

7. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

7.1 CEO REPORT FOR AMPILATWATJA

MOTION

That Council

- a) Receive and Note the Report

RESOLVED

Moved: LA Member A Bailey

Seconded: LA Member L Morton

CARRIED UNAN.

Resolved 9/18

8. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

9. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. **THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS**

Nil

12. **THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN**

Nil

13. **THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR**

Nil

14. **BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA**

Nil

15. **OTHER BUSINESS**

15.1 TIDY TOWNS AUSTRALIA PRESENTATION

MOTION

That the Authority

- a) Receive and note the report.
- b) Colour presentation to made at February.

RESOLVED

Moved: LA Member A Bailey

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved 12/18

15.2 MONTHLY FINANCE REPORT

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: LA Member A Bailey

Seconded: LA Member T McKeeman

CARRIED UNAN.

Resolved 13/18

16. **VISITOR PRESENTATIONS**

16.1 LOCAL AUTHORITY ROLES AND RESPONSABILITIES – DAVID CURTIS SNR

MOTION

That the Authority

- a) Receive and note the presentation.

RESOLVED

Moved: LA Member A Bailey

Seconded: LA Member L Morton

CARRIED UNAN.

Resolved 14/18

16.2 TRACHOMA PROGRAM BY RENAE WILLIAMS

MOTION

That the Authority

- a) Listen to presentation
- b) To give permission to deliver the necessary service in the community for 2019

RESOLVED

Moved: LA Member Anita Bailey

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved 15/18

16.3 LAND TENURE UNIT PRESENTATION

MOTION

That the Authority

- a) Receive and note the presentation.

RESOLVED

Moved: LA Member T McKeeman

Seconded: LA Member L Morton

CARRIED UNAN.

Resolved 16/18

16.4 GRANTS REVIEW

MOTION

- a) Receive and note the report.

RESOLVED

Moved: LA Member Teresa McKeeman

Seconded: LA Member Leslie Morton

CARRIED UNAN.

Resolved 17/18

17. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

15.3 CONFIRMATION NEXT MEETING DATE

MOTION

That the Authority

- a) Confirm the date of the next Local Authority be held on 13th February 2019.

RESOLVED

Moved: Cr. Ricky Holmes

Seconded: LA Member L Morton

CARRIED UNAN.

Resolved 18/18

18. CLOSE OF MEETING

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ampilatwatja Local Authority Meeting HELD ON Wednesday, 12 December 2018 AND CONFIRMED Wednesday, 13 February 2019.

Chair

Steve Moore
Chief Executive Officer

ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER 3.1
TITLE Action Items from Previous Meeting
REFERENCE 268206
AUTHOR Robert Smith, Area Manager - Ampilatwatja

RECOMMENDATION

That the Authority

- a) Receive and note the report
- b) Confirm & remove all completed items from the Action List

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Ampilatwatja Action List October 18.pdf

	AMPILATWATJA LOCAL AUTHORITY ACTION LIST	Updated 17 Oct 2018
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MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
09/05/2018	Shelter for softball oval's			AM	Has been delivered - My Pathways & Municipal crew to install shade shelters on softball oval over the next few weeks.
09/05/2018	Shelter for all 4 football ovals			AM	Has been delivered – My Pathways & Municipal crew to install shade shelters on football oval over the next few weeks.
09/05/2018	Portable Absolution toilet for softball oval			AM	Has been delivered

AREA MANAGERS REPORT

ITEM NUMBER 4.1
TITLE Area Managers Report
REFERENCE 267903
AUTHOR Robert Smith, Area Manager - Ampilatwatja

RECOMMENDATION

That the Authority

- a) Receive and Note the report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) AREA MANAGER REPORT February 2019.pdf

AREA MANAGER REPORT –Ampilatwatja

Month – February 2019

GENERAL:

- *All essential services completed for the month.*
- *Month of February Municipal have been running services with skeleton staff. Due to one of our Municipal staff resigning. Have still been able to complete all essential services, I have started recruiting for 2 Municipal Workers*
- *We have recruited a new Municipal works Supervisor in January Maurice Lang whom you will see around the community working with the Municipal Crew.*
- *Barkly is still in the process of Recruiting a Sport and Rec Team Leader over the next coming weeks in January hopefully I will have good news at the next LA Meeting.*
- *Ampilatwatja has a new Team Leader for Aged Care Brooke has started in February the Local Staff has been doing a fantastic job at running the program.*
- *As from the 1st of January 2019 Barkly no longer service the Homelands of Irrultja, Noogapa and Honeymoon bore. These services now belong to T&J Contractors so if there is any issue please refer them to T&J. Their no's are on the Office Door & at the shop notice board.*
- *Municipal Staff has been spending time at Landfill separating Steel and White Goods in Bays Please try and help keep all Materials in Bays Marked for when dumping rubbish at the Landfill.*

HIGHLIGHTS:

- *New Shade Shelters have been installed around the Football Oval and the Softball Oval.*
- *Transportable Toilets are at our Depot for the next Carnival*
- *The new Shade Shelter for the Playground has been completed and looks good.*
- *All roads and fire breaks have been graded ready for the rainy season.*
- *My-Pathway has kindly sent two people to do Activities with the kids over the school holidays in January for two weeks doing Movie Nights and Face Painting and Dress-Ups. All kids have had great fun they even painted a great mural on the side of the S/R Building Matt Dooley and Rachel Bradley did a fantastic job keeping the kids entertained. They have said they will return on the Easter Break.*

ISSUES:	No Issues to report for the months of December, January Have had a issue with kids going to Basketball Court late at night using the free wifi when they should be home sleeping. It was requested by the community for me to see if I can get the wifi restricted to certain hrs. I have been in touch with Libraries NT and they have put a restriction on the wifi from 6am- 6pm.
----------------	---

CORE BUSINESS and PROGRAMS (n/a if Program not run in community) As much detail as is necessary for the Directors – this section does not go to Council unless the Director decides something should

ADMINISTRATION	90 hours/month. I have spent more time in the office this month making sure that all the reports were covered,
DEPOT	All services in the depot are running normally 30 hours/month Municipal team working well, but still need daily guidance
ESSENTIAL SERVICES	ESO duties being fulfilled. I have had to cover 1 week end on call in the last month while staff were away.
SPORT & REC	Program has not been running for the Month of November. December January. Recruiting for new Sport and Rec Team Leader still on going.
AGED CARE	Aged care has been running well considering we do not have a Team Leader all staff has stepped up while we recruit. Liz from T/Creek has been coming down to support the staff while recruiting is ongoing. New Team Leader appointed
NIGHT PATROL	Night patrol have not been running due to only one N/Patrol staff, recruiting another 2 positions need to be filled.
SNP	My Pathway no school nutrition during the months of December January
HOMELANDS	Not Services as of 1st January 2019

CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

ITEM NUMBER	7.1
TITLE	CEO's Report
REFERENCE	268216
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That Council:

- a) Receive and Note the Operations Director Report.

SUMMARY:

February Report

- Three Local Authority meetings were held this month out of six possible meetings. These were Ampilatwatja, Alpurrurulam and Elliot. The Council is still in talks with the representative from the Urapuntja Aboriginal Corporation around establishing a new Local Authority at Arlparra.
- The three meetings that went ahead had some very robust discussions. Mainly based around the updates to the 5 year infrastructure plans and the new items added into guideline 8 around council staff payments for attending LA meetings. Elliott Local Authority went for over 4 hours and had good discussions around the new works to be undertaken at the Jim Rennie reserve and the upcoming works to be undertaken by CDP.
- I have had a few meetings this month with the Julalikari CDP team around upcoming projects in Elliott and Ali Curung.
In Elliott they are going to put up a shelter at the airstrip for people to utilise when they are waiting for the plane. This project has been on the LA Action List for approximately a year so it will be good to see it completed. Council has agreed to pay for 50% of the materials to expedite this project. They have also started cleaning up around the mini golf course and have painted all the boards for each hole in the Jim Rennie reserve.
In Ali Curung, CDP are doing a scope of works to renovate the church which has been damaged during the ongoing violence in the community. I think this renovation along with the ongoing mediation by one pacific will help give a neutral space for people to gather.
It is great to see some positive work being done by the CDP team.
- On the 25th the Area Managers attended the first recall for the year. All directorates have had time with the AMs to discuss relevant issues in their specific area. While the AMs were in, they also attended a day of airstrip maintenance training and a Cert III in Local Government operational works. This has been a very positive week and the extra training will help with staff supervision on the communities.
- I have been attending the Regional Deal meetings as one of the Council representatives. It has been interesting to see the views of all the different representatives from the organisational groups involved. My role in this will be to make sure that the Local Authorities from the Barkly Communities have a voice in the ongoing negotiations for the funding.
- The Infrastructure Director and I made a trip to Elliott to meet with DIPL to do an airstrip audit and to meet with the contractors doing the footy oval. We have also done a scope of works for one of our staff houses that will be refurbished by our Council housing team.
- All in all another busy month.

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

RC PROPOSED BUDGET PRIORITIES - LA AREA - NEXT FY

ITEM NUMBER	13.1
TITLE	5 Year Infrastructure Plan
REFERENCE	266604
AUTHOR	Elai Semisi, Director Infrastructure

RECOMMENDATION

That Council:

- a) Receive and note the updated 5 Year Infrastructure Plan.

SUMMARY:

Council has updated the 5 Year Infrastructure plans for projects in Tennant Creek, Elliott, Ampilatwatja, Alpururulam, Ali Curung and Arlparra.

BACKGROUND

Council has separated the Infrastructure Plans of Tennant Creek, Elliott, Ampilatwatja, Alpururulam, Ali Curung and Arlparra into separate documents for operational efficiency.

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [!\[\]\(3292f5442e3b4027aa0bb60988f9fc82_img.jpg\)](#) Infrastructure Plan_Ampilatwatja feb19 update.pdf
- 2 [!\[\]\(705a9285b25462d2e675759828e0d2ed_img.jpg\)](#) infrastructure plan - updated_March2019.pdf

**Barkly Regional Council
Infrastructure and Asset Management Plans
February 2019**

Barkly Regional Council is a regional council, providing infrastructure, services and programs to individuals, couples, families, children's groups, schools, business and agencies across Barkly region. Council is responsible for the management, planning and development of a significant proportion of infrastructure. Council strive for a sustainable well-coordinated Barkly Region community- the business of community services and development is our priority.

Council is currently providing services in all communities through a group of assets valued around \$57M. The group of assets through which council currently delivering services are Transport infrastructure, Building and facilities, Parks and gardens, streetlight and a range of vehicles. Transport infrastructure includes all fixed assets such as roads and footpaths, whereas building and facilities covers the buildings, houses, sports facilities and other municipal facilities which is used to provide services. To meet the demand and expectation from community and to align with the level of service provided by Council, future spending is required in infrastructure and existing infrastructure needs to be maintained.

To meet the services level, the demand from the community and enhance liability to manage the existing assets, council has prepared a 5 years Infrastructure plan, an assets management plan for transport infrastructure and an asset management plan for Building and facilities. The 5 year Infrastructure Plan makes recommendations for the future provision of infrastructure and equipment. The infrastructure plan also priorities the funding requirements for infrastructure at local and regional levels. The Asset Management Plans provides the details of the current assets, its condition and defines the level of services to be provided and how the service is to be provided. It also provides the funding requirement to deliver the services.

5 Year Infrastructure Plan:

This plan has identified 9 projects valued \$2.2M for the Ampilatwatja Community. These are planned for next five years, included are 5 major projects and 4 minor projects. Major projects are defined by their value and complexity. Generally, project valued more than \$250K are considered as major projects. These identified projects include the projects nominated from local authorities, Council staff and Elected Members. It has also considered the need and demand projected from Asset Management plan.

It is inevitable that for all these projects, council cannot fund from its own resource. So, these projects are planned to be funded from a mix of council's own resource, grant from state and federal Governments and from the Local Authorities budgets. The plan has identified that council has to allocate 0.48M over five years and seek funding from state and federal Governments for 1.5M and use \$0.23M from local Authority fund.

To ease the planning process projects are prioritised as priority one projects (P1P), priority two projects (P2P) and priority three projects (P3P). It has a target to deliver P1P within the first three year, P2P within first four year and P3P within five years. Due to degree of uncertainty of the grant and council budget, the plan has adopted this prioritising methodology rather than prioritising in year-to-year basis. Identified priority projects may vary year to year dependant on the changing priorities of council and residents. Priorities may also vary based on the availability of grant funding for specific projects.

The list of projects will be reviewed regularly and be compared against NT and Federal grant programs to identify when additional funding becomes available to complete major projects. If additional funding is not available some projects may have to be delayed or canceled.

The distribution of budget on each of the different sub-asset within Ampilatwatja Community is shown below. The details of the projects are presented in Table 1.

Distribution of Project cost according to Asset sub type:

Distribution of Project Cost according to Asset sub type	Project Cost (\$)
Cemetery Fencing	517,920
Shed	21000
Sports and recreation	1,009,000
Ablution block	240,000
Workshop	120,000
Municipal Work depot	95,000
Accommodation	200000
Total Cost	\$ 2202920

Items such as roads and footpaths are planned to have some expenditure each year over the term of the five year plan. The level of expenditure will be dependent on the availability of funds and other priority projects that need to be completed.

Asset management plan:

Council manages four major asset types namely Building and facilities, Transport infrastructure, Plant and vehicle and Streetlights. Building and facilities and Transport infrastructure (roads and footpaths) has the current replacement value of 5097,000 and 1894,000 respectively. In total, current asset replacement value in Ampilatwatja community is 7M.

Plant, Vehicle and Streetlight asset types are not included in these plans; however a detailed review was carried out earlier in the year with all assets being revalued and accurate depreciation schedules put in place. Subject to available capital funds plant and vehicles are replaced in line with the depreciation schedule. Plant, vehicle and lighting plans will be developed in the next financial year.

Asset management plan has identified rate of asset consumption as 4% and 4.8% and the rate of renewal is 0% and 0.5%. There is deficit in assets renewal each year. Due to this deficit, assets profile is moving towards poor condition.

Limitations:

Council has identified these projects as a priority projects, it is anticipated that in the course of time and the availability of funding, identified priority project may be changed to better reflect future needs.

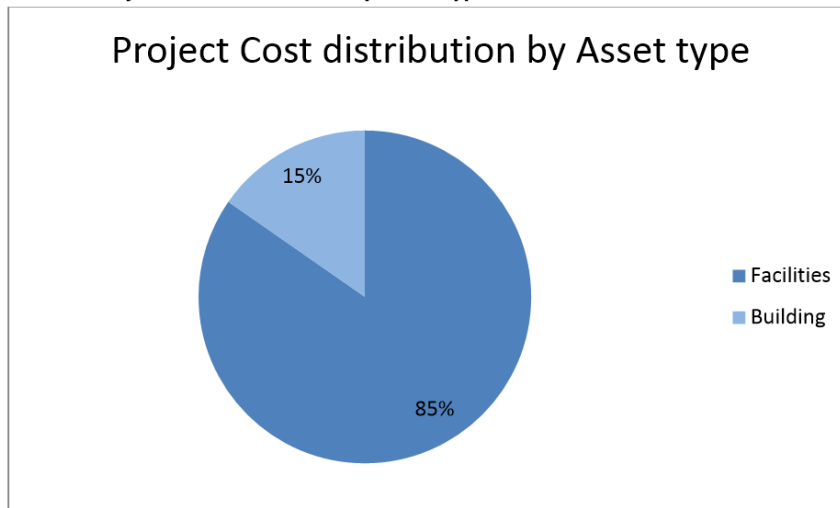
The renewal of existing assets needs to be considered along with the need for new assets. The combination new and existing assets determine the overall annual cost of maintaining our total infrastructure. As our assets increase so does the need for additional funds to maintain these assets on an ongoing bases. This will mean additional income will be required in future years to maintain Council's assets and infrastructure.

Table 1: Five year Infrastructure plan for Ampilatwatja

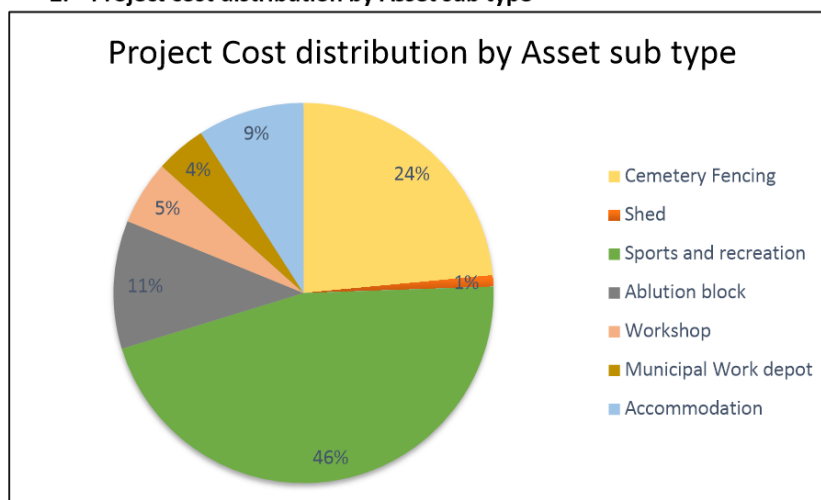
P No.	Project type	Asset category	Project Detail	Priority	Cost Estimate (\$)	Budget (\$)			Project Category	Status
						Grant	Council	LA CP		
1	Fencing	Facilities	Construction of fence around cemetery (7000m*1000m) – To be confirmed as includes burial sites outside of cemetery boundary	P3P	517,920	500,000		17,920	Major	
2	Shed	Facilities	Construction of shed(bough shed),3m*3m*2.7m, 4nos	P1P	6000			6000	Minor	
3	Structural upgrade	Facilities	Construction of enclosed structure for basketball (42m*24m*6.2m)	P1P	409,000	327,200	81,800		Major	
4	Ablution	Facilities	Construction of ablution block-WC+Shower	P1P	240,000		50,000	190,000	Major	
5	Workshop	Building	Construction of bigger workshop	P2P	120,000		120,000		Minor	
6	Municipal Work depot	Building	Concrete Slab in municipal work depot	P2P	95,000		\$95,000		Minor	
7	BBQ Shed	Facilities	Construction of shed with RCC base foundation with BBQ (6m*6m)	P2P	15,000			15,000	Minor	
8	Aaccommodation	building	New transportable 2BR demountable	P3P	200,000	160,000	40,000		Major	
9	Oval	Facility	Upgrade existing football oval – grass (turf), bore, irrigation, lighting	P1P	\$600,000	500,000	100,000		Major	
Total (000)					\$2203	\$1487	\$486	\$229		

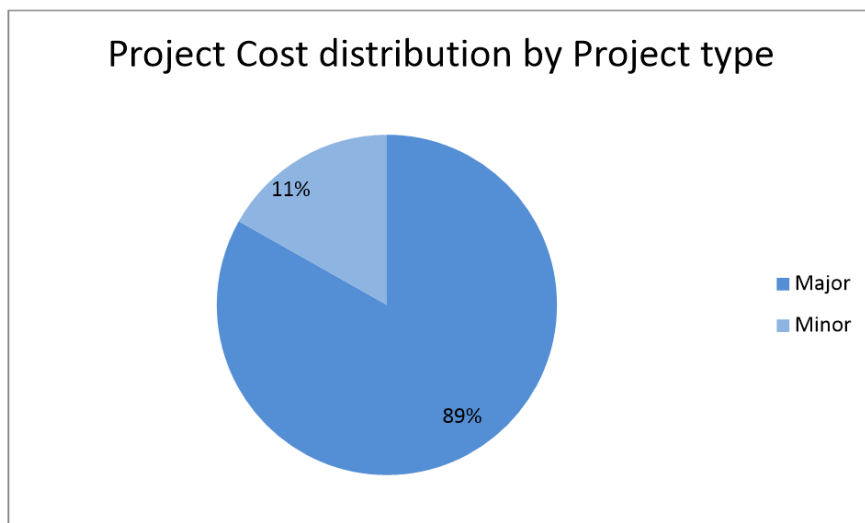
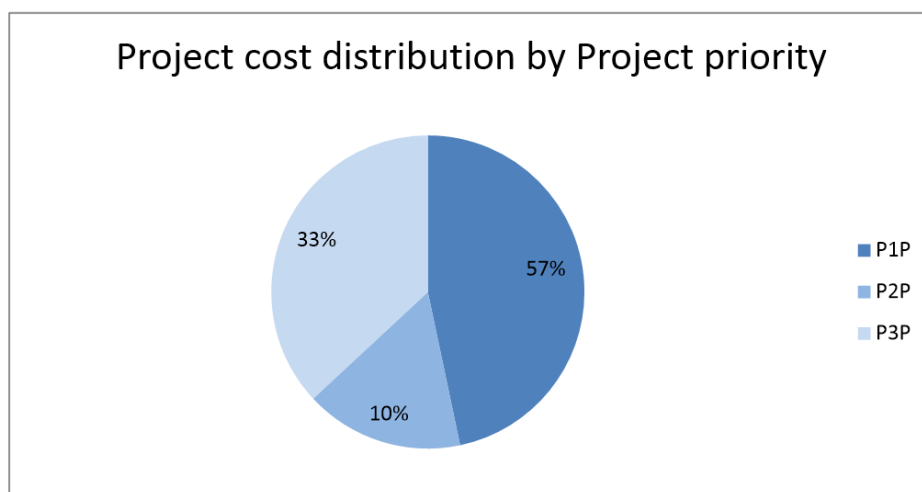
Graphical representation of distribution of Projects and its costs

1. Project cost distribution by Asset type



2. Project cost distribution by Asset sub type



3. Project cost distribution by Project type**4. Project cost distribution by Project priority**

Barkly Regional Council
Infrastructure and Asset Management Plans
March 2019

Barkly Regional Council is a regional council, providing infrastructure, services and programs to individuals, couples, families, children's groups, schools, business and agencies across Barkly region. Council is responsible for the management, planning and development of a significant proportion of infrastructure. Council strive for a sustainable well-coordinated Barkly Region community- the business of community services and development is our priority.

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To meet the services level, the demand from the community and enhance liability to manage the existing assets, council has prepared a 5 years Infrastructure plan, an assets management plan for transport infrastructure and an asset management plan for Building and facilities. The 5 year Infrastructure Plan makes recommendations for the future provision of infrastructure and equipment. The infrastructure plan also priorities the funding requirements for infrastructure at local and regional levels. The Asset Management Plans provides the details of the current assets, its condition and defines the level of services to be provided and how the service is to be provided. It also provides the funding requirement to deliver the services.

5 Year Infrastructure Plan:

This plan has identified 72 projects valued \$28.8M which are planned for next five years, included are 49 projects valued \$26.4M which are considered as major projects. Major projects are defined by their value and complexity. Generally, project valued more than \$250K are considered as major projects. These identified projects include the projects nominated from local authorities, Council staff and Elected Members. It has also considered the need and demand projected from Asset Management plan.

It is inevitable that for all these projects, council cannot fund from its own resource. So, these projects are planned to be funded from a mix of council's own resource, grant from state and federal Governments and from the Local Authorities budgets. The plan has identified that council has to allocate \$10M over five years and seek funding from state and federal Governments for \$15.5M and use \$0.42M from local Authority fund.

To ease the planning process projects are prioritised as priority one projects (P1P), priority two projects (P2P) and priority three projects (P3P). It has a target to deliver P1P within the first three year, P2P within first four year and P3P within five years. Due to degree of uncertainty of the grant and council budget, the plan has adopted this prioritising methodology rather than prioritising in year-to-year basis. This plan considers completing at least two major projects each year.

Our expectation is that Council will budget to complete for two major and seven minor Infrastructure projects each financial year. Identified priority projects may vary year to year dependant on the changing priorities of council and residents. Priorities may also vary based on the availability of grant funding for specific projects.

The list of projects will be reviewed regularly and be compared against NT and Federal grant programs to identify when additional funding becomes available to complete major projects. If additional funding is not available some projects may have to be delayed or cancelled.

The distribution of budget on each of the different sub-asset types is as below and the details of the projects are presented in attached sheet.

Distribution of Project cost according Asset sub type

Distribution of Project cost according Asset sub type	Amount
Road/footpath/bicycle path	\$ 3,969,000.00
Building	\$ 5,290,000.00
Cemetery Upgrade	\$ 652,083.00
Shed for specific purposes	\$ 183,000.00
Sports and Rec Facility	\$ 9,067,187.00
Municipal & essential service	\$ 1,655,000.00
Parks and Gardens	\$ 3,590,000.00
Streetlight	\$ 600,000.00
Funded Program	\$ 3,800,000.00
Total=	\$28,806,270.00

This plan understands the need of current assets replacement, creation of dumpsite and clean-up of legacy waste and sealing of road out to the airstrip in Arlpururulam; the instalment of shade over the water tank, refurbishing and lighting of Tennis Courts, fixing the power and fencing the edge of the court in Elliott; the need of weighbridge and office at landfill site, installation of AllQuip water truck in Tennant creek and upgrade of Lake Mary Ann Dam. Due to limitation of council resources, uncertainty of grant and extend of resource required for these projects, they are listed only on identified project list. In the event that time, funds or other resource are available these project will be prioritised accordingly.

Items such as roads and footpaths are planned to have some expenditure each year over the term of the five year plan. The level of expenditure will be dependent on the availability of funds and other priority projects that need to be completed.

Asset management plan:

Council manages four major asset types namely Building and facilities, Transport infrastructure, Plant and vehicle and Streetlights. Building and facilities has the current value of \$21,719,000 and Transport infrastructure (roads & footpaths) has the value of \$34,920,000, in total around \$57M. These assets have current replacement value of \$51,116,000 and \$43,013,000 respectively.

Plant, Vehicle and Streetlight asset types are not included in this plan; however a detailed review was carried out earlier in the year with all assets being revalued and accurate depreciation schedules put in place. Subject to available capital funds plant and vehicles are replaced in line with the depreciation schedule. Plant, vehicle and lighting plans will be developed in the next financial year.

Asset management plan has identified rate of asset consumption as 4% and 4.8% and the rate of renewal is 0% and 0.5% creating a deficit of \$2.5M and \$2.9M each year for these assets respectively. Due to this deficit in renewal assets profile is moving towards poor condition.

Some assets have already exceeded their life by several years. Replacement cost for assets which have already exceeded its life by two year is \$7.8M.

Limitations:

Council has identified these projects as a priority projects, it is anticipated that in the course of time and the availability of funding, identified priority project may be changed to better reflect future needs.

The renewal of existing assets needs to be considered along with the need for new assets. The combination new and existing assets determine the overall annual cost of maintaining our total infrastructure. As our assets increase so does the need for additional funds to maintain these assets on an ongoing bases. This will mean additional income will be required in future years to maintain Council's assets and infrastructure.

Five Year Infrastructure Plan for Barkly Regional Council

Colour guide

	General estimate
	Allocated by Management
	Have a quote or from similar work
	Tentative quote from supplier

Schedule of time frame to complete the projects	Project Priority
Plan to Complete within First Three year-Subject to budget availability	(P1P)
Plan to Complete within Four year-Subject to budget availability	(P2P)
Plan to Complete within five year-Subject to budget availability	(P3P)

						Cost Estimate				
P No.	Project type	Asset category	Local Authority	Project Detail	Priority	Cost Estimate	Budget			Project Category
							<u>Grant</u>	<u>Council</u>	<u>LA CP</u>	
A	<u>Road/footpath/bicycle path</u>									
1	Road Maintenance	Transport	Arlpururrulam	Road repair and maintenance of roads including resealing	P1P	\$220,000	\$220,000	\$ -		Major

Commented [SM1]: Complete

2	Road Sealing	Transport	Arlpururrulam	Sealing of road out to the airstrip (2000m x 6m)	P3P	\$ 660,000		\$ 660,000		Major
3	Bike Path	Transport	Tennant Creek	Construction of bike path with lighting	P1P	\$2,064,000	\$1,651,200	\$ 412,800		Major
4	Footpath	Transport	Tennant Creek	Construction of footpath	P2P	\$900,000		\$900,000		Major
5	Footpath	Transport	Elliott	Construction of footpath -Renewal Project	P3P	\$ 125,000		\$ 125,000		Minor
						\$3,969,000	\$1,871,200	\$2,097,800	\$ -	
B Building										
1	House	Building	Arlpururrulam	D & C of Short term safe house for domestic violence/women's education and engagement projects	P2P	\$ 500,000	\$ 500,000			Major
2	Staff-Housing	Building	Tennant Creek	D & C of 2BDR (4 nos) town houses-Staff Housing	P3P	\$1,500,000		\$1,500,000		Major
3	Office	Building	Tennant Creek	D & C new animal management facility/office	P2P	\$ 700,000		\$ 700,000		Major
4	Staff-Housing	Building	Elliott	D & C of 2BDR units -Staff Housing(3nos)	P2P	\$1,000,000	\$ 800,000	\$ 200,000		Major

5	Visitor Accommodation	Building	Ali curung	Refurbishments to visitor accommodation	P2P	\$ 150,000		\$ 150,000		Minor
6	Office	Building	Elliott	Shade area in front of the office and get office painted (inside and out)	P2P	\$ 90,000		\$ 90,000		Minor
7	Staff-Housing	Building	Elliott	Renovation of two staff housing	P1P	\$ 250,000		\$ 250,000		Major
8	Admin Block	Building	Tennant Creek	Upgrade Council Admin Block	P2P	\$ 500,000		\$ 500,000		Major
9	Office	Building/S tructure	Tennant Creek	Weighbridge and Office at landfill site		<u>400,000</u>	<u>320,000</u>	<u>80,000</u>		<u>Major</u>
10	Accommodation	Building	Ampilatwatja	New trnsportable 2BR demountable	P3P	<u>200,000</u>	<u>160,000</u>	<u>40,000</u>		
						<u>\$5,290,000</u>	<u>\$1,780,000</u>	<u>\$3,510,000</u>	<u>\$ -</u>	<u>-</u>
C Cemetery Upgrade										
a fencing										
1	Fencing	Facilities	Wutunugurra	Construction of fence around cemetery (35m*20m)	P1P	\$ 11,869		\$ -	\$ 11,869	Minor
2	fencing	Facilities	Ampilatwatja	Construction of fence around cemetery (7000m*1000m) – To be confirmed as includes	P3P	\$	500,000		\$ 17,920	Major

				burial sites outside of cemetery boundary		517,920				
3	fencing	Facilities	Ali curung	Construction of fence around cemetery (100*50m)	P1P	\$ 32,370		\$ -	\$ 32,370	Minor
4	fencing	Facilities	Ali curung	Construction of fence around cemetery (35m*20m)	P1P	\$ 11,869		\$ -	\$ 11,869	Minor
5	fencing	Facilities	Tennant Creek	Extension and Construction of fence around cemetery	P1P	\$ 48,555		\$ 48,555		Minor
						<u>\$ 622,583</u>	<u>\$ 500,000</u>	<u>\$ 48,555</u>	<u>\$ 74,028</u>	-
b <u>Water tank</u>										
1	Water tank	Facilities	Wutunugurra	Establishment of water tank at cemetery (5000 ltrs elevated polyethylene water tank with rail and fittings)	P1P	\$10,000		\$ -	\$10,000	Minor
2	Water tank	Facilities	Ali Curung	Establishment of water tank at cemetery (5000 ltrs elevated polyethylene water tank with rail and fittings)	P1P	\$10,000		\$ -	\$10,000	Minor
						<u>\$20,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$20,000</u>	-
c <u>Shed</u>										
1	Shade	Facilities	Ampilatwatja	Construction of shed(bough shed),3m*3m*2.7m, 4nos	P1P	\$ 6,000		\$ -	\$ 6,000	Minor

Commented [SM2]: Complete

2	Shed	Facilities	Ali Curung	Construction of shed(bough shed),3m*3m*2.7m, 1nos	P1P	\$ 1,500		\$ -	\$ 1,500	Minor
						\$ 7,500	\$ -	\$ -	\$ 7,500	-
<u>d Signs</u>										
1	Signs	Facilities	Wutunugurra	Sign in cemetery	P1P	\$ 2,000		\$ -	\$ 2,000	Minor
						\$ 2,000	\$ -	\$ -	\$ 2,000	-
						\$ 652,083	\$ 500,000	\$ 48,555	\$ 103,528	-
<u>D Shed</u>										
1	Mens Shed	Facilities	Arripururrulam	Construction of shed for men where they can escape from domestic issues and can be used to men's community projects	P2P	\$ 100,000	\$ 80,000	\$ 20,000		Major
2	Shed	Facilities	Wutunugurra	Construction of Shed around community shelters	P2P	\$ 8,000		\$ -	\$ 8,000	Minor
3	BBQ Shed	Facilities	Ampilatwatja	Construction of shed with RCC base foundation with BBQ (6m*6m)	P2P	\$ 15,000		\$ -	\$ 15,000	Minor
4	Shed	Facilities	Elliott	Construction of shed over memorial structure	P2P	\$ 60,000	60,000	\$ -		Minor
						\$ -	\$ -	\$ 20,000	\$ 23,000	-

						183,000	140,000			
E	Sports and Rec Facility									
a	Lighting									
1	Lighting	Facilities	Wutunugurra	Provide light on basketball court	P1P	\$ 10,000		\$ -	\$ 10,000	Minor
2	Lighting	Facilities	Ali Curung	Provide light on softball field	P2P	\$ 40,000		\$ -	\$ 40,000	Minor
3	Lighting	Facilities	Ali Curung	Provide light on basketball court	P1P	\$ 10,000		\$ -	\$ 10,000	Minor
						\$ 60,000	\$ -	\$ -	\$ 60,000	-
b	Roofing									
1	Roofing	Building	Wutunugurra	Construction of roof over basketball court	P1P	\$ 180,000	\$ 144,000	\$ 36,000		Minor
2	Roofing	Building	Ali Curung	Construction of roof over basketball court	P1P	\$ 180,000	\$ 144,000	\$ 36,000		Minor
						\$ 360,000	\$ 288,000	\$ 72,000	\$ -	-
c	Upgrade/redevelop									
1	Field upgrade	Facilities	Ali Curung	Upgrade softball field with grass	P2P	\$ 10,000		\$ -	\$ 10,000	Minor
2	Upgrade	Facilities	Ali Curung	Upgrade football field-lightening, grass (turf), new	P1P	1000,000	1000,00			

Commented [SM3]: Order issued

Commented [SM4]: Order issued

	football field			bore, fence, irrigate			0			
3	Structural upgrade	Facilities	Ampilatwatja	Construction of enclosed structure for basketball (42m*24m*6.2m)	P1P	\$ 409,000	\$ 327,200	\$ 81,800		Major
4.	Water Park Upgrade	Facilities	Elliott	Shade over the Water Park		<u>\$48,950</u>				Minor
5.	Tennis Court Upgrade	Facilities	Elliott	Refurbish and Lighting of Tennis Courts		<u>\$58,713</u>				Minor
6.	Jim Rennie Reserve	Facilities	Elliott	Jim Rennie Reserve masterplan and upgrade of all facilities	P2P	<u>2,500,000</u>	<u>2000000</u>	<u>500,000</u>		Major
7	Skate park	Facilities	Arpurrurulam	Move existing skate park and upgrade facility	P2P	<u>500,000</u>	<u>400,000</u>	<u>100,000</u>		Major
8.	Oval	Facilities	Arparra	Upgrade football oval-grass (turf), irrigation, lights, new bore		<u>\$700,000</u>	<u>\$560,000</u>	<u>\$140,000</u>		Major
						<u>\$ 4526,663</u>	<u>\$ 372,720</u>	<u>\$ 681,800</u>	<u>\$ 10,000</u>	-
<u>d</u> <u>New Construction</u>										
1	Hall	Building	Ali Curung	Construction of new sports and recreation hall	P1P	\$3,000,000	\$3,000,000			Major
2	Football oval	Facilities	Tennant	Construction of Staunton oval-fencing, field	P1P	\$		\$ 152,524		Major

			Creek	upgrade, line, post		152,524				
3	Play Ground	Facilities	Arlpurrurulam	Construction of new playground with shade and soft ball	P1P	\$180,000	\$140,000	\$40,000		
4	Basket ball court	Facilities	Arlpurrurulam	New basketball court with lighting and cover	P2P	500,000	400,000	100,000		
						<u>\$3832,524</u>	\$3,540,000	<u>\$292524</u>	\$ -	-
e <u>Swimming Pool solar heater</u>										
1	<u>Swimming Pool</u>	Facilities	Tennant Creek	Swimming pool solar water heater	P3P	\$ 288,000		\$ 288,000		Major
-	-					<u>\$ 288,000</u>	\$ -	<u>\$ 288,000</u>	\$ -	-
						<u>\$9,067,187</u>	<u>\$7,555,200</u>	<u>\$1,334,324</u>	<u>\$ 70,000</u>	-
F <u>Municipal & essential service</u>										
1	Public toilet	Facilities	Arlpurrurulam	Portaloo x 2 - men's and women's plus trailers	P1P	\$ 30,000		\$ 30,000		Minor
2	Ablution	Facilities	Ampilatwatja	Construction of ablution block-WC+Shower	P1P	\$ 240,000		\$ 50,000	\$ 190,000	Major

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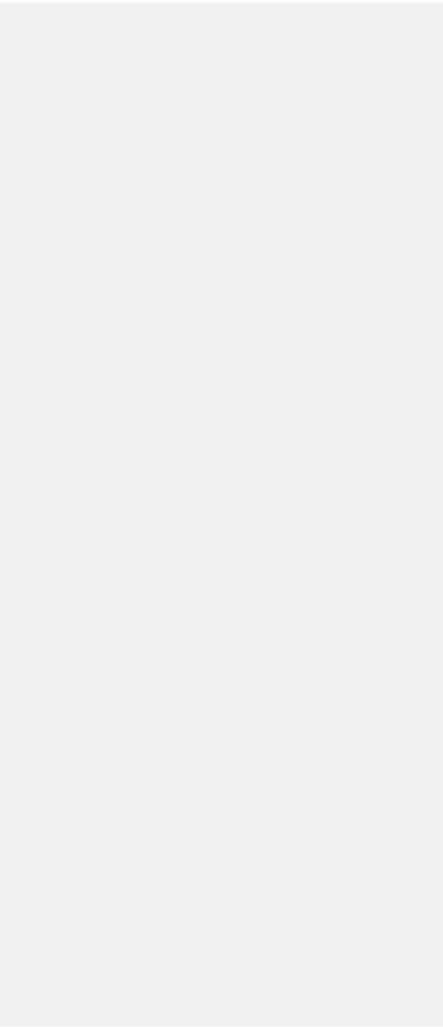
3	Workshop	Building	Ampilatwatja	Construction of bigger workshop	P2P	\$ 120,000		\$ 120,000		Minor
4	Lighting	Building	Tennant Creek	Install new external lighting at council office & Civic Hall	P1P	\$ 25,000		\$ 25,000		Minor
5	Municipal Work Depot	Building	Ampilatwatja	Concrete Slab in municipal work depot	P2P	\$ 95,000		\$ 95,000		Minor
6	Depot	Building	Arlparra	Re-development of depot	P2P	\$ 200,000		\$ 200,000		Major
7	Depot Shed	Building	Wutunugurra	Upgrade depot shed	P2P	\$ 100,000		\$ 100,000		Major
8	Fencing	Building	Tennant Creek	Council Office Security fencing	P1P	\$ 65,000		\$ 65,000		Minor
9	Civic Hall	Building	Tennant Creek	Civic hall upgrade	P1P	\$ 180,000		\$ 180,000		Minor
10	Public toilet	Facilities	Tennant Creek	Construct public bathrooms and shower for visitor use	P2P	\$ 600,000	\$ 480,000	\$ 120,000		Major
						<u>\$1,655,000</u>	<u>\$ 480,000</u>	<u>\$ 985,000</u>	<u>\$ 190,000</u>	-
G Parks and Gardens										
1	Anzac hill	Parks and garden	Tennant Creek	Redevelopment of ANZAC hill	P2P	\$ 40,000		\$ -	\$ 40,000	Minor

Commented [SM6]: Complete

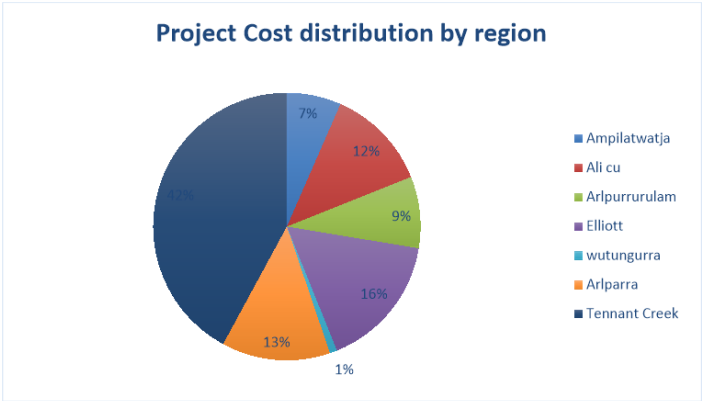
Commented [SM7]: Order issued

2	Lake Mary Ann	Parks and Garden	Tennant Creek	General Upgrade	P1P	\$400,000		\$400,000		Major
3	Lake Mary Ann	Parks and Gardens	Tennant Creek	Upgrade Toilet Facilities	P2P	\$150,000		\$150,000		Major
4	Lake Mary Ann	Parks and Gardens	Tennant Creek	Caravan Park Development	P3p	\$3,000,000		\$3,000,000		Major
						<u>\$ 3,590,000</u>	<u>\$ -</u>	<u>\$ 3,550,000</u>	<u>\$ 40,000</u>	-
H Street Light										
1	Street light	Facilities	Tennant Creek	Upgrade existing street light with energy efficient light and vandal resistant. Addition of extra light to dark spot	P2P	\$ 600,000		\$ 600,000		Major
						<u>\$ 600,000</u>	<u>\$ -</u>	<u>\$ 600,000</u>	<u>\$ -</u>	-
I Funded Program										
1	Youth Links	Specific Purpose Building	Tennant Creek	Youth links-Specific purpose building	P1P	\$300,000	\$300,000			Major
2	Aged care	Specific Purpose Building	Artparra	respite and staff accommodation complex(aged care)	P3P	\$3,500,000	\$2,800,000	\$ 700,000		Major

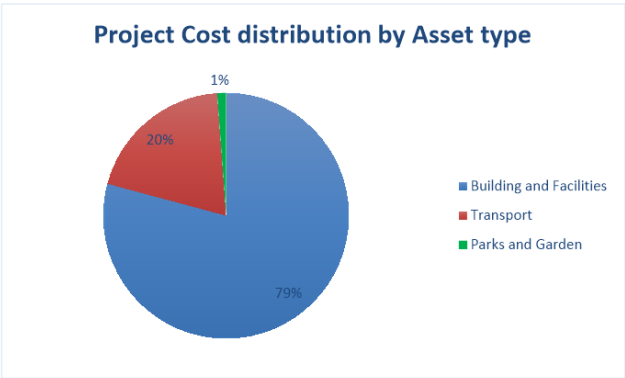
						<u>\$3,800,000</u>	<u>\$3100,000</u>	<u>\$700,000</u>	<u>\$ -</u>	<u>-</u>
						<u>\$28,806,270</u>	<u>\$15,426,400</u>	<u>\$9,955,679</u>	<u>\$ 426,528</u>	<u>-</u>

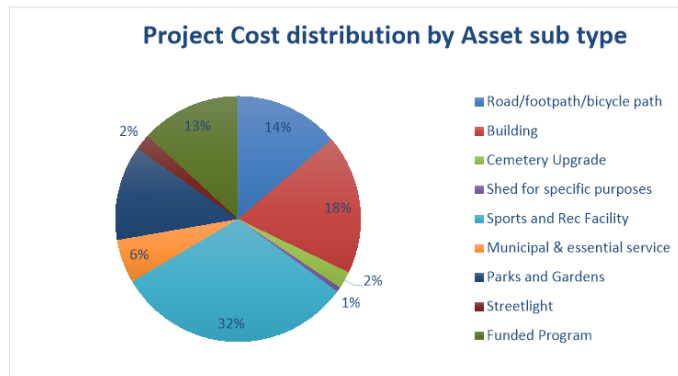
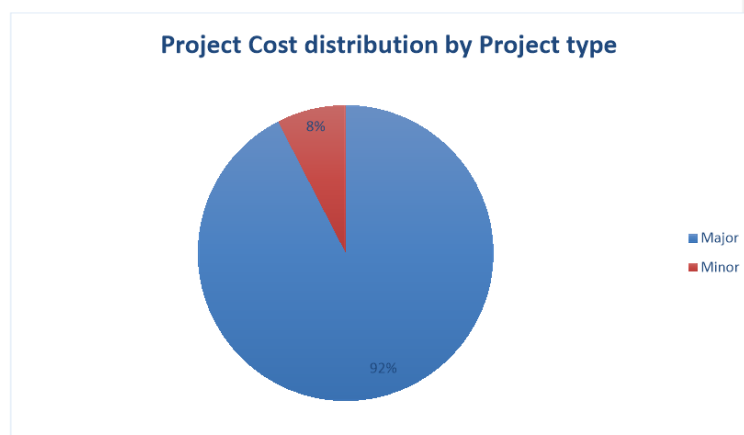


Graphical Representation of distribution of Projects and its costs
1. Project cost distribution by region

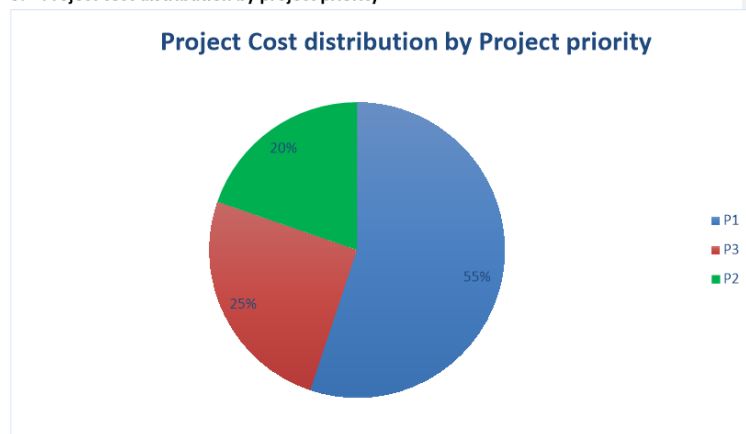


2. Project cost distribution by Asset type



3. Project cost distribution by Asset sub type**4. Project Cost distribution by project type**

5. Project cost distribution by project priority

COMPLETED PROJECTS

Install new external lighting at council office & Tennant Creek Civic Hall- MINOR- \$25000

Extension and Construction of fence around Tennant Creek cemetery- MINOR- \$48555

Arlpururulam Road Repair and maintenance of roads including resealing- MAJOR- \$220000

Public toilets in Arlpururulam- MINOR- \$30,000

LA OTHER BUSINESS

ITEM NUMBER	15.1
TITLE	Community Infrastructure Calendar
REFERENCE	268207
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That the Authority receive and note the report

SUMMARY: The following is a plan for the movement of machinery through the communities.

- February, Flocon, backhoe and old tractor to Wuttunugurra. Old John Deere from Wuttunugurra to come back to TC. Ali Curung Dozer to be returned from Ampiliwatja.
- March Flocon and Tele handler to Ampiliwatja.
- April, Flocon and Tele Handler to Alpururulam.
- May, Tele handler to Arlparra.
- June, Flocon and Tele Handler to Ali Curung.
- July Tennant Creek.
- August, Flocon and Tele handler to Elliott.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

LA OTHER BUSINESS

ITEM NUMBER 15.2
TITLE Monthly Finance Report
REFERENCE 268208
AUTHOR Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [!\[\]\(fe3aebe81acea8d45108cd2768939da7_img.jpg\)](#) Ampilatwatja Finance.pdf

Barkly Regional Council
Local Authority Allocation
Project: 405

Ampilatwatja

INCOME

LA Grants Received
Grants Received
INCOME TOTAL

Approved Minutes
EXPENDITURE
LA Funding Expended

Oct-14 Toilet rental
Apr-15 Trimmer & Lawn Mower
Apr-16 Football Changeroom
May-17 3 Industrial Washing Machines
Apr-17 Ride-On Mower
May-17 Portable Toilets & Trailer
May-17 Childrens Playground Shelter
Apr-17 6 Shade Shelters
LA Funding Committed
May-17 3 Industrial Washing Machines
May-17 Ampilatwatja ablation block
Apr-17 Animal Management Activities

Expenditure Date

Oct-14
Jun-16
Aug-17
Aug-18
Aug-18
Aug-18

EXPENDITURE TOTAL

Balance of funds to be committed

Budget	Income and Expenditures				Total
	2015-2016	2016-2017	2017-2018	2018-2019	
309,130.18	61,532.00	61,532.00	67,210.00	67,210.00	309,130.18
309,130.18	61,532.00	61,532.00	67,210.00	67,210.00	309,130.18
14,420.00					14,420.00
4,303.63					4,303.63
30,297.00					30,297.00
20,000.00	7,508.45				10,134.00
6,199.09			6,199.09		6,199.09
			19,990.00		19,990.00
			19,190.00		19,190.00
			12,120.00		12,120.00
**	9,866.00				9,866.00
105,000.00	44,157.55	60,842.45			105,000.00
15,000.00		689.55	14,310.45		15,000.00
195,219.72	61,532.00	61,532.00	71,809.54	0.00	246,519.72
113,910.46	0.00	0.00	-4,599.54	67,210.00	\$62,610.46

LA OTHER BUSINESS

ITEM NUMBER	15.3
TITLE	New Guideline 8
REFERENCE	268209
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION**That the Authority**

- (a) Receive and note the report.

SUMMARY:

A new “*Guideline 8: Regional Councils and Local Authorities*”, received endorsement from the Minister for Housing and Community Development on 7 January 2019 under Parts 5.1A and 19.10 of the *Local Government Act*.

BACKGROUND

The new Guidelines are effective immediately and include the following changes from the previous version:

- Clause 6 - provides that the names of local authority members need to be made available on the council's website. This was not previously required.
- Clause 8 - emphasises that the council can delegate decision making to local authorities. This has always been possible under the *Local Government Act* but was not discussed in the previous version of the Guideline.
- Clause 9 - provides that councils must have a policy on the appointment, revocation of appointment and resignation process of members; and a selection process for the chair position. The previous guideline only required councils to have a policy on revocation of appointment. This clause also reduced the time that must be allowed for nominations to fill a vacancy from 28 to 21 days.
- Clause 12 - better explains what is necessary for local authority meetings, including requirements for agendas and the minimum number of meetings. Of note, an agenda now has to include general business, meaning that local authority members are free to raise any new issues.
- Clause 14 - provides clarity around the issue that elected members and council staff cannot receive the sitting fee prescribed by the Guideline for attending a local authority meeting. Elected members and council staff may be able to claim reimbursement of personal travel expenses. Elected members may be entitled to an extra meeting allowance for attending a local authority meeting. As for payment of council staff attending a local authority meeting, it is a matter for the council's chief executive officer whether council staff will receive any remuneration for attending a local authority meeting.
- Clause 15 - simplifies the financial reporting requirements for local authority meetings.


ISSUE/OPTIONS/CONSEQUENCES

All Local Authority Policies are to be reviewed to ensure consistency with the new Guideline 8.

CONSULTATION & TIMING

Nil matters.

ATTACHMENTS:

1  Guideline 8 - Regional Councils and Local Authorities

GUIDELINE 8: Regional Councils and Local Authorities

Page 1 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

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MINISTERIAL APPROVAL

I, Gerald Francis McCarthy, Minister for Housing and Community Development, hereby make these guidelines under Parts 5.1A and 19.10 of the *Local Government Act*.



GERRY MCCARTHY

7 / 1 /2019

GUIDELINE 8: Regional Councils and Local Authorities

Page 2 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

1. Title

- 1.1. These guidelines are called "*Guideline 8: Regional Councils and Local Authorities*".

2. Commencement

- 2.1. These guidelines commence on the date they are made by the Minister.

3. Revocation of previous guidelines

- 3.1. The version of Guideline 8 that applies on any date is the latest version made at the time. Previous versions do not apply from the date that this guideline is made by the Minister.

4. Definitions

In these guidelines:

appointed member means a member appointed by the council. It does not include elected members who are on the local authority.

elected member means a member of the council who represents a ward that covers the local authority's area and the mayor / president.

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, a majority (over 50%) of appointed members are present.

Note: A provisional meeting is able to make recommendations to council pursuant to clause 11.

quorum means majority (over 50%) of all local authority members including appointed members, elected members and mayor / president are present.

chair is responsible for running the meeting and ensuring that members are following the conventions of the meeting.

5. Where local authorities are to be established and maintained

- 5.1. A council must have a local authority at places listed in the Schedule to these guidelines.
- 5.2. A council must determine the area for each local authority.

GUIDELINE 8: Regional Councils and Local Authorities

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These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

6. Publicly available information

- 6.1. A council must have an up-to-date list of its local authorities, the names of the members, meeting dates, agendas and minutes available on the council's website.

7. Number of members

- 7.1. A council must make a resolution about the number of appointed members that a local authority has. There must be at least 6 appointed members and a maximum of 14 members (including elected members), unless the Minister has approved a different maximum number of members for a particular local authority.

Note: Different Local Authorities may have different numbers of members.

8. Delegations and conflict of interest

- 8.1. Subject to the *Local Government Act* a council can delegate decision making to local authorities.

Note: It is best practice for local authority project expenditure decisions to be delegated to local authorities.

- 8.2. When a local authority is making a decision, or considering a matter, each member must consider whether they have a conflict of interest and, if so, they must leave the meeting while the matter is considered.

Note: Sections 32 and 73 of the Local Government Act deal with delegations and conflict of interest respectively.

9. Policy for member appointments, terminations and resignations

A council must have a policy that provides for:

- 9.1. The council CEO calling for nominations as soon as practicable after a vacancy arises and allowing at least 21 days for nominations to be received.
- 9.2. How the call for nominations is to be advertised and promoted so that residents of the area know about it, know who to give a nomination to and when nominations close.
- 9.3. Consideration of the nominations received, which must be an agenda item at the first ordinary meeting of council after nominations have closed.

GUIDELINE 8: Regional Councils and Local Authorities

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These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

- 9.4. How, and in what circumstances, appointment of a local authority member may be revoked.

Note: The policy could require, for example, that the council must give consideration to revoking an appointment where a member is absent, without permission of the local authority, from two consecutive meetings of the local authority.

- 9.5. The process for the resignation of a local authority member in writing.

- 9.6. Selection process for the chair and the term of appointment of the chair.

Note: It is best practice to have an appointed member as chair with a constant term length (not a rotating chair).

10. No proxies

- 10.1. A local authority member is not allowed to send a proxy or substitute if the member cannot attend a meeting.

11. Provisional meeting where quorum not present

- 11.1. If a quorum is not attained for a local authority meeting, but the majority of appointed members are present, the members who are in attendance may hold a provisional meeting.
- 11.2. During a provisional meeting, all agenda items may be discussed. Minutes must be taken and clearly identified that it was a provisional meeting.
- 11.3. Members at a provisional meeting may, by majority vote, make recommendations to the council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than a local authority.
- 11.4. A provisional meeting can approve the minutes of a provisional meeting but cannot approve the minutes of a local authority meeting. A local authority may approve minutes of a provisional meeting or a local authority meeting.
- 11.5. A provisional meeting does not have the powers or functions that a council may have delegated to a local authority.

12. Local authority meetings

- 12.1. The council CEO must ensure that a minimum of four meetings for each local authority are held in each financial year.

GUIDELINE 8: Regional Councils and Local Authorities

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These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

Note: Either a local authority meeting or a provisional meeting can be counted in reaching the minimum total of four. For example, three provisional meetings and one local authority meeting would make up the required minimum number of four.

12.2. The agenda must be prepared in consultation with the Chair of the local authority and include, at least:

- a. items requested by members;
- b. any reports on service delivery issues in the local authority area;
- c. any responses by the council to matters raised at a previous local authority meeting or provisional meeting;
- d. a written report from the council CEO on current council services in the local authority area and, after any council meeting that considers local authority projects, a report on what project(s) has been approved or the reason why the project(s) has not been approved;
- e. visitor presentations; and
- f. general business.

12.3. Once in each financial year a local authority agenda must include reviewing:

- a. the council's annual report for the previous financial year;
- b. the council's proposed regional plan for the next financial year;
- c. the council's budget for proposed projects for the local authority area for the next financial year; and
- d. any relevant community plan of the council or local authority.

13. Council consideration of minutes

13.1. The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting.

13.2. The council's response to items above (at clause 13.1) must be recorded in the minutes of the council meeting and communicated to the local authority.

GUIDELINE 8: Regional Councils and Local Authorities

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These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

14. Local authority sitting fee

- 14.1. Appointed members are entitled to a sitting fee for each local authority meeting or provisional meeting they attend:

- a. Chair, if eligible, 143 revenue units
- b. other eligible members, 107 revenue units

Note: The value of a revenue unit is on the website of the Department of Treasury and Finance.

- 14.2. Elected members and council staff are not entitled to the sitting fee for attending local authority meetings or provisional meetings.

Note: Subject to council policy, reimbursement of personal travel expenses is allowed for all members, e.g. kilometre allowance paid for the use of a private vehicle.

Note: Subject to council policy, elected members are entitled to extra meeting allowances pursuant to Guideline 2 for attending a Local Authority meeting or provisional meeting.

Note: It is a matter for a council CEO as to whether council staff will receive any payment for attending a local authority meeting or provisional meeting.

15. Council regional plans, budgets and financial reports

- 15.1. A council must take the projects and priorities of its local authorities into consideration, whether submitted to council or recorded in minutes, when developing the council regional plan and budget.
- 15.2. The budget of a council must include a separate budget for each local authority area.
- 15.3. At each local authority meeting, the council is to submit a current financial report of actual results against the latest approved budget for the local authority area.

16. Council annual report

- 16.1. The annual report of a council must include information which assesses performance in relation to service delivery and planned projects in each of its local authority areas.

GUIDELINE 8: Regional Councils and Local Authorities

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These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

SCHEDULE:

Where local authorities are to be established and maintained.

<p><u>Barkly Regional Council:</u> Ali Curung Alupurrurulam Ampilatwatja Arlparra Elliott Tennant Creek Wutunugurra (Epenarra)</p> <p><u>Central Desert Regional Council:</u> Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree) Atitjere Engawala Lajamanu Laramba Nyirripi Willowra Yuelamu Yuendumu</p> <p><u>East Arnhem Regional Council:</u> Angurugu Galiwin'ku Gapuwiyak Gunyangara Milingimbi Milyakburra Ramingining Umbakumba Yirrkala</p> <p><u>MacDonnell Regional Council:</u> Amoonguna Areyonga Finke (Aputula) Haasts Bluff (Ikuntji) Hermannsburg (Ntaria) Imanpa Kaltukatjara (Dockers River) Kintore (Walungurru) Mt Liebig (Amundurngu) Papunya Santa Teresa (Ltyentye Apurte) Titjikala Wallace Rockhole</p>	<p><u>Roper Gulf Regional Council:</u> Barunga Beswick (Wugularr) Borrooloola Bulman Jilkminggan Manyallaluk (Eva Valley) Mataranka Minyerri (Hodgson Downs) Ngukurr Numbulwar Urapunga</p> <p><u>Tiwi Islands Regional Council:</u> Milikapiti Pirlangimpi Wurrumiyanga (Nguu)</p> <p><u>Victoria Daly Regional Council:</u> Amanbidji Bulla Nauyru (Daly River) Kalkaringi/Dagaragu Pine Creek Timber Creek Yarralin/Pigeon Hole</p> <p><u>West Arnhem Regional Council:</u> Gunbalanya (Oenpelli) Manningrida Minjilang Waruwi</p> <p><u>West Daly Regional Council:</u> Nganmariyanga Peppimenarti Wadeye</p>
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LA OTHER BUSINESS

ITEM NUMBER 15.4
TITLE Confirmation Next Meeting Date
REFERENCE 268211
AUTHOR Robert Smith, Area Manager - Ampilatwatja

RECOMMENDATION

That the Authority

- a) Confirm the date of the next Local Authority be held on 10th April 2019.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

LA OTHER BUSINESS

ITEM NUMBER	15.5
TITLE	Tidy Towns Presentation
REFERENCE	268212
AUTHOR	Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the presentation.

SUMMARY:

Last month's Tidy Town presentation was unable to be read due to being printed in black & white so this meeting a colour version was brought to the meeting.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

LA OTHER BUSINESS

ITEM NUMBER 15.6
TITLE Barkly Regional Deal
REFERENCE 268215
AUTHOR Michelle Heinen, Administration Officer

RECOMMENDATION

That the Authority

- a) To come up with key themes & priority areas for the Barkly Regional Deal.

SUMMARY:

This was carried through from last meeting in December to give members time to think about the key themes & priority areas for the Barkly Regional Deal.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

VISITOR PRESENTATIONS

ITEM NUMBER 16.1
TITLE Cemeteries Act Presentation Northern Territory Government
REFERENCE 268272
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the presentation from NTG in regards to the Cemeteries Act.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS: