# BARKLY REGIONAL COUNCIL

## OUR VISION

**We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.**

## The Way We Will Work

**We will make it happen!**
**We will be engaged and have regular opportunities to listen.**
**We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.**
**Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.**
**We are a responsible Council.**
**We will be a responsive Council.**
**We want to empower local decision making.**
**We want to ensure that our services are sustainable and that our region has a standard consistent level of services.**
**We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.**
**We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**
**We need to be realistic, transparent and accountable.**

# AGENDA
# TENNANT CREEK LOCAL AUTHORITY
# TUESDAY, 13 NOVEMBER 2018

The Tennant Creek Local Authority will be held in Council Chambers on Tuesday, 13 November 2018 at 4:30pm.

**Steven Moore**
**Chief Executive Officer**

# AGENDA

| ITEM | SUBJECT | PAGE NO |
|---|---|---|

**MEETING TO COMMENCE WITH ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**


**1 OPENING & ATTENDANCE**

1.1 Authority Members Present
1.2 Staff and Visitors Present
1.3 Apologies To Be Accepted
1.4 Absent Without Apologies
1.5 Resignations
1.6 Disclosure of Interests

**2 CONFIRMATION OF PREVIOUS MINUTES**

2.1 Election of a Chair and Deputy Chair ..... 5
2.2 Confirmation of Meeting Minutes ..... 6

**3 LOCAL AUTHORITY REPORTS**

*Nil*

**4 CORRESPONDENCE**

*Nil*

**5 ACTION ITEMS FROM PREVIOUS MEETING**

5.1 Action List ..... 15

**6 AREA MANAGERS REPORT**

*Nil*

**7 LOCAL AUTHORITY PROJECTS BREAKDOWN**

*Nil*

**8 CEO REPORT ON CURRENT BRC SERVICES IN LA AREA**

8.1 CEO Report ..... 21

**9 BRC'S RESPONSE TO LA ISSUES RAISED**

*Nil*

**10 SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA**

*Nil*

**11 FRIENDS OF THE CEMETERY**

*Nil*

**12 LATEST FINANCIAL QUARTERLY REPORT**

12.1 October Local Authority Finance Report ..... 22

**13 REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR**

*Nil*

**14 THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS**

14.1 Members Code of Conduct ..... 24

**15 THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN**

*Nil*

**16 OTHER BUSINESS**

16.1 NT Place Names Register ..... 29
16.2 Youth Links update - October ..... 32
16.3 Swimming pool update ..... 33
16.4 Municipal update ..... 34
16.5 Tennant Creek Bus shelter ..... 35

**17 VISITOR PRESENTATIONS**

*Nil*

**18 CLOSE OF MEETING**

## CONFIRMATION OF PREVIOUS MINUTES

| | |
|---|---|
| **ITEM NUMBER** | 2.1 |
| **TITLE** | Election of a Chair and Deputy Chair |
| **REFERENCE** | 260247 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

**RECOMMENDATION**

**That the Authority**

a) Receive and note the report
b) Call for nomination for the role of Chairperson and Deputy Chairperson.
c) Elect a chair to the Tennant Creek Local Authority for a period of 12 months.
d) Elect a deputy chair to the Tennant Creek Local authority for a period or 12 months.

**SUMMARY:**

As per council policy a Chairperson is required to be elected or re-elected every 12 months. Should more than one nomination be received, the election is to be by secret ballet.

**BACKGROUND**

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**
There are no attachments for this report.

## CONFIRMATION OF PREVIOUS MINUTES

| | |
|---|---|
| **ITEM NUMBER** | 2.2 |
| **TITLE** | Confirmation of Meeting Minutes |
| **REFERENCE** | 260263 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

**RECOMMENDATION**

**That the Authority**

a) Receive and note the minutes from meeting held 2nd of October 2018 as a true and accurate record

**SUMMARY:**

Tennant Creek Local Authority meeting was held in the Council Chambers Tennant Creek on the 2nd of October 2018.

**BACKGROUND**

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**

**1** TCLA_02102018_MIN_403.pdf

BARKLY REGIONAL COUNCIL

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**We need to be realistic, transparent and accountable.**

# MINUTES

# TENNANT CREEK LOCAL AUTHORITY
# TUESDAY, 2 OCTOBER 2018

The Tennant Creek Local Authority of the Barkly Regional Council was held in Council Chambers on Tuesday, 2 October 2018 at 4:30pm.

**Steven Moore**
**Chief Executive Officer**

Meeting commenced at 4:33pm with Karan Hayward as chair.

## 1. OPENING AND ATTENDANCE

1.1 Elected Members Present

- Karan Hayward ( Chair)
- Kathy Burns
- Ray Wallis
- Wayne Green
- Tony Civitarese
- Cr. Hal Ruger
- Cr. Sid Vashist
- Mayor Steven Edgington

1.2 Staff And Visitors Present

- Steve Moore – Chief Executive officer
- Elai Semisi – Director of Infrastructure
- Gary Pemberton - Finance Manager
- Caitlin Dunn – Executive assistant – Minute Taker

1.3 Apologies To Be Accepted

- Cr. Jeffrey McLaughlin
- Deputy Mayor Kris Civitarese
- Cr. Ronald Plummer

1.4 Absent Without Apologies

- Greg Leibelt

1.5 Disclosure Of Interest

- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
  - Tennant Creek Cricket Association - Secretary/Public Officer
  - Barkly Electorate Officer /Member for Barkly
  - Barkly Arts - Member
  - Battery Hill – Member
  - Tennant Creek Primary School Committee – Invited member
  - Tennant Creek High School Committee – Invited Member

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
  - Institute of Managers and Leaders - Associate Fellow
  - Australian Institute of Company Directors - Member
  - Law Society Northern Territory - Associate Member
  - Tennant Creek Regional Consumer Advisory Group
  - AFLNT Barkly Advisory Committee - Member
  - Tennant Creek Economic Development Committee – Member
  - Rotary – Member
  - Bizspeak Pty Ltd– Director
  - Battery Hill - Member
- Wayne Green - Affiliations, Clubs, Organisations and Memberships
  - Tennant Creek Cricket Association
  - Tennant Creek Athletics Club
  - AFL Northern Territory

- Tennant Creek Primary School Council
- Tennant Creek High School Council
- Purkiss Reserve Consultative Committee

- Karan Hayward - Affiliations, Clubs, Organisations and Memberships
  - Chamber of Commerce Barkly Region – Chair
  - Alcohol Reference Group – Chair
- Ray Wallis - Affiliations, Clubs, Organisations and Memberships
  - AFLNT Barkly Advisory Committee
  - Consumer Advisory Group
- Tony Civitarese – Affiliations, Clubs, Organisations and Memberships
  - T & J Contractors – Owner

## 2. CONFIRMATION OF PREVIOUS MINUTES

| **2.1 CONFIRMATION OF PREVIOUS MEETING** | |
|---|---|
| **MOTION**<br><br>**That the Authority**<br><br>a) Receive and note the minutes from previous meeting held 7 August 2018<br><br>**RESOLVED**<br>**Moved: LA Member Wayne Green**<br>**Seconded: LA Member Kathy Burns** **CARRIED UNAN.**<br>*Resolved TCLA 58/18* | |
| Action Item: Remove Council Prayer and edit the titles from the Local Authority Agenda | |

| **2.1 CONFIRMATION OF PREVIOUS MINUTES** | |
|---|---|
| **RECOMMENDATION**<br><br>**That the Authority**<br>a) Receive and note the minutes from previous meeting held 4 September 2018 | |
| **RESOLVED**<br>**Moved: LA Member Wayne Green**<br>**Seconded: LA Member Kathy Burns** **CARRIED UNAN.**<br>*Resolved TCLA 59/18* | |

## 3. LOCAL AUTHORITY REPORTS

*Nil*

## 4. CORRESPONDENCE

*Nil*

## 5. ACTION ITEMS FROM PREVIOUS MEETING

Cr Hal Ruger returned to the meeting, the time being 04:43 PM

**5.1 YOUTH LINKS UPDATE** - *Ray Wallis*

**MOTION**

a) A Briefing on youth links report to be distributed within 7 days. Including times and dates

**RESOLVED**
**Moved: LA Member R Ray Wallis**
**Seconded: LA Member K Kathy Burns** **CARRIED UNAN.**
*Resolved TCLA 60/18*

**5.1 ACTION ITEMS**

**MOTION**

**That the Authority**
**a) Receive and note the Action list from September meeting**
**b) No items to be removed from the action list.**

**RESOLVED**
**Moved: LA Member Ray Wallis**
**Seconded: Cr. Hal Ruger** **CARRIED UNAN.**
*Resolved TCLA 61/18*

Changing Item 3 to be changed to bus shelter in place of sitting shaded shelter

**MOTION**

Local Authority
a) Recommend to Council that no work is done at Anzac Hill until a lease has been signed.

**MOTION**

**RESOLVED**
**Moved: LA Member Ray Wallis**
**Seconded: LA Member Tony Civitarese** **CARRIED UNAN.**
*Resolved TCLA 62/18*

**RESOLVED**
**Moved: LA Member Ray Wallis**
**Seconded: LA Member Tony Civitarese** **CARRIED UNAN.**
*Resolved TCLA 63/18*

**6. AREA MANAGERS REPORT**

*Nil*

**7. LOCAL AUTHORITY PROJECTS BREAKDOWN**

*Nil*

**8. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA**

| 8.1 CEO REPORT - SEPTEMBER 2018 |
|---|
| **MOTION**<br><br>**That the Authority**<br>a) Receive and note the report<br><br>**RESOLVED**<br>**Moved: LA Member R Ray Wallis**<br>**Seconded: LA Member K Kathy Burns** **CARRIED UNAN.**<br>*Resolved TCLA 64/18* |
| Action Item: Check on parks, Kargaru oval and Purkiss reserve with Place Names Committee to see if any are official names. |
| Council request feedback from the public for names for the new park on Hilda Street.<br>• Emails<br>• News paper<br>• Council reception<br>• Business receptions |

**9. BRC'S RESPONSE TO LA ISSUES RAISED**

*Nil*

**10. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA**

*Nil*

**11. FRIENDS OF THE CEMETERY**

*Delegate of the Tennant Creek Local Authority to be in attendance at the next Friends of the Cemetery meeting. The local Authority would like to have grass installed at the cemetery.*

| 11.1 **COMMUNITY CONSULATATION** - *Councillor Hal Ruger* |
|---|
| Recommend<br>To Council<br>a) Look at the cemetery and consult with friends of the cemetery and seek community grants<br>b) Seek public feedback in regards to the Cemetery beatification. |
| **MOTION**<br><br>**RESOLVED**<br>**Moved: LA Member R Ray Wallis**<br>**Seconded: Mayor Steven Edgington** **CARRIED UNAN.**<br>*Resolved TCLA 65/18* |

**12. LATEST FINANCIAL QUARTERLY REPORT**

| 12.1 AUGUST LOCAL AUTHORITY FINANCE REPORT |
|---|
| **MOTION** |

**That the Authority**

**a)** Receive and note the report.

**b)** Reallocate funds from the projects "Water Fountains" and "Community Shade Structures" totaling $4,108.48 and identify funds as unallocated to be committed at a future meeting.

**RESOLVED**
**Moved:** **LA Member Tony Civitarese**

**Seconded:Cr. Hal Ruger** **CARRIED UNAN.**

*Resolved TCLA 66/18*

Change sitting shelter name to bus shelter

**13. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR**

*Nil*

**14. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS**

*Nil*

**15. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN**

*Nil*

**16. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR**

*Nil*

**17. OTHER BUSINESS**

**17.1 MEMBERS CODE OF CONDUCT**

**RECOMMENDATION**

**That the Authority**

a) Receive and note the attached Code of Conduct

Note the report

**17.2 POOL UPDATE**

**MOTION**

**That the Authority**

a) Receive and note the report

**RESOLVED**
**Moved:** **LA Member Tony Civitarese**

**Seconded:LA Member Kathy Burns** **CARRIED UNAN.**

*Resolved TCLA 67/18*

**17.3 YOUTHLINKS UPDATE**

**RECOMMENDATION**

**That the Authority**
a)Receive Verbal update From the Director of Community Services, Moira Skinner

Moira unable to attend due to travel commitments

No Mover

## 17.4 MUNICIPAL UPDATE

**RECOMMENDATION**

**That the Authority**
a) Receive and note the report

**RESOLVED**
**Moved: LA Member Ray Wallis**

**Seconded:LA Member Wayne Green** **CARRIED UNAN.**

*Resolved TCLA 68/18*

## 17.5 HILDA STREET PARK

**MOTION**

**That the Authority**
a) Receive and note the report
b) LA confirm equipment to be purchased as detailed below

**RESOLVED**
**Moved: LA Member Wayne Green**

**Seconded:LA Member Ray Wallis** **CARRIED UNAN.**

*Resolved TCLA 69/18*

2x Shade shelters
2x Single BBQ with sink and preparation area ( Isolation point for the water)
4x Tables Bench Sets
1x Water fountains with animal trays
4x Bench Seats
Instructional signs
Wheelie bin lockable bin stands
Shelter positions as allocated on the map

## 17.6 TENNANT CREEK BUS SHELTER

**MOTION**

**That the Authority**
a)Receive and note the report
b)Send to council the Tennant Creek Bus shelter plan

**RESOLVED**
**Moved: LA Member Ray Wallis**

**Seconded:LA Member Kathy Burns** **CARRIED UNAN.**

| *Resolved TCLA 70/18* |
|---|
| Confirm the bus stop cut out can fit a coaster bus and unload a wheel chair (10.52 metres) |

| **17.7 UPDATE ON FIVE-YEAR INFASTRUCTURE PLAN** |
|---|
| **MOTION**<br><br>**That Council**<br><br>a) Receive and note the report<br><br>**RESOLVED**<br>**Moved: LA Member R Ray Wallis**<br>**Seconded: LA Member K Kathy Burns** **CARRIED UNAN.**<br>*Resolved TCLA 71/18* |
| Housing for a onsite care taker for Purkiss reserve |

**18. VISITOR PRESENTATIONS**

*Nil*

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC**

*Nil*

**20. CLOSE OF MEETING**

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 2 October 2018 AND CONFIRMED Tuesday, 6 November 2018.

| | |
|---|---|
| Karan Hayward<br>Chair | Steve Moore<br>Chief Executive Officer |

## ACTION ITEMS FROM PREVIOUS MEETING

| | |
|---|---|
| **ITEM NUMBER** | 5.1 |
| **TITLE** | Action List |
| **REFERENCE** | 260268 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

**RECOMMENDATION**

**That the Authority**

a) Receive and note the report
b) Note all Actions completed removed from the action list

**SUMMARY:**

Item 1. Awaiting contractors to start work
Item 2. Contractor to tour cemetery with councillors/friends of the cemetery
Item 3. Contract to be awarded (at time of writing)
Item 4. Awaiting lease
Item 5. Complete
Item 6. Procurement policies need to be followed – delete item
Item 7. Complete
Item 8. Report included
Item 9. Progressing – public feedback will be requested once draft design complete
Item 10. Complete

**BACKGROUND**

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**

**1** Action List for 02.10.pdf

BARKLY REGIONAL COUNCIL

# TENNANT CREEK LOCAL AUTHORITY ACTION LIST

**As of 02 October 2018 Meeting**

| | MEETING DATE | TASK / PROJECT | Time Frame | ACTIONS TO BE TAKEN | BUDGET SOURCE | ACTION LEADER | COMPLETED/STATUS |
|---|---|---|---|---|---|---|---|
| 1. | February 27/02/2017 | **New Subdivision** | When Handed to Council | That the Authority<br>a) Recommends that the allocated monies for stage 2 Eldorado Park $30,000 be transferred to the new subdivision stage 1 and that the new subdivision stage 1 to be added to the action list.<br>Total LA Funding $60,000<br>*Resolved TCLA 18/17* | | | **Ongoing**<br>Eldorado Park Stage 2 was put on hold in the Special Meeting 20 March 2017.<br>CEO noted that this will be on hold until land is released.<br>CEO to call for public comment as to what will be in the park and who will name it.<br>Ongoing<br>**02.10.2018 Ongoing** |
| 2. | March 20/03/2017 | **Tennant Creek Cemetery Beautification Program** | Next TCLA Meeting 01/06/2017 | That the Authority<br>a) There is $41,500 allocated for the beautification of the Tennant Creek cemetery.<br>b) *Monies to be used to upgrade cemetery once*<br>c) *extension complete.* | | | Council and CEO to proceed as recommended by the Local Authority.<br>CEO emailed Narelle Bremner that once cleared and fenced, council will put reticulation in there need to engage with Friends of the Cemetery<br>Commenced Fencing<br>**02.10.2018 Ongoing** |

Action List for 02.10.2018

BARKLY REGIONAL COUNCIL

# TENNANT CREEK LOCAL AUTHORITY ACTION LIST

**As of 02 October 2018 Meeting**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 3. | March 20/03/2017 | **Bus Shelters** | Next TCLA Meeting 01/06/2017 | That the Authority<br>a) Recommends looking at a scoping study for potential sitting shade shelters at current bus stops and we allocate $10,000 towards this project.<br><br>*Resolved TCLA 21/17*<br>As of point 3, 07.08.2018 meeting CEO to contact Julalikari and IBA in regards to contributing funds | | | No progress. Item to remain and further update to be provided by the CEO at the next meeting.<br>CEO to update at April Meeting and Email sites to LA members<br>07.08.2018 CEO to contact Julalikari and IBA in regards to contributing funds<br>**02/10/2018 Name to be changed from shade shelter to Bus Shelter**<br>**02/10/2018 Julalikari is going to contribute $25,000 to the Bus shelter.**<br>**02/10/2018 Confirm the bus stop cut out can fit a coaster bus and unload a wheel chair (10.52 metres)** |
| 4. | March 20/03/2017 | **Anzac Hill** | Next TCLA Meeting 01/06/2017 | Anzac hill to be tidied up and Fenced | | | **Lights Repaired**<br>Fencing to be completed at the same time as 41 Peko road.<br>**02/10/2018 Recommend to Council that no work is done at Anzac Hill until a lease has been signed.** |
| 5. | 07/08/2018 | **Hilda Street Park** | Next TCLA Meeting<br>04/09/2018 | CEO to Compile information and provide to LA Members prior to the September Local Authority meeting. | CEO | | Awaiting quotes for items listed previous meeting.<br>**02/10/2018** |

Action List for 02.10.2018

BARKLY REGIONAL COUNCIL

# TENNANT CREEK LOCAL AUTHORITY ACTION LIST

**As of 02 October 2018 Meeting**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | | **2x Shade shelters**<br>**2x Single BBQ with sink and preparation area ( Isolation point for the water)**<br>**4x Tables Bench Sets**<br>**1x Water fountains with animal trays**<br>**4x Bench Seats**<br>**Instructional signs**<br>**Lockable bin stands**<br>**Shelter positions as allocated on the map** |
| 6. | 07/08/2018 | **Bins Removed** | | CEO to meet with Greg Leibelt in regards to removed bins | CEO | | **02/10/2018 still to meet with GL** |
| 7. | 02/10/2018 | **Agendas** | Next TCLA Meeting 06/11/2018 | Council Prayer and extra titles to be removed from the agenda | Caitlin | | |
| 8. | 02/10/2018 | **Place Names Committee** | | Check on parks, Kargaru oval and Purkiss reserve with Place Names Committee to see if any are official names. | | | |
| 9. | 02/10/2018 | **Friends of the Cemetery** | | a) *Delegate of the Tennant Creek Local Authority to be in attendance at the next Friends of the Cemetery meeting. The local Authority would like to have grass installed at the cemetery.*<br>b) Look at the cemetery and consult with friends of the cemetery and seek community grants | | | |

Action List for 02.10.2018

BARKLY REGIONAL COUNCIL

**TENNANT CREEK LOCAL AUTHORITY**
**ACTION LIST**

**As of 02 October 2018**
**Meeting**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | *c)* Seek public feedback in regards to the Cemetery beatification. | | | |
| 10. | 02/10/2018 | Bus shelter Plan | | *Send to Council the bus shelter plan* | | | |

## CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

| | |
|---|---|
| **ITEM NUMBER** | 8.1 |
| **TITLE** | CEO Report |
| **REFERENCE** | 260269 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

**RECOMMENDATION**

**That the Authority**

a) Receive and note the report from the CEO for the month of October

**SUMMARY:**

It's been another buys month with Council, a number of projects are slowly progressing including work on the regional deal. Representatives from the Regional Deal Task Force have requested a meeting with the TCLA and will be attending the scheduled December meeting.

As requested a sign and a water tap have been fitted to the TC Cemetery, by the time of the meting the concrete works should be complete and a meeting scheduled with friends of the cemetery and Council representatives to complete planning for some landscaping work.

Tenders have closed for the Purkiss Reserve design consultant and PCG will need to meet to make a recommendation to Council. In addition funding has been granted from NTG to fence the Staunton Street oval with work to commence shortly.

At the October meeting members were asked to consider infrastructure projects for the five year infrastructure plan, if you have any suggestions please let us know, we will be adding the redevelopment of the TC Landfill including a weighbridge and recycling bays (subject to council approval).

I will have a further verbal updater on one or two items currently being worked on.

**BACKGROUND**

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**

There are no attachments for this report.

## LATEST FINANCIAL QUARTERLY REPORT

| | |
|---|---|
| **ITEM NUMBER** | 12.1 |
| **TITLE** | October Local Authority Finance Report |
| **REFERENCE** | 260282 |
| **AUTHOR** | Gary Pemberton, Finance Manager |

**RECOMMENDATION**

**That the Authority**

**a)** Receive and note the report.

**SUMMARY:**

Find attached the August finance report for the Local Authority.

**BACKGROUND**

Members should consider that money can only be allocated to items for Community benefit and not for the benefit of individuals.

We have attached a copy of the current financial position for members' information.

**ISSUE/OPTIONS/CONSEQUENCES**

**CONSULTATION & TIMING**

**ATTACHMENTS:**

**1** Finance Report - October

**Barkly Regional Council**
**Local Authority Allocation**
**Project: 405** **Ali Curung**

| | | | Budget | Income and Expenditures | | |
|---|---|---|---|---|---|---|
| | | | | 2016-2017 | 2017-2018 | Total |
| **INCOME** | | | | | | |
| **LA Grants Received** | | | | | | |
| | Grants Received | | $ 326,608.18 | $ 86,150.00 | $ 83,980.00 | $ 326,608.18 |
| | **INCOME TOTAL** | | **$ 326,608.18** | **$ 86,150.00** | **$ 83,980.00** | **$ 326,608.18** |
| **Approved Minutes** | | **Expenditure Date** | | | | |
| **EXPENDITURE** | | | | | | |
| **LA Funding Expended** | | | | | | |
| **Jul-15** | Waterpark | **Jun-16** | $ 140,000.00 | | | $ 140,000.00 |
| **Apr-16** | Shade Cloth | **Oct-15** | $ 421.23 | | | $ 421.23 |
| **Apr-16** | Gas Bottles | **Nov-15** | $ 222.61 | | | $ 222.61 |
| **Apr-16** | Mower parts | **Jun-16** | $ 1,490.00 | | | $ 1,490.00 |
| **Apr-16** | Sign | **Jun-16** | $ 1,500.00 | | | $ 1,500.00 |
| **May-17** | Kubota brush cutter | **Jul-17** | $ 1,161.60 | | | $ 1,161.60 |
| **May-17** | Vandal proof BBQ for Murray Downs | **Aug-17** | $ 6,930.00 | | | $ 6,930.00 |
| **May-17** | Steel & Concrete for football goal post | **Oct-17** | $ 4,454.00 | | | $ 4,454.00 |
| **May-17** | Kubota Tractor | **Sep-17** | $ 49,640.00 | $ 49,341.26 | | $ 49,640.00 |
| **Dec-17** | Shade Sail | **Dec-17** | $ 27,272.73 | $ 27,272.73 | | $ 27,272.73 |
| **Feb-18** | Animal Management Activities | **Jun-18** | | | | $ - |
| **LA Funding Committed** | | | | | | |
| **Feb-18** | **Animal Management Activities** | | $ 15,000.00 | | $ 15,000.00 | $ 15,000.00 |
| | **EXPENDITURE TOTAL** | | **$ 248,092.17** | **$ 76,613.99** | **$ 15,000.00** | **$ 248,092.17** |
| **Balance of funds to be committed** | | | **$ 78,516.01** | **$ 9,536.01** | **$ 68,980.00** | **$ 78,516.01** |

# THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

| | |
|---|---|
| **ITEM NUMBER** | 14.1 |
| **TITLE** | Members Code of Conduct |
| **REFERENCE** | 259923 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

## RECOMMENDATION

**That the Authority**

a) Receive and note the attached Code of Conduct

## SUMMARY:

As a reminder the Code of Conduct is included in the agenda for member's information only.

## BACKGROUND

## ISSUE/OPTIONS/CONSEQUENCES

## CONSULTATION & TIMING

## ATTACHMENTS:

1 Code-of-Conduct-Members-Policy-27.04.2017.pdf

# POLICY

BARKLY REGIONAL COUNCIL

| | | | |
|---|---|---|---|
| **TITLE:** | Code of Conduct Policy - Members | | |
| **DIVISON:** | Corporate | | |
| **ADOPTED BY:** | Barkly Regional Council | | |
| **DATE OF ADOPTION:** | 27 April 2017 | **DATE OF REVIEW:** | 27 April 2019 |
| **MOTION NUMBER:** | OC38/17 | | |
| **POLICY NUMBER:** | CP000040 | | |
| **AUTHORISED:** | Chief Executive Officer | | |

**THIS POLICY APPLIES TO:**
All Barkly Regional Council Elected Members, Local Authority Members, Council Committee Members

## SUMMARY

The Code of Conduct is a statement of the standard to which Barkly Regional Council aims to conduct its business as well as its obligations to comply with all local government laws and regulations.

This Code of Conduct provides members with consistent guidelines for an acceptable standard of professional conduct. This Code of Conduct also addresses the ethical responsibilities of all members and details the high level of accountability and transparency expected in all activities of council.

## OBJECTIVES

The aim of all policy is for members to provide strategic input into the effective operational framework of the organisation under S77, S78 and Schedule 2 of the *Local Government Act* (LGA).

## BACKGROUND

The *Local Government Act* requires Councils to have a code of Conduct.

Section 77 – Obligations to have a code of conduct

(1) A council must have a code of conduct
(2) The code of conduct must govern the conduct of members of the council, members of local boards, and members of council committees
(3) A council's code of conduct must be accessible on its website

Section 78 – Making or adoption of code of conduct

(1) A council may, by ordinary resolution:
    (a) Make or adopt a code of conduct; or
    (b) Amend its code of conduct

(2) Unless a council has a code of conduct that the council has itself made or adopted, the provisions set out in Schedule 2 constitute the council's code of conduct

Barkly Regional Council has chosen to adopt the Code contained with Schedule 2 of the Act as the Code governing the conduct of the Barkly Council Members, Local Board Members, and Council Committee Members.

**POLICY**
*Local Government Act – Schedule 2*

- **Honesty and integrity**
  - A Member must act honestly and with integrity in performing official functions
- **Care and diligence**
  - A Member must act with reasonable care and diligence in performing official functions
- **Courtesy**
  - A Member must act with courtesy towards other members, council staff, Electors and members of the public.
- **Conduct towards council staff**
  - A Member not direct, reprimand, or interfere in the management of, council staff
- **Respect of cultural diversity**
  - A Member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background
- **Conflict of interest**
  - A Member must, if possible, avoid conflict of interest between the member's private interests and official function and responsibilities.
  - Where a conflict in fact exists, the member must comply with the member's statutory obligations of disclosure
- **Respect of confidences**
  - A member must respect the confidentiality of information obtained in confidence in the member's official capacity
  - A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause hard to another
- **Gifts**
  - A member must not solicit or encourage gifts or private benefits from any person who might have an interest in obtaining a benefit from the council
- **Accountability**
  - A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources
- **Interests of municipality, region or shire to be paramount**
  - A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.

**RISK MANAGEMENT**

In the implementation of the Barkly Regional Council policy development, all Elected Members, employees, Local Authority Members, Council Committee Members, communities and stakeholders are encouraged to communicate any risks they perceive to the Chief Executive Officer.

| | | | | | |
|---|---|---|---|---|---|
| **Risk Consequence** | Catastrophic | Serious | Moderate | Minor | Insignificant |
| **Risk Probability** | Almost Certain | Likely | Possible | Unlikely | Rare |
| **Risk Treatment** | Monitor | Minimise | Spread | Transfer | |

| Risk Category | Probability | Consequence | Treatment | Responsibilities |
|---|---|---|---|---|
| **Cultural** | 1-3 | 1-3 | Minimise | DC |
| **Environmental** | 1 | 1 | Monitor | DI |
| **People & Health** | 3-4 | 3-4 | Minimise | CEO - DCS |
| **Reputation** | 4-5 | 4-5 | Minimise | CEO |
| **Operation** | 4-5 | 4-5 | Minimise | CEO - DCS |
| **Financial** | 4-5 | 4-5 | Minimise | CEO - DCS |

## TERMINOLOGY AND DEFINITIONS

| | |
|---|---|
| **LGA** | Local Government Act |
| **Agency** | The Northern Territory Government, Department of Local Governments and Community Services |
| **CEO** | Chief Executive Office of Barkly Regional Council, and includes an acting Chief Executive Officer |
| **Code** | Barkly Regional Council Code of Conduct |
| **Confidential Information** | Meaning is prescribed by Part 4 - Regulation 8 of the Local Government (Administration) Regulations 2008 |
| **Council or BRC** | Both Barkly Regional Council as a body corporate and members acting together as an elected body unless the context requires one or other meaning |
| **Delegate of Council** | A person (other than a Member or part of council staff) or body, and the individual members of that body, to whom a function of the council is delegated |
| **Election Campaign** | Includes council, State and Federal election campaigns |
| **Staff** | An Officer or Employee of Council, however described |
| **Member** | A member of a council, a local authority, a local board, and a council committee (unless the context particularly relates to one of these groups) |
| **NTCAT** | Northern Territory Civil and Administrative Tribunal |

POLICY

BARKLY REGIONAL COUNCIL

| | |
|---|---|
| **President** | The President of the Council |
| **Personal Information** | Information from which a person's identity is apparent or is reasonably able to be ascertained |
| **Regulations** | Local Government (Administration) Regulations 2008 or the Local Government (Accounting) Regulation |

**REFERENCES**

Code of Meeting Practice Policy
Conflict of Interest Policy
Councillor Portfolio Policy
Delegation Policy
Elected Member Access to Information Policy
Gifts and Benefits Policy
Media (Incl. Social Media) Policy
Presidential Protocol Policy
Privacy Policy
Purchasing and Procurement Policy

**LEGISLATION AND STANDARDS**

This Code of Conduct has been adopted by Council under the Local Government Act and is enforceable under that legislation.

Local Government Act (Northern Territory)
Local Government (Administration) Regulations
Local Government (Accounting) Regulations
Right to Information Act

**LINKS**

https://legislation.nt.gov.au/en/Legislation/LOCAL-GOVERNMENT-ACT

**RESPONSIBILITY AND DELEGATION**

This code of conduct applies to all: -

- Elected Members
- Local Authority Members
- Council Committee Members
- Chief Executive Officer (delegated for implementation)

**EVALUATION AND REVIEW**

This policy will be reviewed every two (2) years. 21 April 2019

## OTHER BUSINESS

| | |
|---|---|
| **ITEM NUMBER** | 16.1 |
| **TITLE** | NT Place Names Register |
| **REFERENCE** | 260156 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

**RECOMMENDATION**

**That the Authority**

a) Receive and note the report
b) Receive and note the Guidelines for naming of places and Naming rules
c) Recommend to Council that an application to NT Names Place be submitted to register Purkiss Reserve and Haddock Park.

**SUMMARY:**

**Peko Park**: Place ID 3166 Gazettal NTG10 Registered on the 9th of May 1980
**Eldorado Park:** Place ID 3066 Gazettal NTG35 Registered on the 1st of September 1971
**Kathleen Park:** Place ID 3126 Gazettal NTG35 Registered on the 1st of September 1971
**Lake Mary Ann:** Place ID 21991 Gazettal NTG49 Registered on the 28th of November 2005. Mary Ann Dam was registered as Mary Ann Dam on the 28ths of November 2005 and on the 7th of December was renamed Lake Mary Ann.
**Pilgrim Park**: Place ID 3168 Gazettal NTG24 Registered 19th of June 1985

Purkiss Reserve and Haddock Park have not been registered on the NT Place Names Register.

**Guidelines for naming of places**

In order for the Committee to manage the naming of places in the Northern Territory it has developed rules and guidelines and is developing policies and procedures for its use and the public's information.
The Committee's Rules of Nomenclature and a Guidelines for the Naming of a Place are available on line.
Place names are usually made up of two parts, the name and a generic term.

In the Northern Territory, Aboriginal languages have been used consistently and actively to the present day and remain living languages. For the most part Aboriginal place names in these areas are recently recorded and are linguistically correct for that language.
Although an Australian English system of place names has been allocated across the Northern Territory, the Committee recognises that there may be one or many Aboriginal names for a particular feature.
It is the Committee policy to encourage the recording of Aboriginal place names and in so doing abides by the Committee for Geographical Names in Australasia's (CGNA) Policy guidelines for the recording and use of Aboriginal and Torres Strait Islander Place Names.
The Northern Territory was the first Australian jurisdiction and a world leader in officially incorporating dual naming in its nomenclature.

## Naming Rules

### Original Names

The original (or first published) geographic name, where determined and suitable, should be given preference.
Names in local usage should normally take precedence and the extent of the usage of names

has been established.
Where priority of a name has been established by an authoritative publication, it should be retained.
Names which have geographical significance or are names of early explorers, discoverers, settlers, naturalists, surveyors etc. are generally acceptable, if appropriate, where they are relevant to the history of the Northern Territory and it's discovery.
The changing of long established place names is generally not preferred, except where necessary to avoid ambiguity or duplication.

## Aboriginal Names

The use of Aboriginal names is encouraged and the collection and compilation of recorded Aboriginal place names is supported.
Known recorded Aboriginal place names should be made clear where possible with a historical background, identifying origins etc., more particularly in their areas of current occupation and traditional association.
Aboriginal place names from one area should not be applied or transposed to another.
Where the name of a single feature has been published in both Aboriginal and English forms and both forms are in general use, the Board may retain both forms, either of which may be used official.

## Dual Names - Aboriginal/Non Aboriginal

A dual naming system or use of alternate/alternative names may be used for the naming of a physical feature where no official or recorded name exists and where a name change is not possible or acceptable.
Where a dual name is contemplated, research into the English name and the known Aboriginal name for the feature must determine which name should be dominant or have priority for "official use" as compared to the secondary or alternate name (e.g. Uluru/Ayers Rock ).
In any combination of languages, the standard orthography will be adopted in the use of names from the two cultures and should provide English generic terms in replacement for Aboriginal generic term where necessary or possible orthographic adaptations of the name.

## Possessive Form Names

The possessive form should be avoided wherever possible without destroying the euphony of the name or changing the descriptive application.
Not withstanding the above Rule on possessive form, a principle of geographical naming provides that names established in statute by other or previous authorities must be accepted without change, once established in that possessive form.

## Hyphenated Names

The use of hyphens to connect parts of names should in most cases be avoided and the name written as one word or as separate words established by usage.

## Names in a Foreign Language

Geographic Names in a foreign language or perpetuating a name of a foreign national should be rendered in a form adopted by that country, except where English equivalents are already fixed by usage.

## Alternative Names

The use of alternate/alternative names should be discontinued where convenient and resolved by recommending one form or the other in the renaming process under existing rules.
(e.g. Stuart versus Alice Springs, 1933 or Palmerston versus Darwin, 1911).

## Names of Living Persons

In keeping with the practice of the Committee for Geographical Names in Australia, places should not be named after living persons. They are named for posterity, not the present. In the case of streets and parks the same rule applies in the urban scene.

## Descriptive Names

Descriptive names are acceptable if they owe their origin to the peculiarity of the feature described, provided they are not ambiguous or involving directional nomenclature - the use of cardinal points.
(e.g. North Branch Creek etc.)

## Brevity of Names

Names should usually have brevity, be euphonious and can be easily and readily pronounced.

## Given Name/Surname Combinations

Whilst there have been prior approvals given for the name of streets in the Territory with both the first and surnames used (i.e. Walter Young Street, Katherine, etc.) the Northern Territory Government have adopted a policy for the sake of brevity in street signage to avoid the combination form and accept the surname only. The dedication of a street could cover a single person or a family, but the surname is to be used.

## Federal Nomenclature

Where Federal legislation like the Aboriginal Land Rights Act, 1976 and the National Parks and Wildlife Act, 1975 have overriding application in respect of Northern Territory nomenclature, the Committee shall adopt the names applied in respect of the former original features names. These include the former Katherine Gorge now the "Nitmiluk (Katherine Gorge) National Park; the renaming of the "Uluru Kata Tjuta National Park" under the National Parks and Wildlife Act, 1975 in 1993 in lieu of the joint use name "Ayers Rock (Uluru-Kata Tjuta) National Park" of 1977. The National Parks and Wildlife Act, 1975 provides a naming and renaming process beyond the authority of the Place Names Committee.

**BACKGROUND**

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**
There are no attachments for this report.

## OTHER BUSINESS

| | |
|---|---|
| **ITEM NUMBER** | 16.2 |
| **TITLE** | Youth Links update - October |
| **REFERENCE** | 260272 |
| **AUTHOR** | Moira Skinner, Director Community Services |

### RECOMMENDATION

**That the Authority**

a) Receive and note the report on Youth Links for the month of October

### SUMMARY:

Due to the director and supervisor being on leave an update is not available his month. We are happy to take questions on notice and provide answers once the director returns.

### BACKGROUND

<<Enter Text>>

### ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

### CONSULTATION & TIMING

<<Enter Text>>

### ATTACHMENTS:

There are no attachments for this report.

## OTHER BUSINESS

| | |
|---|---|
| **ITEM NUMBER** | 16.3 |
| **TITLE** | Swimming pool update |
| **REFERENCE** | 260275 |
| **AUTHOR** | Moira Skinner, Director Community Services |

**RECOMMENDATION**

**That the Authority**

a) Receive and note the update for the Swimming pool for the month of October

**SUMMARY:**

Due to the Director being on annual leave a full update is not available this month.
Some key points for the LA members are:

- Our new pool manager had return to his family home shortly after starting due to the death of a sibling
- Morning swims are back on 3 days a week, we continue to hire additional lifeguards so the morning swims can go back to 5 days a week.

A more complete summary will be provided to the next LA meeting

**BACKGROUND**

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**
There are no attachments for this report.

## OTHER BUSINESS

| | |
|---|---|
| **ITEM NUMBER** | 16.4 |
| **TITLE** | Municipal update |
| **REFERENCE** | 260300 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

**Wayne**
**RECOMMENDATION**

**That the Authority**

a) Receive and note the report

**SUMMARY:**

- Extra neighbourhood watch stickers have been received as requested by members of public, and are available from the reception.
- Staunton street oval had some faults in the reticulation which is now fixed and stage three of the seeding will now commence. The fencing quotes are still in progress and a update will be provided at the December Local Authority meeting.
- The Cemetery concrete bases work is in progress.
- The Peko Road roundabout was removed on Tuesday the 16th of October. A lot of positive feedback has been received.

**BACKGROUND**

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**

## OTHER BUSINESS

| | |
|---|---|
| **ITEM NUMBER** | 16.5 |
| **TITLE** | Tennant Creek Bus shelter |
| **REFERENCE** | 260302 |
| **AUTHOR** | Steve Moore, Chief Executive Officer |

### RECOMMENDATION

**That the Authority**

a) Receive and note the report

### SUMMARY:

Quotes were requested from several local suppliers to install the bus 'cut-in' to date only one quote has been received and is attached for the committees consideration.

### BACKGROUND

<<Enter Text>>

### ISSUE/OPTIONS/CONSEQUENCES

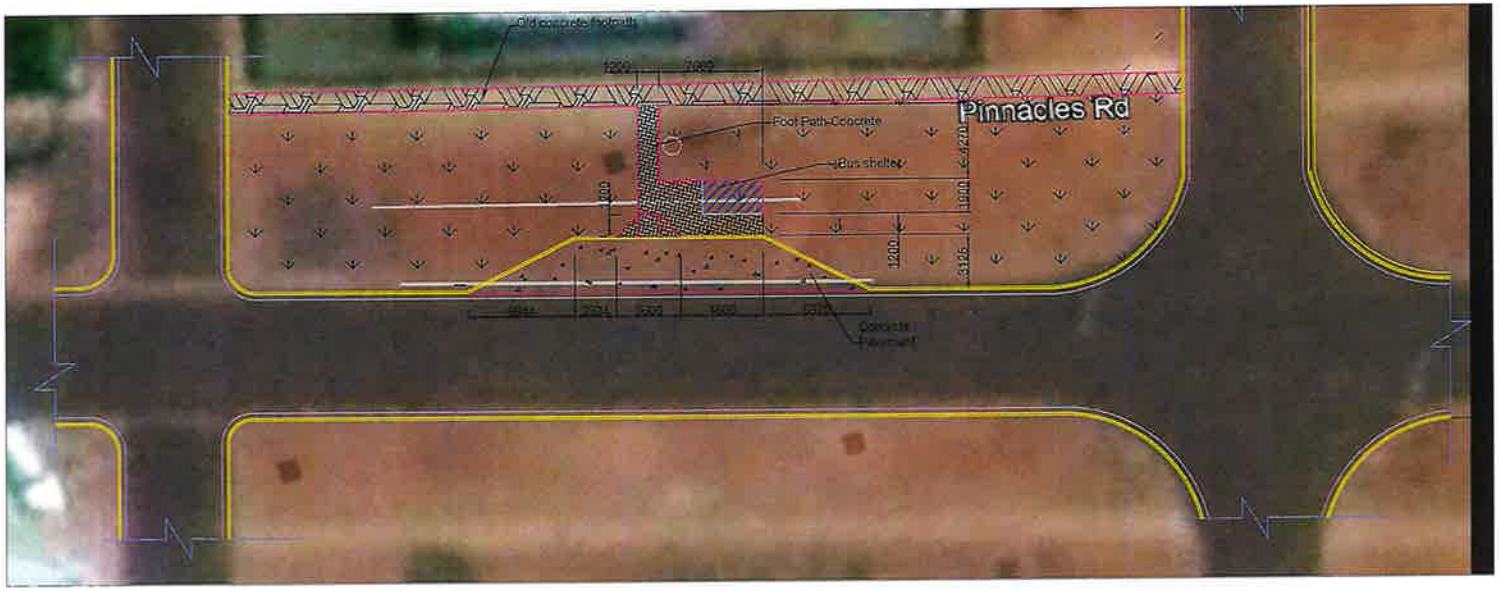
<<Enter Text>>

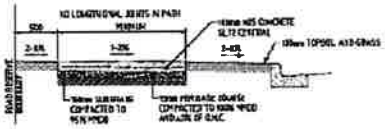
### CONSULTATION & TIMING

<<Enter Text>>

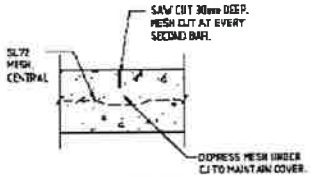
### ATTACHMENTS:

**1** bus stop pdf.pdf
**2** Quote 2043.pdf

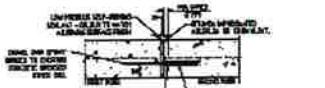


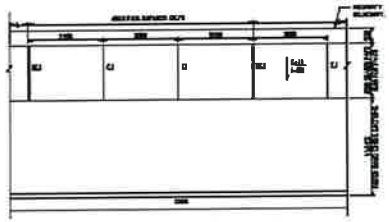



TYPICAL FOOTPATH SECTION - 100mm THICK REINFORCED
NOT TO SCALE

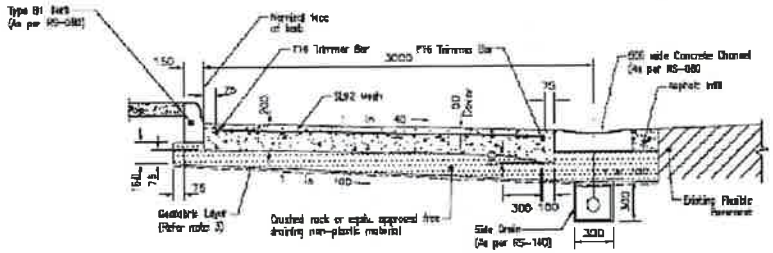



CONTRACTION JOINT (CJ)
NOT TO SCALE





CONCRETE PATH - TYPICAL LAYOUT




CONNECTION TO EXISTING FLEXIBLE PAVEMENT

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | METADATA | CONSULTANT LOGO | DESIGNED / DRAWN | ROAD_PROJECT&NUMBER |
| | | | GROUND_SURVEY_STD | | VERIFIED | INFRASTRUCTURE_DIRECTORATE |
| | | | SURVEY_CAPTURE_DATE | | DIRECTOR | SLK |
| | | | MAPPING_SURVEY_STD | | APPROVED(MRWA) | DRAWING_DESCRIPTION |
| | | | MAPPING_CAPTURE_DATE | | FILE_NUMBER | CHAINAGE |
| | | | PROJECT_ZONE | | | |
| | | | HEIGHT_DATUM | | | |
| AMENDMENTS | | | | | | BRC_DRG_NUMBER |

*GK PAINTING CONTRACTORS PTY LTD - INCORPORATING:*

**GK BUILDING CONTRACTORS**

ABN: 81 009 647 661
87 SCHMDIT STREET, TENNANT CREEK NT 0860
PO BOX 284
PH: (08) 89 623 111 FAX: (08) 89 623 133
EMAIL: dgk@gkbuilders.net.au

# QUOTE

**Date**
21 Sep 2018
**Quote Number**
2043
**Expiry**
20 Dec 2018
**Account Number**

**Reference**

**TO:**
BARKLY REGIONAL COUNCIL | ASSETS & FACILITIES COORDINATOR
Attention: Dinesh Thapa

PO Box 821

41 Peko Road

TENNANT CREEK NT 0861

**JOB SITE: Pinnacles Road, Tennant Creek**

It is our pleasure to present you with
the following quotation at your request.

| Description | Quantity | Unit Price | GST | Amount AUD |
|---|---|---|---|---|
| To supply all labour and materials to install kerbing and concrete as per drawings on Pinnacles Road. | 1.00 | 21,251.82 | 10% | 21,251.82 |
| | | | Subtotal | 21,251.82 |
| | | | Total GST 10% | 2,125.18 |
| | | | Invoice Total AUD | 23,377.00 |
| | | | Total Net Payments AUD | 0.00 |
| | | | **Amount Due AUD** | **23,377.00** |