

# BARKLY REGIONAL COUNCIL



## OUR VISION

**We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.**

### The Way We Will Work

**We will make it happen!**

**We will be engaged and have regular opportunities to listen.**

**We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.**

**Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.**

**We are a responsible Council.**

**We will be a responsive Council.**

**We want to empower local decision making.**

**We want to ensure that our services are sustainable and that our region has a standard consistent level of services.**

**We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.**

**We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**

**We need to be realistic, transparent and accountable.**

## AGENDA

### Purkiss Committee

**Tuesday 7 November 2023**

Barkly Regional Council's Purkiss Committee will be held in Council Chambers on Tuesday 7 November 2023 at 4:00 pm.

**Romeo Mutsago**

Acting Chief Executive Officer

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## 1 OPENING AND ATTENDANCE

- 1.1 Committee Members Present
- 1.2 Staff Members And Visitors Present
- 1.3 Apologies
- 1.4 Absent Without Apology
- 1.5 Disclosure of Interest

## 2 CONFIRMATION OF PREVIOUS COMMITTEE MINUTES.

### Confirmation of Previous committee minutes.

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#### 2.1 Confirmation of minutes from 13 October 2023.

**Reference** <Enter Ref here>  
**Author** Emmanuel Okumu (Governance Manager)

#### **RECOMMENDATION**

That the committee confirm the Minutes of the Purkiss Committee Meeting held on 13 October 2023 as a true and accurate record.

#### **SUMMARY**

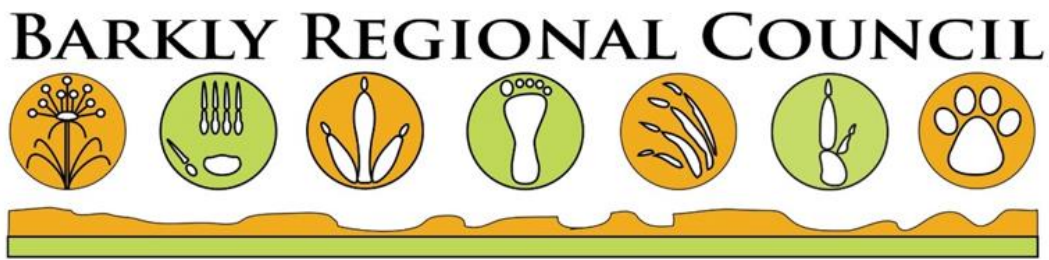
Council is asked to confirm the minutes from the Purkiss Committee Meeting held on 13 October 2023

#### **BACKGROUND**

The Purkiss Committee held its first meeting on 13 October 2023. As a required procedure, the Committee is asked to confirm the minutes as true and accurate record of what the Committee discussed and resolved.

#### **ATTACHMENTS:**

- 1. Purkiss- Committee- Meeting- Minutes-13.2 [2.1.1 - 5 pages]



## MINUTES

### Purkiss Committee

### Friday 13 October 2023

The meeting of the Purkiss Reserve Working Committee of the Barkly Regional Council was held in Council Chambers on Friday 13th October 2023 at 11:59 am.

**Romeo Mutsago**  
Acting Chief Executive Officer

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## 1 OPENING AND ATTENDANCE

### 1.1 Committee Members Present

- Acting Mayor Greg Marlow
- Cr. Sharen Lake
- Stewart Willey – Moriarty Foundation
- Wayne Green – Tennant Creek AFL
- Jason Dunemann – Sporties Spitfires

### 1.2 Staff Members And Visitors Present

#### Staff

- Emmanuel Okumu - Governance Manager
- Faye Jennings - Executive Manager
- Murray Davies – Director of Corporate Services

#### Visitor

- Matt Beaty – Northern Territory Families

### 1.3 Apologies

Nil

### 1.4 Absent Without Apology

- Telvan Clegg
- Ray Wallis

### 1.5 Disclosure of Interest

There were no declarations of interest at this Purkiss Reserve Working Committee Meeting.

## 2 ACTIONS FROM PREVIOUS MINUTES

- Nil

## 3 CONFIRMATION OF COMMITTEE MEETING MINUTES

- Nil

## 4 REGISTER OF MOTIONS

- Nil

## 5 UPDATED COMMITTEE WORK PROGRAM REPORTS

- Nil

## 6 GENERAL BUSINESS



## General Business

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### 6.1 Select Chair & Other Matters

#### That the Committee:

1. Select one of the two Council members as Chair at the first meeting.
2. Agrees on how they will handle their Purkiss Committee work, including the date for the next meeting.
3. Discusses and gets an understanding of the Council's position as a client and stakeholder in the DIPL projects.
4. Looks at any other matters as provided for under the committee's terms of reference.

Governance Manager and Acting Chair Emmanuel Okumu of Purkiss Working Committee requested nominations to appoint new Chair.

Cr. Lake nominated and appointed as Chair of Purkiss Reserve Working Committee.

Acting Mayor Greg Marlow nominated Cr. Sharon Lake as Chair and nomination was carried unanimously.

#### Action of Committee

##### Formulate a working plan for the Purkiss Reserve Working Committee going forward:

#### 1. Clarification on DIPL Meeting Participation:

- Cr. Lake sought clarification regarding the attendees required for the meeting with DIPL scheduled for Monday 16<sup>th</sup> October. The discussion centered on whether this meeting is operational only or a full working group requirement.
- Cr. Lake proposed that the meeting should be an operational meeting only.
- This was agreed by all Committee Members unanimously.

#### 2. DIPL's Outline of Discussions:

- It was noted that no updates from DIPL regarding the revised scope of works have been received to date.
- The priority going forward is to establish DIPLs scheduled priorities.
- Action Mayor Greg Marlow was tasked with reaching out to DIPL before 16th October scheduled meeting to confirm the meeting time and proposed agenda.

#### 3. Agreement on Dealing with Proposed Works and Meeting Regularity:

- The Committee discussed the frequency of meetings to address proposed works. Quarterly meetings were suggested, however a proposal of more regular meetings during the development stage of works, specifically before the next full Council meeting on the 26/10/2023 was suggested.
- The committee agreed to hold meetings on a Tuesday of the week before the Monthly Council meeting, at 4:30pm. Initial meetings were suggested every three months, following the terms of reference.



#### 4. Long Term Plan and Funding:

- Discussion centered on the proposed long-term plan for funding.
- Concerns were raised about budget discrepancies compared to the original proposals due to timeline delays and adjustments to Scope of Works.
- Acting Mayor Greg Marlow shared a PowerPoint of the proposed plan dated November 2022 for reference.

#### 5. Terms of Reference and Key Components:

- The committee discussed the key components of the project and emphasized the need for clear terms of reference.
- Emmanuel to provide the Committee with Terms of Reference for review before next meeting.

#### 6. Awareness of Changes:

- Cr. Lake requested the need for DIPL to provide clarity to Council and Committee before any further changes to the proposed scope of work.
- Various changes since the proposed scope of works were identified, including:
  - Establish what has changed since the proposed scope of works as shown in the power point dated November 2022.
  - Wayne Green asked – Is there any proposed play equipment?
    - The current scope indicates removal of all previously proposed play equipment.
  - Wayne Green asked is a new fence required around the playing oval?
  - Wayne Green noted that there is no coaches box in place.
  - Wayne Green asked if nets would be put in place behind the goals?
  - Grandstands – for new fields / original grandstands also to be reinstated.
  - No parking signs – permanent signage are required in between the changing rooms and the canteen.
  - Bollards need to be in place around the parking lot.
  - Confirmation of cricket nets – DIPL suggestion is to replace the soft nets with hard wire.
- Emphasis was placed on the need for transparency in these changes.

#### 7. Community awareness:

- Community awareness and consultation going forward is imperative.
- The prioritization of community sporting groups that may have been missed in the consultation process was discussed. Going forward, focus needs to be placed on their inclusion in consultation.

#### 8. Youthlinx Building:

- Discussion centered on the proposed use of the Youthlinx Building. Emmanuel to follow up with DIPL for clarification.

#### 9. Storage for sports groups:

- There is a need to consider alternative storage facilities for sports groups.
- Suggestions included using the old tennis court clubhouse, gym, or the Youthlinx building.



10. Extra funding

- Wayne suggested exploring additional funding options to address any shortfalls in delivery.
- This included reaching out to the Australian Sports Foundation and seeking tax deductible donations.
- Consideration also to be given to potential interest from larger organisations like NIIA in contributing to upgrades such as scoreboards.

11. Other Business:

- The committee recommend conducting a risk assessment over the coming months to establish best practices for parking signs around the sports grounds before the football season kicks off.
- Cr. Lake proposed inviting the Council Workplace Health and Safety representative to future meetings to assist with risk assessments and ensure Council compliance.
- Ongoing maintenance and cleaning of the basketball courts were discussed. Plan to be put in place to get this included on the maintenance schedule.
- Clarification sought regarding the point of contact for sports groups when they have concerns or need to log repairs/maintenance issues.

**7 CLOSE OF MEETING**

The meeting terminated at 12:56pm.

THIS PAGE AND THE PRECEDING PAGES ARE THE MINUTES OF THE PURKISS RESERVE WORKING COMMITTEE MEETING HELD ON 13TH OCTOBER 2023 AND ARE UNCONFIRMED.



### 3 UPDATE OF ACTIONS FROM PREVIOUS MEETING MINUTES.

#### Update of Actions from previous meeting minutes.

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##### 3.1 Update by the BRC Directors & Other Visitors

**Reference** <Enter Ref here>  
**Author** Emmanuel Okumu (Governance Manager)

#### **RECOMMENDATION**

That the committee receives updates and actions of previous minutes from the Council Directors who met DIPL and the Project Management team.

#### **SUMMARY**

On 13 October 2023, the Purkiss Committee held a meeting where they raised several items. This included the DIPL meeting and issues surrounding the Purkiss Reserve developments, the basketball oval, the youth link, and other matters to which the committee required a response.

#### **BACKGROUND**

On 13 October 2023, the Purkiss Committee held a meeting, and members were to attend the meeting with DIPL scheduled for Monday 16 October. The meeting was attended by two BRC directors due to the Council suspension. The Council Directors who met DIPL will be giving feedback to the members regarding the DIPL meeting.

Committee members also raised other matters. The directors will update members on those issues as well as let the Project Management team discuss and address the concerns of the committee.

#### **ATTACHMENTS:**

Nil



## 4 GENERAL BUSINESS

### General Business

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#### 4.1 Other Matters

**Reference** <Enter Ref here>  
**Author** Emmanuel Okumu (Governance Manager)

#### **RECOMMENDATION**

That Committee looks at any other matters that relate to their function as provided for under the committee's terms of reference.

#### **SUMMARY**

Per the Purkiss Committee terms of reference, the committee has an advisory role to the Council. Members can raise matters the community is concerned about and advise on alternative solutions.

#### **BACKGROUND**

At the special meeting of Council of 10 October 2023, Resolution number SCM-23/2, Council appointed the Purkiss Committee to perform the committee's role per the terms of reference. There are a lot of DIPL developments going on, and the Council requires the committee to consult the community and provide the Council with timely advice.

#### **ATTACHMENTS:**

Nil

## General Business

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### 4.2 Select Temporary Chair

**Reference** <Enter Ref here>  
**Author** Emmanuel Okumu (Governance Manager)

#### **RECOMMENDATION**

That the Committee select a temporary chair for the period of Council suspension.

#### **SUMMARY**

For coordination of the committee meeting and activities, there is a need for the Purkiss committee to select a temporary chair until further notice.

#### **BACKGROUND**

At the 13 October 2023 meeting, the Purkiss Committee selected a chair as per the Purkiss terms of reference. However, the appointed chair cannot chair the meeting now due to Council suspension.

#### **ORGANISATIONAL RISK ASSESSMENT**

Having no chair risks, the committee activities not happening, and the Council risks having developments being undertaken without consultation from the community representatives.

#### **ATTACHMENTS:**

Nil

## 5 CLOSE OF MEETING