

BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA

The Tennant Creek Local Authority will be held in Tennant Creek on Tuesday, 14 July 2020 at 4:30pm.

Steven Moore
Chief Executive Officer

AGENDA

ITEM	SUBJECT	PAGE NO
	MEETING TO COMMENCE WITH ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	
1	OPENING & ATTENDANCE	
1.1	Authority Members Present	
1.2	Staff and Visitors Present	
1.3	Apologies To Be Accepted	
1.4	Absent Without Apologies	
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	<i>Nil</i>	
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	<i>Nil</i>	
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	<i>Nil</i>	
12	VISITOR PRESENTATIONS	
	<i>Nil</i>	
13	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation Of Previous Minutes
REFERENCE 299541
AUTHOR Millicent Nhepera, Governance Officer

RECOMMENDATION

That the Authority

- a) Confirm the minutes from the meeting held 16th June 2020 as a true and accurate record.

SUMMARY:

Confirm minutes of meeting held 16th June 2020 in the Council Chambers Tennant Creek as a true and accurate record.

BACKGROUND

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

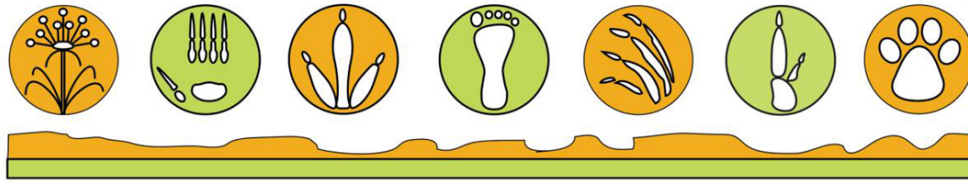
CONSULTATION & TIMING

NIL

ATTACHMENTS:

1 [!\[\]\(b64b40baaee5acddc1eab8538ba84754_img.jpg\)](#) TCLA 16 June Minutes

BARKLY REGIONAL COUNCIL



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communities, our physical places, our people and our
organisational culture.**

**We will aggressively pursue additional funding from both
levels of government to improve the standard of living of
people across the region.**

We need to be realistic, transparent and accountable.

MINUTES

The Tennant Creek Local Authority of the Barkly Regional Council was held in
Tennant Creek on Tuesday, 16 June 2020 at 4.30pm.

Steven Moore

Chief Executive Officer

Meeting commenced at 4.30pm with Karan Hayward as chair.

- 1 -

1. OPENING AND ATTENDANCE**1.1 Members Present**

Mayor Steve Edgington
Cr. Kris M. Civitarese
Cr. Hal A. Ruger
Cr. Jeffrey McLaughlin
Cr. Siddhant Vashist
Karan Hayward
Tony Civitarese
Wayne Green
Linda Renfrey
Ray Wallis
Greg Liebelt

1.2 Staff And Visitors Present

Steve Moore
Gary Pemberton
Millicent Nhepera

1.3 Apologies To Be Accepted

Cr. Ronald Plummer
Josephine Bethel

1.4 Absent Without Apologies**1.5 Disclosure Of Interest**

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill – Member
 - Alcohol Reference Group - Committee Member
 - Regional Development Australia – Chair
 - Remote Contrete NT
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager

- Barkly Art - Member
 - KNC (NT) – Managing Director
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Member
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Arts – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee - Member
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee – Member
 - First Persons Disability Network
 - Tennant Creek Primary School – Teacher
 - Tennant Creek High School
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Purruu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
 - Tennant Creek Mob Aboriginal Corporation
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director
- Karan Hayward - Affiliations, Clubs, Organisations and Memberships
 - Chamber of Commerce Barkly Region – Chair
 - Alcohol Reference Group – Chair
- Greg Liebelt - Affiliations, Clubs, Organisations and Memberships
 - ALSPO Tennant Creek Post Office - Manager Director
 - WBC Agri
 - Barkly Freight
 - Tennant Creek Show Society - President
- Tony Civitarese – Affiliations, Clubs, Organisations and Memberships
 - T & J Contractors – Proprietor
- Wayne Green - Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association
 - Tennant Creek Athletics Club
 - AFL Northern Territory
 - Tennant Creek Primary School Council
 - Tennant Creek High School Council
 - Purkiss Reserve Consultative Committee
- Ray Wallis - Affiliations, Clubs, Organisations and Memberships
 - AFLNT Barkly Advisory Committee
 - Consumer Advisory Group
 - Purkiss Reserve Consultative Committee – Member
 - Barkly Regional Accommodation Action Group – Member
 - Tennant Creek Transport
- Josephine Bethel

- Linda Renfrey
 - Jacal Tint and Automotive – Owner and Operator
 - Tennant Creek Aboriginal Mob - Director

There were no declarations of interest at this Tennant Creek Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- a) Confirm the minutes from the meeting held 12th May 2020 as a true and accurate record.

RESOLVED

Moved: LA Member Ray Wallis

Seconded: LA Member Linda Renfrey

CARRIED UNAN.

Resolved TCLA 27/20

3. ACTIONS FROM PREVIOUS MINUTES

3.1 ACTION ITEMS ARISING FROM PREVIOUS MEETINGS

MOTION

That the Authority

- a) Receive and note the actions items.

RESOLVED

Moved: LA Member Ray Wallis

Seconded: LA Member Linda Renfrey

CARRIED UNAN.

Resolved TCLA 28/20

Hilda Street park- still waiting for scope from DIPL

Lake-Mary Ann- Karan and Linda suggested for the committee and the lions club will put a member up- the CEO will revert back on progress.

Cr McLaughlin to also join the committee as Council representative.

ACTION ITEM: In consultation with the Community and Local Authority, Council to identify which parks are the priority for infrastructure development.

4. CHIEF EXECUTIVE OFFICER REPORTS

4.1 CHIEF EXECUTIVE OFFICER - UPDATE

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: LA Member Ray Wallis

Seconded: Deputy Chairperson Greg Liebelt

CARRIED UNAN.*Resolved TCLA 29/20*

CEO to schedule a meeting done with the Lake-Mary Anne working group once confirmed- and then get the Lake Mary-Anne project underway.

5. FINANCE**5.1 FINANCE REPORT - MAY 2020****MOTION**

That the Authority

- a) Receive and note the report.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: LA Member Linda Renfrey

CARRIED UNAN.*Resolved TCLA 30/20*

Lake Mary-Anne project now approved by Council
Two additional community notice boards have now been ordered

6. GENERAL BUSINESS**6.1 BARKLY REGIONAL DEAL UPDATE- TIM CANDLER****RECOMMENDATION**

That the Authority

- (a) Receive and note the report.

6.2 BARKLY REGIONAL SPORTS SURVEY**RECOMMENDATION**

That the Authority

- a) Receive and note the report.

6.3 RISE - NGURRATJUTA CDP REPORT**MOTION**

That the Authority

- a) Receive and note the report from RISE-Ngurratjuta CDP

RESOLVED

Moved: Deputy Mayor Hal Ruger
Seconded: Cr. Jeffrey McLaughlin **CARRIED UNAN.**
Resolved TCLA 31/20

7. CORRESPONDENCE

7.1 LETTER FROM DLGHCD- RESIGNATION TO CONTEST 2020 LEGISLATIVE ASSEMBLY ELECTIONS

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: LA Member Tony Civitarese

Seconded: Deputy Chairperson Greg Liebelt

CARRIED UNAN.

Resolved TCLA 32/20

8. OTHER MATTERS FOR NOTING

Nil

9. REPORTS FROM BARKLY REGIONAL COUNCIL

9.1 MINUTES FROM THE ENVIRONMENT AND SUSTAINABILITY SUB-COMMITEE

MOTION

That Council

- a) Receive and note the minutes from the Environment and Sustainability Sub Committee Meeting held on the 19 May 2020.

RESOLVED

Moved: LA Member Tony Civitarese

Seconded: LA Member Wayne Green

CARRIED UNAN.

Resolved TCLA 33/20

9.2 COUNCIL MEETING MINUTES

MOTION

That the Authority

- a) Receive and note the approved minutes of the Council meeting held 20 May 2020; and
- b) Receive and note the draft minutes of the Council meeting held 3 June 2020.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Deputy Chairperson Greg Liebelt

CARRIED UNAN.

Resolved TCLA 34/20

9.3 BARKLY REGIONAL DEAL WORKING GROUP REPORTS**MOTION****That the Authority**

- a) Receive and note the minutes of the Barkly Working Groups.

RESOLVED

Moved: LA Member Ray Wallis

Seconded: Deputy Chairperson Greg Liebelt

CARRIED UNAN.

Resolved TCLA 35/20

9.4 COMMUNITY DEVELOPMENT DIRECTORATE REPORT**MOTION****That the Authority:**

- a) Receive and note the report from Sharen Lake, Director of Community Development.

RESOLVED

Moved: LA Member Tony Civitarese

Seconded: LA Member Ray Wallis

CARRIED UNAN.

Resolved TCLA 36/20

10. OTHER BUSINESS

Nil

11. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN**11.1 2020-2021 PROPOSED REGIONAL PLAN****MOTION****That the Authority**

- a) Receive and note the report
- b) Consider the Council's proposed Regional Plan and provide feedback (if necessary).

RESOLVED

Moved: LA Member Ray Wallis

Seconded: Chairperson Karan Hayward

CARRIED UNAN.

Resolved TCLA 37/20

11.2 PUBLIC CONSULTATION: DRAFT BUDGET - 30 JUNE 2021**MOTION****That the Authority**

- a) receive and note the Draft 2020-2021 Barkly Regional Council Budget in accordance with the *Local Government Act*.

RESOLVED Moved: LA Member Ray Wallis Seconded: Cr. Jeffrey McLaughlin <i>Resolved TCLA 38/20</i>	CARRIED UNAN.
Civic Hall- if the budget gets approved, there will be funds to get a professional to come in and assess how we can make it a multi-functional facility.	

Cr Hal Ruger left the meeting, the time being 05:36 PM

12. VISITOR PRESENTATIONS

12.1 JACQUI BETHEL - CEMETERY PROJECT UPDATE	
MOTION That the Authority (a) Receive and note the report. (b) Continue the work and not necessary to consult the LA again	
RESOLVED Moved: Deputy Chairperson Greg Liebelt Seconded: LA Member Ray Wallis <i>Resolved TCLA 39/20</i>	CARRIED UNAN.
Proposal submitted to council has now been approved. Includes planting flowers and signage around the cemetery Commenced the planting of the trees at the cemetery. Costing the signage is being done for each section of cemetery. Next week: to discuss with council about putting all the other plants in. There is some plumbing work that has to be done in the area as well. Jacqui Bethel advised that a new entrance way will be at the road between the old and the new cemetery. Need to establish when/if this was approved by Council	

13. CLOSE OF MEETING

Meeting closed at 5.56pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 16 June 2020 AND CONFIRMED Tuesday, 14 July 2020.

 Karan Hayward
 Chair

 Steve Moore
 Chief Executive Officer

ACTIONS FROM PREVIOUS MINUTES

ITEM NUMBER	3.1
TITLE	Action Items Arising From Previous Meetings
REFERENCE	299546
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority

- a) Receive and note the actions items.

SUMMARY:

The Action List represents a brief synopsis of the matters outstanding requiring actioning and updating by Council. The relevant responsible officer will provide an overview and update of items for consideration arising from the action list.

BACKGROUND

Nil

ISSUE/OPTIONS/CONSEQUENCES


Nil

CONSULTATION & TIMING

Nil

ATTACHMENTS:


1 [↓](#) TCLA 14 July Action List

<div>  <div> <div>TENNANT CREEK LOCAL AUTHORITY</div> <div>ACTION LIST</div> </div> <div>14 July 2020</div> </div>						
	MEETING DATE	TASK / PROJECT	Time Frame	ACTIONS TO BE TAKEN	ACTION LEADER	COMMENTS
1A	02/10/2018	Tennant Creek Cemetery Beautification Program	30/09/2020	a) There is \$41,500 allocated for the beautification of the Tennant Creek cemetery.	CEO/DI	<p>Concept drawings to be provided to Local Authority for comment when completed.</p> <p>03/09/2019 – Initial meetings held with TC Mob.</p> <p>08/10/2019 – Further consultations with TC Mob and RISE.</p> <p>12/11/2019 – Supplementary Agenda Item.</p> <p>10/12/2019 – Ongoing.</p> <p>18/02/2020 – Contracts established between Rise and Council to initiate CDP Project to be co-ordinated by the TC Mob. TC Mob to undertake project. (Jacquie Bethel to present).</p> <p>14/04/2020 – Planning works commenced</p> <p>16/06/2020 – Jacquie Bethel to make verbal presentation to Council regrading progress.</p> <p>14/07/2020 – Verbal update to be provided.</p>
4.	07/08/2018	Hilda Street Park	Ongoing	<p>CEO to Compile information and provide to LA Members prior to the September Local Authority meeting.</p> <p>Total LA Funding Allocated \$60,000</p> <ul style="list-style-type: none"> - 2x Shade shelters - 2x Single BBQ with sink and preparation area - 4x Tables Bench Sets - 1x Water fountains with animal trays - 4x Bench Seats - Instructional signs - Lockable bin stands - Collapsible Bollards 	CEO	<p>02/10/2018</p> <p>13/11/2018 - DIPL has commenced works with installation of a Water Meter.</p> <p>05/03/2019 – Works progressing.</p> <p>04/06/2019 - Awaiting further works – DIPL.</p> <p>06/08/2019 – DIPL invited to attend LA Meeting.</p> <p>08/10/2019 – Further consultation with DIPL.</p> <p>12/11/2019 – Copy of letter to DIPL to be tabled.</p> <p>10/12/2019 – Council to make EOI to complete.</p> <p>14/04/2020 – Awaiting Scope Of Works from DIPL</p> <p>12/05/2020 – Awaiting DIPL.</p> <p>16/06/2020 - Verbal update to be provided.</p> <p>14/07/2020 - Verbal update to be provided.</p>

Action List 14072020 (002)

BARKLY REGIONAL COUNCIL		TENNANT CREEK LOCAL AUTHORITY ACTION LIST			14 July 2020	
8	13.11.2018	Lake Mary Ann Playground	31/12/2020	13-11-2018 Recommend to Council that an assessment of Lake Mary Ann is organised including the Traditional owners consultation. 04-12-2018 Information requested on Councils activities in respect to the assessment at Lake Mary Ann	CEO	08/01/2019 - Refer to CEO Report. 04/02/2019 - \$3,550,000 allocated in current 5-Year Infrastructure Plan. 04/06/2019 - CEO to provide a verbal update. 06/08/2019 - No further information available. 03/09/2019 - No Action 08/10/2019 - To be discussed in LA Funding Allocations discussion. 12/11/2019 - Paper this meeting. 10/12/2019 - Ongoing 18/02/2020 - Paper this meeting. 12/05/2020 - Funding Agreement received. 16/06/2020 - Task: Finalise membership and set a date for the Project Control Group to meet. 14/07/2020 - Verbal report from PCG.
11	05.03.2019	Park Facilities Audit	30/04/2020	Audit of all park facilities to identify existing facilities and what repair/replacement/improvements that parks may require.	FM/DI	02/04/2019 - Finance has commenced its annual review of Council Infrastructure, physically sighting assets, performing conditioning assessments and cataloguing/photographing assets. 04/06/2019 - Completion date 30 June 2019. 06/08/2019 - For discussion this meeting. 03/09/2019 - Condition assessments to be incorporated into Asset Management Planning and future budgeting and budget review. 08/10/2019 - Remains in progress. 12/11/2019 - Supplementary Agenda Item. 10/12/2019 - Remains in progress. 18/02/2020 - Awaiting return of Director Of Infrastructure to finalise. 14/04/2020 - CEO to disseminate information received for parks in Tennant Creek. 16/06/2020 - Agenda item for incoming TCLA- August 2020 16/06/2020 - Council to identify priority parks for infrastructure development.

Action List 14072020 (002)

<div>  <div> <div>TENNANT CREEK LOCAL AUTHORITY</div> <div>ACTION LIST</div> </div> <div>14 July 2020</div> </div>						
	MEETING DATE	TASK / PROJECT	Time Frame	ACTIONS TO BE TAKEN	ACTION LEADER	COMMENTS
13	12.05.2020	Place Names Committee	31/07/2020	CEO to provide to the Community information in respect to the process of registering names with the NT Place Names Committee.	GO	16/06/2020 – Drafting of appropriate document in progress. 14/07/2020 – Information will be available on Council website once complete.

Action List 14072020 (002)

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	4.1
TITLE	Chief Executive Officer Update
REFERENCE	299841
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION**That the Authority**

- (a) Receive and note the report

SUMMARY:

Attached for the consideration of the Local Authority is the Chief Executive Officers Report.

BACKGROUND

With COVID-19 restrictions easing we are starting to get back to normal business, it is important to note that the risk is still present and we should not be complacent. While we have decided to revert to face to face meetings it is important to respect social distancing measures to reduce any risk that exists.

We have obtained approval to build the new Tennant Creek Youth Centre on the current Bowls Club Lot, this will mean the old green to the East will have to be removed, though the actual building and Western green will be preserved. We will be going out to a design and construct Tender in the coming weeks. The LA will have the opportunity to see the plan prior to being finalised; the plans are based on previous community consultation.

The land for the bike path along the main drain is now progressing, discussions have been held with DIPL regarding the 25% designs which are now being finalised by Fyfe for DIPL approval. It appears we will be able to gain a license to carry out works on the land while the land transfer is finalised.

Planning has commenced to develop an affordable design for a chapel at the Tennant Creek Cemetery. We will keep you informed of progress.

For some time we have been working on finalising tenders for streetlight upgrades in TC, this has proved to be a complicated project which is now back on track. We are hoping to be in a position to award the tender following this month's council meeting.

The TCLA has established a working group to drive the new playground project at Lake Mary Ann. The working group has met and agreed some board design principles, Urban Design has been engaged to complete the draft designs and are currently preparing two draft designs. We anticipate quick progress to produce a basic design to go out to public consultation with the view of completing the project by the end of the year.

Finally I would like to take this opportunity to thanks Wayne and Tony for their service on the LA, both members have decided not to re-nominate making this their final LA meeting. Council will be selecting new members at this month's Council meeting, all other members have either re-nominated or their terms have not expired.

ISSUE/OPTIONS/CONSEQUENCES

Nil matters

CONSULTATION & TIMING

Nil matters

ATTACHMENTS:

There are no attachments for this report.

FINANCE

ITEM NUMBER 5.1
TITLE Finance Report - June 2020
REFERENCE 299557
AUTHOR Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

Attached for the consideration of the Local Authority is the financial report of the Tennant Creek Local Authority as at 30 June 2020.

BACKGROUND

Members should consider that money can only be allocated to items for Community benefit and not for the benefit of individuals.

We have attached a copy of the current financial position for members' information.

ISSUE/OPTIONS/CONSEQUENCES

Nil matters

CONSULTATION & TIMING

Nil matters

ATTACHMENTS:

1  Finance Report - June 2020

Barkly Regional Council
Local Authority Allocation
Project: 405 Tennant Creek

INCOME

LA Grants Received

Grants Received

Tennant Creek Transport - Bus Shelter Contribution

INCOME TOTAL

Approved Minutes

EXPENDITURE

LA Funding Expended

Jun-17 Town Clock

Dec-17 Vet***

Jun-18 Community Shade Structures

Jun-17 Bus Shelter

Jun-17 Hilda Street Park

Dec-18 Artwork - Town Clock

Mar-17 TC Cemetary

LA Funding Committed

Mar-17 TC Cemetary

Jun-17 Community Information Board

Jun-17 Hilda Street Park

Dec-18 Artwork - Town Clock

Oct-19 Lake Mary Ann Project

EXPENDITURE TOTAL

BALANCE OF FUNDS TO BE COMMITTED

Expenditure Date

Nov-17

Jun-18

Aug-18

Oct-18

Jun-19

Jul-19

YTD Balance

YTD Balance

YTD Balance

Provisional

Budget	Income and Expenditures			
	2017-2018	2018-2019	2019-2020	Total
400,000.00	100,000.00	100,000.00	100,000.00	400,000.00
5,000.00		5,000.00		5,000.00
405,000.00	100,000.00	105,000.00	100,000.00	405,000.00
18,180.00				18,180.00
1,803.40				1,803.40
62,376.07				62,376.07
14,809.55	10,000.00	4,809.55		14,809.55
38,637.33	20,996.80			38,637.33
2,971.41	2,971.41			2,971.41
15,000.00	15,000.00			15,000.00
12,523.97	12,523.97			12,523.97
6,000.00	6,000.00			6,000.00
31,370.75	31,370.75			31,370.75
1,137.07	1,137.07			1,137.07
150,000.00		100,190.45	49,809.55	150,000.00
				-
354,809.55	100,000.00	105,000.00	49,809.55	354,809.55
50,190.45	-	-	50,190.45	50,190.45

GENERAL BUSINESS

ITEM NUMBER 6.1
TITLE DLGHCD Guideline 8 Changes
REFERENCE 299308
AUTHOR Millicent Nhepera, Governance Officer

RECOMMENDATION**That the Authority**

- a) Receive and note the report

SUMMARY:

This report details the changes of Guideline 8: Regional Councils and Local Authorities.

BACKGROUND

Guideline 8 has been changed where provisional meetings are concerned. The rule is now as follows:

- If a quorum is not attained for a local authority meeting, but the number of members (appointed or elected) present is one third or more of the number of appointed members for the local authority, the members who are in attendance may hold a provisional meeting.
- During a provisional meeting, all agenda items may be discussed. Minutes must be taken and clearly identified that it was a provisional meeting.
- Members at a provisional meeting may, by majority vote, make recommendations to the council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than a local authority.
- A provisional meeting can approve the minutes of a provisional meeting but cannot approve the minutes of a local authority meeting. A local authority may approve minutes of a provisional meeting or a local authority meeting.
- A provisional meeting does not have the powers or functions that a council may have delegated to a local authority.

This has changed from the previous rule that stated that a provisional meeting can be held if the majority of the appointed members are present.

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1  guideline-8-regional-councils-local-authorities

GUIDELINE 8: Regional Councils and Local Authorities

Page 1 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

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MINISTERIAL APPROVAL

I, Gerald Francis McCarthy, Minister for Housing and Community Development, hereby make these guidelines under Parts 5.1A and 19.10 of the *Local Government Act*.

.....


GERRY MCCARTHY

5 / 6 /2020

GUIDELINE 8:

Regional Councils and Local Authorities

Page 2 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

1. Title

- 1.1. These guidelines are called “*Guideline 8: Regional Councils and Local Authorities*”.

2. Commencement

- 2.1. These guidelines commence on the date they are made by the Minister.

3. Revocation of previous guidelines

- 3.1. The version of Guideline 8 that applies on any date is the latest version made at the time. Previous versions do not apply from the date that this guideline is made by the Minister.

4. Definitions

In these guidelines:

appointed member means a member appointed by the council. It does not include elected members who are on the local authority.

elected member means a member of the council who represents a ward that covers the local authority’s area and the mayor / president.

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, number of members (appointed or elected) present is one third or more of the number of appointed members for the local authority.

Note: A provisional meeting is able to make recommendations to council pursuant to clause 11.

quorum means majority (over 50%) of all local authority members including appointed members, elected members and mayor / president are present.

chair is responsible for running the meeting and ensuring that members are following the conventions of the meeting.

5. Where local authorities are to be established and maintained

- 5.1. A council must have a local authority at places listed in the Schedule to these guidelines.

GUIDELINE 8: Regional Councils and Local Authorities

Page 3 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

- 5.2. A council must determine the area for each local authority.

6. Publicly available information

- 6.1. A council must have an up-to-date list of its local authorities, the names of the members, meeting dates, agendas and minutes available on the council's website.

7. Number of members

- 7.1. A council must make a resolution about the number of appointed members that a local authority has. There must be at least 6 appointed members and a maximum of 14 members (including elected members), unless the Minister has approved a different maximum number of members for a particular local authority.

Note: Different Local Authorities may have different numbers of members.

8. Delegations and conflict of interest

- 8.1. Subject to the *Local Government Act* a council can delegate decision making to local authorities.

Note: It is best practice for local authority project expenditure decisions to be delegated to local authorities.

- 8.2. When a local authority is making a decision, or considering a matter, each member must consider whether they have a conflict of interest and, if so, they must leave the meeting while the matter is considered.

Note: Sections 32 and 73 of the Local Government Act deal with delegations and conflict of interest respectively.

9. Policy for member appointments, terminations and resignations

A council must have a policy that provides for:

- 9.1. The council CEO calling for nominations as soon as practicable after a vacancy arises and allowing at least 21 days for nominations to be received.
- 9.2. How the call for nominations is to be advertised and promoted so that residents of the area know about it, know who to give a nomination to and when nominations close.

GUIDELINE 8: Regional Councils and Local Authorities

Page 4 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

- 9.3. Consideration of the nominations received, which must be an agenda item at the first ordinary meeting of council after nominations have closed.
- 9.4. How, and in what circumstances, appointment of a local authority member may be revoked.

Note: The policy could require, for example, that the council must give consideration to revoking an appointment where a member is absent, without permission of the local authority, from two consecutive meetings of the local authority.

- 9.5. The process for the resignation of a local authority member in writing.
- 9.6. Selection process for the chair and the term of appointment of the chair.

Note: It is best practice to have an appointed member as chair with a constant term length (not a rotating chair).

10. No proxies

- 10.1. A local authority member is not allowed to send a proxy or substitute if the member cannot attend a meeting.

11. Provisional meeting where quorum not present

- 11.1. If a quorum is not attained for a local authority meeting, but the number of members (appointed or elected) present is one third or more of the number of appointed members for the local authority, the members who are in attendance may hold a provisional meeting.
- 11.2. During a provisional meeting, all agenda items may be discussed. Minutes must be taken and clearly identified that it was a provisional meeting.
- 11.3. Members at a provisional meeting may, by majority vote, make recommendations to the council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than a local authority.
- 11.4. A provisional meeting can approve the minutes of a provisional meeting but cannot approve the minutes of a local authority meeting. A local authority may approve minutes of a provisional meeting or a local authority meeting.
- 11.5. A provisional meeting does not have the powers or functions that a council may have delegated to a local authority.

GUIDELINE 8:

Regional Councils and Local Authorities

Page 5 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

12. Local authority meetings

- 12.1. The council CEO must ensure that a minimum of four meetings for each local authority are held in each financial year.

Note: Either a local authority meeting or a provisional meeting can be counted in reaching the minimum total of four. For example, three provisional meetings and one local authority meeting would make up the required minimum number of four.

- 12.2. The agenda must be prepared in consultation with the Chair of the local authority and include, at least:

- a. items requested by members;
- b. any reports on service delivery issues in the local authority area;
- c. any responses by the council to matters raised at a previous local authority meeting or provisional meeting;
- d. a written report from the council CEO on current council services in the local authority area and, after any council meeting that considers local authority projects, a report on what project(s) has been approved or the reason why the project(s) has not been approved;
- e. visitor presentations; and
- f. general business.

- 12.3. Once in each financial year a local authority agenda must include reviewing:

- a. the council's annual report for the previous financial year;
- b. the council's proposed regional plan for the next financial year;
- c. the council's budget for proposed projects for the local authority area for the next financial year; and
- d. any relevant community plan of the council or local authority.

13. Council consideration of minutes

- 13.1. The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting.

GUIDELINE 8: Regional Councils and Local Authorities

Page 6 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

- 13.2. The council's response to items above (at clause 13.1) must be recorded in the minutes of the council meeting and communicated to the local authority.

14. Local authority sitting fee

- 14.1. Appointed members are entitled to a sitting fee for each local authority meeting or provisional meeting they attend:

- a. Chair, if eligible, 143 revenue units
- b. other eligible members, 107 revenue units

Note: The value of a revenue unit is on the website of the Department of Treasury and Finance.

- 14.2. Elected members and council staff are not entitled to the sitting fee for attending local authority meetings or provisional meetings.

Note: Subject to council policy, reimbursement of personal travel expenses is allowed for all members, e.g. kilometre allowance paid for the use of a private vehicle.

Note: Subject to council policy, elected members are entitled to extra meeting allowances pursuant to Guideline 2 for attending a Local Authority meeting or provisional meeting.

Note: It is a matter for a council CEO as to whether council staff will receive any payment for attending a local authority meeting or provisional meeting.

15. Council regional plans, budgets and financial reports

- 15.1. A council must take the projects and priorities of its local authorities into consideration, whether submitted to council or recorded in minutes, when developing the council regional plan and budget.
- 15.2. The budget of a council must include a separate budget for each local authority area.
- 15.3. At each local authority meeting, the council is to submit a current financial report of actual results against the latest approved budget for the local authority area.

16. Council annual report

- 16.1. The annual report of a council must include information which assesses performance in relation to service delivery and planned projects in each of its local authority areas.

GUIDELINE 8:

Regional Councils and Local Authorities

Page 7 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

SCHEDULE:

Where local authorities are to be established and maintained.

<p><u>Barkly Regional Council:</u> Ali Curung Alupurrurulam Ampilatwatja Arparra Elliott Tennant Creek Wutunugurra (Epenarra)</p> <p><u>Central Desert Regional Council:</u> Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree) Atitjere Engawala Lajamanu Laramba Nyirripi Willowra Yuelamu Yuendumu</p> <p><u>East Arnhem Regional Council:</u> Angurugu Galiwin'ku Gapuwiyak Gnyangara Milingimbi Milyakburra Ramingining Umbakumba Yirrkala</p> <p><u>MacDonnell Regional Council:</u> Amoonguna Areyonga Finke (Aputula) Haasts Bluff (Ikuntji) Hermannsburg (Ntaria) Imanpa Kaltukatjara (Dockar River) Kintore (Walungurru) Mt Liebig (Amundurrngu) Papunya Santa Teresa (Ltyentye Apurte) Titjikala Wallace Rockhole</p>	<p><u>Roper Gulf Regional Council:</u> Barunga Beswick (Wugularr) Borroolola Bulman Jilkminggan Manyallaluk (Eva Valley) Mataranka Minyerri (Hodgson Downs) Ngukurr Numbulwar Robinson River Urapunga</p> <p><u>Tiwi Islands Regional Council:</u> Milikapiti Pirlangimpi Wurrumiyanga (Nguui)</p> <p><u>Victoria Daly Regional Council:</u> Amanbidji Bulla Nauyu (Daly River) Kalkaringi/Dagaragu Pine Creek Timber Creek Yarralin/Pigeon Hole</p> <p><u>West Arnhem Regional Council:</u> Gunbalanya (Oenpelli) Maningrida Minjilang Warruwi</p> <p><u>West Daly Regional Council:</u> Nganmarriyanga Peppimenarti Wadeye</p>
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GENERAL BUSINESS

ITEM NUMBER	6.2
TITLE	Community Development Directorate Report
REFERENCE	299847
AUTHOR	Sharen Lake, Director of Community Development

RECOMMENDATION

That Council:

- a) Receive and note the report from Sharen Lake, Director of Community Development.

SUMMARY:

YOUTHLINKS

With restrictions lifted 5 June 2020, we are looking forward to piloting the delivery of a new program schedule, which will be broken down into two cohorts, allowing for age appropriate activities and key stakeholder engagement (information sharing sessions, dance activities etc.).

This pilot will provide us an opportunity to concentrate on activities that are relevant to our two age groups. We have included one family night on Fridays, where all ages come together and we will provide a BBQ and disco.

Youthlinks Manager and Community Development Regional Manager have been working with Territory Families and key stakeholders on the new Tennant Creek Youth Action Plan 2020-2022.

Tuesday to Thursday	Operation Hours
6 to 13 Years Group	3.30pm – 5.30pm
13 to 19 Years Group	4.30pm – 9.00pm
Friday	
	4.30pm – 9.00pm
Saturday	
	4.30pm – 9.00pm
	6.00pm – 9.00pm

LOCAL LAW RANGERS (includes Environmental Health)

Animal Management have impounded 17 dogs this month.

- 1 dog has been rehomed
- 5 dogs were been returned to their owner
- 1 dog is currently being fostered with view to adopt
- 2 dogs have been euthanized due to aggressive behaviours, making them unsuitable for rehoming
- 9 dogs remain in the pound

Adopt a dog initiative continues.

Dog and Cat traps have been set in known problem areas on a weekly basis and 2 feral cats have been trapped and euthanized.

Ongoing monitoring of illegal dumping sites with the 4G trail camera. Staff have also erected temporary “No Dumping” signs at some of the main sites with a view to make these a permanent fixture.

Our annual flammable undergrowth inspections have continued this month and into June. Once inspections conducted, owners of the properties are being contacted as needed.

Environmental Health Officer has continued mosquito trapping and testing this month.

Planning for the next round of AMP (Vet) visits to the remote communities is underway, with Elliott being the first scheduled location on week of 10/06/2020.

Body Cam for staff have been ordered, not yet arrived and Dash Camera's within Local Laws and Environmental Health are also being discussed.

TENNANT CREEK LIBRARY and ELLIOTT LIBRARY

In response to the COVID-19 outbreak, from midday 5th June, Stage Three of the roadmap to the new normal came in, at this point both library could return to full operating hours. Staff and customers are pleased to be back to standard operating hours with social distancing in place.

TENNANT CREEK SWIMMING POOL**1: Roller shutters:**

Roller Shutters have been fitted to kiosk windows except the window facing Peko road which has a security (Crimsafe) screen over it. Hopefully this will stop the break-ins. The 4 shutters can be operated individually or simultaneously.

Solar water heater:

Solar heating is again operational, a heating probe has been replaced and three new junctions on the solar heating have been replaced. Hopefully there will be no more breakdowns with the heating unit or the pipes on the sport and rec roof.

BACKGROUND

Nil matters

ORGANISATIONAL RISK ASSESSMENT

Nil matters

BUDGET IMPLICATION

Nil matters

ISSUE/OPTIONS/CONSEQUENCES

Nil matters

CONSULTATION & TIMING

Nil matters

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER 6.3
TITLE Barkly Regional Deal Update- Amy Blair
REFERENCE 299895
AUTHOR Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority

- (a) Receive and note the report.

SUMMARY:

Amy Blair will present a verbal update to the local authority in respect to the operations of the Barkly regional deal Backbone team and the various Working Groups.

The latest Regional Deal Communique will be distributed separately to members for their consideration.

BACKGROUND

Nil matters

ISSUE/OPTIONS/CONSEQUENCES

Nil matters

CONSULTATION & TIMING

Nil matters

ATTACHMENTS:

CORRESPONDENCE

ITEM NUMBER 7.1
TITLE Food Availability and Pricing Inquiry
REFERENCE 299634
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

The Following correspondence was received from Sean Holden from LGANT:

The House Standing Committee on Indigenous Affairs will inquire into and report on the issue of food prices and food security in remote Indigenous communities ("Remote Communities").

The Inquiry will identify and report upon factors contributing to higher prices and situations where prices are considered unreasonable and in particular investigate whether there is price gouging in any remote community stores.

This investigation should pay particular attention to the availability and pricing of fresh and healthy foods in remote community stores.

The Inquiry will also consider licensing and regulation as well as the governance arrangements for remote community stores across Australia, and what action, if any, that the Australian Government and State and Territory governments could take to address price gouging in Remote communities.

The Inquiry should consider, report and where appropriate make recommendations on:

1. The environment in which Remote Community retailers operate;
2. The licensing and regulation requirements and administration of Remote Community stores;
3. The governance arrangements for Remote Community stores;
4. Comparative pricing in other non-Indigenous remote communities and regional centers;
5. Barriers facing residents in Remote Communities from having reliable access to affordable fresh and healthy food, groceries and other essential supplies;
6. The availability and demand for locally produced food in Remote Communities;
7. The role of Australia's food and grocery manufacturers and suppliers in ensuring adequate supply to Remote Communities, including:
 - a. identifying pathways towards greater cooperation in the sector to improve supply;
 - b. the volume of production needed for Remote Communities;
 - c. challenges presented by the wet season in Northern Australia as well as any locational disadvantages and transport infrastructure issues that might be relevant;
 - d. geographic distance from major centers;
8. The effectiveness of federal, state and territory consumer protection laws and regulators in:

- a. supporting affordable food prices in Remote Communities particularly for essential fresh and healthy foods;
 - b. addressing instances of price gouging in Remote Communities; and
 - c. providing oversight and avenues for redress;
9. Any other relevant factors.

Members of this Authority are encouraged give any submissions to contribute to this inquiry.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [!\[\]\(3211b5d1d968fc1665909b34f9f16010_img.jpg\)](#) 2704_001.pdf

Attachment 2

Letter from Warren Snowdon.pdf

From: Adams-Richardson, Matthew (W. Snowdon, MP) <Matthew.Adams-Richardson@aph.gov.au>
Sent: Tuesday, 9 June 2020 1:56 PM
To: Steve Moore <Steve.Moore@barkly.nt.gov.au>
Subject: Inquiry into Inquiry into food pricing and food security in remote Indigenous communities

Hi Steve,

I hope you have been keeping well and have been keeping warm from the Barkly breeze. I just wanted to write to you today regarding an Inquiry into Inquiry into food pricing and food security in remote Indigenous communities. I was wondering if perhaps the Barkly Regional Council and perhaps any of the Local Authorities that might meet before June 30th 2020 might be willing to write a submission, no matter how brief, on the topic and how they feel it affects their communities. I think Vince has already contacted the council regarding this but thought it a good idea to email you directly as a submission from the council and the local authorities would carry significant weight in the inquiry.

I have copied the hyperlink below to the Inquiry, including the terms of reference. If there is anything I can personally do to assist, please feel free to let me and I will make at a priority, however just so you know, I might take a little while to reply as I will be out bush the next few days attending Local Authorities now that the biosecurity zones have been lifted.

https://www.aph.gov.au/Parliamentary_Business/Committees/House/Indigenous_Affairs/Foodpricing

https://www.aph.gov.au/Parliamentary_Business/Committees/House/Indigenous_Affairs/Foodpricing/Terms_of_Reference

Sincerely,

Matt Adams-Richardson | Electorate Adviser



WARREN SNOWDON MP
 Federal Member for Lingian

Shadow Assistant Minister for Northern Australia
 Shadow Assistant Minister for External Territories
 Shadow Assistant Minister for Indigenous Australians
 PO Box 4007, Alice Springs NT 0871 | Unit 3, 12 Gregory Tce NT 0870
 Ph: (08) 8952 9696 | Website: www.warrensnowdon.com



REPORTS FROM BARKLY REGIONAL COUNCIL

ITEM NUMBER	9.1
TITLE	Council Report- June 2020
REFERENCE	299385
AUTHOR	Millicent Nhepera, Governance Officer

RECOMMENDATION**That the Authority**

- a) Receive and note the report

SUMMARY:

This Report is a summary of Council meetings for June 2020

BACKGROUND

With Covid-19 restrictions easing, June saw the end of the fortnightly Council meetings. The Councilors had the option to either meet in the chambers or phoned in if that was their preferred option. Many of our remote councilors chose to phone in rather than attend in person. The mayor noted in his report that he was delighted to finally have the opportunity to get back into the communities to attend the Local Authority meetings in person.

There was a presentation from DIPL where it was noted that the procurement packages for the Purkiss Reserve project are in the final stages of development. When these packages are finalized, they will be brought back to Council. Councilors further stated that their position is for the project to create local jobs for local people.

There were a few financial reports that came from the finance department, these included some for the regional plan. Most notably, there will be no increases to council rates and charges for the 20/21 financial year.

The Regional Plan is out for consultation for a further 21 days. Please encourage your communities to give any feedback they may have on the draft regional plan. The budget for the new financial year has been approved

In the People and Culture report, it was noted that Council must advertise jobs as permanent part-time whenever possible, in order to reduce the amount of casual staff in Council. This will improve the objective of Council becoming the employer of choice in the Barkly.

The elected members were informed of the process that that will take place when the mayor or an elected member resigns to run in the NT Legislative assembly elections. The Deputy Mayor will step up as acting Mayor from the time of the Mayor's resignation until 7 days after the election results have been published. Within the 7 days the Mayor/elected member who resigned, can give notice to the CEO that they intend to go back into their positions in Council, in the event that they are unsuccessful in their bid for election to the Legislative Assembly.

In the event that after 7 days, they do not apply to be re-instated, the remaining Council members will nominate a new mayor. To fill a casual vacancy, council can select an individual from a pool of nominees from the ward where the Councilor was from.

Council also selected the Barkly BMX Club, Tennant Creek Child Care, and the Tennant Creek Pistol Club as the beneficiaries for the Barkly Regional Council Community Benefit Fund. One application from the Junior Life Savers is waiting for some

ISSUE/OPTIONS/CONSEQUENCES

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CONSULTATION & TIMING

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ATTACHMENTS:

There are no attachments for this report.